

Washburn University Board of Regents



John Dietrick, Chair
John Dicus
John Nave

Jennifer Sourk, Vice Chair
Jake Fisher
Mike Padilla

Shelly Buhler
Linda Jeffrey
Angel Romero

Washburn Mission Statement

Washburn creates educational pathways to success for everyone.

Washburn University Board of Regents Meeting

Kansas Room, Memorial Union

Thursday, 5/1/2025

3:30 - 5:00 PM CT

I. Call to Order

II. Roll Call

Regent Buhler
Regent Dietrick
Regent Dicus
Regent Fisher
Regent Jeffrey
Regent Nave
Regent Padilla
Regent Romero
Regent Sourk

III. Officer Reports

A. Chair's Report

B. President's Report

IV. New Business

A. Consent Agenda

1. Approval of Minutes of the March 13, 2025 Meeting

March 13, 2025 Board of Regents Minutes - Page 3

2. Liquidated Claims Approval - February 2025

Liquidated Claims - February.docx - Page 10

3. Liquidated Claims Approval - March 2025

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4. Resolution for Authorization of Kansas Municipal Investment Pool Transactions

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Kansas Municipal Investment Pool Resolution - Page 13

B. Action Items

1. Emeriti - John Fritch

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2. New Certificate: Artificial Intelligence Literacy and Application - John Fritch

New Certificate - Artificial Intelligence - Page 16

3. New Certificate: Cybersecurity - John Fritch

New Certificate - Cybersecurity - Page 17

4. Inactivation of the Bachelor of Science, Computational Physics

Inactivation of Bachelor of Science, Computational Physics - Page 18

5. Healthcare Design Services - Luther Lee

Healthcare Design Services - Page 19

6. Healthcare Construction Manager at Risk - Luther Lee

Healthcare Construction Manager at Risk - Page 21

7. Student Activity Fee - Eric Grospitch

Student Activity Fee - Page 22

8. Housing and Dining Rates - Eric Grospitch

Housing and Dining Rates - Page 23

9. Bianchino Pavilion Refresh Project Update

Bianchino Pavilion Refresh Project Update - Page 26

Bianchino Rendering - Page 27

C. Information Item(s)

1. New Intensive English Program Certificate

New Certificate - Intensive English Program - Page 28

2. Quarterly Financials

Quarterly Financials - Page 29

V. Next Meeting Date

A. Board of Regent Meeting - June 12, 2025

VI. Executive Session

VII. Adjournment

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
March 13, 2025

I. Call to Order

Chairperson Dietrick called the meeting to order at 3:29 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were:

Regent Buhler
Regent Dicus
Regent Dietrick
Regent Fisher
Regent Jeffrey
Regent Nave
Regent Padilla
Regent Romero (via Zoom)
Regent Sourk

III. Officer Reports

A. Chair's Report

Chair Dietrick welcomed everyone and shared the Greater Topeka Partnership (GTP) recently announced recipients of the 2025 annual meeting awards. GTP's highest honor, The Wolgast Award will be presented to Dr. JuliAnn Mazachek for her transformational leadership of Washburn University. Dr. Mazachek has led Washburn to record-breaking enrollment, the launch of the Promise and Thrive Scholarships, and the historic \$250 million capital campaign. Chair Dietrick noted Teresa and Bruce McPherson will also receive an award for their \$3 million donation to Washburn Tech North.

Washburn is hosting the NCAA Division II Men's Central Regional basketball tournament this weekend. The Ichabod's are the number one seed in the tournament. Please come out and support the Ichabod's this weekend.

B. President's Report

President Mazachek asked Lori Hutchinson, Executive Director of Strategic Communications and Marketing, to give an update on the Kansas City awareness campaign.

Executive Director Hutchinson shared the campaign that began in February will run through the middle of June. President Mazachek spent time in Kansas City on Tuesday appearing on three different talk shows. The commercials will begin next week during the NCAA basketball tournament. Ms. Hutchinson shared a short clip of the video.

President Mazachek noted the following happenings on campus. The university is proud to announce the appointment of Sara Stepp as interim director of the Mulvane Art Museum. The WSGA elections will be held tomorrow. The NCAA Indoor Track Championships are being held this weekend. The campus has begun the domino effect of moving offices, the first being the move of two vice president's suites to Morgan Hall. The Foundation will be the next to move into BTAC and then a series of other moves will follow. The President recognized the hard work of persons on the campus moves committee and facilities staff and noted the patience of our employees during this process.

President Mazachek shared there are many upcoming events in April including Washburn Tech Signing Day, opening of the new Recital Hall, and Town Hall meetings which the President host at the end of April.

IV. New Business

A. Consent Agenda

Motion by Regent Fisher and second by Regent Jeffrey to approve the consent agenda. Motion passed.

- 1. Approval of the Minutes of the February 6, 2025 meeting**
- 2. Liquidated Claims Approval – January 2025**
- 3. Faculty/Staff Personnel Action**

B. Action Items

- 1. Designate Dr. Dave Provorse as Associate Professor Emeritus (Posthumously)**

Presented by Provost John Fritch. Dr. Dave Provorse, an Associate Professor in Psychology, began teaching at Washburn in 1991 and served nearly 34 years. Unfortunately, he and his wife Marcia were killed in a car crash in December. Dr. Provorse chaired over 60 master's theses, supervised numerous graduate students

in the mental health field, taught the marathon training class for many years, and served as department chair for 13 years. His impact on the university and the community will live on through his many colleagues and thousands of students he taught. Dr. Mazachek recommends the Board designate Dr. Dave Provorse as Associate Professor Emeritus (posthumously).

Motion by Regent Buhler and second by Regent Padilla to designate Dr. Dave Provorse as Associate Professor Emeritus (posthumously). Motion passed.

2. Emeriti

Provost Fritch presented this item and asked the faculty to stand as he recognized them.

Dr. Jane Carpenter graduated from the School of Nursing (SON) in 1980 and has been a faculty member in the SON for 32 years. She served as the Dean since 2020. Dr. Carpenter's leadership during COVID is commended. She helped facilitate two federal funded grants and has worked tirelessly to assist nursing students in the classroom and help prepare them for the NCLEX exam. Dr. Carpenter will retire at the end of this academic year.

