### CFC Meeting Agenda

### Monday, February 4, 2019 4 p.m., Shawnee Room, Memorial Union

Michael Averett Alex Klales RaLynn Schmalzried Gloria Dye Rodrigo Mercader Jim Schnoebelen Karen Garrison Linsey Moddelmog **Jason Shaw** Linzi Gibson Kara Kendall-Morwick Cherry Steffen Kristen Grimmer Iulie Noonan Nan Sun Michael Hager Michael O'Brien **Brian Thomas** Danielle Head Holly O'Neill Jennifer Wagner Rik Hine Leslie Reynard Kerry Wynn

- I. Call to Order
- II. \* Approval of CFC Minutes, December 3, 2018
- III. Division Reports
  - a. Humanities minutes
    - 1. \*October 12-19, 2018 online
    - 2. \*December 4-12, 2018 online
- IV. Committee Reports
  - a. Curriculum Committee Meeting Minutes:
    - 1. \*January 17, 2019
    - 2. \*January 24, 2019
- V. New Business
  - a. Program Changes
    - 1. \*Bachelor of Science Forensic Chemistry
    - 2. \*Associate of Science Degree in Engineering-Physics
    - 3. \*Bachelor of Music, Music Education, Vocal Emphasis
    - 4. \*Bachelor of Music, Music Education, Instrumental Emphasis
  - b. New Programs
    - 1. \*Forensic Chemistry minor
    - 2. \*B.Ed. Biology Secondary Education
    - 3. \*B.Ed. Mathematics Secondary Education
    - 4. \*B.Ed. Elementary Education
- VI. Discussion
  - a. Strategic Plan
  - b. Faculty Evaluation Timeline
  - c. SIR-II

- d. Overview of Washburn committees (what they do, who they receive items from, and who they pass on to)? (Rik Hine)
- e. Weather-related update to explain the decision-process, and answer questions (Rik Hine)
- VII. Updates
- VIII. Announcements
- IX. Adjournment

### Upcoming Dates:

- Themester Topeka premier of Strangers in Town: 7 p.m. Feb. 19, University Theatre

Full details on Themester events at <a href="www.Washburn.edu/Themester">www.Washburn.edu/Themester</a>

- Harman Lincoln Lecture featuring Harold Holzer: 3 p.m. Feb. 21, BTAC
- Thomas L. King Lecture featuring Eva Mroczek: 7:30 p.m. Feb. 25, Washburn A/B
- Next CFC meeting: 4 p.m. March 4, Shawnee Room

### **CFC Meeting Minutes**

### Monday December 3, 2018, 4:00 in Shawnee Rm

Karen Garrison
Linzi Gibson
Kristen Grimmer
Rik Hine
Kelly Huff
Alex Klales
Rodrigo Mercader
Linsey Moddelmog

Kara Kendall-Morwick Julie Noonan Holly O'Neill Leslie Reynard RaLynn Schmalzried Jim Schnoebelen Jason Shaw Cherry Steffen Nan Sun Brian Thomas Jennifer Wagner Kerry Wynn

- I. Call to Order at 4:00 pm
- II. Introductions
- III. Guest: Joel Bluml, Associate VPSL
  - A. Academic Impropriety
    - 1. Form filled out by faculty member www.washburn.edu/knowthecode
      - a. Faculty member wants to avoid student conduct process
      - (1) Faculty deals with issue internally and can report outcome on form (e.g. impact on grade). Student not informed unless faculty member requests they be informed.
      - (2) May result in conversation with Joel and the student
      - b. Faculty member wants to initiate student conduct process; evidence usually very clear and often student waives right to formal hearing.
      - (1) Academic Integrity Workshop
      - (2) Discussion with Joel, come up with a set of circumstances to assist the student (case specific)
  - B. Student Conduct (e.g. behavioral issues in classroom)
    - a. Clear expectations in the syllabus aid in this process
    - b. Faculty consultation with Joel (set up rules of engagement)
    - (1) Failure to comply: File alleged violation of the code
    - c. University Behavior Assessment Team (UBAT) for troubling, disruptive, threatening behavior.

#### C. Discussion

- 1. Academic impropriety is probably very underreported because faculty members don't want students "punished." Usually a failing grade is a significant punishment (time and financial punishment).
- 2. Educational Sanction Joel works to find a sanction to fit the individual circumstance.
- 3. When do students become aware of the Code of Conduct? Usually when they are engaged in the process. They're provided the information but often ignore it.
- 4. Students getting incompletes should have completed 75% of the course, and the student must be able to finish the course successfully. When faculty members fudge this policy, the students occasionally complain that other faculty members will not give them the same consideration.

- 5. What about misconduct or disruptive behavior of auditing students? -A student is a student, they're treated in the same way.
- 6. Faculty and students should not be afraid to report (faculty don't have to have a consequence in mind when they report). All parties can work with Joel to find the best resolution to the issue.
- 7. What if interventions for behavioral issues are not effective?
  - a. Interim measures Student not found in violation (yet), but student cannot go back to class until they meet with Joel.
  - b. Faculty members should communicate with Joel's office
  - c. Legitimate threats end class, call/text WUPO immediately

#### IV. CFC Minutes, November 5, 2018 Approved

#### V. Division Reports

- A. NSD Minutes for October 19, 2018 Accepted
- B. NSD Minutes for November 16, 2018 Accepted (with small correction)
- C. SOCSCI Minutes for November 13, 2018 Accepted
- D. EDKN Minutes for September 19, 2018 (online) Accepted

#### VI. SIR-II Issues should be resolved

- A. Do we extend the deadline?
- B. Will they forget? Will the data be comparable?
- C. Faculty voted to keep the same deadline.
- D. Is the administration considering the impact this may have on P&T? Faculty should note this, but administration will consider this as well.
- VII. Michaela Saunders, new Communications Coordinator/Assistant to the Dean
- VIII. Some faculty have division lists going to clutter and are missing important emails (please inform colleagues)

#### IX. Announcements

- A. Commencement: Friday, December 14<sup>th</sup> at 6:30 pm
- B. Grades Due: Wednesday, December 19th at 10 am
- C. Next CFC Meeting: Monday, February 4<sup>th</sup> at 4 pm in Shawnee Room
- D. Vespers Sunday, December 9<sup>th</sup>

#### X. Adjournment

### Humanities Division of Washburn University College of Arts and Sciences Minutes Oct. 12 - Oct. 19, 2018 (online)

Dr. Jim Schnoebelen, Chair of the Division, conducted a meeting via e-mail beginning Oct. 12, 2018.

