

*Washburn University
Board of Regents*



Shelly Buhler, Chair
Jake Fisher
Mike Padilla

John Dietrick, Vice Chair
Craig Hulse
Angel Romero

John Dicus
John Nave
Jennifer Sourk

Washburn Mission Statement

Washburn creates educational pathways to success for everyone.

Washburn University Board of Regents Meeting

Kansas Room, Memorial Union

Thursday, 3/21/2024

3:30 - 5:00 PM CT

I. Call to Order

II. Roll Call

Ms. Buhler
Mr. Dicus
Mr. Dietrick
Mr. Fisher
Mr. Hulse
Mr. Nave
Mr. Padilla
Mr. Romero
Mrs. Sourk

III. Officer Reports

A. Chair's Report

B. President's Report

IV. New Business

A. Consent Agenda

1. Approval of the Minutes of the February 1, 2024 Meeting

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2. Liquidated Claims Approval - January 2024

Liquidated Claims Approval - January 2024 - Page 10

3. Faculty/Staff Personnel Actions

Faculty/Staff Personnel Actions - Page 11

4. Grant Tenure for New Hire

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B. Action Items

1. Tenure and Promotion Recommendations - John Fritch

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2. Emeriti - John Fritch

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3. Eminentes Universitatis - Luther Lee

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4. Washburn USW Local 307L-4 Memorandum of Agreement - Luther Lee

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MOA - Appendix A - Page 20

5. Honorary Degree Candidate - John Fritch

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6. Washburn Tech Admission Changes - John Fritch

Updated Washburn University Institute of Technology Admissions Requirements - Page 22

7. New Program Proposal - Mathematics Secondary Education:Core Mathematics 6-12 - John Fritch

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8. Approve Housing and Dining Rates - Eric Grospitch

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9. Presidential Residence Naming - Marshall Meek

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10. Plass Building - Audio Visual Equipment - Luther Lee

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11. Capital Projects and Equipment from the Debt Retirement and Construction Fund - Luther Lee

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DRC Fund FY24 - Page 34

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FY25 WIT Equip-Tech Funding - Page 36

12. Washburn Lee Arena Renovation Project-CMAR - Luther Lee

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13. Restroom Renovations - Luther Lee

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14. Interior Design - Master Services Agreement - Luther Lee

Interior Design Master Services Agreement Place Holder - Page 39

15. Campus Road Repairs Project Phase III - Luther Lee

Campus Road Repairs Project - Page 40

16. Policy to Meet Requirements of Kansas Fairness in Women's Sports Act - Cynthia Holthaus

Policy to meet requirements of Kansas Fairness in Women's Sports Act - Page 42

17. Resolution Declaring an Intent for Washburn University to Issue Revenue Bonds - Luther Lee

Resolution of Intent - Page 44

C. Discussion Item(s)

1. Henderson Renovation Update - Luther Lee

Henderson Renovation - Informational Budget Update - Page 47

D. Information Item(s)

1. Quarterly Financial Analysis - Luther Lee

Quarterly Financials - Page 48

V. Executive Session

VI. Next Meeting Date

A. Board of Regents Meeting - May 2, 2024

VII. Adjournment

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
February 1, 2024

I. Call to Order

Chairperson Buhler called the meeting to order at 3:30 p.m. in the Kansas room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Regent Buhler, Regent Dicus, Regent Dietrick, Regent Fisher, Regent Hulse, Regent Nave, Regent Padilla, Regent Romero, and *Regent Sourk.

*Participated via Zoom protocol.

III. Officer Reports

A. Chair's Report

Chair Buhler shared today marks the one-year anniversary for President Mazachek. She thanked the President for all she has accomplished in one year. The University is celebrating its 159th Birthday today. It is also the Annual Day of Giving and Marshall Meek will provide an update later.

B. President's Report

President Mazachek noted the interesting start to the year with really cold weather and a water boil advisory. She recognized her leadership team on how well they stepped up to keep the students here on campus and safe during that time. The President also thanked the facilities staff that worked hard to keep the sidewalks clear.

President Mazachek stated enrollment numbers are positive and asked Dr. Alan Bearman to share a few Enrollment updates.

Dr. Bearman discussed the complications around the rollout of the new FAFSA procedures. As expected, it has caused a lot of angst among students and their families. The Financial Aid team has been working hard to assist these students and is currently holding sessions every week on both campuses. Their staff have also been travelling to area high schools to provide assistance. Dr. Bearman thanked his team for their hard work.

President Mazachek reported Provost John Fritch will start on February 19. The first priority will be filling the Dean of College of Arts and Sciences position. The University is in the process of choosing a search firm and will soon be selecting the search committee. An announcement is anticipated in early March.

President Mazachek reported Washburn recently hosted four candidates on campus for the Law Dean search. The President will be gathering feedback the next couple of weeks, checking references, and plans to make an announcement by late February.

President Mazachek called on Loren Ferre, Director of Athletics, to give an update on Athletics.

Mr. Ferre noted the doors to the Indoor Athletic Facility opened in November of 2020 and the university held the first track meet in 2021. This weekend, they will host the Washburn Open. They anticipate hosting 1,562 athletes. Five division one schools are attending the meet. Some teams are over four hours away which means they will be supporting our local hotels and restaurants. The athletic department is also hosting baseball, softball tournaments, and basketball at the same time. Mr. Ferre thanked the Board of Regents for their support of the indoor athletic facility. He shared every coach shows this facility when recruiting students.

President Mazachek introduced David Pacer, Owner and Financial Advisor of Infinitas. The University hired Infinitas 5 years ago and began working with Mr. Pacer to secure the best investments for our employees.

Mr. Pacer shared his appreciation of working with Teresa Lee and her team. Infinitas is a national business driven by robust technology and services. Their company has a unique ability to help create successful retirement outcomes for participants. All their services are performed in-house. Infinitas partnered with the existing TIAA representatives for Washburn to find the best services and cost savings for the employees. President Mazachek thanked Mr. Pacer and Teresa Lee for their work in this process to enhance the benefits for our employees.

President Mazachek shared Sigma Phi Epsilon, Kansas Delta chapter at Washburn University, recently earned the Donald C. McCleary Excellence in Member Development Award. The award recognizes chapters nationwide that show commitment to continuous development and provide unique and individualized opportunities for its members. Congratulations to Sigma Phi Epsilon.

President Mazachek noted Ichabod's of Industry was held this morning on campus and featured David Callahan and Cody Foster from Advisors Excel. The event was well attended. The President is proud of Advisors Excel's leadership in our community and their support of Washburn University.

IV. New Business

A. Consent Agenda

Motion by Regent Romero and seconded by Regent Dicus to approve the consent agenda. Motion passed.

- 1. Approval of the Minutes of the December 7, 2023, meeting**
- 2. Liquidated Claims Approval – November 2023**
- 3. Liquidated Claims Approval – December 2023**
- 4. Faculty/Staff Personnel Actions**

B. Action Items

1. Washburn University Strategic Plan

President Mazacheck presented this item and noted a task force has been working hard the past 6 months gathering feedback and developing the framework for this plan. It was a very inclusive process with opportunities for many to have a voice. The plan will guide Washburn leadership in decision making and determining our goals.

The President shared the Mission statement is *Washburn Creates Educational Pathways to Success for Everyone*. She detailed the Mission, Vision, and Values statements. The plan includes three priorities with outcome measures listed for each priority. The President noted that her leadership team will develop work plans that are built on this framework. The plan will be reviewed on a regular basis and the team will work together to adjust plans as needed to meet our outcomes.

Motion by Regent Dietrick and seconded by Regent Padilla to approve the Strategic Plan. Motion passed.

2. Eminentes Universitatis

Vice President Luther Lee shared Washburn awards the title Eminentes Universitatis to long-term employees who meet the requirements of employed as a technical instructor, staff employee or equivalent for ten years or more, retire in good standing, and service performed was judged to have been meritorious. Washburn is happy to present this award to Kent McAnnally. Mr. McAnnally began his service at Washburn in 2006 as the Director of Career Services. He has demonstrated exceptional dedication, competence, and contributions to our institution. Through annual career fairs, Kent has engaged over 20,000 students

directly with potential employers, as well as creating specific career fairs for Health Care and Education. A leader in the Kansas Career Services community, he has received numerous awards, most recently, the Brad Barackman Bridge Award.

Motion by Regent Romero and seconded by Regent Nave to approve bestowing the status of Eminentes Universitatis to Kent McAnally. Motion passed.

3. Honorary Degree Candidates

Dr. Laura Stephenson presented the item and reported the Honorary Degree is the highest honor the university bestows. The committee solicits nominations from faculty, students, the Washburn Board of Regents, Washburn Foundation, and the Washburn Alumni Association. The persons being put forward have been reviewed and recommended for Honorary Degrees by the committee: Jim Concannon, School of Law, Doctor of Law; Bette Morris, College of Arts and Sciences, Doctor of Fine Arts; and Richard Ross, School of Applied Studies, Doctor of Humane Letters.

Motion by Regent Fisher and seconded by Regent Dietrick to approve the awarding of the three Honorary Degrees. Motion passed.

5. Transition Associate of Science (AS) degrees in Allied Health to Associate of Applied Science (AAS) degrees

Dr. Laura Stephenson presented this item and noted the Board approved curriculum changes last semester that are similar. The reason for the change is due to the change in General Education requirements. The transition will allow Washburn to remain competitive with other institutions who are already offering AAS degrees in allied health areas.

Motion by Regent Hulse and seconded by Regent Nave to approve. Motion passed.

6. Henderson Learning and Resources Center – Naming of Renovated Building

Marshall Meek, President of Washburn Alumni Association and Foundation, provided an update on the Annual Day of Giving. He shared that there are 60 different projects across campus you can support, and some have matching gifts. Currently, they have raised \$241,073 from 651 gifts which is tracking ahead of last year.

