

CFC Meeting Agenda

Monday December 3, 2018, 4 pm, Shawnee Rm

Michael Averett
Karen Garrison
Linzi Gibson
Kristen Grimmer
Michael Hager
Danielle Head
Rik Hine
Alex Klales
Rodrigo Mercader

Linsey Modellmog
Kara Kendall-Morwick
Julie Noonan
Michael O'Brien
Holly O'Neill
Leslie Reynard
RaLynn Schmalzried
Jim Schnoebelen
Jason Shaw

Cherry Steffen
Nan Sun
Brian Thomas
Sandy Tutwiler
Jennifer Wagner
Kerry Wynn

I. Call to Order

II. Guest: Joel Bluml, Associate VPSL

III. *Approval of CFC Minutes, November 5, 2018

IV. Division Reports

A. *NSD Minutes

1. October 19, 2018

2. November 16, 2018

B. *SOCSCI Minutes for November 13, 2018

C. *EDKN Minutes for September 19, 2018

V. Committee Reports

A. None

VI. New Business

A. SIR-II

VII. Old Business

A. None

VIII. Updates

A. Michaela Saunders, Communications Coordinator/Assistant to the Dean

IX. Announcements

X. Adjournment

*See attachment

Upcoming Dates:

Commencement: Friday December 14 at 6:30 pm

Grades Due: Wednesday December 19 at 10 am

Next CFC Meeting: Monday, February 4 at 4 pm in Shawnee Room

CFC Meeting Minutes

Monday November 5, 2018, 4:00 in Shawnee Rm

Karen Garrison	Julie Noonan	Nan Sun
Linzi Gibson	Michael O'Brien	Sandy Tutwiler
Michael Hager	Holly O'Neill	Brian Thomas
Rik Hine	Leslie Reynard	Jennifer Wagner
Alex Klales	RaLynn Schmalzried	Kerry Wynn
Rodrigo Mercader	Jim Schnoebelen	
Linsey Modellmog	Jason Shaw	
Kara Kendall-Morwick	Cherry Steffen	

I. Call to Order at 4:00 pm

II. CFC Minutes, September 10, 2018 Approved with minor revisions

III. Division Reports

- A. NSD Minutes for September 21, 2018 - Accepted
- B. HUM Minutes for March 6, 2018 - Accepted
- C. HUM Minutes for April 5-April 16, 2018 (online) - Accepted
- D. HUM Minutes for Sept. 28-Oct. 5 (online) - Accepted

IV. Committee Reports

- A. Curriculum Committee for October 8, 2018 (Course Changes are in a separate attachment) - Approved

V. New Business

- A. Program Change—BA in Philosophy - Approved
 1. Addition of a few new courses
 2. Senior Research course now 3 credits
- B. New Program—Game Design Minor - Approved
 1. Spoke with departments with game design major in designing minor
 - a. Many possible course choices to fulfill minor
 - b. Courses that are part of a game design major at other school, courses that use games as a pedagogical tool.
- C. New Program—BS in Forensic Biology - Approved
 1. Designed to get accreditation (which requires exceeding 120 credits)
- D. Updates to Faculty Handbook Section on CFC (Section 8.1)--Approved
 1. Nancy Tate highlighted areas in the handbook that may be out of date.
 2. Changes to CFC section with regard to the Committee on Committees (COC)
 - a. COC supposed to be the five chairs of the divisions
 - b. Dean's office traditionally assigns CFC subcommittee roles (instead of the COC), wording changed to reflect this as an option
 3. Faculty grievances go to faculty senate

VI. Old Business

- A. Program Change—Minor in Anthropology - Approved
 1. Added to rationale – students must take six upper division credits at Washburn
 2. Discussion
 - a. Seems odd for a minor to require credits be taken at Washburn (rather than a major)