Dr. Barbara Scofield is completing her twelfth year teaching at the School of Business but is in her fortieth year of college teaching. Dr. Scofield was instrumental in launching the Washburn IMA chapter as well as developing online financial and accounting courses. Dr. Scofield will retire on July 31.

Dr. Bradley Siebert, Assistant Professor of English has taught at Washburn for 30 years. He taught all levels of writing and is a former editor of Kansas English and columnist for Mennonite Weekly Review. Dr. Siebert will retire in May.

Dennis Schafers, Lecturer in the School of Nursing since 2012. Mr. Schafers graduated from Washburn's School of Nursing in 1978 and the Nurse Practitioner program in 2016. Mr. Schafers will continue helping with clinicals at the School of Nursing and plans to retire this summer.

Connie Gibbons served as Director of the Mulvane Art Museum for 12 years, in which time she provided the curatorial vision for the museum's collections, exhibitions, and programs. Under Ms. Gibbons leadership, Washburn opened the Rita Blitt Gallery and Sculpture Garden, celebrated the 100th birthday of Mulvane, and helped build a stronger relationship with the community. Ms. Gibbons retired on February 28, 2025.

President Mazachek recommends the Board designate Jane Carpenter as Dean Emeritus and Associate Professor Emeritus; Dr. Barbara Scofield as Professor Emeritus; Dr. Bradley Siebert as Assistant Professor Emeritus; Dennis Schafers as

Lecturer Emeritus; and Connie Gibbons as Mulvane Art Museum Director Emeritus.

Motion by Regent Dicus and second by Regent Jeffrey to approve the above-mentioned faculty their emeritus status. Motion passed.

3. Tenure and Promotion

Provost John Fritch presented this item. Tenure and Promotion are an important element of the academic enterprise. It allows faculty to teach the way students deserve to be taught. It provides an ability for the university to evaluate the best teaching practices for our students. It allows faculty to explore ideas through research and teaching. It is critical to the functioning of the university. Provost Fritch asked tenure and promotion candidates to stand as he read their names:

Tenure candidates: Louis Krug, Kelly Thor, Crystal Stevens

Promotion candidates: Joseph Kendall-Morwick, Mark Kohls, Zenova Williams, Manaf Sellak, Amanda Hartman, Delaine Smith, Jody Toerber-Clark

The President recommends the Board of Regents approve the tenure and promotion candidates listed on the agenda item.

Motion by Regent Nave and second by Regent Sourk to approve the promotion and tenure candidates presented to the Board. Motion passed.

4. Streamlining Certificate Pathways

Provost Fritch presented this item. In response to demands of the workforce, Washburn Tech is presenting several changes to current certificates. In some cases, they are adding certificates and in other areas removing certificates. In one instance it will give students multiple ways to enter the workforce. Washburn Tech leadership works hard to ensure the university is meeting the needs of the community.

Motion by Regent Jeffrey and second by Regent Dicus to approve the certificate changes to Washburn Tech programs. Motion passed.

3:57 p.m. - Regent Romero left the meeting before the vote on Item B.4.

5. Diagnostic Medical Sonography

Provost Fritch presented this item and noted Washburn Tech currently offers a Diagnostic Medical Sonography program with advanced certificates. By adding hours to this program, it would create a pathway for students to complete an

Associate of Applied Science degree. It would also create an opportunity for students to return to a four-year program by transferring those credit hours.

Motion by Regent Fisher and second by Regent Buhler to approve the addition of an Associate of Applied Science in Diagnostic Medical Sonography. Motion passed.

6. Naming Baseball Field

President Mazachek presented this item and shared the Board approves the naming of buildings and other physical facilities on campus. The university considers the naming of these spaces to be among the highest honors Washburn can bestow.

President Mazachek recognized Marshall Meek and his work with a group of donors. They raised \$1.5 million to honor Steve Anson. Many knew Coach Anson who was Washburn's Head Baseball Coach for 35 years. He had genuine compassion for athletes and wanted them to succeed both on and off the field. Coach Anson was present in the students' lives in other areas besides baseball, making it a priority to participate in weddings and other life events after graduation. His legacy created an Ichabod baseball family. In honor of Steven Anson, the President recommends the Board consider naming the baseball stadium the Steve Anson Stadium and the field remain Falley Field.

Motion by Regent Sourk and second by Regent Discus to approve the naming of the baseball stadium the Steve Anson Stadium. Motion passed.

7. Capital Projects and Capital Improvement Requests

Vice President Luther Lee shared this is the annual process to present the capital projects and improvement needs on campus. He recognized John Haverty and Eric Just for their work in putting together the list. The list includes proposed capital maintenance, other equipment needs as well as technology equipment needs. The items will be fully funded from the Debt Retirement and Construction Fund (DR&C). Individual projects will still be subject to university guidelines and will seek Board approval when necessary.

Motion by Regent Buhler and second by Regent Jeffrey to approve the capital projects and equipment for FY26 funded by the FY25 DR&C Fund.

8. Bond Authorization

Vice President Lee presented this item and noted the funding plan for Advisors Excel Hall includes private gifts, reserves and bond financing. In February, the Board authorized the next steps in issuance of bonds as well as the refunding process. Moody confirmed the university has an A1 level bond rating due to

diversified revenue, positive enrollment trends and relatively low existing debt. Vice President Lee introduced Mitch Walter with Gilmore and Bell, and Michael Newman with Hilltop Securities Inc.

Mr. Walter shared they are putting the bond issue together and preparing the bond documents necessary for issuance. Gilmore and Bell published the notice of intent to issue per statutory requirements with a 30-day period. They anticipate the actual pricing on April 9 and will determine when it is most advantageous to enter the market for Washburn. Today's action authorizes issuance and interest. President Mazachek has the authority to sign agreements needed to complete the bond issuance. Gilmore and Bell will deliver the documents to the Treasurer's office as well as the Attorney General's office. When it closes the university will get a refund of 2015 saving bonds.

Mr. Newman with Hilltop Securities has a fiduciary duty to the university. The interest rate was 4.36% at the time the documents were put together. This could change with the global trade war effects on the bond market and municipal trade market in addition to the stock market. The parameters are set appropriately, and Hilltop Securities will assist the university in seeking the best value and will be prepared to enter the market at the appropriate time. The underwriter selected is Raymond James. They have billions of capital and have the ability to retain all if needed.