Mr. Meek presented the next item. Washburn is in the planning phase of a \$35,000,000 renovation to Henderson Learning Resources Center. This is the largest fundraising to date, with naming rights to attract donors. Last April, Advisors Excel made a significant contribution to the project that exceeded the

threshold for naming recognition that Washburn uses for naming buildings. The gift also generated significant momentum in the fundraising efforts for the renovation. Mr. Meek stated recognition for former President John Henderson will be displayed within the building at the completion of the renovation.

Motion by Regent Padilla and seconded by Regent Dicus to approve the naming of Henderson Learning Resources Center to Advisors Excel Hall. Motion passed.

7. Recital Hall Naming

Marshall Meek presented the next item and noted the construction of a new recital hall will start with the groundbreaking which is scheduled next week. The \$8,000,000 budget for the project was previously approved by the Board of Regents in December of 2023 which includes \$5,000,000 in private funding. Last year, the Foundation received a gift from Washburn Alumnus James Hurd which exceeds the threshold for naming recognition that Washburn uses for naming buildings. As such, we ask the Board to name the Recital Hall “Dr. James Hurd Recital Hall.”

Motion by Regent Fisher and seconded by Regent Romero to approve the naming of Dr. James Hurd Recital Hall. Motion passed.

8. Mabee Design Services – School of Applied Studies Relocation Project

Vice President Luther Lee presented the item and noted in 2022 Washburn University was awarded an ARPA grant in the amount of \$3,000,000 from the State. Washburn proposed a remodel and refresh of the current Mabee Library to become the new home for the School of Applied Studies (SAS), which currently resides in Benton Hall. Washburn published an RFP for the design services of the project. The university received seven proposals and evaluated them based on experience, ability to meet schedule, and cost of services. Washburn recommends HTK to be awarded the contract in the amount of \$163,700.

Motion by Regent Buhler and seconded by Regent Hulse to approve awarding the contract to HTK. Motion passed.

9. Washburn Lee Arena Event Center Renovation Project

Vice President Luther Lee presented this item and shared Lee Arena is the space where Washburn hosts celebrations such as Commencement as well as athletic events. The proposed renovation project would provide a more inviting space for such events, along with creating additional space within the arena. The project will be funded by private and university funds. Washburn developed and published an RFP for the project. Proposals were received from four design firms and were reviewed on experience, team members, their ability to meet schedule,

and cost of services. Washburn recommends Schwerdt Design Group (SDG) be awarded the contract for a fee of \$297,500.

Motion by Regent Dietrick and seconded by Regent Fisher to award the contract to SDG. Motion passed.

10. Computer Refresh Program

Vice President Luther Lee presented this item and thanked John Haverty, Chief Information Officer, and his team for their work on this project. The proposal recommends entering into a lease to own contract with Lenovo. It will provide full-time faculty and staff with updated personal computers as well as in most classrooms. It is a five-year lease with annual payments of \$390,591. At the completion of the lease, the University will purchase for \$1 each.

Motion by Regent Romero and seconded by Regent Dietrick to approve a lease agreement with Lenovo for five years. Motion passed.

11. Resolution for Authorization of Kansas Municipal Investment Pool Transactions

Vice President Luther Lee presented this item. This resolution will update the authorized users for this account. Due to recent changes in the Director of Accounting and the Assistant Vice President Finance positions, the university needs to add additional staff members with authorization to these accounts.

Motion by Regent Hulse and seconded by Regent Padilla to adopt the resolution. Motion passed.

V. Next Meeting Date

A. Board of Regents Budget Work Session – February 1, 2024, immediately following Board Meeting

B. Board of Regents Meeting – Thursday, March 21, 2024

VI. Adjournment

Motion by Regent Romero and seconded by Regent Fisher to adjourn the meeting. Motion passed.

Marc Fried
Secretary, Board of Regents

Washburn University Board of Regents

SUBJECT: Liquidated Claims Approval –January 2024

DESCRIPTION: Listed below is a summary by fund of all claims processed during the month of January 2024.

To the best of my knowledge and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.



Luther Lee, Vice President for Administration & Treasurer

WASHBURN UNIVERSITY		Total Claims
Fund #	Fund Name	
1.	General Fund	\$7,767,890
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	1,097,785
4.	Endowment Fund	-0-
5.	Student Loan Fund	-0-
7.	Tort Claim Fund	1,636
8.	Restricted and Agency Fund	614,719
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	24,282
	Sub-Total	9,506,312
	Payroll	3,192,501
	Payroll Withholding ACH Transactions	1,806,595
	Total	\$14,505,408

WASHBURN INSTITUTE OF TECHNOLOGY		
1.	General Fund	\$203,530
3.	Building and Construction Fund	12,991
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	9,191
13.	Government and Research Fund	2,230
	Sub-Total	227,942
	Payroll	390,096
	Payroll Withholding ACH Transactions	43,093
	Total	\$661,131

Washburn University Board of Regents

SUBJECT: Faculty/Staff Personnel Actions

DESCRIPTION: The following routine adjustment to a specific salary line must either be reported to the Board or approved by the Board.

Name	Position	Change	Financial Implications	Comments	Action
Wohl, Royal	Professor and Chair, Kinesiology, Position #000197	Phased Retirement for fall semester 2024, beginning August 1, 2024 through December 31, 2024	None	Will work at 50% for fall semester 2024	Request approval

RECOMMENDATION:

President Mazachek recommends approval of this personnel action.

Washburn University Board of Regents

SUBJECT: Tenure for New Hire in School of Law

DESCRIPTION:

Faculty tenure in an academic discipline may be granted at any time by action of the Board of Regents upon recommendation by the President. The recommendation by the President shall be made after review of the recommendations by the Vice President and by the relevant Unit's Dean, who shall have consulted with his/her Major Academic Unit's committee on promotion and tenure. Normally, a faculty member is eligible to earn tenure after an appropriate length of employment in academic duties at Washburn.

In exceptional circumstances, tenure may be granted at hire upon careful consideration on an individual basis. After consultation with the appointed and elected committees and the respective dean, the following newly hired faculty member is recommended for tenure and promotion to the rank listed below upon hire:

Jimmy May	School of Law	Professor
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Promotion and tenure petitions and recommendations are on file in the Academic Affairs Office and available to the Board.

FINANCIAL IMPLICATIONS:

This decision does not change the agreed upon salary for this new hire, as reflected in the budget.

RECOMMENDATION:

President Mazachek recommends approval of awarding tenure and rank to the newly hired faculty listed above.

Washburn University Board of Regents

SUBJECT: Tenure and Promotion Recommendations

DESCRIPTION:

After consultation with the appointed and elected committees and the respective deans, the following faculty are recommended for tenure and promotion to the rank listed below:

Name	Dept/School	Promotion to
Lindsey Ibanez	CAS-Sociology and Anthropology	Associate Professor
Wonjae Lee	CAS-Art	Associate Professor
Michael O'Brien	CAS-Modern Languages	Associate Professor
Benjamin Reed	CAS-Biology	Associate Professor
Becky Dodge	SAS-Allied Health	Associate Professor
Tracy Davies	School of Nursing	Associate Professor
Michele Reisinger	School of Nursing	Associate Professor

The following are recommended for promotion to noted ranks and were previously granted tenure:

Name	Dept/School	Promotion to
Jericho Hockett	CAS-Psychology	Professor
Alexandra Klaes	CAS-Sociology and Anthropology	Professor
Linsey Modellmog	CAS-Political Science	Professor
David Price	School of Business	Professor
Lori Edwards	School of Nursing	Associate Professor

Promotion and tenure petitions and recommendations are on file in the Academic Affairs Office and available to the Board.

FINANCIAL IMPLICATIONS:

Additional salaries for promotional increases will be included in the fiscal year 2024-2025 budget.

RECOMMENDATION:

President Mazachek recommends approval of awarding promotion and tenure to the faculty listed above.

Washburn University Board of Regents

SUBJECT: Emeriti

DESCRIPTION:

Designate Laura Stephenson as Dean Emeritus; Linda Elrod as Distinguished Professor of Law Emeritus; Dr. Robert Boncella as Professor Emeritus; Dr. Gloria Dye as Professor Emeritus; Dr. Roy Wohl as Professor Emeritus; Dr. Ross Friesen as Professor Emeritus; Dr. Deborah Altus as Professor Emeritus; Dr. Bobbe Mansfield as Professor Emeritus; Rusty Taylor as Senior Lecturer Emeritus; Katherine Ure as Lecturer Emeritus; Dr. Linda Merillat as Lecturer Emeritus.

Dr. Laura Stephenson has been at Washburn for 39 years, beginning on August 1, 1985. Laura earned her Bachelor of Arts in psychology from Goucher College in Baltimore then moved to Kansas to attend graduate school at the University of Kansas where she earned her masters and doctorate in clinical psychology. She has had clinical positions at the former Topeka State Hospital, Bert Nash Community Mental Health Center, and the University of Kansas Medical Center. Laura has served Washburn in the classroom and administration since the 1980s. She began her career at Washburn as faculty in the Department of Psychology and transitioned to assistant dean and then dean of the College of Arts and Sciences. Most recently she has served as interim Provost and Vice President for Academic Affairs and special assistant to the president. Laura was named an Honorary Ichabod in 2023. Throughout her time, Laura has been committed to Washburn's mission of student success and a valued faculty member and leader.

Linda D. Elrod is the Richard S. Righter Distinguished Professor of Law and Director of the Washburn University School of Law Children and Family Law Center and has been teaching at Washburn School of Law since 1974. She earned her Bachelor's degree and Law Degree from Washburn. She is an accomplished and highly respected expert in her field of family law. She wrote the original Kansas Family Law Handbook that is still used today; is the author of a national family law treatise, *Child Custody Practice and Procedure*; and co-author of a family law textbook, *Family Law: Cases Comments and Questions*, that has been used in 35 law schools. Prof. Elrod is a founder and First Chair of the Family Law Section of the Kansas Bar Association; the first female President of the Topeka Bar Association in 1986; past chair of the American Bar Association Family Law Section; and has been Editor of the *Family Law Quarterly* since 1992. In 2000 she coordinated an international, interdisciplinary think tank on "High Conflict Custody Cases Reforming the System for Children;" served as a Fulbright Senior Specialist at the Dublin Institute of Technology in 2011; and is on the U.S. State Department Advisory Committee on Private International Law. Professor Elrod has written hundreds of articles and book chapters, helped draft numerous laws locally, nationally and internationally, and given countless presentations throughout her career. In 50 years of teaching, she has imparted her love of law to students while raising the national reputation of Washburn School of Law by her esteemed scholarly endeavors.

