

CFC Meeting Agenda

March 2, 2016, 3:30 in the Vogel Room

Seid Adem
Rick Barker
Sharla Blank
Karen Camarda
Charles Cranston
Jason Emry
Rachel Goossen
Michael Hager

Chris Hamilton
Park Lockwood
Gabi Lunte
Taylor Marcell
Eric McHenry
Kim Morse
Dave Provorse
Michael Rettig

Tracy Routsong
Janet Sharp
Ian Smith
Ann Marie Snook
Sharon Sullivan
Jennifer Wagner
Ye Wang
Corey Zwikstra

I. Call to Order

II. *Approval of Minutes, February 3, 2016

III. Division Reports

A. *Natural Sciences/Math Division February Minutes

IV. Committee Reports

V. New Business

A. Curriculum Changes

1. *M.A. in Communication and Leadership- New Program
2. *B.A. in Kinesiology- Change
3. *B.Ed. in Physical Education- Change

VI. Discussion

- A. SIR-II
- B. Course Success Groups

VII. Announcements

VIII. Adjournment

Next CFC Meeting: Wednesday, April 6, 3:30 p.m. in the Vogel Room

*See attachment

CFC Meeting Minutes

February 3, 2016, 3:30 in the Vogel Room

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Sharon Sullivan
Jennifer Wagner
Ye Wang
Corey Zwikstra

Absent: Charles Cranston, Michael Hager, Park Lockwood, Taylor Marcell

I. Meeting was called to order at 3:32 pm

II. Meeting minutes were approved.

III. Division Reports

- A. Education/Kinesiology Division November Minutes Approved
- B. Humanities Division October/November Minutes Approved
- C. Social Science Division December/January Minutes Approved

IV. Committee Reports

- A. Curriculum Committee November Minutes Approved
- B. Curriculum Committee January Minutes Approved

V. New Business

- 1. Senior Lecturer Promotion Process moved to discussion item.

VI. Discussion

A. SIR-II

- 1. Matt handed out two visuals regarding the evaluation
 - a. Pilot Report
 - (1) We were 14% down from last year (percentage of students completing the form)
 - (2) 1/3 faculty did not use class time at all.
 - (3) Faculty that replied to the survey reported few technical problems, and appreciated the fast return.
 - b. SIR-II 2003 – 2010 National Percentile Data Per Evaluation Category

B. Course Success Groups

- 1. These were completed in spring 2015.
- 2. Faculty participants felt it was useful and helpful.
- 3. Participants did submit reports, which will be available on the CAS webpage.
- 4. The plan is to do it again, but also open it up to assessment evaluation and

reflection on the process.

5. The sign up will be through CTEL.

C. Senior Lecturer Promotion Process

1. There was a discussion about what the policy might look like.
2. The description is taken from the handbook.
3. The pay bump would be a flat rate.

VII. Announcements

- A. Grand Marshall is going to be Dr. Patti Bender.
- B. Lincoln Lecture is tonight at 7:00 in the Washburn Room
- C. CAS is on Facebook! Send your activities in to Grace.
- D. February 18th, Undergraduate Research Day 11:30 – 1 pm

VIII. We adjourned at 4:50 pm

Next CFC Meeting: Wednesday, March 2, 3:30 p.m. in the Vogel Room

Respectfully submitted by Tracy Routsong

Natural Science Division (NSD) Minutes for Friday, February 12, 2016.

- I. Called to order at 2:03 pm by Division Chair Jennifer Wagner.
- II. Minutes of the previous NSD meeting (10/9/15) were approved via email as circulated.
- III. Committee Reports – none
 - A. Apeiron registration is now open, closes on March 31. Apeiron is on April 29.
 - B. Assessment committee making a recommendation to change the term of membership from two years to three years.
- IV. Old Business – none.
- V. New Business –
 - A. Committee Elections
 - i. Assessment Committee (2yr) – Sarah Cook
 - ii. Honors Advisory Board (2yr) – Matthew Cook
 - iii. Master of Liberal Studies Committee (2yr) – Takrima Sadikot
 - B. New Mathematics Courses
 - i. The NSD approved Mathematics new course proposal – MA108
 - ii. The NSD approved Mathematics new course proposal – MA230
 - C. CIS Changes
 - i. The NSD approved CIS course deletions – CM114, CM212, CM229, CM262, CM280, CM295, CM313, CM362, CM371, CM410, CM416, CM431, CM463
 - ii. The NSD approved CIS course changes –
 - (a) CM310 – prerequisite changes
 - (a) CM336 – prerequisite changes
 - (a) CM363 – prerequisite and course description changes
 - (a) CM101 – course description prerequisite change
- VI. Discussion Items –
- VII. Announcements – none
 - A. Lee Boyd – presented a petition to continue the exemption for Colleges and Universities with respect to concealed carry on campus, if you are interested in signing, contact Lee.
 - B. Rick Barker – reminded that the minutes will be approved using email.