Motion by Regent Nave and second by Regent Padilla to adopt the bond resolution which will authorize the issuance of the Series 2025 Bonds, approve the distribution of the preliminary official statement, authorize the President to approve the sale of the bonds and execute the Bond Purchase Agreement. Motion passed.

9. Washburn USW Local 307L-4 MOA

Vice President Lee presented this item and stated this is the approval of the Memorandum of Agreement (MOA) between Washburn University and the United Steel Workers. Mr. Lee recognized the work of the committee with the union leadership. Key points are it is a one-year contract, the rates take affect February 1, and it will allow the university to be competitive in recruiting and retaining employees. It includes a shift differential, an adjusted work plan, and transportation for employees during inclement weather.

Motion by Regent Sourk and second by Regent Dicus to approve the new MOA between Washburn University and the United Steel Workers Local 307L-4. Motion passed.

C. Information Items

Quarterly Financials

V. Next Meeting Date

A. Board of Regents Meeting – May 1, 2025

VII. Adjournment

Regent Dicus moved the meeting to be adjourned and was seconded by Regent Nave. The meeting adjourned at 4:25 p.m.

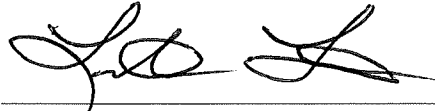
Marc Fried
Secretary, Board of Regents

Washburn University Board of Regents

SUBJECT: Liquidated Claims Approval – February 2025

DESCRIPTION: Listed below is a summary by fund of all claims processed during the month of February 2025.

To the best of my knowledge and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.



Luther Lee, Vice President for Administration & Treasurer

WASHBURN UNIVERSITY

Fund #	Fund Name	Total Claims
1.	General Fund	\$3,096,732
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	988,543
4.	Endowment Fund	-0-
5.	Student Loan Fund	-0-
7.	Tort Claim Fund	-0-
8.	Restricted and Agency Fund	453,146
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	851,840
Sub-Total		5,390,261
Payroll		3,634,934
Payroll Withholding and ACH Transactions		2,298,892
Total		\$11,324,087

WASHBURN INSTITUTE OF TECHNOLOGY

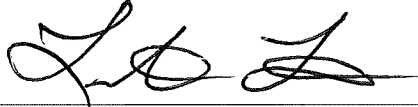
1.	General Fund	\$266,719
3.	Building and Construction Fund	161,740
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	8,396
13.	Government and Research Fund	38,089
Sub-Total		434,944
Payroll		467,148
Payroll Withholding and ACH Transactions		162,165
Total		\$1,064,257

Washburn University Board of Regents

SUBJECT: Liquidated Claims Approval – March 2025

DESCRIPTION: Listed below is a summary by fund of all claims processed during the month of March 2025.

To the best of my knowledge and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.



Luther Lee, Vice President for Administration & Treasurer

WASHBURN UNIVERSITY

Fund #	Fund Name	Total Claims
1.	General Fund	\$2,851,157
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	2,117,429
4.	Endowment Fund	-0-
5.	Student Loan Fund	350
7.	Tort Claim Fund	-0-
8.	Restricted and Agency Fund	661,987
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	740,536
Sub-Total		6,371,459
Payroll		3,652,729
Payroll Withholding and ACH Transactions		1,220,192
Total		\$11,244,380

WASHBURN INSTITUTE OF TECHNOLOGY

1.	General Fund	\$253,985
3.	Building and Construction Fund	222,670
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	15,755
13.	Government and Research Fund	136,561
Sub-Total		628,971
Payroll		377,813
Payroll Withholding and ACH Transactions		161,224
Total		\$1,168,008

Washburn University Board of Regents

SUBJECT: Resolution for Authorization of Kansas Municipal Investment Pool Transactions

DESCRIPTION:

The University periodically utilizes the State of Kansas Municipal Investment Pool (MIP) as a temporary, high-quality, high-liquidity alternative to bank deposits. Deposits to and withdrawals from the University's MIP account must be initiated and authorized by employees designated and approved by the Board. A Board resolution is needed to designate the employees who now are authorized to initiate transactions with MIP. Due to recent changes in the Director of Accounting position, we need to add an additional staff member with authorization to these accounts. The attached resolution authorizes the Vice President for Administration & Treasurer, the Assistant Vice President Finance, the Director of Budget Planning & Analysis and the Director of Accounting to initiate such transactions.

FINANCIAL IMPLICATIONS:

None.

RECOMMENDATION:

President Mazachek recommends adoption of the attached resolution.

**STATE OF KANSAS
MUNICIPAL INVESTMENT POOL**

Resolution

WHEREAS, the undersigned is a municipality (the "Depositor"), as defined in K.S.A. 12-1675, as amended, and from time to time has funds on hand in excess of current needs, and

WHEREAS, it is the best interest of the Depositor and its inhabitants to invest funds in investments that yield a favorable rate of return while providing the necessary liquidity and protection of the principal; and

WHEREAS, the Pooled Money Investment Board (the "PMIB"), operates the Municipal Investment Pool (MIP), a public funds investment pool, pursuant to Chapter 254 of the *1996 Session Laws of Kansas*, and amendments thereto

NOW THEREFORE, be it resolved as follows:

1. The municipality designated below approves the establishment of an account in its name in the MIP for the purpose of transmitting funds for investment, subject to the MIP Participation Policy adopted by the Pooled Money Investment Board, and municipality acknowledges it has received a current copy of such Participation Policy. The Depositor's taxpayer identification number assigned by the Internal Revenue Service is 48-6030115.

2. The following individuals, whose signatures appear directly below, are officers or employees of the Depositor and are each hereby authorized to transfer funds for investment in the MIP and are each authorized to withdraw funds, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of funds:

Name (print or type) Luther Lee	Name (print or type) Debbie A. White
Signature	Signature
Title Vice President for Administration and Finance	Title Assistant Vice President Finance

Name (print or type) Rhonda Thornburgh	Name (print or type) Jeanette Spurgin
Signature	Signature
Title Director, Budget Planning & Analysis	Title Director of Accounting

3. Depositor Contact:

Name (print or type) Luther Lee	Email luther.lee@washburn.edu	
Title Vice President for Administration and Treasurer	Phone 785-670-1647	
Street Address Washburn University, 1700 SW College Ave	Fax 785670-1054	
City Topeka	State Kansas	ZIP 66621

4. This Resolution and its authorization shall continue in full force and effect until amended or revoked by the Depositor and until the PMIB receives a copy of any such amendment or revocation, the PMIB is entitled to rely on same.

