

**Washburn University
Family & Human Services Department
Addiction Counseling Internship Log of Hours and Clinical Supervision**

Student: _____ Semester/Year: _____

Course #: _____ Agency: _____

Date	Time In	Time Out	Daily Hours	Cumulative Hours (running total)	Clinical Supervision Hours* If any of your daily hours included supervision, itemize them below:	
					# of supervision hours	Cumulative Supervision Hours (running total)

Use additional pages as needed. * See last page for supervision requirements

Total Hours Completed: _____ **Total Clinical Supervision Hours:** _____

Student Signature: _____ Date: _____

Site Supervisor Signature: _____ Date: _____ License Type/# _____

Instructor Signature: _____ Date: _____ License Type/# _____

Seminar Professor: This form must be filed in the student's internship folder in the HS Department Office.

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Clinical Supervision Requirements for Addiction Counseling Students

- You must receive one hour of supervision for every ten hours of internship (that means a minimum of 20 hours of clinical supervision for a 200 hour internship BUT the hours must be spread across the entire internship in a one-in-ten fashion).
- Clinical supervision must be provided by the agency site supervisor and university internship seminar instructor, one of whom must be licensed as a BSRB helping professional at the same level of license the student is seeking or above.
- Students may count up to one hour per week (maximum) for internship seminar supervision from faculty, but *only* if they participated in internship seminar that week.
- If your site supervisor does not have a professional license, you must discuss your supervision needs with your advisor before the start of your internship. If you fail to complete this step, your internship may not count as a BSRB-approved internship for the LAC.
- Your log of hours must be signed and returned to your internship seminar instructor in order for you to pass the internship. A record of your clock hours *and* clinical supervision hours is essential to your eligibility for licensure.