The meeting was adjourned at 2:24 pm.

Minutes respectfully submitted by Rick Barker, Secretary

There was an interesting and informative presentation by Gaspar Porta about “The Math Lab for the Natural Sciences”.

Curriculum Committee of College Faculty Council (CFC-CC)

Electronic Meeting Minutes: 2-26-2016

Members participating: Dave Provorse (Chair), Karen Camarda, Jason Emry, Kim Morse, Park Lockwood, Tracy Routsong, Ye Wang, Eric McHenry

The Curriculum Committee of CFC had a busy month, and considered:

- 1) Program changes and new Courses and Course changes in **Kinesiology**;
- 2) new Course proposals in support of a new **Master's Program in Communication Leadership**;
and
- 3) Course proposals in **CM, MA, MM, and MU**
- 4) postponed approval of MA108 College Algebra Preparation pending further discussion

1. Following email discussion and electronic voting, the CFC-CC voted unanimously to approve the following Course and Program proposals in **Kinesiology**:

NEW COURSES

KN101 Body Toning--has been taught as KN190 Special Topics, now being assigned a permanent course number

KN142 Zumba--has been taught as Special Topics, now being assigned a permanent course number

Two or more changes to EXISTING courses

KN306 Administrative Athletics--Intramurals--change course Description, Title and Prerequisites

KN299 Measurement and Evaluation in Kinesiology--increase to 2 credits; add prerequisites

Changes in PREREQUISITES

KN318 Exercise Psychology

KN333 Microcomputer Applications-Kinesiology

KN308 Nutrition-Sport

Change Course NUMBER

KN341 PE Activity Techniques I

KN342 PE Activity Techniques II

KN343 PE Activity Techniques III

KN344 PE Activity Techniques IV

KN345 PE Activity Techniques V

KN374 Elementary PE Methods and Instructional Strategies

Change Course DESCRIPTION

KN311 Motor Development

KN253 Fundamentals of Football Coaching

PROGRAM CHANGES

BA in Kinesiology--update course requirements to reflect recent and pending course changes

Bachelor of Education in Physical Education--modify course requirements to comply with accreditation, and update course numbers to reflect recent and pending course changes

2. Also by unanimous vote, the committee approved the New **Master's Program in Communication Leadership**, and six new graduate level CN courses in support of that program.

NEW Graduate COURSES

CN601 Introduction to Graduate Study

CN630 Communication in Conflict/Negotiation

CN642 Team Communication in Organizations

CN650 Persuasion

CN680 Seminar in Strategic Management Communication

CN698 Capstone

NEW PROGRAM

MA in Communication Leadership

3. Also by unanimous vote, the committee approved the following Course changes in **Computer Information, Mass Media, Math and Music**.

COMPUTER INFORMATION SCIENCE

CM101 Computer Concepts and Applications--new course DESCRIPTION

CM310 Introduction to Operations Research--change course NUMBER

CM336 Database Management Systems--change PREREQUISITES

MASS MEDIA

MM222 Cinematic Storytelling--change course NUMBER

MM372 Digital Filmmaking I--change course NUMBER

MATH

MA230 Mathematical Representations for Secondary Mathematics--NEW course

MUSIC

MU316 Music Theory IV--change course DESCRIPTION

4. Pending a request for additional discussion by committee members, the approval of **MA108 College Algebra Preparation**—a NEW Course that extends content in College Algebra into a two-semester sequence—was withheld at this time.