Dr. Robert Boncella joined the faculty of the Mathematics Department in August 1983; in 1991 became a member of the CIS Department faculty; and in 2000 transferred to the School of Business. He was promoted to Professor in 1998. In addition to his high-quality teaching, his major contributions to Washburn include curriculum and program development in both the College of Arts and Sciences and the School of Business, as well as a variety of service roles. He was the MBA program director for 12 years. Dr. Boncella participated in the development of the Data Analytics emphasis within the BBA degree program in 2021. He was a guest professor in the School of Management of Wuhan University of Science and Technology from 2009 to 2023.

Dr. Gloria Dye began her career at Washburn University in 1994. In addition to her teaching and serving as department chair from 2007 – 2011 of the Education Department, Dr. Dye developed programs that provided financial support, mentoring, and accessible education for those working in the school setting. These included the Paraprofessional to Teacher Program and the Limited Apprentice Program. She served as the Comer School Development Program Facilitator providing in-service at Comer Schools in USD 501 and in her classes. Dr. Dye received the Ned Fleming Award for Outstanding Teaching in 2004 and the Herrick Award for Outstanding Service in 2019. Scholarly works include publication in professional journals as well as presentations at international, regional, state, and local venues. In addition to her work at Washburn University, Dr. Dye has served on a variety of Kansas Department of Education committees, on the Brown Foundation Board of Directors and the USD 437 Teaching Pathways Advisory Board.

Dr. Royal E. Wohl joined the Kinesiology Department as a Lecturer in 1994. He was hired as an Assistant Professor in 1997 and ultimately received tenure and promoted to Professor in 2007. He served as Department Chair for 17 years. With a teaching and research emphasis in Health Education and Wellness, Dr. Wohl made numerous professional presentations and wrote several publications. Dr. Wohl served as Chair of the Committee that gained approval to create the Employee Wellness program, including an incentive plan that encouraged participation in a variety of health and wellness activities. Dr. Wohl served as a consultant as part of a Kansas task force that presented eighteen teacher training workshops on Coordinated School Health Education and Get Real About AIDS. He also served for many years on the Topeka Mayor's Council on Community Health and Wellness. In 2018 Dr. Wohl was awarded the Herrick Faculty Award for Outstanding Service.

Dr. Ross Friesen joined the faculty of the Kinesiology Department in 1995 as an Assistant Professor and received tenure in 2001. He created, developed, and directed the Bachelor of Arts in Sport Management degree. He organized and led seven international WTE study abroad to Europe and was invited to join Phi Beta Delta Honor Society for International Scholars. He delivered approximately forty professional presentations at national, regional, and state conferences and had national and state publications in professional journals. Dr. Friesen served on a wide variety of department, college, and university committees, and performed duties of committee chair in several of them. He was the manager for the 2017 KAHPERD convention hosting 500 Kansas health and physical professionals. He was awarded the KAHPERD Technology Award in 2019, honored as the MIAA Student Athlete Advisory Committee Mentor of the Year in 2014, and a Washburn men's basketball Most Valuable Professor in 2024.

Dr. Deborah Altus has served the University full time since 2000 and was promoted to Professor in 2008. During her time at Washburn, she developed the Gerontology Minor curriculum, which she recently revised to be offered as a certificate. She helped create the Masters in Family & Human Services with specialization in Additional Counseling, collaborated with the Political Science Department on the Non-Profit Management Certificate, supported development of the Trauma and Recovery Certificate, and led the Department twice as Chairperson. One of her scholarly interests is shared housing and she has published broadly in this area. She is a board member of the International Communal Studies Association and received the Distinguished Scholar award from the national Communal Studies Association. She is also a fellow of the Gerontological Society of America.

Dr. Bobbe Mansfield is a nationally certified family nurse practitioner who began her professional journey at Washburn, where she earned her Bachelor of Science in Nursing in 1980. She returned to join the School of Nursing (SON) graduate faculty as an Associate Professor and has provided exceptional leadership to the Doctor of Nursing Practice Program when it was first launched, then transitioned to online format, and recently revised to meet new accreditation requirements. She has received numerous Excellence in Teaching awards from students. She has served as the SON Associate Dean for Graduate Programs for the past five years with a focus on team building.

Rusty Taylor served 29 years at Washburn, first as the Respiratory Therapy (RT) Director of Clinical Education in 1987. In 1997, he left for Kansas State University to help its faculty integrate technology into the classroom but returned to his previous position in 2005. In 2011 Rusty was appointed as Washburn's RT Program Director. Rusty received two grants to investigate the use of Computer-Based Training (CBT) in the classroom at a time before the internet was widely used in education, providing funds to place computers in the classroom, and he developed customized CBT programs used for enrichment or remedial instruction. Rusty has also been involved with his professional associations at the state and national levels, serving on the Kansas Respiratory Care Society Board of Directors from 2008–2012 and assisted CoARC in beta testing their online annual reporting system.

Katherine Ure came to Washburn School of Nursing in the fall of 2011 after 20 years at St. Francis Health Center. Kathy enjoyed developing programs and realized teaching and mentoring were her areas of passion. Washburn gave Kathy the opportunity to develop the COACH program. Through the years, the COACH program provided faculty and students an opportunity to do preventative screenings, chronic disease education, and immunizations within at-risk neighborhoods through the invitation and partnership of neighborhood leaders and members. Another opportunity came when Kinesiology and Nursing partnered to establish the WU Wellness Center, a wellness program for low-income community members. This program has allowed numerous students from different disciplines to develop interprofessional communication skills and to better understand how important interprofessional teamwork can be to the care for these clients.

Dr. Linda Merillat's experience and skills represent a union between technology, education, and interaction design. During her career, she has played many different roles, but the common thread running throughout has always been the challenge of how to successfully use and

integrate the latest technology into an organization. For the past ten years, Dr. Merillat has played an integral role in transforming the teaching and learning experience in the School of Nursing (SON). She has led the development of 100+ courses (online and hybrid) in multiple programs across campus. From an administrative perspective, she pioneered the creation of an enterprise-wide data management and repository system for the SON to support monitoring trends over time, data-rich decision-making, and simplified accreditation reporting. Within the SON, she has helped establish a culture of continual quality improvement and laid the foundation for faculty and staff to embrace technology and technological innovation.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION:

President JuliAnn Mazachek recommends Board of Regents designate Laura Stephenson as Dean Emeritus; Linda Elrod as Distinguished Professor of Law Emeritus; Dr. Robert Boncella as Professor Emeritus; Dr. Gloria Dye as Professor Emeritus; Dr. Roy Wohl as Professor Emeritus; Dr. Ross Friesen as Professor Emeritus; Dr. Deborah Altus as Professor Emeritus; Dr. Bobbe Mansfield as Professor Emeritus; Rusty Taylor as Senior Lecturer Emeritus; Katherine Ure as Lecturer Emeritus; Dr. Linda Merillat as Lecturer Emeritus.

Washburn University Board of Regents

SUBJECT: Eminentes Universitatis

DESCRIPTION:

Washburn University awards the “Eminentes Universitatis” designation to long-term employees who meet the following requirements: employed as a technical instructor, staff employee or equivalent for a period of ten years or more; retire in good standing; and service performed must be judged to have been meritorious. Currently, we have one employee meeting this requirement.

Christine “Chris” Rhoads began her service at Washburn University in 2010 in the office of Financial Aid. In 2012, she joined the College of Arts and Sciences. Throughout her tenure in the College, Chris has demonstrated exceptional dedication, skill, and support to Washburn. She has acquired in-depth knowledge of program policies, procedures, and information systems to communicate and process information and to train others. Chris has also supported the undergraduate academic showcase Apeiron for many years in addition to commencement ceremonies. Chris is known throughout the University for her capability and knowledge, attention to detail, and willingness to help others. This is all in addition to her generosity (particularly in sharing her superb baking abilities), kindness, and creativity. Chris’s hard work and commitment to continuous improvement have made a lasting impact on the College and the institution.

FINANCIAL IMPLICATIONS:

None.

RECOMMENDATION:

President Mazachek recommends the Board of Regents bestow the status of “Eminentes Universitatis” to Christine “Chris” Rhoads.

Washburn University Board of Regents

SUBJECT: Washburn USW Local 307L-4 Memorandum of Agreement

DESCRIPTION:

The current Memorandum of Agreement (MOA) between Washburn University and the United Steel Workers Local 307L-4 expired on January 31, 2024, with an agreed upon contract extension until March 22nd or until such time as the new MOA is ratified by both parties. Representatives of the University and the United Steel Workers met several times in January to negotiate a new MOA.

The proposed revisions to the MOA were voted on and ratified by the membership of USW 307L-4 on January 23, 2024. The proposed new MOA will expire January 31, 2025.

There were needed changes to Appendix A Job Classification and Wage Rates, attached. While the university continues to recognize the hard work and persistent efforts of the collective bargaining unit to support the Washburn University mission and programming efforts, there continue to be challenges with recruiting and retaining talent.

Wages paid to the collective bargaining unit are negotiated separately from wages and raises for other areas of Washburn. The last pay increase received by the collective bargaining unit was effective February 1, 2023. The university is proposing an increase in compensation for Auto Shop Mechanic, Carpenter, Custodian, Senior Custodian, Electrician, Landscape Technician, Senior Landscape Technician, HVAC Mechanic, Maintenance Technician, Senior Maintenance Technician, Painter, and Plumber retroactive to February 1, 2024.

