CFC Meeting Agenda
Monday, October 9, 2023, 3 p.m.
Vogel

Adebanke Adebayo
John Burns
Karen Camarda
Jason Emry
Bill Fiander
Sam Finch
Karen Garrison
Andrew Herbig

Gary Hu
Kelly Huff
Lindsey Ibañez
Tucker Jones
Joseph Kendall-Morwick
Louise Krug
Wonjae Lee

Hoang Nguyen
Bruce Mactavish
Alex Myers
Michael O'Brien
Ian Smith
Lucy Tan

I. Call to Order

II. Approval of CFC Minutes from September 18, 2023

III. Accept Division Reports
    A. Humanities Division—April 14, 2023
    1. See supporting materials for German course deletions
        a. GE 105
        b. GE 201
        c. GE 202
        d. GE 207
        e. GE 214
        f. GE 274
        g. GE 290
        h. GE 295
        i. GE 307
        j. GE 308
        k. GE 311
        l. GE 312
        m. GE 315
        n. GE 321
        o. GE 324
        p. GE 326
        q. GE 331
        r. GE 350
        s. GE 353
        t. GE 374
        u. GE 375
        v. GE 390
        w. GE 395
        x. GE 399
        y. GE 400
        z. GE 674
        aa. GE 699

B. Social Science Division—September 1, 2023
C. Natural Science Division—September 15, 2023
D. Natural Science Division—September 22, 2022
E. Mass Media & Kinesiology Division—September 25, 2023
   1. See supporting materials for Kinesiology course deletions
            a. KN 253
            b. KN 302
            c. KN 303
            d. KN 304
            e. KN 305

IV. Old Business
    A. Review subcommittee assignments

V. New Business
   A. Grand Marshal for CAS Fall Commencement
    1. Fall: Dr. Rachel Goossen (History)
    2. Spring: Dr. Sharon Sullivan (Theatre and Women's and Gender Studies)
   B. Curricular Changes
   1. CAS Degree Requirement Changes
            a. WU 101
            b. Upper-Division English Writing Course
   2. Program Changes
            a. BPA Public Administration
            b. BA English Creative Writing
            c. BA English Literature
            d. BA Communication
            e. BA Philosophy
            f. Philosophy minor
            g. Public Administration Minor

VI. Discussion

VII. Concerns

VIII. Announcements
   • Oct. 12: **Gender Brown Bag** (Speaker: Louise Krug) 12 p.m. in Lincoln
   • Oct. 14: **Solar eclipse event at Crane Observatory**
   • Oct. 18, 3-5 p.m. **CAS general faculty meeting** in the Ruth Garvey Fink Convocation Hall in Bradbury Thompson. **Please attend so we have a quorum to make important curricular decisions.**
   • Oct. 19, 7:30 p.m. **Russell Jacobs Lecture in Philosophy:** Environmental Ethics in a Changing Climate.
   • Oct. 25, 12 p.m. **International Brown Bag noon lecture** (Speaker: Miguel Gonzalez-Abellas on Columbia) 12 p.m. at the International House.
   • Nov. 1: **Deadline** for **Academic Sabbatical Applications.**
   • Nov. 3: **Spring 2024 NSO**
   • **2024 WUmester topic** is *Community and Belonging*. Please consider how you can incorporate the WUmester topic into your spring courses.

Correction: Add the CAS calendar to your Outlook view by choosing **casmonthly.** If you have any problems gaining access, email our Office 365 administrator at casey.matthews@washburn.edu.

IX. Adjourn

CFC Meeting Agenda & Minutes

Monday, September 18, 2023, 3:00 p.m.

Washburn B

Attendance:

Adebanke Adebayo	Kelly Huff	Alex Myers
John Burns	Lindsey Ibanez	Michael O'Brien
Jason Emry	Tucker Jones	Ian Smith
Bill Fiander	Joseph Kendall-Morwick	Lucy Tan
Karen Garrison	Louise Krug	Kelly Erby
Andrew Hebig	Hoang Nguyen	Dana King
Gary Hu	Bruce Mactavish	Keith Mazachek