This resolution is hereby introduced and adopted by the Depositor at its regular/special meeting held on
May 1, 2025 (date).

Municipality Name (print or type) Washburn University

Name (print or type) John Dietrick

Signature

Title Chair, Washburn University Board of Regents

Date May 1, 2025

Attest:

Name (print or type) Marc Fried

Signature

Title Secretary, Washburn University Board of Regents

Date May 1, 2025

Note: Original signatures are required.

Washburn University Board of Regents

SUBJECT: Emeriti

DESCRIPTION: Designate Tony Silvestri as Senior Lecturer Emeritus.

Dr. Tony Silvestri, Senior Lecturer in History, has invested in the lives of Washburn students for 17 years. He taught as an adjunct professor for a year before joining the Washburn faculty as a lecturer in 2009.

Dr. Silvestri is a veteran teacher with almost four decades of experience teaching kindergarten through college. He has earned bachelor's, master's, and doctorate degrees in ancient and medieval history from Loyola Marymount University and the University of Southern California.

His creation of immersive experiences through role-playing simulations deeply enriched students' understanding of Ancient Greece, Ancient Rome, Medieval Europe, Traditional Japan, and Ancient Middle East. He also developed courses on pirates, world history and music (team-taught with music faculty). Dr. Silvestri's incredibly strong evaluations and the popularity of his course offerings are testaments to his teaching excellence. He was recognized as a senior lecturer in 2023, and he won the Ned Fleming Award for Teaching Excellence in 2024.

Dr. Silvestri has also simultaneously pursued a career as a librettist for choral music. He is the author of more than 70 published works in collaboration with over 100 composers worldwide. The creativity and breadth of knowledge Dr. Silvestri brought to Washburn will surely have a lasting impact on many students. Dr. Silvestri will retire July 31, 2025.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION:

President JuliAnn Mazachek recommends Board of Regents designate Dr. Tony Silvestri, Senior Lecturer Emeriti.

Washburn University Board of Regents

SUBJECT: New Certificate: Artificial Intelligence Literacy and Application

DESCRIPTION:

Washburn University is excited to introduce a new program that prepares students to be ready to use Artificial Intelligence in their careers and everyday lives. Informed by national trends and recommendations from Hanover Research, the proposed Artificial Intelligence (AI) Literacy and Application certificate is designed to provide students with essential AI literacy and practical skills relevant across a wide range of industries. This interdisciplinary, nine-credit certificate consists of three new courses: AI Fundamentals, AI Methods, and AI Ethics (to be offered by the Philosophy Department). Together, these courses address foundational AI concepts, hands-on applications of AI technologies, and ethical considerations.

The certificate will be open to both degree-seeking and non-degree-seeking students, and requires no prior programming experience, ensuring accessibility for individuals from diverse academic backgrounds. As AI continues to influence everything from business to healthcare, this certificate helps students build the knowledge and skills they will need to thrive in an AI-driven world.

FINANCIAL IMPLICATIONS:

The Computer Information Sciences department is currently recruiting for a new full-time faculty member that will teach courses included in this certificate. The faculty line expenses have already been approved as part of the annual budget process.

RECOMMENDATION:

President JuliAnn Mazachek recommends that the Washburn Board of Regents approve the addition of the Certificate in Artificial Intelligence Literacy and Application.

Washburn University Board of Regents

SUBJECT: New Certificate: Cybersecurity

DESCRIPTION:

The Cybersecurity Certificate is a 15–16 credit interdisciplinary program designed to provide both degree-seeking and non-degree-seeking students with foundational knowledge and practical skills in cybersecurity. It includes coursework in technical skills, cybersecurity fundamentals, and law and policy.

This proposal responds to strong labor market demand, as highlighted in a 2024 Hanover Research report. Cybersecurity job growth is projected to exceed the national average by over three times, and employers are increasingly seeking certified professionals to fill critical skills gaps, particularly in Kansas and the plains region. Student interest at Washburn further supports the need for a certificate that enhances career readiness in this growing field.

FINANCIAL IMPLICATIONS:

The Computer Information Sciences department is currently recruiting for a new full-time faculty member who will teach courses included in this certificate. This certificate will additionally require the purchase of additional computing equipment and software. These expenses have already been approved as part of the annual budget and capital improvement processes.

RECOMMENDATION:

President JuliAnn Mazachek recommends that the Washburn Board of Regents approve the addition of the Certificate in Cybersecurity.

Washburn University Board of Regents

SUBJECT: Inactivation of the Bachelor of Science, Computational Physics

DESCRIPTION:

The program has had consistently low enrollment since it began 15 years ago and currently has no active students. The inactivation will streamline department program offerings and not impact faculty workload.

FINANCIAL IMPLICATIONS:

No additional costs are anticipated.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the inactivation of the Bachelor of Science in Computational Physics.

Washburn University Board of Regents

SUBJECT: Healthcare Institute Project – Design Services

DESCRIPTION:

At the October 2024 meeting, the Board adopted the Thriving Together Campus Master Plan. Integral to the Master Plan was the Healthcare Institute of Excellence, bringing healthcare programs together from across campus into one space for enhanced collaboration and interdisciplinary learning. The Campus Master Plan indicated that the project would be pursued in the “Beyond 5 Years” timeline category. At the February 2025 meeting, President Mazachek announced a very generous gift from Greg and Rhonda Brenneman providing a significant amount of funding to the Healthcare initiative. The gift has allowed Washburn to accelerate the start of the Healthcare Institute Project.

The University performed initial high-level planning and budgeting, estimating the square footage needed for the space, along with strategies of a new building compared to a renovation and addition to an existing building. Through this planning, the University determined that the building should be approximately 100,000 square feet, and the most cost-effective method to achieve this would be a renovation and addition to the School of Applied Studies Building (formerly Mabee Library). This method would require a building addition of approximately 50,000 square feet, doubling the building’s current size.

