

CFC Meeting Agenda
Monday, May 4, 2020, 4 p.m., Via Zoom

Seid Adem	Michael McGuire	Bradley Siebert
^Sarah Cook	^Linsey Modellmog	Josh Smith
^Kristin Grimmer	^Gretchen Montgomery	Cherry Steffen
Danielle Head	^Julie Noonan	^Nan Sun
^Rik Hine	Michael O'Brien	^Mary Sundal
^Alexandra Klaes	^Holly O'Neill	Loree Weir
^Wonjae Lee	Vince Rossi	Roy Wohl
Rebecca Meador	Jim Schnobelen	^Kerry Wynn

^ denotes outgoing member

Incoming members:

Allan Ayella	Lindsey Ibanez	Azyz Sharafy
Rick Barker	Justin Moss	Janet Sharp
Amber Dickinson	Matthew Nyquist	Ted Shonka
Rachel Goossen	Sangyoub Park	Courtney Sullivan

- I. Call to Order
- II. *Approval of CFC Minutes, Monday, April 6, 2020
- III. *Accept Division Reports
 - A. HUMDIV March 22-27 online
 - B. SOCSCI April 10
- IV. Committee Reports – None
- V. New Business
 - A. *Vote on sub-committee membership
- VI. Discussion
 - A. Helping faculty teach online after emergency remote teaching with Melanie Burdick
 - B. Update and Q & A with the Dean
- VII. Information Items
- VIII. Concerns
- IX. Announcements
- X. *Adjourn to breakout groups for election of committee leadership

Reminder: Pedagogy for a Pandemic Workplace group is accessible at:

<https://washburn.workplace.com/groups/560421661345891/>

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Rebecca Meador	Jim Schnoebelen	Kerry Wynn

I. Call to Order--4:04pm

II. *Approval of CFC Minutes, Monday, March 2,2020--Approved

*One clarification is needed: The March CFC minutes state the decision to delete the BA in German was tabled indefinitely by the Humanities Division. Per the Chair of the Humanities Division, a motion to table the deletion of the BA in German indefinitely did not pass at the division level. The final vote on the motion to delete the BA in German did not pass at the division level.

III. *Division Reports--Accepted

A. HUMDIV online Feb. 16-21

IV. Committee Reports

A. None

V. New Business

A. None

VI. Discussion

A. Kanopy resources, video resources, and OER (Alan Bearman)

--The use of video in the classroom, especially now with courses being online, was discussed. The specific video medium discussed was the streaming platform Kanopy. Kanopy utilizes a model where each purchase is paid by the title. Once purchased (a cost of \$120 per title) it is rented for a year and anyone at Washburn has access to it.

--Department liaisons for the library should get in touch with faculty of their departments about any possible Kanopy needs and send in requests.

--The question of whether there is a centralized list of titles that Washburn currently renting was brought up. There is not a centralized list of titles Washburn is currently renting.

--There is a difference between showing a video for an in person course vs. an online course, and there are not as many options for showing video online. These option limitations are linked with copyright issues.

--OER grants are available to fund opportunities to implement OER resources in classrooms.

B. *Revisions to student perception forms and processes during COVID-19

--The current circumstances of moving to online mean student evaluations for courses will be different this semester.

--The revised evaluations to be used this semester have tried to have some continuity with

previous evaluation forms (SIR-II and E-Kit).

--The evaluation forms from this semester will not to be used in Tenure/Promotion petitions or Annual Faculty Reports.

--While there are common core questions for all CAS courses, departments are able to add questions to evaluations administered in their department.

--A question was asked about whether the university would incorporate question 5 in future online courses.

C. Updates on previous discussion about auditors

1. Language on the [auditor webpage](#)

--Optional syllabus language pertaining to auditors is currently in the works.

--The need to possibly add that faculty run courses in different ways was brought up. Different activities in different courses require varying levels of commitment by participants in the course.

--Faculty members have the choice on whether or not to allow auditors in their courses.

2. Auditors and perception surveys

--Auditors receiving and filling out course evaluations was a concern brought up at a previous meeting. The student perception survey this semester has a place for individuals to indicate their status as an auditor.

VII. Information Items

A. Changes to academic policies approved by faculty senate

--There will be information forthcoming regarding changes to academic policies this semester.

B. Summer School

--All summer courses will be administered online. If possible, courses originally slated to be taught in person have been shifted to online.

--Make sure to remind advisees about course registration for the fall semester.

C. Email Aliases for Divisions

--It was brought up that email aliases for divisions include deans.

--Division chairs may want to make a separate email alias for communication within the division.

VIII. Concern

--Regarding CEP students, a future meeting involving how the changes brought about to education this semester impacts these students will be held.

--For students struggling with the change to online as a result of technology limitations, there are resources to borrow computers and Lot 16 has a WIFI hot spot for those with limited internet access.

IX. Announcements

--Faculty hires are still being made for next year.

--Cheryl Childers, former chair of the Sociology and Anthropology Department, recently passed away.