I. **Call to Order**
   a. 3:00pm
II. **Election of New CFC Secretary**
   a. Tucker Jones was nominated to be CFC Secretary.
   b. Approved unanimously
III. **Approval of CVC Minutes from April 24, 2023**
   a. Motion to approve.
   b. Seconded
   c. No discussion of the minutes
   d. Approved unanimously
IV. **Introductions**
   a. Faculty members briefly introduced themselves
   b. Dean Erby facilitated a brief discussion on the goals, composition, and expectations of the College Faculty Council (CFC)
      i. Primary goal of the committee will be to address curricular changes.
V. **Committee Charge**
   a. CAS Curriculum Approval Definitions & Processes
   b. Academic Committee Meeting Dates AY 24
      i. Dean Erby walked the committee through the relevant documents in the agenda and facilitated a discussion to make sure that all CFC members are on the same page about what to expect from this committee during the coming year.
VI. **Accept Division Reports – None**
   a. Division chairs will work with Dana as needed when submitting their reports.
VII. **Committee Reports – None**
VIII. **Old Business**
   a. Review Subcommittee assignments
      i. Minor updates were made to the CFC Subcommittee Assignments.
   b. CAS Grand Marshal Nominations
      i. Voting ballots of recently retired faculty were provided to the committee.
      ii. Committee used the ballots to vote on their top choices.
      iii. Top rankings will be submitted to the Provost for approval.

IX. New Business
    a. Discussion of adding WU 101 as CAS degree requirement
    b. Discussion of adding an upper-division writing course (such as EN 300) as baccalaureate CAS degree requirement
        i. There was a discussion on the merits and concerns of adding these courses as degree requirements.
        ii. Departments and divisions appear to be on board with this idea, but there are still some lingering concerns/questions that will need to be addressed before these proposals are finalized.
        iii. Dean Erby broadly outlined the process that the college will use when making these changes.

X. Discussion
    a. Dean Erby raised the discussion point that the college does not define a "quorum."
        i. Brief conversation on how the college should define a quorum and the merits of in-person vs. online voting.
        ii. Consensus that our quorum standards should be 51%
            1. In-person voting will be preferred, but an online option will be used when necessary.

XI. Concerns
    a. No concerns were raised.

XII. Announcements
    a. Tilford Conference on Diversity and Multiculturalism – hosted by Washburn Oct. 5 and 6, 2023. Free for Washburn faculty, staff, and students to attend.
    b. Russell Jacobs Lecture in Philosophy, Oct. 19, 2023 at 7:30 PM in Washburn B. Speaker Dr. Clare Palmer is a British philosopher, theologian, and scholar of environmental and religious studies, who is currently a professor in the Department of Philosophy at Texas A&M University.
    c. WUmester 2024: Community & Belonging
    d. Call for CAS Scholarly and Professional Development Travel Funding (priority deadline Sept. 29)
    e. Call for Facilitator for Spring CAS Faculty Colloquium (due October 6) – see p. 17 XIII.
    f. WTE Scholarly and Creative Forms have been moved to Dynamic Forms
        i. This information is available on the website.
        ii. Students have already submitted via GivePulse do not need to resubmit
    g. Gender Brownbag with Chris Jones Thursday, Sept. 21st, 12:00-12:50pm
    h. Two upcoming CTEL workshops on Thursday, Sept. 28th and Friday, Sept. 29th

XIII. Adjourn
    a. 4:10PM

Humanities Division of Washburn University
College of the Arts and Sciences Minutes
April 6th through April 13th, 2023 (online)
Quorum Extension: April 14th, 2023 (online)

Members were instructed to vote on the agenda items by replying to Ian Smith's e-mail no later than 5:00 PM on April 13th. A quorum was not reached and the deadline was extended to April 14th at 5:00 PM (Central). The quorum was reached on April 14th.

New business included the following action items.

1. Approval of Minutes from the March 29th through April 5th meeting
2. Election of HUMDIV representatives to Faculty Senate
3. Approval of Course Inactivation: GE 105
4. Approval of Course Inactivation: GE 201
5. Approval of Course Inactivation: GE 202
6. Approval of Course Inactivation: GE 207
7. Approval of Course Inactivation: GE 214
8. Approval of Course Inactivation: GE 274
9. Approval of Course Inactivation: GE 290
10. Approval of Course Inactivation: GE 295
11. Approval of Course Inactivation: GE 307
12. Approval of Course Inactivation: GE 308
13. Approval of Course Inactivation: GE 311
14. Approval of Course Inactivation: GE 312
15. Approval of Course Inactivation: GE 315
16. Approval of Course Inactivation: GE 321
17. Approval of Course Inactivation: GE 324
18. Approval of Course Inactivation: GE 326
19. Approval of Course Inactivation: GE 331
20. Approval of Course Inactivation: GE 350
21. Approval of Course Inactivation: GE 353
22. Approval of Course Inactivation: GE 374
23. Approval of Course Inactivation: GE 375
24. Approval of Course Inactivation: GE 390
25. Approval of Course Inactivation: GE 395
26. Approval of Course Inactivation: GE 399
27. Approval of Course Inactivation: GE 400
28. Approval of Course Inactivation: GE 674
29. Approval of Course Inactivation: GE 699

First, the minutes were approved.