- b. Could be a good change to consider to all minors in the college.
 - B. Program Change—Minor in Sociology - Approved
- VII. Informational
 - A. Trans, Intersex, Non-Binary Statement of Support
 - B. Deadline is Nov. 5th (ASAP)
- VIII. Discussion
 - A. Academic misconduct accusation – student withdraws from course instead of going through hearing
 - 1. Professors not informed of follow-up from Student Life
 - 2. CFC requested that Joel Bluml be invited to a future meeting to discuss.
- IX. Announcements
 - A. General Faculty Meeting November 7th at 3:30 pm in Henderson 100
 - B. Midwest Modern Language Conference Nov. 15-18th at Loyola
 - 1. Students and faculty presenting
 - C. Etiquette dinner – Tuesday, November 13th
 - D. Theater – Murder Mystery Interactive, \$50
 - 1. Saturday, Nov. 10th
 - E. Two alumni fellows from Political Science and one alumni fellow from Education are being honored this Friday
 - F. Center for Kansas Studies – Tom Lynch, November 12th 2:30 in Shawnee
- X. Adjournment at 4:43 pm

Upcoming Dates: Next CFC Meeting: Monday Dec. 3 at 4:00 pm Shawnee Room

Natural Science Division (NSD) Minutes for Friday, Nov. 16, 2018.

- I. Called to order at 2:02 pm by Division Chair Jennifer Wagner.
- II. Minutes of the previous NSD meeting (10/19/18) was approved via email as circulated.
- III. Committee Reports –
 - Sarah Cook – Assessment committee NSD faculty, please have your senior students complete the assessment survey (talk to Sarah) due Wed Nov 21.
 - Matthew Cook – Honors committee, are there possible courses for our students to get their required number of honors classes, to get away from the contract honors course. He would like to get a list of foundational courses from each department, maybe interdisciplinary, that may qualify as honors courses.
 - Matthew Cook – Graduate committee and Faculty Senate report. Faculty Handbook committee is continuing work, currently working on termination policy for tenured faculty.
- VII. Old Business – none.
- VIII. New Business –
 - A. The following Chemistry proposal was approved by the division.
 - i. Change in Program: Minor in Forensic Chemistry (used new program form since no program change form for minors)
 - B. The following Mathematics proposals were approved by the division.
 - i. Course Change: MA112 Contemporary College Mathematics
 - ii. Course Change: MA 116 College Algebra
 - iii. Course Change: MA 230 Math for Middle and Secondary School
 - C. The following Physics proposal were approved by the division.
 - i. Program Change: Associate of Science in Engineering Physics, modifying all references to BI100/101 to be BI102 instead.
- IX. Announcements/Discussion –
 - A. Rick Barker –Scholarship issue from last month has been resolved, it reverts back to the previous requirements of 12 per semester and 24 per year.

The meeting was adjourned at 2:28 pm.

Minutes respectfully submitted by Rick Barker, Secretary

There was an interesting and informative presentation by Andrew Herbig titled “In the Lab with the Deadliest Being on Earth.”

Agenda for Natural Science Division Meeting

Friday, October 19, 2018, 2:00 pm

Stoffer 138

I. Call to Order

Meeting called to order at 2:02 pm. Rick Barker (NSD secretary) was absent; debate over who would be substitute secretary ensued. I lost (Benjamin Reed).

II. Committee Reports

Committee notes circulated from Matthew Cook prior to meeting. No other committee reports.

Worth noting: No academic affairs meeting has occurred yet- Sarah Cook

10/24/18 amendment: It was actually the faculty affairs committee that has not yet meant, not the AAC

III. Old Business

No old business

IV. New Business

A. Biology Changes

- i. New Program: B.Ed. in Biology Secondary Education
- ii. New Course: BI 319 Biology for STEM Educators

Jason Emery led discussion on new course and program after being introduced by John Mullican- New course AND new program

Program for BSed at secondary level program- less physics and chemistry for program, similar biology requirements. Note this is an education degree not a biology degree.

It was suggested that chem 121 and physics is not enough background to teach STEM high school courses.