COLLEGE OF ARTS AND SCIENCES NEW PROGRAM REVIEW FORM

	Chair's Signature	Recommendation	Review Date
Department	<u>Kathy Menzie</u>	<u>Approve</u>	<u>2016-02-01</u>
Division	<u>Corey Zwikstra</u>	<u>Approve</u>	<u>2016-02-05</u>
Dept. of Educ.	<u>Cherry Steffen</u>	<u>Approve</u>	<u>2016-02-15</u>
<small>(If relates to teacher certification program.)</small>			
Dean	<u>Laura Stephenson</u>	<u>Approve</u>	<u>2016-02-15</u>
Curriculum Committee	<u>Dave Provorse</u>	<u>Approve</u>	<u>2016-02-26</u>
Accepted by CFC	_____	_____	_____
CAS Faculty	_____	_____	_____

Approved By: **Faculty Senate** _____ **University Faculty** _____ **WU Board of Regents** _____

1. Title of Program.

Master's degree in Communication and Leadership

2. Rationale for offering this program.

The continued success of Washburn University depends on its ability to adapt to the changing needs of society in the preparation of educated, global citizens. Our Vision 2022 Strategic Plan has identified strategic activities to achieve success, including the priorities of growing enrollments and providing educational opportunities for our communities of learners.

Washburn University is positioned to provide high quality, academically rigorous graduate education in communication and leadership. Alumni, community leadership, and local professionals have supported the need for a post-graduate degree providing knowledge and skills to advance within their careers. Job Outlook 2015, published by the National Association of Colleges and Employers, found that leadership (77.8%) and ability to work in a team (77.8%) were the most desired attributes sought by employers on resumes, followed by written communication skills (73.4%) and problem solving skills (70.9%) (p. 33). The curriculum within this program will directly address these areas.

The two-year, 30 credit hour curriculum is designed to provide flexibility for diverse students as they pursue career and professional goals. The online Masters of Arts in Communication and Leadership will provide educational value for our alumni, local community, and also appeal to new student markets. Using existing faculty strengths, this program can be provided economically with positive revenue demonstrated within the first year.

This program will address an additional audience. In 2017, the Higher Learning Commission will require that all instructors in the Concurrent Enrollment Partnership program have 18 hours of graduate credit in the disciplines in which they are teaching. Instructors who wish to teach CN150

Public Speaking may enroll in these graduate Communication Studies classes to fulfill their 18 hours.

3. Exact proposed catalog description.

The proposed MA in CN/LE is a 30 graduate credit hour interdisciplinary program that provides knowledge, skills, and experiences for continuous self and system improvement within a complex, changing, and global context. The program is designed to develop collaborative, adaptive, and innovative leaders with a focus on the development of multiple communication skills, self-awareness, and strategic thinking. The program can be completed entirely online using highly interactive and intuitive learning management and video conference systems. Participants are also encouraged to attend periodic events that provide face-to-face collaboration and networking opportunities. Two eight-week online courses are offered each semester in a rotation that provides convenience and flexibility for the working graduate student and allows the program to be completed in as little as two years. The Master's degree in Communication and Leadership serves professionals interested in a post-graduate degree that provides knowledge and skills to advance their careers. The curriculum is designed to provide flexibility for diverse students as they pursue career and professional goals. Because leadership, teamwork, communication skills, and problem-solving abilities are the attributes most desired by employers, the curriculum will directly address these areas.

Graduate Communication and Leadership Courses

All courses are three graduate credit hours. A total of 30 hours are required for the MA degree. CN 601 is a prerequisite for all other CN courses and LE courses.

CN 601 Introduction to Graduate Study in Communication Studies (Dr. Tracy Routsong) This course introduces graduate students to several key concepts in communication, such as group dynamics, persuasion, conflict, interpersonal, perception, listening, and nonverbal communication. Students learn through discussion and application of key concepts, as well as reading both introductory and advanced research. The class will provide graduate students information for teaching Communication classes and will be offered through a multi-tiered level of difficulty. The course assignments will include a short reflection paper, an annotated bibliography, research paper and participation in an online discussion board.