In addition to the Job Classifications and Wage Rates in Appendix A, other modifications to the MOA include 1.) an update in how heat plant differential pay is earned; 2.) added documentation which will be maintained when assigning an employee additional work outside the regular established work schedule; 3.) an added violation if an employee fails to provide additional work outside the regular established work schedule; and 4.) a clarification in step 3 of the grievance process. No other substantive modifications were made.

FINANCIAL IMPLICATIONS:

Funds for the rate adjustments for current bargaining unit members were set aside from the current year's budget and reallocations within the department's operating funds. No additional funding is needed to cover the remainder of FY24 (February through June).

RECOMMENDATION:

President Mazachek recommends the Board approve the new Memorandum of Agreement.

**Memorandum of Agreement between Washburn University and the United Steel Workers
Local 307L-4**

Appendix A: Job Classification and Wage Rates

Job classification and wage rates shall be in accordance with Appendix "A" of this Agreement, effective February 1, 2024.

Classification	Wage Rate
Auto Shop Mechanic	\$20.00 <u>25.00</u>
Carpenter	\$20.00 <u>21.00</u>
Custodian	\$13.00 <u>14.00</u>
Senior Custodian	\$13.50 <u>14.50</u>
Electrician	\$28.00 <u>29.50</u>
Landscape Technician	\$14.50 <u>15.50</u>
Senior Landscape Technician	\$15.00 <u>16.00</u>
HVAC Mechanic	\$30.00 <u>31.00</u>
Maintenance Technician	\$17.50 <u>18.50</u>
Sr. Maintenance Technician	\$20.00 <u>21.00</u>
Painter	\$21.00 <u>22.00</u>
Plumber	\$28.00 <u>29.00</u>

No wage opener until January 31, ~~2024~~2025

Washburn University Board of Regents

SUBJECT: Honorary Degree Candidate

DESCRIPTION:

Faculty, students, Washburn University Foundation members, Washburn Board of Regents members, and Alumni Association members are invited to submit nominations for Honorary Degree recipients every September.

The Committee which consists of the President, Provost and Vice President for Academic Affairs, one faculty member from each School and the College, a representative from Washburn Institute of Technology, Alumni Association Director, Washburn University Foundation President, and one student representative appointed by the President to meet in November to review the nominations and send recommendations to the president for Honorary Degrees to be awarded the following May.

The Honorary Degree Committee recommends the following candidate receive an Honorary Degree at the 2024 Spring Commencement ceremonies:

TC Broadnax – School of Business, Doctor of Public Service

FINANCIAL IMPLICATIONS:

The Honorary Degree Program is part of the University's commencement budget.

RECOMMENDATION:

President Mazachek recommends that the Board of Regents approve the awarding TC Broadnax this Honorary Degree.

Washburn University Board of Regents

SUBJECT: Updated Washburn University Institute of Technology Admissions Requirements

DESCRIPTION:

This proposal simplifies admissions requirements for students wishing to enroll at Washburn University Institute of Technology (Washburn Tech) and aligns admissions requirements with those for admittance to Washburn University.

Applicants who wish to apply for admission to Washburn Tech need to have the abilities necessary to benefit from instruction in an occupational field and meet that program's technical standards. Prospective students are required to meet admissions requirements and complete the admissions process detailed below.

Postsecondary Enrollment:

1. Complete free online application (applytech.washburn.edu)
2. Meet with a Recruiter and Admissions Specialist
3. Submit official high school/GED transcript + any post-secondary transcripts
4. Satisfy institutional admissions requirement (2.00+ GPA at HS graduation)
5. Satisfy any remaining programmatic requirements (See a Recruiter and Admissions Specialist or the program webpage for details)
6. Attend New Student Orientation

High School:

1. Complete free online application (applytech.washburn.edu)
2. Meet with a Recruiter and Admissions Specialist
3. Submit official high school transcript
4. Satisfy institutional admissions requirement (2.00+GPA)
5. Satisfy any remaining programmatic requirements (See a Recruiter and Admissions Specialist or the program webpage for details)
6. Work with school counselor to submit Recommendation Form
7. Attend New Student Orientation

Many programs have limited enrollment capacity and/or are competitive programs. Recruiter and Admissions Specialists can provide program specific information.

These new admissions requirements will be effective upon approval for postsecondary students and effective for Spring 2025 for high school students.

FINANCIAL IMPLICATIONS:

No additional costs are anticipated. This simplified process may result in increased interest in available programs.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the update of Washburn University Institute of Technology admissions requirements.

Washburn University Board of Regents

SUBJECT: New Program Proposal – Mathematics Secondary Education: Core Mathematics 6-12

DESCRIPTION:

The State of Kansas is developing a new licensure program for 6-12 mathematics. This license will be in addition to the existing 6-12 math licensure program. The new license will allow educators to teach only a restricted list of "core" secondary courses (geometry and below). The State is finishing the standards for this degree and is anticipating that institutions will have a degree program available starting in the 2024-2025 academic year. It is important for Washburn to offer this new degree option to stay competitive with area institutions.

Currently students who want to teach middle school math can earn either an Elementary Education degree (through the Education Department) or a Math Secondary Education degree (through the Math Department). The proposed degree will be a mixture of courses from these two existing programs. This new degree will give students an option to focus on middle school mathematics while still obtaining their B.Ed. from the Math Department. We have already had three to five students who have indicated a desire to pursue this new degree.

FINANCIAL IMPLICATIONS:

No additional costs are anticipated.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve to offer the Mathematics Secondary Education: Core Mathematics 6-12 B.Ed. degree effective Fall 2024.

Washburn University Board of Regents

SUBJECT: Washburn Housing and Dining Rates

DESCRIPTION:

In the past years, the Washburn University housing and dining rates have been approved as a part of the overall university budget. This year, we request approval of these rates at this time to provide such information to students earlier than in the past.

Housing and dining are auxiliary enterprises and are expected to cover their costs without additional university support. Room rates derive from multiple factors including operations, utilities and capital projects. Additionally, a comparison of housing/dining rates at KBOR institutions are also taken into account.

FINANCIAL IMPLICATIONS:

This year we propose an average room rate increase of 3.45% and an average meal plan rate increase of 3.8%. These rates place us in the middle of all KBOR institutions.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the 2024-2025 room and board rates as provided.

Washburn University
Proposed Room and Board Rates for Academic Year 2024 - 2025
Submitted to Washburn Board of Regents, March 2024

I. Room Rates

Room rate increases derive from considering multiple factors. One being the covering of expenses including building operations, projected utility increases, and longer-term capital projects. Maintaining healthy reserves (per recommended by the Vice President for Administration and Treasurer) to support unexpected expenses is also important. Washburn also pays attention to other housing rate increases across the state and tries to stay within a fair range of those. We are mindful of the rising cost of college for students and know that room and board is a part of that cost. It is a factor in determining what is needed to maintain and continually enhance our building portfolio and services.

Residence Halls

Living Learning Center	AY 23-24	AY 24-25	\$ Incr.	% Incr.
LLC Double	\$5,374	\$5,559	\$185	3.45%
LLC Single	\$5,968	\$6,174	\$206	3.45%
LLC Private Room & Bath	\$8,064	\$8,342	\$278	3.45%

Lincoln Hall

LIN Double	\$5,968	\$6,176	\$208	3.48%
LIN Single	\$8,541	\$8,838	\$297	3.48%

Apartments

Washburn Village	AY 23-24	AY 24-25	\$ Incr.	% Incr.
Double	\$5,731	\$5,929	\$198	3.45%
Single	\$8,598	\$8,895	\$297	3.45%

Greek Chapter

Phi Delta Theta	AY 23-24	AY24-25	\$ Incr.	% Incr.
Double	\$5,100	\$5,275	\$176	3.45%
Single	\$5,100	\$5,275	\$176	3.45%

II. Meal Rates

<u>Declining Balance Plans</u>	AY 23-24	AY 24-25	\$ Incr.	% Incr.
LLC Declining Balance	\$4080	\$4,230	\$150	3.6%
Village Declining Balance	\$1,980	\$2,050	\$70	3.5%

Swipes Plans

14 Swipes per Week	\$4,600	\$4,760	\$160	3.5%
All Access	\$5,510	\$5,700	\$190	3.4%
Phi Delta Theta	\$1,380	\$1,480	\$100	7.2%

III. Institutional Comparison*

Modest Double Occupancy and limited dining option

	AY2023-2024	Proposed AY2024-2025	\$ Increase	% Increase	Projected Occupancy
ESU	\$9,902	\$10,310	\$408	4.12%	59.40%
FHSU	\$8,772	\$9,079	\$307	3.50%	94.00%
KSU	\$9,850	\$10,290	\$440	4.47%	85.00%
KU	\$10,403	\$10,922	\$519	4.99%	98%
PSU	\$8,456	\$8,964	\$508	6.01%	85.00%
WSU	\$11,350	\$11,620	\$270	2.38%	92.50%
Washburn	\$9,454	\$9,789	\$335	3.54%	93.75%

- ESU Towers/Trusler/Singular Double Room plus 185 Block
- FHSU McMIndes Double 10meals *\$651 premium for single room in standard room
- KSU Goodnow Traditional 14 meals
- KU Traditional double - all access small plan
- PSU Double Room plus 160
- WSU Shocker Hall 2 private bedroom suite
- Washburn LLC Double – Declining I

Occupancy rate is projected as of the Fall 20th Day student count. Several factors may affect occupancy rates – including availability of rooms and requirements that students live on the campus. For Washburn, an LLC double is our least desired space for first year students following Lincoln spaces and the LLC single option.