#### New business included:

- 1. Approval of Minutes from Sept. 28-Oct. 5, 2018 (online)
- 2. Approval of CN 308 Course Change
- 3. Approval of EN 145 Course Change
- 4. Approval of RG 331 Course Change
- 5. Approval of New Course CN 352: Truth and Deception
- 6. Approval of New Course CN 353: Environmental Communication
- 7. Approval of New Course CN 354: Reputation Management
- 8. Approval of New Course EN 105: Introduction to English Studies
- 9. Approval of New Course EN 240: Introduction to Film Studies
- 10. Approval of New Course EN 321: Teaching Composition
- 11. Approval of New Course FL 190: Study Abroad in a Language Other Than English

Members were instructed to vote by reply to Dr. Schnoebelen's e-mail no later than Oct. 19, 2018 with their votes on all of the above items.

On Oct. 14, Dr. Jones e-mailed to raise a question about the proposal for EN 105, and whether the course should be able to count towards both General Education and the English minor.

On Oct. 15, Dr. Steinroetter responded by acknowledging the error and inviting Drs. Way and Kendall-Morwick to comment. Dr. Jones e-mailed to suggest a friendly amendment; Dr. Kendall-Morwick e-mailed to suggest deleting the words "or minor" from the proposal. Dr. Way concurred. Dr. Schnoebelen e-mailed the Division to announce the friendly amendment and to invite votes. Dr. Jones e-mailed to request that the same language be removed from the EN 240 proposal; Drs. Way and Steinroetter replied with their approval. Dr. Schnoebelen e-mailed the Division to announce the friendly amendment to the EN 240 proposal as well.

On Oct. 15, Dr. Schnoebelen e-mailed to announce a friendly amendment to the FL 190 proposal, changing the course title to "Study Abroad in a Non-Program Language."

On Oct. 19, 2018, Dr. Schnoebelen announced via e-mail that all items (including the amended proposals for FL 190, EN 105, and EN 240) passed with a quorum.

The meeting concluded on Friday, Oct. 19, 2018.

Respectfully Submitted,

Dr. Chris Jones Department of Philosophy and Religious Studies Secretary to the Humanities Division

#### Humanities Division of Washburn University College of Arts and Sciences Minutes Dec. 4 - Dec. 12, 2018 (online)

Dr. Jim Schnoebelen, Chair of the Division, conducted a meeting via e-mail beginning Dec. 4, 2018.

#### New business included:

- 1. Approval of Minutes from Oct. 12-19, 2018 (online)
- 2. Approval of Deleting EN 134: Classics of Western Literature
- 3. Approval of Deleting EN 200: Intermediate Composition
- 4. Approval of Deleting EN 309: ESL Meth and Cross Cultural Comm
- 5. Approval of New Course FL 290: Study Abroad in a Non-Program Language

Members were instructed to vote by reply to Dr. Schnoebelen's e-mail no later than Dec. 12, 2018 with their votes on all of the above items.

On Dec. 5, Dr. Schnoebelen e-mailed the Division to inform them that Dr. Steinroetter was removing Item 4 (deletion of EN 309) from the list; the item was only included because it was still on the Banner list.

On Dec. 12, 2018, Dr. Schnoebelen announced via e-mail that all items remaining up for consideration passed with a quorum.

The meeting concluded on Wednesday, Dec. 12, 2018.

Respectfully Submitted, Dr. Chris Jones Department of Philosophy and Religious Studies Secretary to the Humanities Division

### Curriculum Committee of College Faculty Council (CFC-CC) Meeting Minutes: January 17, 2019

Participating Members: Linzi Gibson (Chair), Rodrigo Mercader, Kerry Wynn, Cherry Steffen, Jim Schnoebelen, Ye Wang, Leslie Reynard, and Holly O'Neill.

The CFC-CC voted to approve the following:

#### **Course Changes:**

BI 319 Biology for STEM educators

CH 323 Advanced Forensic Chemistry

CN 352 Truth and Deception

CN 353 Environmental Communication

CN 354 Reputation Management

MU 150 Introduction to Music Education

MU 208 Guitar Techniques

RG 331 Understanding Religion

#### **Program Changes:**

Bachelor of Science in Forensic Chemistry
Bachelor of Music in Music Education - Vocal Emphasis

Bachelor of Music in Music Education - Instrumental Emphasis

#### New Program:

Minor in Forensic Chemistry

B.Ed. - Secondary Mathematics

Bachelor of Education (B. Ed.) in Biology Secondary Education

#### Curriculum Committee of College Faculty Council (CFC-CC) Meeting Minutes: January 24, 2019

Participating Members: Linzi Gibson (Chair), Rodrigo Mercader, Kerry Wynn, Cherry Steffen, Jim Schnoebelen, Ye Wang, Leslie Reynard, and Holly O'Neill.

The CFC-CC voted to approve the following:

Course Changes:

ED 345 Curriculum and Assessment
MA 230 Mathematics for Middle School and Secondary Teachers
MU 221 Choral Diction
SO 319 Food and Culture
TH 100 Theatre Practicum
TH 300 Theatre Practicum

**Program Changes:** 

Associate of Science Degree in Engineering-Physics

New Program:

BEd in Elementary Education

## COLLEGE OF ARTS AND SCIENCES PROGRAM CHANGE FORM

	Chair's Signature	Recommend	dation F	Review Date
Department	Shaun Schmidt	Approve		2018-10-16
Division	Jennifer Wagner	Approve		2018-10-19
<b>Dept. of Educ.</b> (If relates to teacher cer		***************************************		
Dean	Laura Stephenson	Approve		2018-10-22
Curriculum Co	mmittee <u>Linzi Gibson</u>	Approve		2019-01-17
Accepted by C	FC	No.		
CAS Faculty_				400
Approved By:	Faculty Senate	University Faculty	WU Board of Regents	

Program: Bachelor of Science in Forensic Chemistry (CIP: )

#### 1. Reason for this program change?

Since its inception in 2003 the Bachelor of Science in Forensic Chemical Science degree continues to be a strong draw for the Washburn University Chemistry Department. There are approximately 40 declared majors currently in the program. Graduates of the program are currently employed across most of the areas of forensic science including chemistry, forensic odontology, DNA analysis, trace, firearms and tool-marks. After fifteen years, we feel confident that we have the required Director of Forensic Chemistry, faculty, infrastructure and curriculum in place to apply for Forensic Science Education Program Accreditation Commission (FEPAC) accreditation in as soon as 3 years. It would be reasonable to expect a significant increase in declared majors upon accreditation.