CN 680 Seminar in Strategic Management Communication (first 8 weeks) (Dr. Leslie Reynard) This course is built upon a 21st century theoretical foundation that links disciplines of business, organizational communication and corporate management, with a focus on planning and leadership. According to our textbook author, a unique and important aspect of the course is its emphasis on strategy formulation, making a clear distinction between strategic and tactical elements of communication. Using the case method and other applications for theories, students will understand how they can best use various channels and contexts of communication as tactics that will help them to achieve strategic goals. Prerequisite: CN 601

CN 642 Team Communication in Organizations (second 8 weeks) (Dr. Mary Pilgram) This course provides an in-depth look at group dynamics and communication focusing on communication and decision making, relationships, conflict, leadership, and group development. Students will examine the theory and research on the role of communication in effective and efficient work teams. Prerequisite: CN 601

CN6 630 Communication in Conflict and Negotiation (Dr. Kevin O'Leary) Combines theory and application to prepare students to understand, negotiate and resolve disputes among parties with

differing objectives and desires within relationships, groups, organizations and communities. An emphasis is placed on the narrative structure of conflict and negotiation. Prerequisite: CN 601

CN 650 Persuasion (Dr. Jim Schnoebelen) This course focuses on both the rhetorical and social-scientific approaches to persuasion. Theoretical and practical elements of persuasion theory will be featured in order to highlight techniques of gaining compliance in multiple contexts. Students will examine the research on the role of communication in influencing attitudes, beliefs, values, and behaviors. Prerequisite: CN 601

CN 695 Special Topics Special topics in Communication. May be repeated for different topics. See course schedule for current offerings. Prerequisite: Consent of instructor.

CN 698 Capstone. The capstone experience is the culminating experience of the master's degree program and is taken in the final semester. It requires the identification of an organizational or community problem or opportunity and the development and implementation of a project that defines, measures, analyzes, improves the problem or opportunity. Prerequisite: 15 hours in communication graduate coursework, including CN 601 and LE 601.

LE 601 Self and Systems Leadership (Dr. Michael Gleason) This course explores the ways in which one interacts with given systems to provide effective leadership, and the various elements of both self and system that must be considered in this process. This requires an ability to critically examine oneself as a leader, including analysis of one's own core values and adherence to these values. Students will seek and critically examine new knowledge to improve one's leadership practice and consider the ramifications of leadership actions in systems of various scale. Students will develop a personal leadership plan and consider how this plan will affect their community of interest. Prerequisite: CN 601 or concurrent enrollment.

LE 620 Leadership and Resource Stewardship (Dr. Juliann Mazachek) This course provides an overview of the essential skills that leaders need to develop and manage organizational resources including finances, personnel, and informatics that are critical for effective planning, policies, programs, products or services. The course will utilize a wide range of readings and reference materials associated with resource management. Prerequisite: LE601

LE 630 Organizational Improvement and Innovation (Dr. Tom Underwood) This course will focus on the role of leaders in the realization of organizational mission and vision through assessment, utilizing a continuous improvement framework, and innovation. Organizational assessment is required to understand critical problems to solve and opportunities to explore. Continuous improvement, utilizing Lean Six Sigma, provides a model for problem solving and opportunity development. If organizational assessment and a process improvement framework is supported, then innovation is more likely to occur. This requires the leader to work collaboratively with various stakeholders, and to manage the change process to ensure sustained outcomes. Prerequisite: LE601

LE 640 Public Policy and Global Leadership (Dr. Cindy Hornberger) Diversity in the organization is the new norm, and leaders must develop a high level of cultural intelligence in order to balance local and wider priorities, to manage multiple and competing perspectives, and to guide organizations through escalating complexity and near constant change. This course will help leaders analyze and address contemporary organizational challenges in an increasingly interconnected world with a focus on policy development and advocacy. Prerequisite: LE601

LE 695 Special Topics Special topics in leadership. May be repeated for different topics. See course schedule for current offerings. Prerequisite: Consent of instructor.

