

CFC Meeting Minutes

May 2, 2018, 3:30 in the Vogel Room, Memorial Union

Rick Barker
Linzi Gibson
Kristen Grimmer
Michael Hager
Danielle Head
Rik Hine
Rodrigo Mercader
Linsey Modellmog

Kara Kendall-Morwick
Tony Naylor
Michael O'Brien
Holly O'Neill
RaLynn Schmalzried
Jim Schnoebelen
Jason Shaw
Cherry Steffen

Nan Sun
Brian Thomas
Jennifer Wagner
Ye Wang
Kerry Wynn
Corey Zwikstra

I. Call to Order at 3:30 pm

II. Introductions

III. Dr. Juli Mazachek, Vice President of Academic Affairs, and Dr. Alan Bearman, Dean of University Libraries and the Center for Student Success and Retention, on the EAB Student Success Collaborative (SSC)

A. Presented slides from Town Hall meetings

1. Access to Student Success Collaborative (SSC) that provides research, allows conversations with other schools (e.g. ping network about how to best help first-generation students). Coordinated care network (software product), evidence-based, user-friendly. Goal to improve graduate rates. Slow rollout. We have many offices to help students, but we need more communication between offices to avoid students “falling through the cracks” in the system.
 - a. SSC campus – eliminate all of the grade check postcards/papers; shift early alert work into the system
 - b. SSC Guide – for students to create to-do lists, provides tips for success, schedule appointments (faculty will put office hours into the system so students can schedule appointments with the technology)
2. E.g. Student can't afford a book, can use alerts, scheduling app, immediately connects the student with resources that can help and “closes the loop” (did student attend the appointment they made?). Provides direction for the student to complete a task.
3. Faculty concerns
 - a. How do I know where to send students? Advising sessions will help faculty learn more about the coordinate care network, slow rollout (phased approach)
 - b. Do grade checks require D2L grade book use? No, faculty enter grades into the new system
 - c. Functionality of appointment - Students must make appointments 24-hours in advance (default that can be changed by faculty members). If students make three appointments and don't keep them, they cannot make another appointment and the student will be contacted. If the student cannot find a time that works for both parties they can request an appointment.
 - d. If faculty doesn't know where to send the student, do they consult the handbook? If in doubt call 1942.

- e. Students will be informed of the policies associated with SSC
- f. Will faculty be informed of the timeline of the rollout? Yes, via the handbook and possibly a website. Timeline may adapt to what seems to be most important and in-demand.
- g. Mix of small and large group training for faculty – schedule up by fall
- 4. Product demonstration
 - a. Student picture, contact info., etc. provided
 - b. Information about DWFs, courses repeated, success markers, probation, athletics, transcripts, many other categories
 - c. Students will have a pathway in SSC Guide (did you get your FASFA completed in time?, apply for scholarships by deadline?, etc.). Pathways are customized for different students (athletes, first-year students, etc.)

IV. CFC Minutes, April 4, 2018 Approved

V. Division Reports

- A. Humanities Division Meeting Minutes for March 6, 2018 Accepted
- B. Natural Sciences Division Meeting Minutes for March 30, 2018 Accepted
- C. Natural Sciences Division Virtual Meeting Minutes for April 2018 Accepted
- D. Humanities Division Virtual Meeting Minutes for April 5- April 16, 2018 Accepted
- E. Social Sciences Division Minutes for April 18-20, 2018 Accepted

VI. Committee Reports

- A. CFC-CC Electronic Meeting Minutes for April 25, 2018 Accepted

VII. New Business

- A. Program Approvals
 - 1. MEd - Reading Specialist- Change Approved
 - 2. B.A. in Computer Information Sciences with Emphasis in Digital Forensics – Change Approved
 - 3. B.S. in Computer Information Science – Change Approved
 - 4. B.S. in Computational Physics– Change Approved
- B. CFC Subcommittee Assignments Approved
- C. Course Change
 - 1. MA 112 name change to Contemporary College Mathematics Approved

VIII. Discussion

- A. Strategic Plan Draft – evolved from the meetings last fall that Dr. Mazachek hosted
 - 1. College will develop strategic plans as well (departments encouraged to as well)
 - 2. Under item 1) “Academic Excellence and Innovation” of the strategic plan, a. should be lower on the list, d. should be higher on the list
 - 3. Capital improvement important for students *and* faculty
 - 4. Academic excellence – percentage of classes taught by tenure-track faculty is a concern
 - 5. Item 2) e. odd
 - 6. Item 5) d. should be at the top of the list
 - a. Move athletic department into Carnegie

IX. College Updates

- A. Capital improvements – technology and other equipment were approved

1. Funded – Art - blackout blinds; Kinesiology – exercise physiology teaching kit; Music - new digital pianos, choral risers, lift, storage space; Chemistry – software, Mass Media – editing software, keyless door locks; Biology – new lab package; Math emporium in the library
- B. University ran a deficit, cuts required
 1. \$325,000 cut from college
 2. Faculty salaries, professional development, technology, program initiatives very important
 3. Cuts – salary saving used last year for market adjustments, \$125,000 came from salary savings this year, \$90,000 from adjunct pool, one faculty position cut (lecturer in vocal music, enrollment down), part-time position in kinesiology (equipment manager) cut, diversity budget \$2500, temporary cut tenure-track lines to lecture lines
 4. No need for faculty to worry about cutting phone service

X. Announcements

- A. Graduation next week, May 12
- B. Grade due Wednesday, May 16 at 10 am

XI. Adjournment 4:48 pm

XII. Election of Subcommittee Chairs for 18-19

Upcoming Dates:

Next General Faculty Meeting: Thursday, May 3, 2018 at 3:00 pm in Henderson 100