The University seeks to begin the design process for the Healthcare Institute of Excellence Project. The initial total project budget for the renovation and addition to the School of Applied Studies Building is \$55,000,000, with funding provided through a combination of private sources (\$30,000,000), bond proceeds (\$15,000,000), and University reserves (\$10,000,000). The initial schedule for the project provides for design efforts to begin immediately and be ready for construction by January 2027. Construction is expected to be complete and the building ready for use by the Spring 2029 semester. This schedule will be refined as the design takes shape.

Washburn published an RFP for the design services for the project. Proposals were received from fifteen design firms. The design firms’ proposals were reviewed and ranked. The top four ranked design firms were invited to campus for interviews with a committee comprised of facilities, purchasing, and academic departments. The evaluation of the firms was based on the firm’s experience with similar renovation and addition projects, proposed team members’ experience with healthcare education projects, their interview presentation, and cost of their services.

Washburn recommends Clark & Enersen, Kansas City, Missouri, to be awarded the design services contract for this project. Clark & Enersen has significant experience with health education spaces including projects at KSU, KU, and UMKC, and recent local experience designing the new KDHE lab building in downtown Topeka. The proposed cost of design services is \$2,500,000. This equates to 5.5% of the estimated construction cost and approximately 4.5% of the overall project budget.

FINANCIAL IMPLICATIONS:

The cost of the design services will be funded through the project funds as described.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the design services contract for the Healthcare Institute Project to Clark & Enersen in the amount of \$2,500,000.

Washburn University Board of Regents

SUBJECT: Healthcare Institute Project – CMAR

DESCRIPTION:

In conjunction with the recommendation of the Design Firm for the Healthcare Institute of Excellence, the University also seeks to award the Construction Manager at Risk (CMAR) for the project. Bringing the CMAR onto the project early brings the most benefit to the University through their ability to provide cost, schedule, and constructability planning during the initial decision-making process.

Washburn published an RFP for the CMAR firm for the project. During design, the CMAR provides pre-construction services which include cost estimates, constructability reviews, detailed project scheduling, phase planning, and swing space support. As the design phase nears completion, the CMAR will produce the Guaranteed Maximum Price (GMP) which provides the total cost for which they will perform the construction of the project. This method provides price and schedule certainty for Washburn on this project.

Proposals were received for the package from five CMAR firms. The CMAR firms' proposals were reviewed and ranked. The top three ranked CMAR firms were invited to campus for interviews. Personnel from Facilities, Purchasing, and Academics participated in the interviews. The evaluation of the firms was based primarily on the team members being proposed, their experience on similar projects, including size, complexity, and healthcare-related, their interview presentation, and the cost of their services.

Washburn recommends McCownGordon Construction to be awarded the CMAR contract for this project. McCownGordon has significant higher education and health education experience in the region. They also have recent local experience on the KDHE Laboratory building, the Washburn Rural CTE & Innovation Center, and the in-progress WU Advisors Excel Hall. McCownGordon proposes a pre-construction fee of \$45,000. The overall cost estimate for construction is currently \$45 million. McCownGordon proposes a fee of 2.5% for the construction of the project. The total cost of construction will be determined when the GMP is finalized.

FINANCIAL IMPLICATIONS:

The cost of the project will be funded through a combination of private sources (\$30,000,000), bond proceeds (\$15,000,000) and University Reserves (\$10,000,000).

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve a contract for a Construction Manager at Risk for the Healthcare Institute Project with McCownGordon Construction for a pre-construction fee of \$45,000 and a fee of 2.5% of total construction cost.

Washburn University Board of Regents

SUBJECT: Student Activity Fee

DESCRIPTION:

The Washburn Student Government Association (WSGA) collects student activity fees each semester. The WSGA provides funding for student focused initiatives on campus and for over 120 student clubs and organizations. These initiatives include WU Fest, Success Week programs, Homecoming, Lyft, and professional development travel. In addition to directly supporting these initiatives, the fees support the Campus Activity Board (CAB), Student Media, campus spirit initiatives (Cheer, Dancing Blues, Bod Squad) and Washburn's BIG Event.

A WSGA subcommittee of the Allocations committee, the Student Activity Fee Review Committee, annually reviews fees. Upon review, this committee makes recommendations to the Allocations Committee and the full WSGA Senate. This committee also reviews expenditures of the primary organizations to ensure that the fees are used for their intended purpose to benefit all students enrolled at Washburn University.

Student fees are assessed at \$58.50 per semester for all enrolled students. Previous legislation increased the fee annually at the rate of tuition increases, up to 3%.

FINANCIAL IMPLICATIONS:

In response to increased demand and costs, the Washburn Student Government Association proposes that the student activity fee be increased to \$70.00 each semester. Beginning in fiscal year 2027, the activity fee should increase at the same percentage as any WUBOR tuition increases, not to exceed 3%. With those percentage increases, the fee should round to the nearest dollar for ease of business office operations.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the WSGA Student Activity Fee as proposed.

Washburn University Board of Regents

SUBJECT: Washburn Housing and Dining Rates

DESCRIPTION:

Housing and dining are auxiliary enterprises and are expected to cover their costs without additional university support. Room rates derive from multiple factors including operations, utilities and capital projects and bond payments. Maintaining healthy reserves (per recommended by the Vice President for Administration and Treasurer) to support unexpected expenses is also important. Washburn also pays attention to other housing rate increases across the state and tries to stay within a fair range of those. We are mindful of the rising cost of college for students and know that room and board is a part of that cost. It is a factor in determining what is needed to maintain and continually enhance our building portfolio and services.

FINANCIAL IMPLICATIONS:

This year we propose an average room rate increase of 2.25% and an average meal plan rate increase of 3.51%. These rates place us in the middle of all KBOR institutions.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the 2025-2026 housing and dining rates as provided.