LE 698 The capstone experience is the culminating experience of the master's degree program and is taken in the final semester. It requires the identification of an organizational or community problem or opportunity and the development and implementation of a project that defines, measures, analyzes, and improves the problem or opportunity. Prerequisite: 18 hours of communication curriculum and 9 hours of leadership curriculum

4. List and financial implications.

See attached pro forma

MA_CN_LE Pro Forma.xlsx

Program Name

Revenue:	Year 0 - Prep	FY 2017		FY 2018		FY 2019		FY 2020		FY 2021	
		Year 1	Year 2	Year 3	Year 4	Year 5	# Students	# Cr Hrs	# Students	# Cr Hrs	# Students
Est. Students/Cr Hrs	0	10	15	20	15	30	15	40	15	50	15
Total Credit Hours	0	150		300		450		600		750	
Tuition Rate		\$473		\$487		\$502		\$517		\$532	
Other Revenue Sources											
Total Revenue	0	\$70,950		\$146,157		\$225,813		\$310,116		\$399,274	

Ongoing Expenses:	Year 0 - Prep	Year 1	FTE	Year 2	FTE	Year 3	FTE	Year 4	FTE	Year 5	FTE
Program Coordinator (\$2K stipend + 3 CH reassign)		\$3,875		\$3,972		\$4,071		\$4,173		\$4,277	
CN Faculty Stipends (5 courses @ \$2,000 or \$300)		\$10,000		\$10,000		\$4,000		\$4,000		\$4,000	
Administrative/Adjunct Faculty		\$18,900		\$18,900		\$18,900		\$18,900		\$18,900	
Supplies/Books/Journals		\$5,000		\$3,000		\$3,000		\$3,000		\$3,000	
Marketing		\$15,000		\$10,000		\$5,000		\$5,000		\$5,000	
Travel		\$1,000		\$1,000		\$1,000		\$1,000		\$1,000	
Professional Development		\$1,500		\$1,500		\$1,500		\$1,500		\$1,500	
Capstone Supervision (\$675 per student)				\$6,750		\$10,125		\$13,500		\$16,875	
Initial HCL Accreditation Cost		\$875									
Total Expenses		\$56,150		\$55,122		\$47,596		\$51,073		\$54,552	
Total Net Revenue		\$14,800		\$91,035		\$178,216		\$259,043		\$344,722	

Footnotes:

1. Program Coordinator position includes 3 hours of reassigned time per semester and a \$2,000 stipend
2. Five CN courses will be "bridge"/cross-listed with the undergraduate CN courses
3. CN bridge course faculty will receive a \$2,000 additional stipend per course or \$300 per grad student up to \$2K.
4. Four LE courses will be new graduate only courses
5. WU administrators or adjunct faculty will teach 9 courses annually.

COLLEGE OF ARTS AND SCIENCES PROGRAM CHANGE FORM

	Chair's Signature	Recommendation		Review Date
Department	<u>Roy Wohl</u>	<u>Approve</u>		<u>2016-02-12</u>
Division	<u>Park Lockwood</u>	<u>Approve</u>		<u>2016-02-15</u>
Dept. of Educ.	<u>N/A</u>			
<small>(If relates to teacher certification program.)</small>				
Dean	<u>Laura Stephenson</u>	<u>Approve</u>		<u>2016-02-15</u>
Curriculum Committee	<u>Dave Provorse</u>	<u>Approve</u>		<u>2016-02-26</u>
Accepted by CFC	_____	_____		_____
CAS Faculty	_____	_____		_____

Approved By: **Faculty Senate** _____ **University Faculty** _____ **WU Board of Regents** _____

Program: Bachelor of Arts in Kinesiology

1. Reason for this program change?

There is a 4 credit hour requirement in all of the Concentrations within the Bachelor of Arts degree in Kinesiology (Exercise Physiology, Sport Management, Physical Therapist Assistant and Flexible Option. Many KN>BA majors use one or more of the Physical Education Activity Techniques courses to fulfill this requirement. As a result of a proposal submitted to restructure the BEd Physical Education degree, all 5 Techniques courses have been renumbered. The catalog description of the BA degree requirements needs to be updated with the new course numbers. In addition, the KN>BA capstone class, KN496 has been renumbered to KN476 to properly sequence it before the KN494 Internship class, and this needed to be updated in the degree description.