There are two components to the proposed changes. The first is renaming the major from "Forensic Chemical Science" to "Forensic Chemistry" which is simpler and more in line with other FEPAC accredited programs.

The second component is an evolution of the curricular degree requirements based upon the stated FEPAC requirements (http://www.fepac-edu.org/). Graduates with this degree will continue to be qualified to work at the DEA, FBI or state forensic lab in any of the following areas: Chemistry section, Biology section, DNA data bank section, Trace section, Toxicology section, Latent prints section, Firearms/toolmarks section.

#### 2. Complete revised description.

BS in Forensic Chemistry - At least 39 hours in the department are required, including the following courses and their prerequisites: Chemistry 202, 303, 321, 343, 346, 351, 391, and 393 or 390 (3 cr). Cognate course requirements in biology are BI 102, 103, 301, 333, 353, and 420. Other cognate course requirements are MA 140, 151; CN 150 CJ 415 and 416; and PS 261, 262

- 3. Describe the nature of the proposed change.
  - 1) Renaming the major from "Forensic Chemical Science" to "Forensic Chemistry".
  - 2) Without taking away the core courses in the degree program, the excess non-FEPAC required courses were removed. These courses include CH 103 Intro to Forensic Chemistry, CJ 410 Criminal Procedures and Evidence, BI 255 Human Physiology, and AN 316 Forensic Anthropology.
  - 3) Courses were added to meet the minimum number of Natural science core courses, Forensic Science courses, and specialized courses that are related to the major and required by the FEPAC standards listed. The following courses were added: CJ 115 Intro to Forensic Science (standard 4.1.1c), BI 103 General Organismal Biology (standard 4.1.1a), CH 355 Medicinal Chemistry (standard 4.1.1b), CJ 416 Forensic Science in Criminal Justice lab (standard 4.1.1c), CN 150 Public Speaking (standard 4.1.1), and Physical Chemistry/Inorganic/Biochemistry II CH 381 352 or 386 with associated Physical Chemistry/Inorganic/Biochemistry II lab CH 385, 353 or 345 (standard 4.1.1b). PH 102 Ethics: Introduction to Moral Problems and/or PH 214 Medical Ethics was also added to the program (standard 4.1.1).
  - 4) For the same reason as above, the following courses had replacements: BI 354 Molecular Biology Laboratory was replaced with BI 420 Forensic Molecular Biology (standards 4.1.1c), CH 203 Forensic Chemistry Laboratory was replaced with CH 323 Advanced Forensic Chemistry (standard 4.1.1)
  - 5) The language was changed to include EITHER research CH 390 OR an internship CH 393,not both, to allow for other FEPAC required courses to be added to the program.
  - 6) For each FEPAC standard, each course can only count towards one standard, which setsthe degree, along with university requirements, above the 120 hour maximum (the old degree with all university requirements was at 130 hours counting MA 116 and MA 117). Without counting the MA 116 and 117, the degree may be finished in 125 hours.
- 4. Do you currently have the equipment and facilities to teach the classes within the proposed change.

Yes

5. Does this change affect any other departments? Yes

In order to meet FEPAC standards, the following correlated courses were added: BI 103 General Organismal Biology (standard 4.1.1a), CJ 115 Intro to Forensic Science (standard 4.1.1c), CJ 416 Forensic Science in Criminal Justice lab (standard 4.1.1c) and CN 150 Public Speaking (standard 4.1.1).

The following courses had replacements: BI 354 Molecular Biology Laboratory was replaced with BI 420 Forensic Molecular Biology (standard 4.1.1c).

The following courses were removed: CH 103 Intro to Forensic Chemistry, CJ 410 Criminal Procedures and Evidence, BI 255 Human Physiology, AN 316 Forensic Anthropology.

## COLLEGE OF ARTS AND SCIENCES PROGRAM CHANGE FORM

	Chair's Signature	Recommend	lation F	Review Date
Department	Karen Camarda	Approve		2018-11-12
Division	Jennifer Wagner	Approve		2018-11-28
Dept. of Educ. (If relates to teacher cer				
Dean	Laura Stephenson	Approve		2018-11-30
Curriculum Co	mmittee <u>Linzi Gibson</u>	Approve		2019-01-24
Accepted by C	FC			
CAS Faculty				
Approved By:	Faculty Senate	University Faculty	WU Board of Regents	

Program: Associate of Science Degree in Engineering-Physics (CIP: )

#### 1. Reason for this program change?

The Associate of Science in Engineering Physics (ASEP) was originally created to provide a Washburn major for students involved with the 2-year engineering transfer program. Prior to the creation of this degree, students would spend two years at Washburn and then transfer to an engineering institution to complete their engineering degree. This transfer occurred without any degree from Washburn signifying completion of their effort at Washburn.

While the current ASEP degree provides an avenue to recognize engineering students for their work at Washburn, it is proving to be too narrowly defined. Many engineering students are completing more diverse engineering programs, and this change will expand the elective course options available to the engineering student pursuing the ASEP degree, giving them more flexibility in selecting elective courses to better align with their Bachelor of Science engineering degree.

Once this change is in place, it is reasonable to expect an increase in the number of students transferring to their engineering institution with the ASEP degree.

#### 2. Complete revised description.

Under "THE MAJOR"

To major in Engineering Physics with an Associate of Science Degree, one must satisfactorily complete Engineering 250 and 351, and Physics 281 and 282. The required correlated courses in Mathematics and Statistics are 151, 152, and 253. An additional correlated course is either

Chemistry 151 or Biology 102. An additional 12 credit hours must be taken from any of the following elective courses: Biology 102, Chemistry 151, 152, Engineering 116, 360, Mathematics 301, 331, and any upper-division Physics courses.

3. Describe the nature of the proposed change.

This change gives engineering students more flexibility in selecting elective courses to better align their Associate of Science degree with their anticipated Bachelor of Science engineering degree.