Second, Eric McHenry and Carson Kay were elected as HUMDIV Representatives on Faculty Senate. Because Eric McHenry is on sabbatical in Fall 2023, HUMDIV will conduct a Special

Election to select his fall semester replacement. The addendum included on page 3 reflects the special election outcomes.

Third, action items 3-29 were approved.

On April 15th, 2023, Ian Smith announced via e-mail that agenda items 1, 3-29 were approved and agenda item 2 was completed with a quorum.

The meeting concluded on April 14th, 2023.

Respectfully Submitted,
Dr. Carson Kay
Department of Communication Studies
Secretary to the Humanities Division

Humanities Division of Washburn University
College of the Arts and Sciences Minutes
Addendum
April 17th through April 24th, 2023 (online)

Members were instructed to nominate a HUMDIV representative to replace Eric McHenry during his Fall 2023 sabbatical by replying to Ian Smith's e-mail no later than 5:00 PM on April 24th.

On April 25th, 2023, Ian Smith announced via e-mail that Vanessa Steinroetter was the sole nominee for Eric McHenry's replacement on Faculty Senate for Fall 2023. Ian Smith suggested that Steinroetter be seated as the replacement by acclamation unless there were objections to her serving in this capacity. Members were encouraged to contact Ian Smith via email with concerns.

Receiving no concerns nor objections, on May 1st, 2023, Ian Smith announced via e-mail that Vanessa Steinroetter was elected as Eric McHenry's Fall 2023 replacement on Faculty Senate by acclamation.

The meeting concluded on April 24th, 2023.

Respectfully Submitted,
Dr. Carson Kay
Department of Communication Studies
Secretary to the Humanities Division

Course Change Request

Course Inactivation Proposal

Viewing: **GE 105 : Intensive Begin German I & II**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	105
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Intensive Begin German I & II		
Short Title	Intensive Begin German I & II		

Approved General Education Course

Effective Term	Spring 2023
Credits	8

Instruction Types

Lecture (C)

Lecture Hours

Lab Hours

Other Hours

Course Catalog Description: Same content as GE101 and GE102 but accomplished in one semester of intensive study. Equal emphasis on the development of the four skills – listening, speaking, reading, writing. Class conducted in German, active preparation and participation required. Not open to native speakers of German or students who receive credit in GE 101 and GE 102. Recommended for students who have already had some high school German.

Prerequisites

Prerequisite / Corequisite

Corequisites

Corequisites

Banner Prerequisites

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions

Course offered

Primarily attract

Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail
	Audit
	Unavailable - Office Use Only
Course Repeatable	No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1933

Course Change Request

Course Inactivation Proposal

Viewing: GE 201 : Intermediate German I

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	201
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Intermediate German I		
Short Title	Intermediate German I		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	This course is intended as reinforcement of the 5 skills learned in GE 102: speaking, listening, reading, writing and culture. Offered fall semester only.		
Prerequisites	GE 102 or 3 years of high school German with B or better.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 102	C	UG		

Restrictions	
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail
Audit
Unavailable - Office Use Only
Course Repeatable	No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1934

Course Change Request

Course Inactivation Proposal

Viewing: **GE 202 : Intermediate German II**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	202
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Intermediate German II		
Short Title	Intermediate German II		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	This course is the continuation of GE 201. Offered spring semester only.		
Prerequisites	GE 201 or consent of the instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 201	C	UG		

Restrictions

Course offered

Primarily attract

Grade Mode (Default) — Standard Letter

Non-Default Grade Modes — Credit/Pass/Fail
Audit
Unavailable - Office Use Only

Course Repeatable — No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1935

Course Change Request

Course Inactivation Proposal

Viewing: **GE 207 : Basic German Conversation**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	207

Department — Modern Languages

College — College of Arts and Sciences

Division — Humanities

Academic Level — Undergraduate

Course Title — Basic German Conversation

Short Title — Basic German Conversation

Approved General Education Course

Effective Term — Spring 2023

Credits — 3

Instruction Types

Lecture (C)

Lecture Hours

Lab Hours

Other Hours

Course Catalog Description — Vocabulary expansion, stressing everyday practical usage. Development of oral/aural skills in conversations on cross-cultural topics. Stress on traditions and current political/ social developments in German-speaking countries. Use of magazines, newspapers, and other topical materials as basis for conversation.