Washburn University
Proposed Room and Board Rates for Academic Year 2025 - 2026
Submitted to Washburn Board of Regents, April 2025

I. Room Rates

Residence Halls

Living Learning Center	AY 24-25	AY 25-26	\$ Incr.	% Incr.
LLC Double	\$5,559	\$5,671	\$111	2%
LLC Single	\$6,174	\$6,297	\$123	2%
LLC Private Room & Bath	\$8,342	\$8,509	\$167	2%

Lincoln Hall

LIN Double	\$6,176	\$6,361	\$185	2.9%
LIN Single	\$8,838	\$9,103	\$265	2.9%

West Hall*

Double	-	\$5,671		
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Apartments

Washburn Village	AY 24-25	AY 25-26	\$ Incr.	% Incr.
Double	\$5,929	\$6,047	\$119	2%
Single	\$8,895	\$9,074	\$178	2%

Greek Chapter

Phi Delta Theta	AY 24-25	AY 25-26	\$ Incr.	% Incr.
Double	\$5,560	\$5,671	\$111	2%
Single	\$5,560	\$5,671	\$111	2%

II. Meal Rates

<u>Declining Balance Plans</u>	AY 24-25	AY 25-26	\$ Incr.	% Incr.
LLC Declining Balance	\$4,230	\$4,380	\$150	3.55%
Village Declining Balance	\$2,050	\$2,120	\$70	3.41%

Swipes Plans

Plan 450	\$4,760	\$4,930	\$170	3.57%
All Access	\$5,700	\$5,900	\$200	3.51%
Phi Delta Theta	\$1,480	\$1,580	\$100	6.76%

*We did not post a rate for Kuehne/West Hall 2024-2025. We are contracting 2025-26 at same rate as LLC.

III. Institutional Comparison*

Modest Double Occupancy and limited dining option

	AY2024-2025	Proposed AY2025- 2026	\$ Increase	% Increase	Projected Occupancy
ESU	\$10,310	\$10,500	\$190	1.84%	74.60%
FHSU	\$9,079	\$9,306	\$227	2.50%	98.00%
KSU	\$10,290	\$10,520	\$230	2.24%	91.70%
KU	\$10,290	\$10,520	\$230	2.24%	98%
PSU	\$8,980	\$9,320	\$340	3.79%	92.00%
WSU	\$11,770	\$11,910	\$140	1.19%	96.00%
Washburn	\$9,780	\$9,995	\$281	2.87%	93.00%

ESU Towers/Trusler/Singular Double Room plus 150 Block (down from 175 block)
FHSU McMinderes Double 10meals *\$651 premium for single room in standard room
KSU Goodnow Traditional weekly dozen (down from 14 meals)
KU Traditional double - blue flex plan (formerly all access)
PSU Double Room - 14 meals & \$150
WSU Shocker Hall 2 private bedroom suite unlimited meal plan + \$150
Washburn LLC and plan 450

Renovated/New Construction and unlimited dining option

	AY2024-2025	Proposed AY2025- 2026	\$ Increase	% Increase	Projected Occupancy
ESU	\$10,950	\$11,140	\$190	1.74%	74.60%
FHSU	\$9,429	\$9,665	\$236	2.50%	98.00%
KSU	\$15,360	\$15,900	\$540	3.52%	91.70%
KU	\$14,652	\$15,190	\$538	3.67%	98%
PSU	\$10,234	\$10,634	\$400	3.91%	92.00%
WSU	\$13,580	\$13,720	\$140	1.03%	96.00%
Washburn	\$11,877	\$12,138	\$385	3.24%	93.00%

ESU Schallenkamp Double all access meal
FHSU Victor E Village & all access meal plan
KSU Wefald Private Double all access meal plan
KU Suite Style, all access unlimited meal plan
PSU Double room rate plus 7 day unlimited meal plan
WSU The Flats 2 bedroom apartment-single room rate, all access meal plan
Washburn Lincoln Hall suite, all access plan

*PSU and KSU occupancy rates include rooms that are offline as part of the occupancy rate calculation
*KBOR Institution numbers taken from the Kansas Board of Regents December 18, 2024 agenda.

Washburn University Board of Regents

SUBJECT: Bianchino Pavilion Refresh – Project Update

DESCRIPTION:

The Board has approved a refresh of the Bianchino Pavilion in the last two capital funding requests for a total of \$300,000. The intent of the project was to update finishes in the Suites, President's Suite, and the McGivern Room. This project is planned to be completed during the summer of 2025.

The University has decided to pursue a more extensive remodel of the McGivern Room. A representative rendering image is attached. The remodel will create a more energetic environment, enhancing our game day experience. Additionally, we are planning a comprehensive approach to food and drinks including an all-you-can-eat buffet for suite holders. The remodel includes updates in support of this plan.

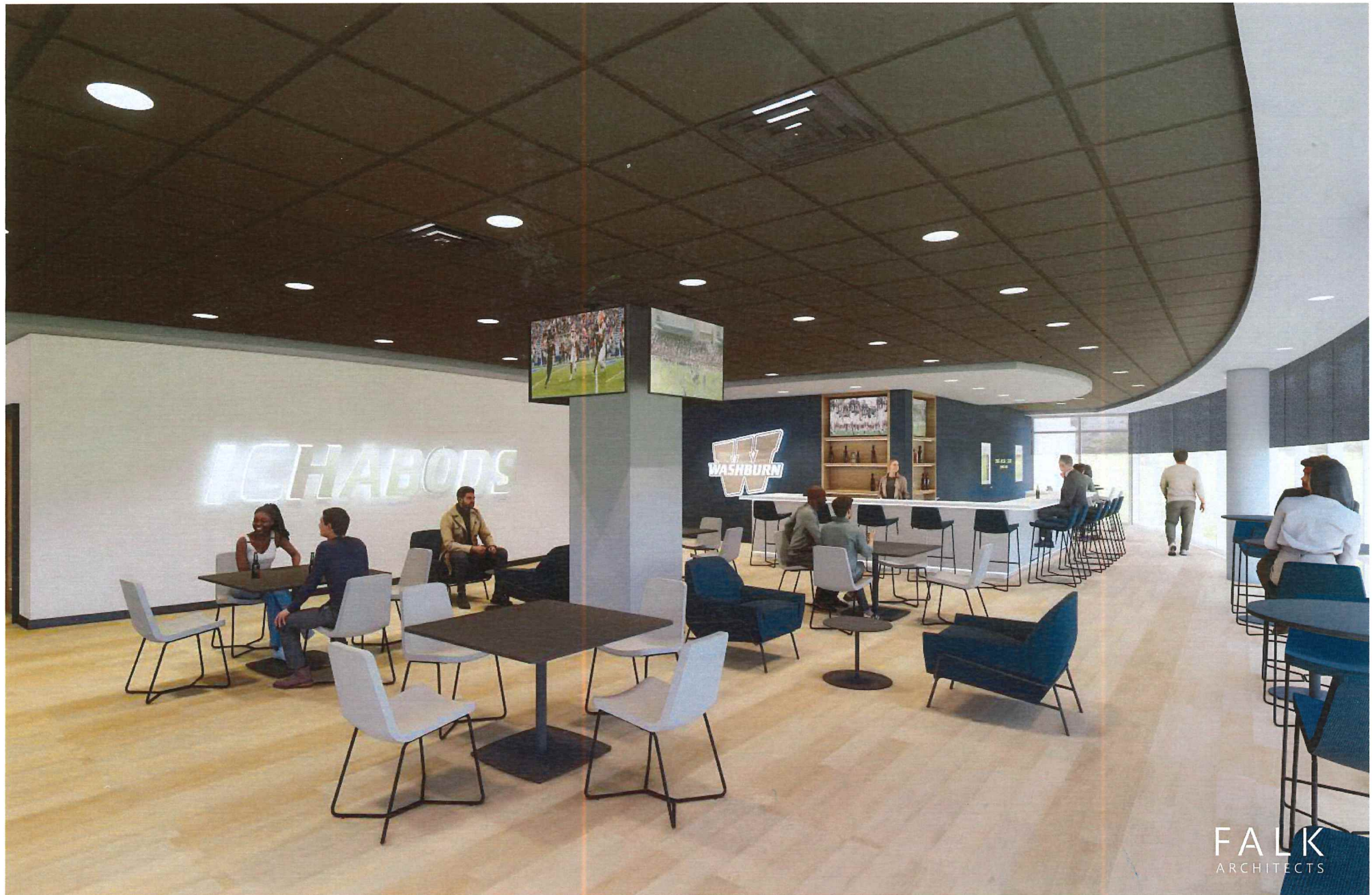
The modified scope of this project has increased the expected cost to approximately \$500,000, an increase of \$200,000. This project was previously awarded to Senne Construction through a competitive bidding process.