The following courses are currently required for the ASEP degree: PS 281 and 282; EG 250 and EG 351; MA 151, 152, 253, 241 (now 331), and 301; CH 151, and CN 150. Additionally, students must take two of the following four courses: PS 320. PS 334, EG 116, and EG 360.

We propose to make the degree requirements more flexible by • replacing the CH 151 requirement with CH 151 or BI 102, • making the upper-division math courses (MA 301 and 331) optional electives, • and not constraining which upper-division physics courses can be taken as electives.

We are dropping the CN 150 requirement for the degree; however, students will be advised to take this course to partially fulfill their general education requirements.

We are also dropping the explicit mention of WU 101, and the hyphen between "Engineering" and "Physics" in the degree name, because neither of these items is needed.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change.

Yes.

5. Does this change affect any other departments? No

## COLLEGE OF ARTS AND SCIENCES PROGRAM CHANGE FORM

	Chair's Signature	1	Recommendatior	Review Date
Department	Craig Treinen		Approve	2018-05-22
Division	Danielle Head		Approve	2018-05-26
Dept. of Educ.	Cherry Steffen ification program.)		Approve	2018-09-24
Dean	Laura Stephenson		Approve	2018-10-25
Curriculum Cor	nmittee <u>Linzi Gibson</u>		Approve	2019-01-17
Accepted by Cl	=c			
CAS Faculty				
Approved By:	Faculty Senate	University Faculty _		Board egents

Program: Bachelor of Music in Music Education - Vocal Emphasis (CIP: )

#### 1. Reason for this program change?

The University Program Review Committee requested information regarding the Music Education program in response to our 2016-2017 program review report. The committee asked for an examination of other university music programs in near-by institutions, comparing their total hours and percentages of professional education hours, music content hours, and general education hours. The proposed program is based on a thorough analysis of current practice in comparisons to competitive programs, and adherence to NASM and CAEP accreditation standards. With the proposed BME program, the music department shows it has made every effort to meet the 120-hour mandate, which is currently being met by our competitors throughout the state. Data analysis also revealed needed changes to all music programs, especially in relation to our coming accreditation visit by the National Association of Schools of Music (NASM) during the 2021-2022 academic year.

#### 2. Complete revised description.

Bachelor of Music in Music Education - Vocal Emphasis (128 Hours) COURSE DESCRIPTION

GENERAL EDUCATION (39 Hours)
Required Courses
WU 101 The Washburn Experience (3)
EN 101 Freshman Composition (3)
EN 300 Advanced Composition (3)
MA 112 Essential Mathematics (or above) (3)

Social Sciences (Courses must be taken in at least two disciplines) HI 105 Introduction to World Music and its History (required of all Music majors) (3) PY 317 Music and the Brain (3) (Recommended - See Prerequisites) Elective (3) Select "Gen Ed" approved courses from Political Science, Geography, History, Psychology,
Economics, Sociology, Anthropology, Honors 202, and IS 170.
Natural Sciences and Mathematics (Courses must be taken in at least two disciplines)  Elective (3)  Elective (3)  Elective (3)  Elective courses may be selected in Biology, Chemistry, Physics, Astronomy, Geology, Mathematics (excluding the required MA 112 or above), Honors 203, or IS 170.
Arts and Humanities (Courses must be taken in at least two disciplines)  Elective in Fine Arts (Art or Theatre) (3)  CN 150 Public Speaking (3)  Elective (3)
Electives may be selected from English, Honors 201, Philosophy, Religion, Art, Mass Media, Modern Language, Communication, Theatre, or Interdisciplinary Studies
MUSIC CONTENT, SKILLS, & PEDAGOGY - 60 Hours Theory (18 hours) MU 123 Integrating Technology in Music (1) MU 215 Theory and Aural Comprehension I (4) MU 314 Theory and Aural Comprehension II (4) MU 315 Theory and Aural Comprehension III (4) MU 316 Theory IV (3) MU 317 Orchestration (2)
Music History and Literature (8 Hours) MU 325 Music History I (3) MU 326 Music History II (3) MU 327 Music History III (2)
Music Lessons (14 Hours) Applied Lessons in Concentration Area (MU 070 required each semester) (12) Piano (2). Students must take at least 2 hours of group piano or piano lessons and pass the Piano Proficiency Exam prior to the 4th Semester Jury. For most, the following are required: MU 133 Group Piano I (1) MU 134 Group Piano II (1) *Students must enroll in Group Piano until the Piano Proficiency Exam is Passed.
Large Ensembles (6 Hours) Students must enroll in 2 large ensembles each semester. Instrumentalists: must include at least one credit of large choral ensemble Vocalists/Non-Marching Instrumentalists: must include at least one credit of marching band
Small Ensembles (1 Hour) MU 250/450 Music for The Stage (1)
Conducting (5 Hours) MU 237 Choral Clinic (1)

MU 238 Instrumental Clinic (1)

MU 240 Beginning Conducting (1)

MU 441 Advanced Choral Conducting (1)

MU 442 Advanced Instrumental Conducting (1)

#### Techniques (8 Hours)

MU 208 Guitar Techniques (Required; choose 3 out of remaining 4 technique courses) (1)

MU 209 Single Reed/Flute/Double Reed Techniques (1)

MU 210 Brass Techniques (1)

MU 211 String Techniques (1)

MU 212 Percussion Techniques (1)

MU 220 Vocal Diction for Singers (2) (Enroll in Section A: Vocalists)

MU 320 Vocal Pedagogy and Literature (2)

#### Music Education and Education (29 Hours)

MU 150 Educational Participation in the Community (1)

MU 313 Foundations of Music Education (2)

MU 417 Elem/Sec. Music Education Vocal Methods (3)

MU 418 Elem/Sec. Music Ed. Instrumental Methods (3)

MU 420 Jazz Band Pedagogy (1)

MU 421 Marching Band Pedagogy (1)

ED 285 Educational Psychology (3)

ED 302B Teaching Exceptional Learners (3)

ED 440 P-12 Student Teaching (12)

#### **DEGREE REQUIREMENTS**

Piano Proficiency Exam (PPE)

Rhythmic Perception Exam (RPE)

48 Recital Credits

4th Semester Performance Proficiency Exam

Pass Senior Recital Jury and present Senior Recital

3. Describe the nature of the proposed change.

Changes that apply to both BME emphases:

- 1. MU 208 (1) Guitar Techniques: The guitar is a primary instrument for teaching elementary general music. It is also appropriate for students who may pursue a degree in Music Therapy.
- 2. MU 150 (1) Introduction to Music Education: Replaces ED 150. Music education students have been taking a BME only section of ED 150 for the past three years. It has been taught in the Music Department by music faculty. This course change has been submitted.
- 3. MU 122 (1) Rhythmic Perception: Students will not be required to take this course; however, they must pass the Rhythmic Perception Exam. If they do not, they will be required to take MU 122, or, if additional assistance is needed, rhythmic reading lessons to assist with meeting this proficiency.
- 4. MU 123 (1) Computers and Music: Title change to: Integrating Technology in Music. This change more clearly reflects the content of the course. This course change has been submitted.
- 5. MU 133/134/213/214 (each 1) Group Piano Courses: Students will not be required to take this

exact sequence of courses but must take at least two hours of piano instruction. They must pass the Piano Proficiency Exam. If they do not, they will be required to take group piano courses or piano lessons to assist with meeting this proficiency.

- 6. MU 327 (2) Music History III: Data analysis and research on the pedagogy of learning indicates that all music majors would benefit if the music history curriculum were expanded to three courses. This will allow the content to be delivered in a less compressed manner, thus enabling the student to better absorb the material and build strong skills.
- 7. The skills, content, and competencies addressed by the following professional education courses will be met via the music education and professional education courses included in the proposed program: ED 225 (3), ED 300 (3), ED 402B (2), ED 405B (1), and RD 484 (3). Therefore, these courses will not be required.

Change for BME - Vocalists Only:

- 1. MU 220 (2) Vocal Diction for Singers: Reduced from 2 to 3 credits to better reflect the requirements of the course.
- 4. Do you currently have the equipment and facilities to teach the classes within the proposed change.

Yes.

5. Does this change affect any other departments? Yes

We have submitted our proposed program to the Department of Education at Washburn and will coordinate with them to assure that course requirements, activities, and assessments will clearly indicate we are compliant with KSDE and CAEP standards and requirements.

## COLLEGE OF ARTS AND SCIENCES PROGRAM CHANGE FORM

	Chair's Signature	Recomme	ndation	Review Date
Department(	Craig Treinen	Approv	e	2018-05-22
Division <u>I</u>	Danielle Head	Approv	e	2018-05-26
<b>Dept. of Educ.</b> _(If relates to teacher certi	Cherry Steffen fication program.)	Approv	<u>e</u>	2018-09-24
Dean <u>l</u>	_aura Stephenson	Approv	e	2018-10-25
Curriculum Con	nmittee <u>Linzi Gibson</u>	Approv	е	2019-01-17
Accepted by CF	c			
CAS Faculty				
Approved By:	Faculty Senate	University Faculty	WU Boa of Reger	. •-

Program: Bachelor of Music in Music Education - Instrumental Emphasis (CIP: )

#### 1. Reason for this program change?

The University Program Review Committee requested information regarding the Music Education program in response to our 2016-2017 program review report. The committee asked for an examination of other university music programs in near-by institutions, comparing their total hours and percentages of professional education hours, music content hours, and general education hours. The proposed program is based on a thorough analysis of current practice in comparisons to competitive programs, and adherence to NASM and CAEP accreditation standards. With the proposed BME program, the music department shows it has made every effort to meet the 120-hour mandate, which is currently being met by our competitors throughout the state. Data analysis also revealed needed changes to all music programs, especially in relation to our coming accreditation visit by the National Association of Schools of Music (NASM) during the 2021-2022 academic year.

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EN 101 Freshman Composition (3)
EN 300 Advanced Composition (3)
MA 112 Essential Mathematics (or above) (3)

Social Sciences (Courses must be taken in at least two disciplines) HI 105 Introduction to World Music and its History (required of all Music majors) (3) PY 317 Music and the Brain (3) (Recommended - See Prerequisites) Elective (3) Select "Gen Ed" approved courses from Political Science, Geography, History, Psychology,
Economics, Sociology, Anthropology, Honors 202, and IS 170.
Natural Sciences and Mathematics (Courses must be taken in at least two disciplines)  Elective (3)  Elective (3)  Elective (3)  Elective courses may be selected in Biology, Chemistry, Physics, Astronomy, Geology, Mathematics (excluding the required MA 112 or above), Honors 203, or IS 170.
Arts and Humanities (Courses must be taken in at least two disciplines) Elective in Fine Arts (Art or Theatre) (3) CN 150 Public Speaking (3) Elective (3)
Electives may be selected from English, Honors 201, Philosophy, Religion, Art, Mass Media, Modern Language, Communication, Theatre, or Interdisciplinary Studies
MUSIC CONTENT, SKILLS, & PEDAGOGY - 60 Hours Theory (18 hours) MU 123 Integrating Technology in Music (1) MU 215 Theory and Aural Comprehension I (4) MU 314 Theory and Aural Comprehension II (4) MU 315 Theory and Aural Comprehension III (4) MU 316 Theory IV (3) MU 317 Orchestration (2)
Music History and Literature (8 Hours) MU 325 Music History I (3) MU 326 Music History II (3) MU 327 Music History III (2)
Music Lessons (14 Hours) Applied Lessons in Concentration Area (MU 070 required each semester) (12) Piano (2). Students must take at least 2 hours of group piano or piano lessons and pass the Piano Proficiency Exam prior to the 4th Semester Jury. For most, the following are required: MU 133 Group Piano I (1) MU 134 Group Piano II (1) *Students must enroll in Group Piano until the Piano Proficiency Exam is passed.
Large Ensembles (6 Hours) Students must enroll in 2 large ensembles each semester. Instrumentalists: must include at least one credit of large choral ensemble Vocalists/Non-Marching Instrumentalists: must include at least one credit of marching band
Small Ensembles (1 Hour) MU 254/454 Small Ensemble (1)
Conducting (5 Hours) MU 237 Choral Clinic (1)

MU 238 Instrumental Clinic (1)

MU 240 Beginning Conducting (1)

MU 441 Advanced Choral Conducting (1)

MU 442 Advanced Instrumental Conducting (1)

#### Techniques (8 Hours)

MU 207 Vocal Techniques (1)