2. Complete revised description.

The Major in Kinesiology: Bachelor of Arts Degree
 The Bachelor of Arts degree in Kinesiology prepares students for future study and/or careers in the sub-disciplines of Kinesiology and Allied Health, as well as activity-oriented businesses. This degree is NOT for students seeking teaching certification. Each student will take the general education requirements necessary for the Bachelor of Arts degree. The Kinesiology core requirements include the following 18 credits: KN248, KN250, KN320, KN321, KN326, KN333 and KN 476. Students are also required to take 12 interest area credits in Kinesiology, all of which must be a 200 level, with at least 6 being a 300 level. Interest area credits may be fulfilled by concentration courses in Kinesiology, but not more than three credits of Internship can be applied in the area. In addition, activity requirements are a total of 4 credits from the 100-level, one-hour activity course listing and/or from the following: KN341, KN342, KN343, KN344, KN345, KN357, or KN00. Also, current First Aid and CPR certifications are required prior to starting an

internship. experience.

The concentration in Exercise Physiology includes the following: KN257 or KN335, KN300 or KN318, KN308, KN333, KN400, KN410, KN411 and KN494 Internship (50 contact hours per credit). Correlated requirements include: MA140 or PY151, CH121, PS101 or PS102, and SO315.

For the concentration in Physical Therapist Assistant (PTA) students must complete all core, interest area, and activity credit requirements for the BA degree in Kinesiology. Concentration courses are specified by the AS>PTA program. Declaration of the KN>BA>PTA concentration is dependent upon acceptance into and completion of the Allied Health AS>PTA degree program.

The concentration in Sport Management includes 12 interest area credits: KN306, KN333, KN370, a KN elective, and KN494 Internship (300-600 contact hours). Concentration courses are as follows: BU360, AC224, SO315, 3 credits from BU 342/BU 345/BU 346, and 6 credits (3 credits upper division) from BU250/BU315/BU363/BU364/BU470. Correlated courses include EC200, EC201 and MM100. Students who complete the Sport Management concentration also qualify for a Minor in Business (see the School of Business for Certification of the Minor). Note: MA112 or MA116 must be completed with a "C" grade minimum AND appear on the student's official transcript before acceptance into this concentration is allowed.

The Flexible Option concentration allows students to develop a unique program of study leading to specialization in a field other than those currently offered in the KN>BA program. This option is designed to satisfy the needs of those who desire a Kinesiology degree but wish to combine it with a specialized interest within disciplines outside the Kinesiology Department. Students in the Flexible Option concentration must complete all core, interest area, and activity requirements. Concentration courses will be determined through committee approval of a program of study that must include a minimum of 27 credits plus at least one credit of internship. Before declaring the Flexible Option concentration the student should first consult with a Kinesiology faculty advisor to become familiar with the overall requirements of the concentration and for an explanation of the process required to pursue this option.

3. Describe the nature of the proposed change.

KN260 will now become KN341 in the catalog.
KN261 will now become KN342 in the catalog.
KN360 will now become KN343 in the catalog.
KN361 will now become KN344 in the catalog.
KN365 will now become KN345 in the catalog.
KN496 will now become KN476 in the catalog.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change.

Yes

COLLEGE OF ARTS AND SCIENCES PROGRAM CHANGE FORM

	Chair's Signature	Recommendation		Review Date
Department	<u>Roy Wohl</u>	<u>Approve</u>		<u>2016-02-12</u>
Division	<u>Park Lockwood</u>	<u>Approve</u>		<u>2016-02-15</u>
Dept. of Educ.	<u>Cherry Steffen</u>	<u>Approve</u>		<u>2016-02-15</u>
<small>(If relates to teacher certification program.)</small>				
Dean	<u>Laura Stephenson</u>	<u>Approve</u>		<u>2016-02-15</u>
Curriculum Committee	<u>Dave Provorse</u>	<u>Approve</u>		<u>2016-02-26</u>
Accepted by CFC	_____	_____		_____
CAS Faculty	_____	_____		_____

Approved By: **Faculty Senate** _____ **University Faculty** _____ **WU Board of Regents** _____

Program: Bachelor of Education in Physical Education

1. Reason for this program change?

This degree is being changed to more effectively meet accreditation requirements, to better prepare students to meet the challenge for providing the physical education instruction expected in elementary and secondary schools of the future, and to reduce the overall length and cost of the degree program where possible, without sacrificing quality.