FINANCIAL IMPLICATIONS:

The added cost of the project will be funded through private sources and suite revenues.

RECOMMENDATION:

President Mazachek recommends the Board of Regents approve the scope change and increased project budget of \$500,000 for the Bianchino Pavilion Refresh.



FALK
ARCHITECTS

Washburn University Board of Regents

SUBJECT: INFORMATION ITEM: New Intensive English Program Certificate

DESCRIPTION:

The Intensive English Program Certificate will offer an additional credential for residential, international, and short-term students working toward their degrees. It will help meet English proficiency requirements for student visa holders and motivate enrollment. Many local English learners with degrees from their home countries have expressed interest in an official certificate to demonstrate their English proficiency. With some courses now offering General Education credit, a Washburn-issued twelve credit hour certificate would benefit students completing the accredited curriculum, whether or not they are not pursuing a degree.

This certificate will also serve as a recruitment tool and provide a pathway for more community members to enroll in the program. Washburn is at the forefront with the program and will be one of few universities offering such a certificate, further strengthening its connection to the local community.

FINANCIAL IMPLICATIONS:

No additional costs are anticipated.

**Washburn University, Washburn Institute of Technology,
Residential Living, and Business and Auxiliary Services
Operating Funds
Combined Statements of Revenues and Expenditures
For the nine months ended March 31, 2025 and 2024**

	FY 2024-25		FY 2023-24		
	Budget		Year-to-Date	Year-to-Date	% change
	Amount	% of Total	Actual	Actual	from prior year
Revenues:					
Tuition and fees	\$ 58,839,208	46.2%	\$ 58,973,146	\$ 52,351,523	12.65%
Sales tax	26,800,000	21.0%	20,966,660	20,398,430	2.79%
State appropriations	23,928,134	18.8%	25,712,562	25,423,151	1.14%
Residential Living	6,323,012	5.0%	5,583,228	4,758,571	17.33%
Business and Auxiliary Services	3,839,500	3.0%	3,467,774	3,088,670	12.27%
Other	7,651,210	6.0%	5,214,383	5,094,790	2.35%
Total revenues	127,381,064	100.0%	119,917,754	111,115,135	7.92%
Expenditures:					
Salaries, wages and benefits	86,046,983	67.6%	65,959,530	60,572,675	8.89%
Scholarships	12,637,470	9.9%	12,398,637	9,685,165	28.02%
Debt service	2,249,888	1.8%	1,692,160	1,689,148	0.18%
Utilities	3,705,629	2.9%	2,554,785	2,305,645	10.81%
Supplies and materials	3,511,999	2.8%	2,381,133	2,382,691	-0.07%
Professional services	3,524,296	2.8%	3,513,645	2,929,168	19.95%
Computer hardware, software and maint.	2,305,702	1.8%	2,694,803	2,792,117	-3.49%
Travel	1,879,648	1.5%	1,106,333	1,030,139	7.40%
Memberships and subscriptions	1,500,266	1.2%	1,357,813	1,564,486	-13.21%
Other	10,019,183	7.9%	8,482,213	7,696,302	10.21%
Total expenditures	127,381,064	100.0%	102,141,051	92,647,536	10.25%
Change in Net Position	\$ -		\$ 17,776,702	\$ 18,467,599	-3.74%

Washburn University
General Fund
Statements of Revenues and Expenditures
For the nine months ended March 31, 2025 and 2024

	FY 2024-25		FY 2023-24		
	Budget		Year-to-Date	Year-to-Date	% change
	Amount	% of Total	Actual	Actual	from prior year
Revenues:					
Tuition and fees	\$ 54,867,201	53.5%	\$ 55,104,701	\$ 49,058,763	12.32%
Sales tax	26,800,000	26.1%	20,966,660	20,398,430	2.79%
State appropriations	14,270,000	13.9%	14,289,457	14,000,000	2.07%
KTWU	2,703,060	2.6%	1,863,420	1,616,220	15.29%
Endowment Income	410,424	0.0%	-	195,983	0.00%
Other	3,574,163	3.5%	2,596,469	2,437,970	6.50%
Total revenues	102,624,848	99.6%	94,820,707	87,707,366	8.11%
Expenditures:					
Salaries, wages and benefits	73,679,511	71.8%	57,228,865	52,604,418	8.79%
Scholarships	12,095,368	11.8%	11,939,828	9,177,044	30.11%
Professional services	3,294,546	3.2%	3,386,524	2,754,999	22.92%
Utilities	2,136,900	2.1%	1,568,099	1,461,059	7.33%
Supplies and materials	2,180,887	2.1%	1,409,279	1,506,828	-6.47%
Computer hardware, software and maint.	2,116,417	2.1%	2,541,180	2,658,052	-4.40%
Travel	1,804,148	1.8%	1,086,762	1,013,310	7.25%
Memberships and subscriptions	1,500,266	1.5%	1,357,813	1,564,486	-13.21%
Other	3,816,805	3.7%	4,679,945	4,595,541	1.84%
Total expenditures	102,624,848	100.0%	85,198,294	77,335,737	10.17%
Change in Net Position	\$ -		\$ 9,622,413	\$ 10,371,630	-7.22%