MU 208 Guitar Techniques (1)

MU 209 Single Reed/Flute/Double Reed Techniques (1)

MU 210 Brass Techniques (1)

MU 211 String Techniques (1)

MU 212 Percussion Techniques (1)

MU 220 Vocal Diction for Singers (2) (Enroll in Section B - Instrumentalists)

#### Music Education and Education (29 Hours)

MU 150 Educational Participation in the Community (1)

MU 313 Foundations of Music Education (2)

MU 417 Elem/Sec. Music Education Vocal Methods (3)

MU 418 Elem/Sec. Music Ed. Instrumental Methods (3)

MU 420 Jazz Band Pedagogy (1)

MU 421 Marching Band Pedagogy (1)

ED 285 Educational Psychology (3)

ED 302B Teaching Exceptional Learners (3)

ED 440 P-12 Student Teaching (12)

#### **DEGREE REQUIREMENTS**

Piano Proficiency Exam (PPE)

Rhythmic Perception Exam (RPE)

48 Recital Credits

4th Semester Performance Proficiency Exam

Pass Senior Recital Jury and present Senior Recital

3. Describe the nature of the proposed change.

Changes that apply to both BME emphases:

- 1. MU 208 (1) Guitar Techniques: The guitar is a primary instrument for teaching elementary general music. It is also appropriate for students who may pursue a degree in Music Therapy.
- 2. MU 150 (1) Introduction to Music Education: Replaces ED 150. Music education students have been taking a BME only section of ED 150 for the past three years. It has been taught in the Music Department by music faculty. This course change has been submitted.
- 3. MU 122 (1) Rhythmic Perception: Students will not be required to take this course; however, they must pass the Rhythmic Perception Exam. If they do not, they will be required to take MU 122, or, if additional assistance is needed, rhythmic reading lessons to assist with meeting this proficiency.
- 4. MU 123 (1) Computers and Music: Title change to: Integrating Technology in Music. This change more clearly reflects the content of the course. This course change has been submitted.
- 5. MU 133/134/213/214 (each 1) Group Piano Courses: Students will not be required to take this

exact sequence of courses but must take at least two hours of piano instruction. They must pass the Piano Proficiency Exam. If they do not, they will be required to take group piano courses or piano lessons to assist with meeting this proficiency.

- 6. MU 327 (2) Music History III: Data analysis and research on the pedagogy of learning indicates that all music majors would benefit if the music history curriculum were expanded to three courses. This will allow the content to be delivered in a less compressed manner, thus enabling the student to better absorb the material and build strong skills.
- 7. The skills, content, and competencies addressed by the following professional education courses will be met via the music education and professional education courses included in the proposed program: ED 225 (3), ED 300 (3), ED 402B (2), ED 405B (1), and RD 484 (3). Therefore, these courses will not be required.

Changes that only apply to BME - Instrumentalists:

- 1. Choral Ensemble (1): Students will be required to participate in at least one choral ensemble. This requirement will provide additional preparation for choral music teaching.
- 2. MU 207 (1) Vocal Techniques: Students will receive specific information regarding teaching good singing to students in a choral setting. Vocalists already take a vocal pedagogy course; however, this course will focus on the needs of instrumentalists who typically have less experience in this area of music performance.
- 3. MU 220B (2) Vocal Diction for Singers: This section of the course will focus on the needs of Instrumentalists who typically do not have much experience with teaching diction in a choral setting.
- 4. Do you currently have the equipment and facilities to teach the classes within the proposed change.

Yes.

5. Does this change affect any other departments? Yes

We have submitted our proposed program to the Department of Education at Washburn and will coordinate with them to assure that course requirements, activities, and assessments will clearly indicate we are compliant with KSDE and CAEP standards and requirements.

# COLLEGE OF ARTS AND SCIENCES NEW PROGRAM REVIEW FORM

	Chair's Signature	Recom	mendation	<b>Review Date</b>	
Department _	Shaun Schmidt	Арр	rove	2018-11-05	
Division _	Jennifer Wagner	Арр	rove	2018-11-16	
Dept. of Educ	. N/A certification program.)				
Dean _	Laura Stephenson	Арр	rove	2018-11-28	
Curriculum C	ommittee <u>Linzi Gibson</u>	Арр	rove	2019-01-17	
Accepted by	CFC	, manage 1			
CAS Faculty_					
	Faculty Senate	University	WU Boa of Rege		
1. Title of Prog	ıram.				
Minor in Fo	rensic Chemistry (CIP: 40.0	510)			
2. Rationale fo	or offering this program.				
This is a mi	nor change in program nam	e only.			
3. Exact propo	sed catalog description.				
Old descrip	tion:				
	R IN FORENSIC CHEMICA ic Chemical Science minor ).		:H 151, CH 152,	, CH 203, CH 320,	
	R IN FORENSIC CHEMIST ic Chemical Science minor		:H 151, CH 152,	, CH 203, CH 320,	
•	ancial implications.				
none					

5. Are any other departments affected by this new program? Yes

The student's major would be in another area. The requirements for the minor are not changing.

## COLLEGE OF ARTS AND SCIENCES NEW PROGRAM REVIEW FORM

	Chair's Signature	Reco	mmendation	Review Date
Department <u>Jo</u>	hn Mullican	Ар	prove	2018-10-15
Division <u>Je</u>	nnifer Wagner	Ap	prove	2018-10-19
Dept. of Educ	Cherry Steffen ation program.)	Ар	prove	2018-10-20
Dean <u>La</u>	ura Stephenson	Ap	prove	2018-10-22
Curriculum Com	mittee <u>Linzi Gibson</u>	Ap	prove	2019-01-17
Accepted by CFC				
CAS Faculty				
Approved By:	Faculty Senate	University Faculty	WU Boa of Rege	

1. Title of Program.

Bachelor of Education (B. Ed.) in Biology Secondary Education (CIP:26.0101) (CIP: CIP:26.0101)

2. Rationale for offering this program.

The current degree offered for students preparing for a career in Biology Secondary Education requires approximately 148 credits. This greatly exceeds Washburn University's goal to standardize the 120 credit hour requirement for all Bachelor's degrees. The B. Ed. in Biology Secondary Education will ensure that students earning the degree complete the same core curriculum as all other Education Majors. The degree plan reduces the number of credits in the other natural sciences but maintains a curriculum that ensures our students have the content knowledge that includes the major disciplines within biology, and satisfies the KSDE standards.