X. Adjournment--4:54pm

Humanities Division of Washburn University
College of Arts and Sciences Minutes
Mar. 22 – Mar. 27, 2020 (online)

Dr. Jim Schnoebelen, Chair of the Division, conducted a meeting via e-mail beginning Mar. 22, 2020.

New business included:

1. Approval of the minutes from the February 16-21 online meeting
2. Approval of Program Deletion-Minor in in German
3. Approval of Course Change-CN 353
4. Approval of Course Change-CN 367
5. Approval of New Course-CN 368

Members were instructed to vote by reply to Dr. Schnoebelen's e-mail no later than Mar. 27, 2020, to approve the minutes and to vote on all action items.

On March 24, Chris Jones opened discussion on the deletion of the German minor, asking for clarification about the status of the deletion of the German major (since deletion of the German minor is bundled with it). Miguel Gonzalez-Abellas responded to say that the German major is essentially dead, so the minor should also be deleted. Georgina Tenny added her agreement with Gonzalez-Abellas that the minor should be deleted. Jones followed up to ask about the *de jure* status of the major deletion so as to make sure to follow proper procedures. Schnoebelen said that the status is unclear and only the Dean and Executive Staff know. Jones asked if the Dean's office could clarify the status before voting closed. Schnoebelen offered to ask the Dean's office about it. No response was shared with the Division before voting closed on Friday. Courtney Sullivan also emailed to voice her dissent within the Department of Modern Languages about the deletion of the major, though she acknowledged that the decision was already made by the administration.

In a separate issue, Schnoebelen notified the Division that all e-mail sent to the Division list is also copied to all of the deans. Corey Zwikstra responded to express his concern about administrative surveillance of faculty.

On March 26, Schnoebelen e-mailed the Division to say that voting was still three votes shy of quorum.

On March 27, Schnoebelen e-mailed to say that 21 Division members voted, providing quorum. All items were approved. All items except for the German minor deletion were approved unanimously. The German minor deletion passed with 15 approved, 5 disapproved, and 1 abstention. Schnoebelen also indicated that he would inquire about the inclusion of deans on the Division list and report back at our final virtual meeting of the year.

The meeting concluded on Friday, Mar. 27, 2020.

Respectfully Submitted,
Dr. Chris Jones
Department of Philosophy and Religious Studies
Secretary to the Humanities Division

**Social Science Division Zoom Meeting
4/10/20 Minutes**

Social Science Division Representatives:

Kelly Erby	Mary Sundal	Kim Morse
Tom Prasch	Rachel Goossen	Laura Murphy
Kerry Wynn	Lindsey Ibanez	Alex Klales
Linzi Gibson	Ashley Maxwell	Jia Feng
Mike Russell	Jason Miller	
Sangyoub Park		

- A. Call to Order 12:00 pm
- B. Faculty Elections
 - a. Faculty Senate: Three Social Science Division representatives elected
 - i. Kim Morse
 - ii. Kerry Wynn
 - iii. Alexandra Klales
 - b. Social Science Division Chair elected
 - i. Lindsey Ibañez
 - c. CAS Promotion and Tenure (CCPT) representative elected
 - i. Sangyoub Park
 - d. General Education representative elected
 - i. Jason Miller
 - e. Undergraduate Probation & Reinstatement representative elected
 - i. Laura Murphy
 - f. University Program Review Committee representative elected
 - i. Linzi Gibson
- C. Announcements
 - a. Recognizing Cheryl Childers' passing
 - b. Washburn Board of Regents met recently
 - i. Alex Klales and Linsey Modellmog received tenure and promotion
 - ii. Kerry Wynn and Mary Sundal promoted to professor
 - c. Faculty Senate
 - i. Passed emergency policy on withdrawals, credit/no credit
 - ii. Also passed program changes (already seem by the division).
 - d. We have access to most library materials now
- D. Next Meeting TBD

2020-21 CFC Committees

Curriculum

Recommended Chair: Rebecca Meador

Jim Schnoebelen (HUMDIV)
Rebecca Meador (CPA)
Cherry Steffen (EDKN)
Janet Sharp (NSD)
Michael O'Brien (HUMDIV)
Josh Smith (NSD)
Amber Dickinson (SOCSCI)
Justin Moss (HUMDIV)

Professional Development

Recommended Chair: Allan Ayella

Vince Rossi (NSD)
Lindsey Ibanez (SOCSCI)
Michael McGuire (SOCSCI)
Allan Ayella (NSD)
Courtney Sullivan (HUMDIV)
Loree Weir (EDKN)
Bradley Siebert (HUMDIV)
Azyz Sharafy (CPA)

Resources

Recommended Chair: Matt Nyquist

Rachel Goossen (SOCSCI)
Roy Wohl (EDKN)
Rick Barker (NSD)
Ted Shonka (CPA)
Sangyoub Park (SOCSCI)
Danielle Head (CPA)
Matt Nyquist (CPA)
Seid Adem (NSD)