Renovated/New Construction and unlimited dining option

	AY 2023-2024	Proposed AY2024-2025	\$ Increase	% Increase	Projected Occupancy
ESU	\$10,542	\$10,950	\$408	3.87%	59.40%
FHSU	\$9,110	\$9,429	\$319	3.50%	94.00%
KSU	\$14,590	\$15,360	\$770	5.28%	79.60%
KU	\$13,956	\$14,652	\$696	4.99%	98%
PSU	\$9,456	\$9,964	\$508	5.37%	70.00%
WSU	\$13,040	\$13,430	\$390	2.99%	96.00%
Washburn	\$11,478	\$11,876	\$398	3.47%	86.13%

- ESU Schallenkamp Double all access meal
- FHSU Victor E Village & all access meal plan
- KSU Wefald Private Double all access meal plan
- KU Suite Style, all access unlimited meal plan
- PSU Double room rate plus 7 day unlimited meal plan
- WSU The Flats 2 bedroom apartment-single room rate, all access meal plan
- Washburn Lincoln Hall Double, all access plan

At Washburn, a Lincoln double is the most desired and common space for first-year students.
 *KBOR Institution numbers and information were taken from the Kansas Board of Regents November 23, 2023 Agenda.

IV. Fall 2023 Occupancy & Projected Fall 2024 Occupancy

Building Occupancy Fall 2023 (9/15/2023)					
	<i>Total Beds</i>	<i>Occupied Beds</i>	<i>Held Beds</i>	<i>Vacant Beds</i>	<i>% Occupied</i>
<i>Phi Delta Theta</i>	22	9	0	13	40.9%
<i>Lincoln</i>	346	298	37	11	86.1%
<i>LLC</i>	292	265	12	15	90.8%
<i>WV</i>	192	182	4	6	94.8%
Totals**	852	754***	53	45	88.5%

The occupancy rates in the following table are projected using the current year, previous year, and year prior to covid.

Projected Occupancy for Fall 2024			
	<i>Total Beds</i>	<i>Occupied Beds</i>	<i>Percent</i>
<i>Phi Delta Theta</i>	22	11	50.00%
<i>Lincoln</i>	346	298	86.13%
<i>LLC</i>	304	285	93.75%
<i>WV</i>	192	171	89.06%
Totals	864	765	88.54%

**Totals are different based on room set-up. The LLC has the flexibility to offer either single room spaces or doubles. Students overwhelmingly prefer single rooms and as occupancy requires, we convert more singles to doubles to meet the demand for housing. We anticipate the LLC interest continuing to increase in popularity given affordability matters to our students. The true capacity for the building is 400 when we eliminate all singles (which are also very popular and needed for some accommodation needs).

***Our projection for Fall 2023 based on the past three occupancy years was 701. As you can see, we landed 53 ahead of our projected occupancy. I anticipate we will be higher than our projections for Fall 2024 year.

Washburn University Board of Regents

SUBJECT: Presidential Residence Naming

DESCRIPTION:

Construction is well underway on the new Presidential Residence at 1709 SW MacVicar Avenue. The facility had previously been referred to by the working name “The McVicar House” after former Washburn President Peter McVicar.

The project was funded entirely with private support by a small group of anonymous donors. One of those donors made a lead gift that exceeded the threshold for naming recognition that Washburn uses to name buildings.

Not wishing to receive recognition themselves, the donor has requested the facility to be named in recognition of their lifelong friends, The Ross Family.

The Ross Family has a rich history of deep Washburn ties. The family includes:

- Richard Ross – ba, '71, jd '75
- Mark Ross – bba '83 --- Julie (Bicknell) Ross, bs '83
- Marcia Ross – b ed '74
- Gary Ross, ba '71, wife Linda who attended Washburn
- Steven Ross – deceased; not a Washburn graduate, but was a contributor. He is survived by his wife, Margaret

Richard and Mark Ross both serve on the Washburn Board of Trustees and have served as directors and leaders within the alumni association and foundation for decades. The Ross Family has contributed time, talent and treasure that has made Washburn University a better place for generations to come.

FINANCIAL IMPLICATIONS:

None.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the name “The Ross House” in accordance with the wishes of the lead donors.

Washburn University Board of Regents

SUBJECT: Plass Building – Audio Visual Equipment

DESCRIPTION:

At the March 2023 meeting, the Board approved the renovation of the Plass building to house the University Library and Student Success Center. The current project budget includes the purchase and installation of audio-visual equipment.

The University requested a proposal from Cytek Media Systems, a preferred provider of audio-visual equipment. The University has recent and favorable experience with Cytek including the supply and installation of equipment at the new Dole Hall Law School. The scope of equipment includes, but is not limited to, display screens, projectors, projector screens, microphones, speakers, mixers, control panels, lecture capture equipment, etc.

<u>Area or Need</u>	<u>Price</u>
Classrooms	\$252,968
Signage	\$ 27,594
Offices, Common Spaces, etc.	\$ 59,730
Total	\$340,292

Based upon the total costs incurred during the project, the audio visual equipment purchase may be reduced to help meet the project budget.

The purchase will be awarded to Cytek Media Systems of Topeka, Kansas utilizing State of Kansas Contract #42599.

FINANCIAL IMPLICATIONS:

The purchase and installation of audio-visual equipment for the Plass building was identified and funded as an integral component of the Board approved project budget of \$5.5 million.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve a \$340,292 contract to Cytek Media Systems for audio visual equipment for the renovated Plass building.

Washburn University Board of Regents

SUBJECT: Capital Projects and Equipment from the Debt Retirement and Construction Fund and Washburn Tech Capital Outlay

DESCRIPTION:

Each year the Board approves the lists of proposed capital maintenance, other equipment, and technology equipment projects from the Debt Retirement and Construction (DR&C) Fund. This year's lists are attached and will be funded from the current year (FY24) DR&C Fund revenues.

FINANCIAL IMPLICATIONS:

A five-year history of the DR&C Fund and the projected financial results for the DR&C Fund showing the proposed expenditures for FY25 funded by the revenues from FY24 are attached.

RECOMMENDATION:

The Budget and Finance Committee recommends approval of the capital projects and equipment for FY25 funded by the FY24 DR&C Fund and Washburn Tech revenues detailed in the attachments.

**Washburn University Capital Improvement Requests
FY24 Funding for FY25 Projects**

Building	Area	Unit	Project Name	Est Cost
Garvey Fine Arts Center	VPAA	Theatre	Theatre Stage Equipment Safety Inspection: Rigging	\$ 3,000
Plass	VPAA	Education	Plass Building Active Classroom - Renov/Relocate STEM room from Henderson	80,000
Campus Wide	VPAA	Academic Affairs	Classroom Refresh	150,000
	Total VPAA			\$ 233,000
Petro Allied Health Center	Athletics	Athletics	Yager Stadium Chairbacks	\$ 20,000
	Total Athletics			\$ 20,000
SRWC	VPSL	SRWC	Single Use Bathroom & Shower	\$ 100,000
	Total VPSL			\$ 100,000
Memorial Union	VPAT	Business and Auxiliary Services	Ichabod Shop Refresh	\$ 20,000
Bennett Computer Center	VPAT	ITS	Bennett Renovations for Additional Staff from Morgan and/or Henderson	\$ 250,000
	Total VPAT			\$ 270,000
Memorial Union	VPSEM	Enrollment Management	Morgan Hall Welcome Center & Enrollment Mgmt & AV Refresh	\$ 800,000
	Total VPSEM			\$ 800,000
Mabee Library	VPAT	FS-Campus Wide Infrastructure	Replace the Condensing units located on the roof of Mabee	\$ 440,000
Garvey Fine Arts Center	VPAT	FS-Campus Wide Infrastructure	Garvey Electrical Upgrade Phase 3 of 5	250,000
Garvey Fine Arts Center	VPAT	FS-Campus Wide Infrastructure	Rita Blitt HVAC Replacement Phase 2 of 2	250,000
Petro Allied Health Center	VPAT	FS-Campus Wide Infrastructure	BAS Upgrade	220,000
Bianchino Pavilion	VPAT	FS-Campus Wide Infrastructure	Bianchino Pavilion Refresh Phase 1 of 3	150,000
Campus-wide	VPAT	FS-Campus Wide Infrastructure	Design and install a HVAC system in Falley Field concession stand	125,000
Campus-wide	VPAT	FS-Campus Wide Infrastructure	Design and instal HVAC at the Softball concession stand	125,000
Washburn Endowment Association	VPAT	FS-Campus Wide Infrastructure	WUF Office Modifications & Exterior Improvements	100,000
Garvey Fine Arts Center	VPAT	FS-Campus Wide Infrastructure	White Concert Hall Lighting Upgrade Phase 4 of 5	66,666
Memorial Union	VPAT	FS-Campus Wide Infrastructure	Washburn A / B Carpet Refresh Phase 3	65,000
Morgan Hall	VPAT	FS-Campus Wide Infrastructure	Police Fire Alarm Upgrade	50,000
Student Recreation & Wellness Center	VPAT	FS-Campus Wide Infrastructure	Annual Interior/Exterior Lighting Upgrade	45,000
Campus-wide	VPAT	FS-Campus Wide Infrastructure	ADA Transition Plan	35,000
Campus-wide	VPAT	FS-Campus Wide Infrastructure	Education ADA Restrooms	25,000
Campus-wide	VPAT	FS-Campus Wide Infrastructure	Elevator Refresh	20,000
KTWU Television Studio	VPAT	FS-Campus Wide Infrastructure	Replacement of Fire suppression Valve - KTWU	15,000
Campus-wide	VPAT	FS-Campus Wide Infrastructure	Annual Concrete Repair	15,000
Campus-wide	VPAT	FS-Campus Wide Infrastructure	Wayfinding Signs (Fund)	25,000
Campus-wide	VPAT	FS-Campus Wide Infrastructure	Golf Cart Shed	50,000
	Total Facilities Services			\$ 2,071,666
	Total FY25 Capital Projects			\$ 3,494,666