3. Exact proposed catalog description.

In the "Degrees Offered" section of the catalog: Bachelor of Education Biology Secondary Education

Student Learning Outcomes for the Biology Secondary Education Major

Biology Secondary Education Majors with a Bachelor of Education degree, upon completion of the program will be able to:

• understand and explain the similarities and differences between how a variety of organisms live and grow.

• understand and explain how organisms interact with their environment

• understand and explain how genetic information is transmitted from one generation to the next and how genetic variation is lost or maintained.

• understand and explain evolutionary principles and processes and how they provide evidence that shows the relatedness of different species.

• incorporate core biological ideas, scientific and engineering practices, and crosscutting concepts into instruction.

• demonstrate an ability to create and manage environments that support learning.

The Bachelor of Education (B. Ed.) in Biology Secondary Education requires a minimum of 120 credit hours as outlined below.

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University requirements:
• EN 101 (3)
• EN 300 (3)
• MA 116 or higher (3)
• WU 101 (3)
General Education requirements:
• Social Sciences, GESS (9)
• Humanities, GEHU (9), 3 of which must be AR, MU, or TH
• Natural Sciences, GENS (9)
Biology Course requirements:
• BI 102 (5)
• BI 103 (5)
• BI 255 (4)
• BI 275 (4)
• BI 301 (4)
• BI 310 (4)
• BI 319 (3)
• BI 333 (4)
• BI 340 (3)
Total: 36 credit hours
Correlated science course requirements (satisfies GENS requirements):
• CH 121 (5)
• MA 140 (3)
• PS 131 (3)
• PS 132 (1)
 Total: 12 credit hours
Required behavior course:
Choose at least one course from the following list:
• AN 311 (3)
• BI 202 (3)
• PY 307 (3)
 Total: 3 credit hours
Education course requirements:
• ED 155 (3)
• ED 165 (3)
• ED 275 (3)
• ED 285 (3)
• ED 295 (3)
• ED 302 (3)
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• ED 345 (3) • ED 352 (3) • ED 395 (3) • ED 410 (12) Total: 39 credit hours

4. List any financial implications.

Please see attached pro forma. A modest increase in revenue (\$131,400 over 5 years) is expected assuming a conservative estimate of 1 new student each year during the initial 5 years.

5. Are any other departments affected by this new program? Yes

The Education Department will be affected as the new B. Ed. Degree will be offered by numerous discipline-specific majors. CH, PS, MA, AN, PY will also be affected to some degree.

## COLLEGE OF ARTS AND SCIENCES NEW PROGRAM REVIEW FORM

	Chair's Signature	Recomme	ndation R	eview Date
Department	Kevin Charlwood	Approv	<u>e</u>	2018-09-18
Division	Jennifer Wagner	Approv	<u>e</u>	2018-09-21
Dept. of Educ.	Cherry Steffen ification program.)	Approv	<u>e</u>	2018-10-20
Dean	Laura Stephenson	Approv	<u>e</u>	2018-10-22
Curriculum Cor	nmittee <u>Linzi Gibson</u>	Approv	'e	2019-01-17
Accepted by Cl	=c		Market	
CAS Faculty				
Approved By:	Faculty Senate	University Faculty	WU Board of Regents	

1. Title of Program.

B. Ed. - Secondary Mathematics (CIP: 27)

2. Rationale for offering this program.

Rationale: (a) provide program in a minimum of 120 credit hours; (b) prepare students to pass two different Kansas tests: Math content & Pedagogy; (c) meet new KSDE Standards for Secondary Mathematics; (d) address graduation exit interview results, where students indicate concern over enough pedagogy, particularly in Trigonometry.

3. Exact proposed catalog description.

University Requirements
General Education Requirements
(b) Education Core Courses

Course Credit Hours Area Credit Hours upon approval of the B.Ed. degree from Education Department

WU 101 3

Arts & Humanities 9 (to include: PH 220 & CN 150)

EN 101 3 Social Sciences 9

MA 116 (or higher) (covered by major) Natural Sciences (at least 2 departments) 9 (no MA classes) (CM 101/105 if needed) EN 300

#### Total 9 Total 27 Total 39

#### (b) Math Content

MA 151 Calculus 1 5

MA 152 Calculus 2 5

MA 253 Calculus 3 3

MA 140 Statistics 3

MA 204 Discrete/Number Theory (new course) 3

MA 230 Math for Middle & Secondary (new course) 4

MA 207 Discrete Mathematics 3

MA 381 History & Literature of Mathematics 3

MA 367 Modern Geometry 3

MA 301 Linear Algebra 3

MA 354 Abstract Algebra 3

MA 380 Problem Solving 1

MA 380 Problem Solving (take it a second time) 1

MA 371 Real Analysis I 3

Choose at least TWO of the following: 2

MA 316 Teaching Algebra (algebra-based courses) (new course)

MA 317 Teaching Trig (help teach: MA 117, 131) (new course)

MA 318 Teaching Stats (help teach: MA 140) (new course)

MA 380 (take it for a third time)

MA 388 Capstone Research

Total 45

#### **DEGREES OFFERED**

Bachelor of Education

Mathematics: Secondary Education

#### **GENERAL REQUIREMENTS**

General requirements for the Bachelor of Arts degree, or the Bachelor of Science degree, or the Bachelor of Education degree are listed in the catalog. See pages listed in the index. Graphics calculators are required in all courses MA 112 to MA 152 inclusive, and MA 253.

#### Secondary Math Education Emphasis Courses

Calculus I, II, III (MA 151, 152, 253), Number Theory/Discrete (MA 204), Mathematics for Middle and Secondary (MA 230), Discrete Mathematics, (MA 207), Linear Algebra (MA 301), Statistics (MA 140), Abstract Algebra (MA 354), Modern Geometry (MA 367), Introduction to Real Analysis I (MA 371), History & Literature of Mathematics (MA 381) a minimum of 2 hours of Problem Solving Strategies (MA 380), and a choice of at least 2 of the following: Teaching Algebra (MA 316); Teaching Trigonometry (MA 317); Teaching Statistics (MA 318); Problem Solving Strategies (MA 380); Math Research (MA 388). Students seeking certification to teach mathematics must also be formally admitted to and take additional coursework in the University's Professional Teacher Education Program. For admission requirements, see EDUCATION in this catalog.

