

# CFC Meeting Agenda

March 1, 2017, 3:30 in the Shawnee Room

Seid Adem  
Rick Barker  
Charles Cranston  
Gloria Dye  
Karen Garrison  
Linzi Gibson  
Rachel Goossen  
Michael Hager

Chris Hamilton  
Sam Leung  
Park Lockwood  
Rodrigo Mercader  
Kara Kendall-Morwick  
Michael O'Brien  
Leslie Reynard  
RaLynn Schmalzried

Jason Shaw  
Ian Smith  
Ann Marie Snook  
Sharon Sullivan  
Mary Sundal  
Brian Thomas  
Ye Wang  
Corey Zwikstra

I. Call to Order

II. Introductions

III. \*Approval of Minutes, February 1, 2017

IV. Division Reports

A. \*Natural Sciences Division February Meeting Minutes

V. Committee Reports

VI. New Business

VII. Discussion

A. Course Scheduling Timeline

B. Terms for Chairs

VIII. Announcements

A. Grand Marshal Election Results

B. Faculty Colloquium

C. Course Success Groups

IX. Adjournment

\*See attachment

# CFC Meeting Minutes

February 1, 2017, 3:30 in the Shawnee Room

Seid Adem  
Rick Barker  
Gloria Dye  
Karen Garrison  
Linzi Gibson  
Sam Leung  
Rodrigo Mercader

Kara Kendall-Morwick  
Michael O'Brien  
Mark Peterson  
Tom Prasch  
Leslie Reynard  
RaLynn Schmalzried  
Jason Shaw

Ian Smith  
Ann Marie Snook  
Mary Sundal  
Brian Thomas  
Corey Zwikstra

- I. Call to Order at 3:30 pm
- II. C-TEL's Teaching Consultation Program Discussion with guest Tracy Routsong
  - C-TEL consultations February 13<sup>th</sup> Brown Bag Lunch
  - Informative, not evaluative
  - Three tiers
  - Mentor-based
  - CTEL provides generic letter about consultation (for T&P materials) and a second that is more detailed (confidential)
  - Adds to student-perception forms
  - Not discipline specific, tier 3 intended to be multi-disciplinary
- III. Minutes Approved, December 7, 2016
- IV. Division Reports
- V. Committee Reports
  - A. Curriculum Committee Minutes Accepted: November 2016-January 2017
- VI. New Business
  - A. Curriculum Changes
    1. Bachelor of Music in Performance: Organ Emphasis – Change Approved
      - a. Dept. offers 3 degrees, MU 206 (Improvisation) required for performance degree (not others). Incorporated MU206 in Theory 4 (required for all degrees).
    2. Bachelor of Science in Molecular Biology and Biotechnology – Change Approved
      - a. Trying to create internship number (using generic number now)
      - b. Adding Advanced General Botany
- VII. Discussion
  - A. Changing Grade Evaluation System to Plus/Minus System

1. Pros
  - Law school already uses +/- (can do it in banner)
  - Incentivizes students, especially toward the end of the semester (finals)
  - Fairness – rounding vs. using +/- (A rounded 79.6 gets the same grade as an 89)
  - Accuracy/precision in assessment
  - Grade inflation is a serious problem, +/- may help address this issue
  - C minus difficult due to catalog language
  - Professors may choose not to use it (specify in syllabus)
2. Cons
  - May add hassle to professors
  - A, B, C, D, F has worked fine in the past
  - Can a student begin under one system and then change to the new +/- system?
  - Odd for college to have different system than the rest of the University (may be better for Faculty Senate to consider)
3. Other Issues
  - Need to have an understanding of faculty member's grading philosophy
  - Moving forward...
    - Create motion in Faculty Senate with research and rationale
    - Refer to CFC sub-committee or create an ad-hoc committee
    - Unofficial suggestion to Faculty Senate
  - Motion approved to support study on the feasibility of introducing the +/- system (research to be completed by faculty senate)

○ Announcements

- Faculty Colloquium
  - Organized by Tom Averill (retiring)
  - Common readings, faculty present papers related to theme from their discipline
  - Faculty get small honorarium
  - Invite faculty to submit ideas for the broad colloquium theme (maps, gardens, race, food, water)
  - Bruce Mactavish sending email (2/1/2017)
  - Supports inter-disciplinary study
- Course Success Groups
  - Reports are posted on college webpage under “Faculty and Staff”
  - Email was sent out describing topics of interest
- BIS Director
  - Paul Prece (retiring)
  - Previously helped distance-ed students wanting to earn a 4-year degree
  - Many BIS students now have many hours without a degree. Helps students finish up coherent degree
  - Need someone to take Paul's place
  - Students typically do a capstone (not supervised by BIS director)

- How do grad schools look at BIS degree?
  - CAS distinguished speaker for spring – Rachel Goossen, Topic: Vietnam, April 17 at 7 pm in Bradbury Thompson
  - Tonight Lincoln Harman Lecture: Don Doyle, International response to the assassination of Lincoln, February 1 at 7 pm Bradbury Thompson
  - HLC approval for MA in communication and Leadership degree
    - Opens up financial aid for students
  - Vagina Monologues performance Thurs., Fri., Sat.
    - Profits donated to human trafficking
  - Tim Wise, A community conversation on Race & Social Justice –White Concert Hall, February 10<sup>th</sup> at 3:30 pm
- 
- Adjournment

## Natural Science Division (NSD) Minutes for Friday, February 17, 2017.

- I. Called to order at 2:04 pm by Division Chair Sam Leung.
  - II. Minutes of the previous NSD meeting (10/21/16) were approved via email as circulated.
  - III. Committee Reports – none
    - A.
  - IV. Old Business – none.
  - V. New Business –
    - A. Biology Changes
      - i. The Division approved the new course description for BI 101 Intro Biology Lab
    - B. Elections
      - i. NSD chair for 2017-18 – Jennifer Wagner
      - ii. NSD Representative for the:
        - Academic/Sweet Sabbatical Committee – Andrew Herbig
        - CAS promotion and Tenure Committee – Karen Camarda
        - General Education Committee – Heather Snyder
        - Undergraduate Probation and Reinstatement Committee – Takrima Sadikot
        - University Program Review Committee – Tracy Wagner
  - VI. Announcements –
    - Lab activity info sheets for Topeka 501 schools, contact Susan Bjerke.
    - Apeiron is April 28, Gordon McQuere will be giving the last lecture, registration deadline is March 30
    - Karen asked faculty to complete the survey circulated by VPAA's office by March 17<sup>th</sup>
    - There was a spirited discussion about faculty governance at Washburn and the need for more faculty involvement at the division, college/school, faculty senate and general faculty meeting. It was suggested that more individual faculty need to actually read the agenda and speak out at meetings about their concerns, rather than simply giving unanimous approval of all proposals. There was discussion about how to improve participation at all levels. There was a consensus of the senior faculty that this is an important issue that should be addressed across the campus.
- The meeting was adjourned at 2:35 pm.
- Minutes respectfully submitted by Rick Barker, Secretary
- There was an interesting and informative presentation by Rodrigo Mercader about “Effects of an outbreaking specialist herbivore on the patch dynamics of the common paw-paw following amur honey suckle removal”