2. Complete revised description.

The Major in Physical Education: Bachelor of Education Degree

The Bachelor of Education degree in Physical Education requires satisfactory completion of 42 credit hours, of which 25 credit hours are considered core physical education requirements and these include:

KN 133 or KN 134, KN248, KN 250, KN 299, KN 306, KN 311, KN 321, KN 326, KN 340, and current First Aid/CPR certification. In addition, 17 credit hours of coursework are required for P-12 Physical Education certification and these include KN 341, KN342, KN343, KN344, KN345, KN374, KN375 and KN430.

A student should consult with the Kinesiology Department for additional general education course requirements. Additional professional education course requirements are listed under degree requirements in the Education Department.

3. Describe the nature of the proposed change.

Current required coursework:

KN 133 or KN 134, KN248, KN250, KN257, KN299, KN306, KN311, KN320, KN321, KN326, KN340, KN260, KN 261, KN270, KN324, KN325, KN360, KN361, KN365 and current First Aid/CPR certification.

Proposed required coursework:

KN 133 or KN 134, KN248, KN250, KN299, KN306, KN311, KN321, KN326, KN340, KN341, KN342, KN343, KN344, KN345, KN374, KN375, KN430 and current First Aid/CPR certification.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change.

Yes.

SIR-II Fall 2015 Pilot Report

PARTICIPATION

- 9,851 students in traditional-format courses were supplied with survey
 - 5,456 students completed it: 55%
 - FA14 CAS Paper Evaluation Completion: 69%
 - 14% Fewer students completed the SIR-II compared to paper system*
- 1,305 students in online courses were supplied with survey
 - 466 students completed it: 35%
 - FA14 CAS Online Evaluation Completion: 41%
 - 6% Fewer students completed the SIR-II compared to MyWashburn system*
- 349 out of 548 (64%) of traditional-format courses had \geq 50% of students complete SIR-II
- 18 out of 75 (24%) of online courses had \geq 50% of students complete SIR-II

REPORT DELIVERY

- SIR-II Class Reports Delivered to Faculty & Chairs on 12/16/15
 - Reports reached faculty 14 hours after grades were due*
- FA14 Class Reports Delivered to Chairs on 01/30/15
 - Paper reports reached faculty more than six weeks after grades were due*

FACULTY OPINION (derived from SurveyMonkey responses – 33% CAS participation, N = 94)

Use of Class Time

- 65% of faculty used time in class for survey
 - (For the majority the survey took 10-20 minutes)
- 32% of faculty didn't use class time for survey
- 3% only teach online

Technical Issues

- 67% of faculty reported no technical issues
- 27% reported that between 1 and 3 students had technical issues

- 65% of faculty reported that all their students had compatible smart devices
- 26% reported that between 1 and 3 students didn't have a smart device

Class Reports

- 52% of faculty found the class report information very useful
- 26% found it moderately useful
- 12% did not find it useful

SIR-II Content & Quality

- 59% of faculty found the survey too long
- 38% found it to be just the right length

- 55% of faculty consider the SIR-II an improvement over our current system
- 21% of faculty consider it to be worse
- 18% find the two systems comparable

Overall Opinion

- 63% favor adopting the SIR-II permanently
- 37% do not

OPEN-ENDED RESPONSES SUMMARIZED

Best features of the SIR-II?

- Ease/convenience of electronic format & speed of feedback
- Usefulness of data and quality of reports
- Greater breadth and relevance of questions.
- How great it was to not have to use class time on the evaluations

Worst features of the SIR-II?

- Low completion rate / Difficulty getting compliance
- Survey is too long / students won't do it
- Lack of control over when students do it
- Discipline specific questions can't be removed
- Fewer written comments than before

Other comments?

Concern over evaluations being submitted by students who had stopped attending class well before the evaluation date, but who hadn't dropped.

A desire for faculty to determine the specific date on which the survey is made available to their students, rather than an open window.

Concern that format will create polarized data (because only students who are very satisfied or deeply unsatisfied will go out of their way to respond) and generally lower scores.