**Washburn University Other Equipment Requests
FY24 Funding for FY25 Requests**

Area	Unit	Project Name	Est Cost
VPAA	Biology	Microscope Package for ST 130 Teaching Classroom Laboratory	\$ 38,500
VPAA	Academic Affairs	Academic Equipment Repair and Maintenance	25,000
VPAA	Art	Peter Puggger-Pugmill clay mixer for ceramics materials recycle process.	10,186
VPAA	Theatre	Theatre Professional Cabinet/Table Saw with Sawstop	5,245
Total VPAA			\$ 78,931
VPAT	Information Technology Services	Wide format printer	\$ 25,000
VPAT	University Police	Washburn Police Vehicle and Equipment Replacement	25,000
Total VPAT			\$ 50,000
VPSL	Student Life	University Mascots	\$ 26,000
VPSL	Student Life	Cheerleader Uniforms	15,000
Total VPSL			\$ 41,000
Athletics	Various Sports	Team Uniforms	\$ 50,000
Athletics	Athletics	Commercial Washers & Dryers	36,783
Athletics	Football	Football Helmets and Shoulder Pads	35,000
Athletics	Football	Additional Football Uniform	29,375
Total Athletics			\$ 151,158
Total FY24 Other Equipment Projects			\$ 321,089

Debt Retirement and Construction Fund (DRC)

	FY 20	FY 21	FY 22	FY 23	Projected FY 24
REVENUE					
AdValorem & Motor Vehicle Taxes	\$ 3,605,919	\$ 3,730,428	3,868,441	4,081,327	4,305,800
Sales and Other Taxes	250,000	250,000	250,000	250,000	250,000
Bond Proceeds, Series 2018 & 2021	-	-	-	-	-
Capital Lease - Tech int portion	-	-	-	15,868	-
Transfer from Other Funds	5,340,780	4,844,348	4,554,946	3,801,702	3,640,154 *
	<u>9,196,699</u>	<u>8,824,776</u>	<u>8,673,387</u>	<u>8,148,897</u>	<u>8,195,954</u>
EXPENDITURES					
Bond Payments	4,304,668	3,958,433	3,816,404	3,394,627	3,897,551 **
Bond Principal Refunded	-	-	-	-	-
Revenue Bond Issue Costs	-	125,843	-	-	-
Capital Lease Principal	648,912	663,572	277,696	-	-
Capital Lease Interest	144,506	129,847	52,895	-	-
Maintenance Projects	2,400,100	2,382,850	2,750,055	3,590,500	3,494,666
Equipment	1,104,957	1,080,150	1,326,447	1,208,363	855,238
	<u>8,603,143</u>	<u>8,340,694</u>	<u>8,223,497</u>	<u>8,193,490</u>	<u>8,247,455</u>
Net Activity	<u>\$ 593,556</u>	<u>\$ 484,082</u>	<u>\$ 449,890</u>	<u>\$ (44,593)</u>	<u>\$ (51,501)</u>
Beginning Available Net Assets	\$ (63,243)	530,313	1,014,395	1,464,285	1,419,692
Less Commitments:					
Major Capital Projects	-	-	-	-	-
Net Activity	593,556	484,082	449,890	(44,593)	(51,501)
Ending Available Net Assets	<u>\$ 530,313</u>	<u>1,014,395</u>	<u>1,464,285</u>	<u>1,419,692</u>	<u>1,368,190</u>

*Represents transfers of \$158,545, from Housing Operations, WU Village; and \$158,545 from Housing Operation, LLC (2021A-2 and 2021B) and \$1,633,230 from Housing Operations, Lincoln Hall; and \$301,877 from Lincoln Dining Opera (Series 2015 A & B and 2021A-2 and 2021B); and \$706,100 from Sales Tax for Indoor Athletic Facility (Series 2018); and \$681,857 for the School of Law (2021A), for a total of \$3,640,154.

**Represents total debt service payments.

Bond Payments:					
Series 2010	\$ 1,315,625	\$ 117,557	\$ -		
Series 2014	604,481	78,216	-		
Series 2015A	1,218,368	1,134,884	722,568	722,568	1,392,568
Series 2015B	456,995	78,262	103,164	103,164	458,164
Series 2018	709,200	708,100	706,700	706,100	709,900
Series 2021 A-1		49,289	316,856	681,857	685,906
Series 2021 A-2		19,738	126,888	126,888	161,888
Series 2021		1,772,386	1,840,228	1,054,050	489,125
Total Bond Payments	<u>\$ 4,304,668</u>	<u>\$ 3,958,433</u>	<u>\$ 3,816,404</u>	<u>\$ 3,394,627</u>	<u>\$ 3,897,551</u>

Washburn University Technology Requests FY24 Funding for FY25 Requests

Area	Unit	Project Name	Amount Funded
VPAT	ITS	PC Replacement (buy or lease)	\$ 222,949
VPAT	ITS	Mac Replacement	116,000
VPAT	ITS	Replace old servers in ITS's main VMware Cluster	100,000
VPAT	Memorial Union	Memorial Union Kansas Room projector replacement	15,000
Total VPAT			\$ 453,949
VPAA	Mabee Library	KIC Bookey V5 Scanner	\$ 25,000
VPAA	SoBu	Owl Labs	5,200
Total VPAA			\$ 30,200
President	SARR	USLO Database Replacement	\$ 50,000
Total President			\$ 50,000
Total FY25 Technology Projects			\$ 534,149

Washburn Institute of Technology

Mar 2024

<u>Revenue</u>	FY25
Capital Outlay	\$ 455,365
General Fund - Technology	142,000
	<u>\$ 597,365</u>

<u>Expenditures</u>	
Technology Replacement Cycle	\$ 142,000
Misc Infrastructure and Equipment	455,365
	<u>\$ 597,365</u>

Washburn University Board of Regents

SUBJECT: Washburn Lee Arena Renovation Project – CMAR

DESCRIPTION:

Washburn University intends to renovate Lee Arena to provide a more inviting space for athletic and campus events, along with more usable space within the arena. The project is being funded through private and university funds.

At the February 2024 meeting, the Washburn Board of Regents approved SDG as the design team for the project. The next step in establishing the project team is to select the Construction Manager at Risk.

Washburn issued an RFP for the Construction Manager at Risk (CMAR) firm for the project. During design, the CMAR provides pre-construction services which include cost estimates, constructability reviews, detailed project scheduling, phase planning, and swing space support. As the design phase nears completion, the CMAR will produce the Guaranteed Maximum Price (GMP) which provides the total cost for which they will perform the construction of the project. This method provides price and schedule certainty for Washburn on this project.

Proposals were received for the package from four CMAR firms. The CMAR firms' proposals were reviewed and ranked. Personnel from Facilities, Purchasing, and Athletics participated in the evaluation. The evaluation of the firms was based primarily on the team members being proposed, their experience on similar projects, their experience with similar projects, and the cost of their services.

Washburn recommends Senne Company of Topeka, Kansas to be awarded the CMAR contract for this project. Senne Company proposes to perform the pre-construction services free of charge. The overall estimate for construction is currently \$5-\$6.5 million. Senne proposes a fee of 2.45% for this project. The total cost of construction will be determined when the GMP is finalized.

FINANCIAL IMPLICATIONS:

The project is estimated at \$6-\$8 million, depending on its design and fundraising. The funding will be split between private funds and University reserves.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the Construction Management at Risk contract for the Washburn Arena Renovation Project to Senne Company.

Washburn University Board of Regents

SUBJECT: Restroom Renovations

DESCRIPTION:

Pursuant to the Fiscal Year 2025 Capital funding plan approved at this March Board of Regents meeting, the University is seeking to renovate restrooms in the Student Recreation and Wellness Center, the Education Department in the Plass North Building, and the basement of Garvey Fine Arts Center. The needs for the renovations in each space are different but will benefit from performing the work with the same project team.

Washburn engaged Falk Architects, Topeka, Kansas, to provide design and construction documents for this project.

The renovation in the Student Recreation and Wellness Center is to add an individual ADA restroom and shower. The project will also modify one of the showers in the existing men’s and women’s restrooms/locker rooms to meet ADA requirements. Additionally, the project will add a washer/dryer on the 2nd floor of the building.

In the Plass North Building, we will modify the existing restrooms to meet ADA requirements and update the finishes in those spaces.

In the Garvey Center the project involves repair of in-wall sewer line that serves a restroom and update the finishes while the walls of the restroom are removed and replaced. Also, the restrooms will also be modified to meet ADA requirements.

Falk produced construction drawings and specifications that Washburn utilized in a Request for Proposal published in February 2024. Bids were received from two contractors as follows.

<u>Contractor</u>	<u>Proposed Cost</u>	<u>Location</u>
Kelley Construction	\$305,050	Topeka, KS
Senne Company	\$348,970	Topeka, KS

FINANCIAL IMPLICATIONS:

Funding for this work is being provided by previously approved capital funds and FY25 capital funding with a total of \$330,265, with \$25,000 budgeted from these funds for contingency.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the award of a contract to Kelley Construction for restroom renovations at a total cost of \$305,050.

Washburn University Board of Regents

SUBJECT: Interior Design – Master Services Agreement

DESCRIPTION:

As Washburn pursues improvements across campus in alignment with the Strategic Framework that the Board approved at the February meeting and proposed projects within the Capital Budget, the University determined that selecting an architectural firm to support the several interior remodels would provide the best efficiency and value to the University.

Utilizing the same firm would provide consistency of design, materials, team members, and expectations as the University addresses numerous interior design projects. Current planned projects that plan to utilize this Master Services Agreement (MSA) are the Morgan Hall Welcome Center/Enrollment Management Refresh and the Bennett Computer Lab Office Remodel, both of which are included in the FY25 Capital Request. Additionally, there are several small projects that would benefit from this agreement.

Washburn issued an RFQ for the design services of the agreement. Proposals were received from five design firms. The design firms' proposals were reviewed, ranked and short-listed. The top three firms were interviewed by members of Facilities and Purchasing. The evaluation of the firms was based primarily on the team members being proposed, their experience with similar agreements, their ability to manage multiple priorities, and their proposed cost methodologies.

As the evaluation team discussed selecting a firm, it was determined that selecting two firms would better serve Washburn's needs. Washburn recommends the top two evaluated firms; HTK, Topeka, Kansas and Falk Architects, Topeka, Kansas to be awarded master services agreements for Interior Design. The Master Services Agreement has a 3-year term with renewal options, is non-exclusive, and has a termination clause with no penalties.

A small committee of Washburn employees from Facilities and Purchasing will evaluate each project and select which firm fits best.

