

# CFC Meeting Minutes

May 4, 2016, 3:30 in the Vogel Room

Seid Adem  
Rick Barker  
Sharla Blank  
Karen Camarda  
Gloria Dye  
Jason Emry  
Karen Garrison  
Rachel Goossen  
Michael Hager

Chris Hamilton  
Park Lockwood  
Gabi Lunte  
Eric McHenry  
Rodrigo Mercader  
Kara Kendall-Morwick  
Michael Rettig  
Leslie Reynard  
Tracy Routsong

Janet Sharp  
Jason Shaw  
Ian Smith  
Ann Marie Snook  
Brian Thomas  
Jennifer Wagner  
Ye Wang  
Corey Zwikstra

I. Call to Order at 3:32 pm.

II. April 6, 2016 Minutes Approved.

III. Division Reports

- A. \*Natural Sciences/Math March Minutes were accepted.
- B. \*Natural Sciences/Math April Minutes were accepted.

IV. Committee Reports

- A. There are no committee reports.

V. New Business

- A. CFC Subcommittee Assignments were approved.

VI. Discussion

A. Professional Development Tenure/Promotion Document Review

- 1. There are some departments that are considered lenient and vague.
- 2. Recommendations were made for tightening up the guidelines for T & P.
- 3. Three departments were found exemplary with very clear language and expectations.
- 4. Departments will need to grandfather those on the old criteria as they move forward to make changes.

B. SIR-II and the Evaluation of Teaching

- 1. Dean Stephenson sent an email out to all students
- 2. The system was not set up to see how many students have completed the evaluations without going through Matt.

C. Travel Funding for 16-17

- 1. Cutting money from Mock Trial travel to faculty travel.
- 2. It is suggested that the cap could be raised from \$1000 to \$1100 starting July 1<sup>st</sup>.

D. Equipment & Capital Requests Funding

- 1. We received \$23,000 in new equipment
- 2. We received \$37,000 in other equipment
- 3. We received \$ in Cap. Improvements went for renovations that were previously accepted but hadn't been paid. (No amount given)

E. The Voluntary Retirement Incentive Program was accepted by the Board of Regents.

VII. Announcements

- A. If you have ideas for the Distinguished CAS faculty, please send names forward.
- B. There is a President's Concert this Friday.
- C. Southwind gallery tomorrow evening to launch *Inscape*.

VIII. We adjourned at 4:03pm

IX. Election of Subcommittee Chairs for 16-17

Submitted by Tracy Routsong

Upcoming Events:

Commencement is May 14 at 12:30 p.m.

Grades are due May 18 at 10:00 a.m.

Summer Early/Full Session starts May 31

Summer Late Session starts July 5

Fall Classes start August 20