Washburn Institute of Technology
General Fund
Statements of Revenues and Expenditures
For the nine months ended March 31, 2025 and 2024

	FY 2024-25			FY 2023-24	
	Budget		Year-to-Date	Year-to-Date	% change
	Amount	% of Total	Actual	Actual	from prior year
Revenues:					
Tuition and fees	\$ 3,972,007	27.2%	\$ 3,868,445	\$ 3,292,760	17.48%
State appropriations	9,658,134	66.2%	11,423,105	11,423,151	0.00%
Other	963,563	6.6%	754,494	844,617	-10.67%
Total revenues	14,593,704	100.0%	16,046,044	15,560,528	3.12%
Expenditures:					
Salaries, wages and benefits	10,518,885	72.1%	7,331,126	6,715,943	9.16%
Supplies and materials	1,051,800	7.2%	868,240	787,993	10.18%
Utilities	601,070	4.1%	424,260	343,222	23.61%
Scholarships	176,500 #	1.2%	188,655	176,155	0.00%
Professional services	229,750	1.6%	127,121	174,169	-27.01%
Repair and maintenance	188,150	1.3%	147,572	142,796	3.34%
Computer hardware, software and maint.	101,650	0.7%	71,870	62,636	14.74%
Space and equipment rental	101,375	0.7%	76,148	88,137	-13.60%
Insurance premiums	205,000	1.4%	24,195	22,476	7.65%
Travel	75,500	0.5%	19,571	16,830	16.29%
Other	1,344,024	9.2%	392,245	490,710	-20.07%
Total expenditures	14,593,704	100.0%	9,671,002	9,021,065	7.20%
Change in Net Position	\$ -		\$ 6,375,042	\$ 6,539,462	-2.51%

Washburn University
Residential Living
Statements of Revenues and Expenditures
For the nine months ended March 31, 2025 and 2024

	FY 2024-25		FY 2023-24		% change from prior year
	Budget		Year-to-Date	Year-to-Date	
	Amount	% of Total	Actual	Actual	
Revenues:					
Room rental	\$ 6,152,532	97.3%	\$ 5,486,704	\$ 4,686,476	17.08%
Other	170,480	2.7%	96,524	72,095	33.88%
Total revenues	6,323,012	100.0%	5,583,228	4,758,571	17.33%
Expenditures:					
Debt service	1,948,438	30.8%	1,463,072	1,462,740	0.02%
Utilities	704,921	11.1%	389,564	335,589	16.08%
Salaries, wages and benefits	754,066	11.9%	556,244	552,121	0.75%
Repair and maintenance	227,430	3.6%	833,279	355,619	134.32%
Scholarships	365,602	5.8%	270,154	331,966	-18.62%
Insurance	89,099	1.4%	-	-	0%
Supplies and materials	229,362	3.6%	75,956	55,351	37.23%
Other	2,004,094	31.7%	154,052	40,566	279.76%
Total expenditures	6,323,012	100.0%	3,742,322	3,133,953	19.41%
Change in Net Position	<u>\$ -</u>		<u>\$ 1,840,906</u>	<u>\$ 1,624,618</u>	<u>13.31%</u>

Room Rental					
	FY 2024-2025		12/31/2023		% change from prior year
	Budget		Year-to-Date	Year-to-Date	
	Amount	% of Total	Actual	Actual	
Kuehna Hall	\$ 77,424	1.3%	\$ 40,597	\$ -	0.00%
West Hall	147,295	2.4%	72,886	-	0.00%
Living Learning Center	2,121,709	34.5%	1,811,006	1,499,472	20.78%
Washburn Village	1,529,602	24.9%	1,449,294	1,330,681	8.91%
Lincoln Hall	2,146,722	34.9%	1,923,778	1,801,007	6.82%
Phi Delta Theta	56,655	0.9%	70,427	55,316	27.32%
Zeta	73,125	1.2%	118,716	-	0.00%
	<u>\$ 6,152,532</u>	<u>100.0%</u>	<u>\$ 5,486,704</u>	<u>\$ 4,686,476</u>	<u>17.08%</u>

Washburn University
Business and Auxiliary Services
(Memorial Union, Ichabod Shop, Dining, and Vending)
Statements of Revenues and Expenditures
For the nine months ended March 31, 2025 and 2024

	FY 2024-25		FY 2023-24		
	Budget		Year-to-Date	Year-to-Date	% change
	Amount	% of Total	Actual	Actual	from prior year
Revenues:					
Ichabod Shop	\$ 2,305,500	60.0%	\$ 2,428,978	\$ 2,037,625	19.21%
Dining Services	950,000	24.7%	712,500	712,500	0.00%
Union Operations	544,000	14.2%	285,724	290,446	-1.63%
Other	40,000	1.0%	40,572	48,100	-15.65%
Total revenues	3,839,500	100.0%	3,467,774	3,088,670	12.27%
Expenditures:					
Cost of goods sold	1,548,285	40.3%	1,813,415	1,587,337	14.24%
Salaries, wages and benefits	1,094,521	28.5%	843,295	700,194	20.44%
Debt service	301,450	7.9%	229,088	226,408	1.18%
Utilities	262,738	6.8%	172,863	165,773	4.28%
Repair and maintenance	156,909	4.1%	171,992	159,280	7.98%
Computer hardware, software and maint.	87,635	2.3%	81,752	71,429	14.45%
Supplies and materials	49,950	1.3%	27,658	32,520	-14.95%
Other	338,012	8.8%	189,370	213,841	-11.44%
Total expenditures	3,839,500	100.0%	3,529,432	3,156,782	11.80%
Change in Net Position	\$ -		\$ (61,658)	\$ (68,111)	-9.47%