FINANCIAL IMPLICATIONS:

The costs incurred under this MSA will be funded through individual projects. Individual projects in which the design costs exceed limits (currently \$100,000) per WUPRPM policy, will seek approval from the Board of Regents.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the Interior Design Master Services Agreement to HTK and Falk Architects.

Washburn University Board of Regents

SUBJECT: Campus Road Repairs Project Phase III

DESCRIPTION:

The University continues to address areas needing repair across campus and is seeking to repair parts of Durow Drive and Mulvane Street. The repairs are focused on pavement and sidewalks cracking. See the attached campus map for identified locations of repairs.

Washburn engaged Bartlett & West under previous capital funds for the development of design and construction documents for the project. To maximize the available budget, the bid documents were developed to obtain unit price cost structures, requesting pavement and sidewalk replacement by square yard, curb and gutter by linear foot, etc. This will allow the most work to be performed with the available budget. Additional concrete repairs across campus will be pursued with available infrastructure capital funds, based on priority level.

Washburn issued an RFP to obtain competitive pricing and the following contractors submitted bids:

<u>Contractor</u>	<u>Proposed Cost</u>	<u>Location</u>
Meri-crete	\$130,500	Topeka, KS
Conroy Contractors	\$192,073	Topeka, KS
Bettis Asphalt & Construction	\$238,797	Topeka, KS

This cost is representative of the unit pricing proposed by the contractors for the quantity of work in the specified scope. The actual cost will represent the actual work completed this summer.

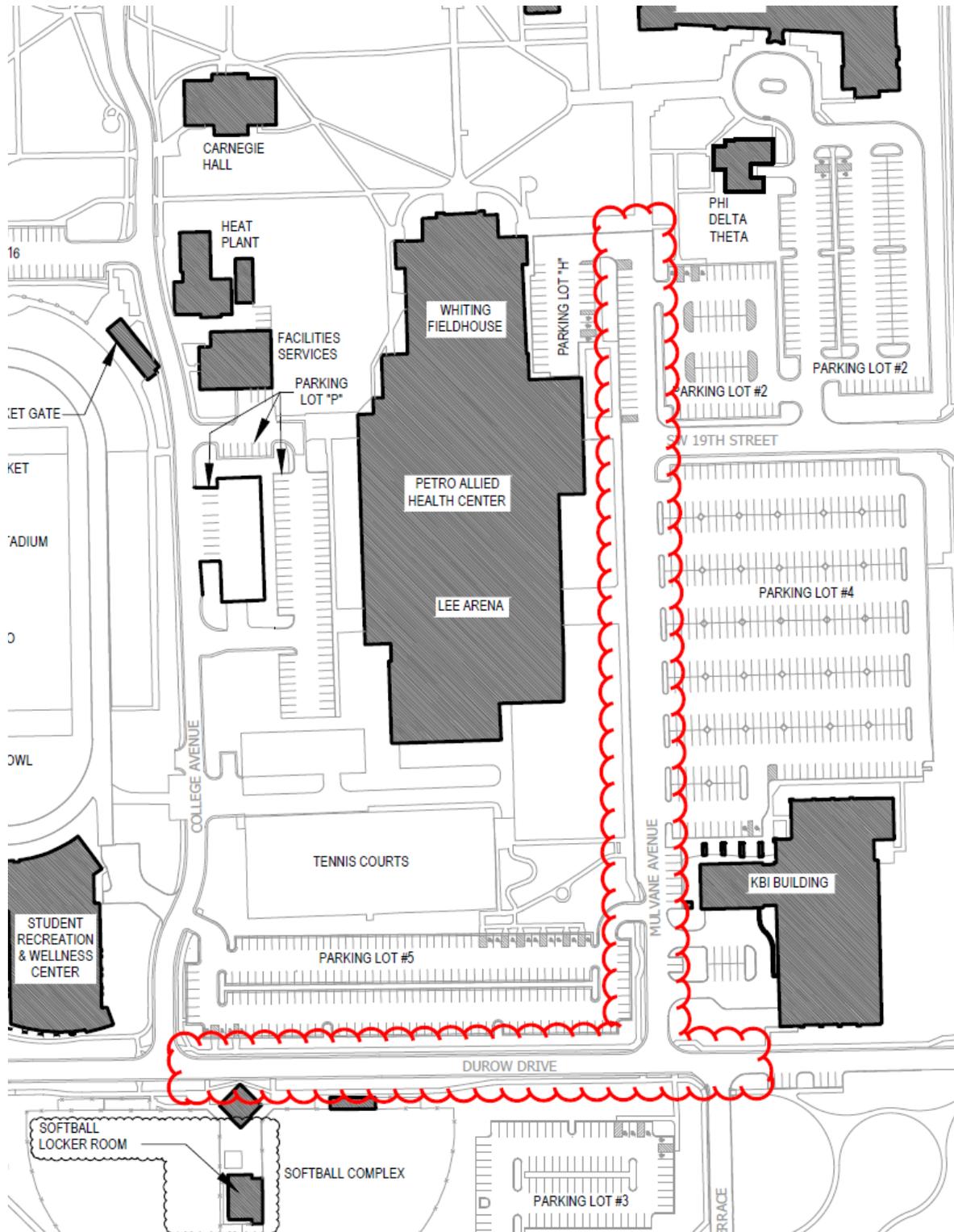
Meri-crete provided the lowest responsive proposal and can meet the specified terms and conditions. The University has recent and favorable experience with Meri-crete.

FINANCIAL IMPLICATIONS:

Funding will be provided by previously approved capital funds assigned to infrastructure improvements. The current balance of these funds is \$344,321. Based upon Meri-crete's unit prices, the specified scope of work is estimated at \$130,500. Other repairs will be issued to Meri-crete under this unit price structure and will remain within the infrastructure improvement budget.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the award of a contract to Meri-crete in the amount of \$130,500 for the Road Repairs Project.



Washburn University Board of Regents

SUBJECT: Policy to Meet Requirements of Kansas Fairness in Women's Sports Act.

DESCRIPTION:

In the 2023 session, the Kansas legislature passed the Kansas Fairness in Women's Sports Act. The Act requires the state board of regents and the governing board for each municipal university, community college and technical to adopt rules and regulations to implement the provisions of the Act. The Act states that "intercollegiate, intramural or club athletic team or sports that are sponsored by a public educational entity [by definition in the Act, includes municipal universities] . . . shall be expressly designated", based on biological sex, as 1) males, men or boys; 2) females, women or girls; or 3) coed or mixed. Athletic teams or sports designated for females, women or girls shall not be open to students of the male sex.

Proposed policy language is attached and once approved will be placed in Policy Section A.15 of the Washburn University Policy, Regulation, and Procedure Manual.

FINANCIAL IMPLICATIONS:

None.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the proposed policy language to comply with the Kansas Fairness in Women's Sports Act.

15. Kansas Fairness in Women's Sports Act.

15.1 As required by the 2023 Kansas Fairness in Women's Sports Act ("Act"), K.S.A. 60-5601 et seq., intercollegiate, intramural or club athletic teams or sports that are sponsored by Washburn University shall be expressly designated as one of the following based on biological sex, as defined in the Act:

- Males, men, or boys;
- Females, women or girls;
- Coed or mixed.

15.2 Athletic teams or sports designated for females, women or girls shall not be open to students of the male sex.

15.3 Information collected when an individual elects to participate on a team or in a sport shall be used to determine which gender team is appropriate. If a dispute should arise, biological sex shall be determined as required by the Act.

15.4 If the Act is repealed, superseded by Federal law or otherwise determined to be unlawful, this Policy will terminate without further Board action.

RESOLUTION

RESOLUTION DECLARING AN INTENT FOR WASHBURN UNIVERSITY TO ISSUE REVENUE BONDS.

WHEREAS, Washburn University of Topeka, Shawnee County, Kansas (the “University”) is a municipal university, duly created, organized and existing under the laws of the State of Kansas; and

WHEREAS, the University is authorized by K.S.A. 13-13a03, *et seq.*, as amended and supplemented (the “Municipal University Act”), to issue bonds of the University for the purpose of acquiring real estate, erecting buildings or additions to present buildings and the purchase of equipment for such buildings and for refunding any indebtedness of the University, provided that the aggregate amount of such bonds outstanding at any one time shall not exceed two percent of the assessed valuation of the taxable tangible property within the corporate limits of the city in which the University is located; and

WHEREAS, the University is authorized to pledge proceeds received by the University from the limited ad valorem property tax levy and limited retailers’ sales taxes authorized pursuant to the Municipal University Act to the payment of the principal of and interest on such bonds; and

WHEREAS, the Board of Regents (the “Board”) of the University has found it to be necessary and advisable for the University to undertake the renovation and improvement of the Henderson Learning Resources Center, to be renamed Advisors Excel Hall, and all necessary improvements related thereto (the “Project”); and

WHEREAS, in accordance with the financial plan prepared by the University Vice President for Administration and Treasurer and presented to the Board this date, the University hereby finds that bonds may be issued in one or more series in the aggregate principal amount of not to exceed \$15,000,000 under the authority of the Municipal University Act to fund a portion of the costs of the Project and associated financing costs (the “Bonds”); and

WHEREAS, all matters related to the offering, sale and delivery of the Bonds shall be subject to approval at a later meeting of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF WASHBURN UNIVERSITY OF TOPEKA AS FOLLOWS:

Section 1. Declaration of Intent. The Board hereby declares an intent to finance a portion of the Project with the issuance of the Bonds; provided that the aggregate principal amount of the Bonds shall not exceed \$15,000,000.

Section 2. Reimbursement. The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation § 1.150-2.

Section 3. Further Action. The Chair, Secretary, President and other officers and representatives of the University are hereby authorized and directed to take such other action as may be necessary to carry out the intent of this Resolution.

Section 4. Effective Date. This Resolution shall be in full force and effect from and after its adoption.

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ADOPTED by the Board of Regents of Washburn University of Topeka, Shawnee County, Kansas on March 21, 2024.