Debate ensued over versatility to teach high school STEM courses with BSed vs a BS in Bio or Chem. General consensus, if want more versatility in schools with few STEM teachers get BS in BI or CHEM

Discussion of fundamentals vs depth of knowledge necessary for STEM high school teacher.
General consensus that for a BS-Ed in biology education would be fine for high school biology teachers

Karen- change to course 319 title: flip course title to "Biology for Stem educators"

Debate on what to name new course (BI 319), need to emphasize secondary education

Motion approved to pass new program and course with flipped course title.

B. Chemistry Changes

- i. Program Change: Forensic Chemistry
- ii. New Course: CH 323 Advanced Forensic Chemistry
- iii. Course Deletion: CH 203 Forensic Chemistry Laboratory
- iv. Course Change: CH 202 Prof. Forensic Science Seminar

FEPAC- most course changes to reflect FEPAC requirements

Motion to approve all course revisions by Susan Bjerke

Motion passed to approve all course changes, deletions, descriptions, and additions

C. Math Changes

- i. New Course: MA 090 Preparation for Quantitative Reasoning Pathway
- ii. New Course: MA 095 Preparation for College Algebra Pathway

Kevin- math department going through some changes

090- to prepare students for 112

095- to prepare students for 116

Questions

Susan- grading question, only A, B option, no C, D, or F. What happens if course is not finished?

Kevin-They will receive a W, administratively withdrawn, or a grade of I if incomplete (with date)

A, B is "carrot at end of stick" to attract students to take and finish course

John M/Matt: P/NP would work but no "carrot"

Kevin- 112 and 116 are for grade, so these courses will match those courses with having a grade instead of P/NP

Tracy- how will course work with students at all different phases of modules?

Kevin- Class time will be “flipped” with instructor guidance. Most of work will be computer module based.

There is a minimum pace that can be monitored for performance and timeliness

John M- money for SI's?

Hope so!

Shaun- Why no F?

Kevin-F's are too damaging, first I's then to W's

Both courses universally approved

V. Announcements

John M- Fall 2019 will require all students to get 30 credits per academic year (Fall to Fall)

30 credits is disingenuous and dual credit classes should count but they won't under this semester

Classes are 3-5 credits so 15 credit semesters are not typically possible

Possible compromise- students can bank hours from previous semesters or dual credit classes

Students can appeal for taking less credits if student does not have banked credits

If academic progress is being made, no penalty for students assuming appeal waiver is submitted

Matt A- violating MOU's of grants and donors by changing from 12 credit as full time to 15 credits

KU and Emporia already do 30 credits per academic year-

John M- not good enough reason for WU to do so

Major issue is encouraging CEP but then student not being able to use those credits

Andrew H- appeals process will require much more paperwork, committees to review appeals, etc

Andrew H-15 to graduate touted during freshman registration, but in WU 101 classes

John M- STEM fields don't fit into 15 credit boxes

Matt- same with art, music, etc

General consensus that NSD folk disapprove of 15 to graduate movement and banking credits for future use or submitting appeal waiver are viable solutions to students that do not take 30 credits per academic year.

Other discussion or announcements?

No

Move to adjourn

Passed and seconded, passed unanimously

VI. Adjournment

Social Science Division Meeting – Electronic
November 5-13, 2018

On November 5, 2018 Division Chair RaLynn Schmalzried sent an email to division members to review a series of course changes. Members voted electronically on the items through November 13, 2018. Twenty-five of the thirty voting members in the division voted and unanimously approved (25-0) the following two new course proposals:

1. SO 319: Culture and Food
2. AN 369: Kansas Archaeology

In addition, division members voted to unanimously approve (25-0) the proposed course and pre-requisite changes to

1. AN 371: Field and Laboratory Methods in Archaeology
2. AN 114: Introduction to Archaeology
3. AN 372: Archaeological Field School
4. AN 318 North American Archaeology
5. PY640: Introduction to Psychotherapy Techniques
6. PY 386: Advanced Research Methods
7. PY 390: Directed Research

And finally, the division voted unanimously (25-0) to approve two course deletions:

1. PY 252
2. PY 630

	<p>e. Undergraduate Probation and Reinstatement – Dr. Weir – Not met yet.</p> <p>f. Faculty Senate – Dr. Steffen – Committee has met twice. Discussion about having all freshman that live outside of a certain range live on campus the first year. Dr. Bearman attended the last meeting to discuss the push towards the 4 year graduation. Dr. Steffen has spoken with Dr. Bearman since that meeting and they are going to revisit the wording on how this message is represented to different demographic groups. There was also a discussion on the core values for inclusion and the language.</p> <p>g. Program Review Committee – Dr. Fry asked to be replaced on the committee. This meeting is held Friday afternoons at 3:00-4:30 p.m. Dr. Steffen opened the floor for nominations. Dr. Steffen tabled the topic for now. She will send out an email to the tenured staff requesting a replacement. Dr. Dirks has volunteered to serve on the committee.</p> <p>h. Library Committee – Dr. Dirks & Dr. Douglas – next meeting is 9-21-18.</p>		<p>Dr. Weir</p> <p>Dr. Steffen</p> <p>Dr. Fry</p> <p>Dr. Douglas & Dr. Dirks</p>	
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Changes to Education Core Classes	Dr. Steffen addressed the new Education Core Classes (ED155, ED165, ED 275, ED295, ED345, & ED395). She asked for any further discussion.	Approved	Dr. Wohl moved to accept the changes, Dr. Douglas seconded.	
New Course in KN 420 Physical Education Course	Dr. Dirks stated that we have two methods currently. One is elementary PE methods and one is secondary methods. She looked at how other universities designed their methods courses. The new course is in line with the other P-12 programs.	Approved	Mr. Carter moved to accept the course, Dr. Douglas seconded.	
Proposal for the BEd Program	This proposal has been shared with UTEC, Dr. Wohl, & Dr. Dirks. The template was attached to this agenda. It is for the BEd in general. Some departments are choosing to go to the BEd and some are keeping their BS/BA. Some that plan to offer the BEd are Math, Biology, and Chemistry. Dr. Steffen is meeting with other departments regarding the BEd.	Approved	Dr. Douglas moved to accept, Dr. Wohl accepted.	
BEd- Elementary Only	Dr. Steffen reported that we are proposing that we move to a stand alone elementary program based on the new courses that were approved. This is using the same template as the BEd. They will not need to choose a	Approved	Mr. Carter move to approve, Dr. Douglas seconded.	

	<p>concentration. The state is moving to P-6 and we will be integrating the Pre-k into the elementary. The state is also moving Special Ed to have an initial license which does not exist in Kansas right now. We will outing forth a stand alone Special Education program in the near future.</p>			
<p>Minor Course Changes</p>	<p>Dr. Steffen discussed a couple of minor course changes for (SE656, SE657, SE658, and SE659). PTP will be offering SPED courses for the grad program allowing flexibility of the 2-3 hours for the practicum. Limited Apprentice will still have the 33 hours. The PTP students are in the classrooms as paras currently and will be teaching in the classrooms in the spring.</p>	<p>Approved</p>	<p>Dr. McConnell-Farmer moved to approved the courses, Dr. Douglas seconded.</p>	
<p>Change to Student Teaching</p>	<p>Dr. Steffen reported that currently what we are asking is student teaching for the P-12 is listed as a 12 hr. course. We have an ESO program, which is a K-12 program, those students need an experience not just in an elementary school. We are required to have them take 4 hrs. of student teaching at the P-12 level. She requested a change to a variable credit hour course from 12 hours to 4 to</p>		<p>Dr. Dye moved to accept this change, Dr. Douglas seconded.</p>	

	12 hours so that the ESO students can get their second experience in a setting other than elementary school.			
Announcements	<ul style="list-style-type: none"> Next meeting is October 17, 2018 in Petro 225 at 3:00-5:00 p.m. 			Dr. Dye moved to adjourn the meeting.

Actions Taken: None

Submitted by: R. Dudney

September 24, 2018
Date

Approved at meeting on