4. List any financial implications.

None.	
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5. Are any other departments affected by this new program? Yes

Education, as they will create a B. Ed. degree to house all discipline-specific Bachelor's of Education degrees in the relevant content areas.

## COLLEGE OF ARTS AND SCIENCES NEW PROGRAM REVIEW FORM

	Chair's Signature	Recomm	endation	Review Date
Department	Cherry Steffen	Appro	ve	2018-10-31
Division	Cherry Steffen	Appro	ve	2018-11-12
Dept. of Educ.	Cherry Steffen tification program.)	Appro	ve	2018-11-12
Dean	Laura Stephenson	Appro	ve	2018-11-28
Curriculum Co	mmittee <u>Linzi Gibson</u>	Appro	ve	2019-01-24
Accepted by Cl	FC			No.
CAS Faculty				
Approved By:	Faculty Senate	University Faculty	WU Board of Regent	
1. Title of Progra	am.			
BEd in Eleme	entary Education (CIP: 13)			

2. Rationale for offering this program.

Currently all Elementary Education Majors are required to select an area of concentration in addition to elementary education. However, many majors prefer to focus on Elementary education exclusively and do not plan to seek licensure in a second area. Therefore, we will offer the option to major in elementary education without the areas of concentration. Areas of concentration will still be available for those who wish to pursue a second area for licensure.

3. Exact proposed catalog description.

In the Degrees Offered Section of the Undergraduate Catalog:

The K-6 teaching program prepares students to teach in kindergarten through sixth grade classrooms. Students may to choose to complete the program for elementary education only or may complete the requirements for a second area of licensure.

These areas include:

• Early Childhood Unified (Birth-Grade 3 includes special education)

• Middle School English/Language Arts (Grades 5-8)

• Middle School Mathematics (Grades 5-8)

• Middle School History (Grades 5-8)

• High Incidence Special Education (Grades K-6)

• English for Speakers of Other Languages (ESOL) (Grades P-12)

Candidates for degrees and licenses in these areas are advised by the Faculty of the Department

of Education. See an advisor for specific licensure requirements or visit the Department of Education website (www.washburn.edu/education).

K-6 Licensure Requirements-Professional Education

Pre-admission courses required for formal admission to teacher education:

ED 155 Teaching, Learning and Leadership

ED 165 ED 1: Examining Teaching as a Profession

ED 285 Educational Psychology

#### **Education Core Courses**

ED 275 ED 2: Exploring Teaching as a Profession

ED 295 ED 3: Experiencing Teaching as a Profession

ED 395 ED 4: Extending Teaching as a Profession

ED 345 Curriculum and Assessment

ED 302 Teaching Exceptional Learners

ED 420 Student Teaching

#### **Elementary Methods Courses**

#### Block A

ED 330 Teaching Social Studies

ED 335 Creative Experiences in Early Childhood/Middle School

ED 337 Social Studies Practicum

#### Block B

ED 305 Language and Literacy

ED 310 Teaching Mathematics

ED 315 Teaching Science

ED 317 Math/Science Practicum

#### Block C

ED 320 Teaching Reading

ED 325 Teaching Language Arts/Children's' Literature

ED 327 Literacy Practicum

KN 311 Motor Development and Creative Movement (fall) or KN 340 Adapted Physical Education (spring) or KN 344 Physical Education Activity Techniques IV (spring)

#### Professional Semester

ED 420 K-6 Student Teaching (students completing a concentration in addition to elementary education will complete one of the following ED 415 5-8 Student Teaching or ED 430 Student Teaching Birth-Grade 3 or SE 456 Special Ed Practicum I or ED 464 ESOL Practicum)

#### Content/General Education/University Requirements

Arts and Humanities

EN 101 First-Year Writing

EN 300 Advanced College Writing (Teaching Emphasis)

CN 150 Public Speaking

Art, Music or Theatre Arts Elective (from the Approved General Education List)

English, Philosophy, or Religion Elective (from the Approved General Education List)

#### Social Sciences

HI 111 History of the United States through the Civil War or HI 112 History of the United States since the Civil War

HI 100 Survey of Early World History or HI 101 Changing World History: Traditions and Transformations or HI 102 Modern World History

GG 101 Introduction to Geography or GG 102 World Regional Geography

PO 106 Government of the United States or PO 107 Kansas and the U.S. State and Local Government

AN 112 Cultural Anthropology

EC 100 Introduction to Economics

#### Mathematics and Natural Sciences

MA 112 Contemporary College Mathematics (or higher)

MA 228 Mathematics for Elementary and Middle School Educators I

PS 126 Physical Science for Elementary Ed

BI 100 Introduction to Biology (General Emphasis)

BI 101 Introductory Biology Laboratory

#### Computer Information Sciences

CM 101 Computer Concepts and Applications, CM 105, MU 123 or KN 333 or passing score on departmental exam

#### Courses for Early Childhood Unified Emphasis

ED 160 Introduction to Early Childhood Education

ED 343 Infants and Toddlers

ED 345 Practicum in Infants and Toddlers

ED 367 Curriculum in Preschool Education

ED 369 Practicum in Preschool Education

SE 460 Exceptionalities in Early Childhood

ED 376 Family, School, & Community

SE 420 Educational Planning for Children and Youth

ED 353 Assessment and Evaluation

#### Courses for Middle School English/Language Arts Emphasis

EN 330 American Literature through 1865

EN 133 Stories Around the World

EN 310 English Grammar and Linguistics

EN 320 Teaching Young Adult Literature

ED 340 Teaching Adolescents in the Middle Level

ED 348 Middle Level English/Language Arts Practicum

#### Courses for Middle School History Emphasis

HI 111 History of the United States through the Civil War

#### AND

HI 112 History of the United States since the Civil War

HI 100 Survey of Early World History

#### AND

HI 101 Changing World History: Traditions and Transformations

HI 322 Kansas History

HI 303 Colonial America to 1763 or any 300 Level American History

ED 340 Teaching Adolescents in the Middle Level

ED 346 Middle Level History Practicum

#### 4. List any financial implications.

Assuming an increase of a few students in the program, a modest increase in revenue is expected. See the attached Pro Forma for details.

5. Are any other departments affected by this new program? No