(SEAL)

Shelly Buhler
Chair

ATTEST:

Cynthia Holthaus
Assistant Secretary, Board of Regents

Washburn University Board of Regents

SUBJECT: Discussion - Henderson Renovation Project Update.

DESCRIPTION:

In December 2021, the Board approved a renovation of the Henderson Resource Learning Center building. The total project budget of \$35,000,000 included the costs for the design and construction. At that time, the funding plan was as follows: private sources (\$15,000,000), bond proceeds (\$10,000,000) and University Reserves (\$10,000,000).

The Board recently approved the hire of an Architect, GastingerWalker, and Construction Manager at Risk, McCownGordon. They have each begun their respective pre-construction services which include designs, cost estimates, constructability reviews, detailed project scheduling, phase planning, and swing space support. We now have an updated design, timeline, and anticipated budget, as they developed drawings and cost estimates and learned of important factors that impact the total cost of construction and overall project.

FOR DISCUSSION PURPOSES ONLY:

No action will be taken.

**Washburn University, Washburn Institute of Technology,
Residential Living, and Business and Auxiliary Services
Operating Funds
Combined Statements of Revenues and Expenditures
For the six months ended December 31, 2023 and 2022**

	FY 2023-24		Year-to-Date Actual	FY 2022-23	Year-to-Date Actual	% change from prior year
	Budget					
	Amount	% of Total				
Revenues:						
Tuition and fees	\$ 53,380,526	44.5%	\$ 50,947,796	\$ 45,868,922		11.07%
Sales tax	26,600,000	22.2%	13,787,472	13,431,233		2.65%
State appropriations	23,518,237	19.6%	16,349,160	13,216,928		23.70%
Residential Living	4,753,739	4.0%	2,721,885	2,338,973		16.37%
Business and Auxiliary Services	3,713,500	3.1%	1,969,111	1,716,241		14.73%
Other	7,902,955	6.6%	3,046,230	2,181,398		39.65%
Total revenues	119,868,957	100.0%	88,821,654	78,753,695		12.78%
Expenditures:						
Salaries, wages and benefits	80,118,272	66.8%	38,933,478	35,818,328		8.70%
Scholarships	10,117,676	8.4%	5,090,990	3,500,692		45.43%
Debt service	2,252,197	1.9%	1,126,098	761,872		47.81%
Utilities	3,442,102	2.9%	1,487,102	1,434,884		3.64%
Supplies and materials	3,291,322	2.7%	1,697,549	1,446,706		17.34%
Professional services	3,409,878	2.8%	2,261,574	2,274,395		-0.56%
Computer hardware, software and maint.	2,472,217	2.1%	1,756,435	1,862,583		-5.70%
Travel	1,731,483	1.4%	553,689	527,298		5.00%
Memberships and subscriptions	1,491,867	1.2%	1,737,673	1,611,023		7.86%
Other	11,541,943	9.6%	4,722,571	3,767,111		25.36%
Total expenditures	119,868,957	100.0%	59,367,159	53,004,892		12.00%
Change in Net Position	\$ -		\$ 29,454,495	\$ 25,748,803		14.39%

Washburn University
General Fund
Statements of Revenues and Expenditures
For the six months ended December 31, 2023 and 2022

	FY 2023-24		Year-to-Date Actual	FY 2022-23	% change from prior year
	Budget			Year-to-Date	
	Amount	% of Total		Actual	
Revenues:					
Tuition and fees	\$ 49,085,012	51.0%	\$ 48,010,711	\$ 42,927,404	11.84%
Sales tax	26,600,000	27.6%	13,787,472	13,431,233	2.65%
State appropriations	14,000,000	14.5%	7,000,000	7,000,000	0.00%
KTWU	4,025,820	4.2%	1,028,064	1,101,277	-6.65%
Endowment Income	410,424	0.4%	-	-	-100.00%
Other	2,195,256	2.3%	1,578,931	815,650	93.58%
Total revenues	96,316,512	100.0%	71,405,178	65,275,564	9.39%
Expenditures:					
Salaries, wages and benefits	68,288,937	70.9%	33,864,172	31,132,345	8.77%
Scholarships	9,465,107	9.8%	4,823,062	3,304,896	45.94%
Professional services	3,192,638	3.3%	2,128,759	2,137,897	-0.43%
Utilities	2,051,132	2.1%	900,713	868,161	3.75%
Supplies and materials	2,032,142	2.1%	1,105,915	864,102	27.98%
Computer hardware, software and maint.	2,179,206	2.3%	1,663,268	1,756,825	-5.33%
Travel	1,644,608	1.7%	540,890	514,623	5.10%
Memberships and subscriptions	1,491,867	1.5%	1,737,673	1,611,023	7.86%
Other	5,970,875	6.2%	2,691,556	1,923,087	39.96%
Total expenditures	96,316,512	100.0%	49,456,008	44,112,959	12.34%
Change in Net Position	\$ -		\$ 21,949,170	\$ 21,162,605	3.72%

**Washburn Institute of Technology
General Fund
Statements of Revenues and Expenditures
For the six months ended December 31, 2023 and 2022**

	FY 2023-24		Year-to-Date Actual	FY 2022-23	% change from prior year
	Budget			Year-to-Date	
	Amount	% of Total		Actual	
Revenues:					
Tuition and fees	\$ 4,295,514	28.5%	\$ 2,937,085	\$ 2,941,518	-0.15%
State appropriations	9,518,237	63.1%	9,349,160	6,216,928	50.38%
Other	1,271,455	8.4%	439,235	264,471	66.08%
Total revenues	15,085,206	100.0%	12,725,480	9,422,917	35.05%
Expenditures:					
Salaries, wages and benefits	10,110,228	67.0%	4,253,280	3,960,478	7.39%
Supplies and materials	1,109,250	7.4%	526,482	529,607	-0.59%
Utilities	558,229	3.7%	289,474	267,764	8.11%
Scholarships	340,500 #	0.0%	93,272	-	0.00%
Professional services	217,240	1.4%	132,815	136,498	-2.70%
Repair and maintenance	178,850	1.2%	69,195	64,600	7.11%
Computer hardware, software and maint.	205,676	1.4%	35,979	47,235	-23.83%
Space and equipment rental	100,475	0.7%	61,271	85,626	-28.44%
Insurance premiums	205,000	1.4%	22,476	21,633	3.90%
Travel	86,875	0.6%	12,799	12,675	0.98%
Other	1,972,883	15.3%	342,218	250,710	36.50%
Total expenditures	15,085,206	100.0%	5,839,261	5,376,826	8.60%
Change in Net Position	\$ -		\$ 6,886,219	\$ 4,046,091	70.19%

Washburn University
Residential Living
Statements of Revenues and Expenditures
For the six months ended December 31, 2023 and 2022

	FY 2023-24		FY 2022-23		% change from prior year
	Budget		Year-to-Date	Year-to-Date	
	Amount	% of Total	Actual	Actual	
Revenues:					
Room rental	\$ 4,583,259	96.4%	\$ 2,599,272	\$ 2,275,702	14.22%
Other	170,480	3.6%	122,613	63,271	93.79%
Total revenues	4,753,739	100.0%	2,721,885	2,338,973	16.37%
Expenditures:					
Debt service	1,950,320	42.6%	975,160	690,884	41.15%
Utilities	569,868	12.4%	197,932	205,074	-3.48%
Salaries, wages and benefits	676,221	14.8%	373,363	294,247	26.89%
Repair and maintenance	179,339	3.9%	239,768	259,630	-7.65%
Scholarships	312,069	6.8%	174,656	195,796	-10.80%
Insurance	70,270	1.5%	-	-	0%
Supplies and materials	105,370	2.3%	41,832	31,791	31.58%
Other	719,802	15.7%	33,858	62,215	-45.58%
Total expenditures	4,583,259	100.0%	2,036,569	1,739,637	17.07%
Change in Net Position	\$ -		\$ 685,316	\$ 599,336	14.35%

Room Rental					
	FY 2023-2024		12/31/2022		% change from prior year
	Budget		Year-to-Date	Year-to-Date	
	Amount	% of Total	Actual	Actual	
Living Learning Center	\$ 1,503,980	32.8%	\$ 814,806	\$ 669,612	21.68%
Washburn Village	1,255,000	27.4%	787,494	639,297	23.18%
Lincoln Hall	1,764,584	38.5%	975,353	933,775	4.45%
Phi Delta Theta	59,695	1.3%	21,619	33,018	-34.52%
	\$ 4,583,259	100.0%	\$ 2,599,272	\$ 2,275,702	14.22%

Washburn University
Business and Auxiliary Services
(Memorial Union, Ichabod Shop, Dining, and Vending)
Statements of Revenues and Expenditures
For the six months ended December 31, 2023 and 2022

	FY 2023-24		Year-to-Date Actual	FY 2022-23		% change from prior year
	Budget			Year-to-Date Actual		
	Amount	% of Total				
Revenues:						
Ichabod Shop	\$ 2,239,500	60.3%	\$ 1,252,383	\$ 1,217,797		2.84%
Dining Services	484,000	11.1%	161,674	91,531		76.63%
Union Operations	990,000	3.0%	555,054	406,913		36.41%
Total revenues	3,713,500	100.0%	1,969,111	1,716,241		14.73%
Expenditures:						
Cost of goods sold	1,548,285	41.7%	964,652	839,270		14.94%
Salaries, wages and benefits	1,042,886	28.1%	442,663	431,258		2.64%
Debt service	301,877	8.1%	150,938	70,988		112.62%
Utilities	262,873	7.1%	98,983	93,885		5.43%
Repair and maintenance	156,909	4.2%	110,541	81,835		35.08%
Computer hardware, software and maint.	87,335	2.4%	57,188	58,523		-2.28%
Supplies and materials	44,560	1.2%	23,320	21,206		9.97%
Other	268,775	7.2%	187,036	178,505		4.78%
Total expenditures	3,713,500	100.0%	2,035,321	1,775,470		14.64%
Change in Net Position	\$ -		\$ (66,210)	\$ (59,229)		11.79%