Prerequisites — GE 202, two years of high school German or consent of instructor.

Prerequisite / Corequisite

Corequisites

Corequisites

Banner Prerequisites

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 202	D	UG		

Restrictions

Course offered

Primarily attract

Grade Mode (Default) — Standard Letter

Non-Default Grade Modes — Audit / Credit/Pass/Fail / Unavailable - Office Use Only

Course Repeatable — No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1936

Course Change Request

Course Inactivation Proposal

Viewing: **GE 214 : German Reading & Conversation**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date			
Change Type			

Prefix	GE - German	Course Number	214
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	German Reading & Conversation		
Short Title	German Reading & Conversation		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Prose and poetry selected from German literature, folk culture and public media form the topics for conversation.		
Prerequisites	GE 202 or consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 202	D	UG		

Restrictions	
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail Audit Unavailable - Office Use Only
Course Repeatable	No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for
the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus	
Additional Comments	
Supplemental Files	
Reviewer Comments	

Key: 1940

Course Change Request

Course Inactivation Proposal

Viewing: **GE 274 : Independent Study**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	274

Department: Modern Languages

College: College of Arts and Sciences

Division: Humanities

Academic Level: Undergraduate

Course Title: Independent Study

Short Title: Independent Study

Approved General Education Course

Effective Term: Spring 2023

Credits: 1-3

Instruction Types:
Independent Study (I)
Workshops/Repeatable Topics (W)

Lecture Hours

Lab Hours

Other Hours

Course Catalog Description: Directed study. May be repeated.

Prerequisites: Consent of instructor.

Prerequisite / Corequisite

Corequisites

Corequisites

Banner Prerequisites

Approval Path

1. 03/23/23 3:47 pm Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 03/27/23 9:45 am Miguel Gonzalez-Abellas (miguel.gonzalez-abellas): Approved for MFL Chair
3. 03/27/23 10:34 am Sean Bird (sean.bird): Approved for Library
4. 04/14/23 10:00 am Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 04/14/23 10:43 am Holly Broxterman (holly.broxterman): Approved for Acad Ops Final
6. 04/16/23 5:12 am Approved for Banner

History

1. Oct 4, 2022 by Holly Broxterman (holly.broxterman)
2. **Apr 16, 2023 by Holly Broxterman (holly.broxterman)**

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions

Course offered

Primarily attract

Grade Mode (Default): Standard Letter

Non-Default Grade Modes:
Audit
Credit/Pass/Fail
Unavailable - Office Use Only

Course Repeatable: Yes
  Total completions   98
  Maximum credits available

UPDATE ME: must populate one field

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1941

Course Change Request

Course Inactivation Proposal

Viewing: **GE 290 : Study Abroad German Spkg Cntry**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	290
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Study Abroad German Spkg Cntry		
Short Title	Study Abroad German Spkg Cntry		

Approved General Education Course

Effective Term	Spring 2023
Credits	1-15

Instruction Types

Study Abroad (A)
Study Abroad - Full Semester (SA)

Lecture Hours

Lab Hours

Other Hours

Course Catalog Description: Students who are planning to study in a German speaking country must enroll under this number after consultation with their major advisor.

Prerequisites: 1st year university-level German (GE 101 - GE 102) or equivalent.

Prerequisite / Corequisite

Corequisites

Corequisites

Banner Prerequisites

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 102	D	UG		

Restrictions

Course offered

Primarily attract

Grade Mode (Default): Standard Letter

Non-Default Grade Modes: Audit
Credit/Pass/Fail
Unavailable - Office Use Only

Course Repeatable: No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1942

Course Change Request

Course Inactivation Proposal

Viewing: **GE 295 : Fac Led Prog German Spkg Cntry**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	295

Department — Modern Languages

College — College of Arts and Sciences

Division — Humanities

Academic Level — Undergraduate

Course Title — Fac Led Prog German Spkg Cntry

Short Title — Fac Led Prog German Spkg Cntry

Approved General Education Course

Effective Term — Spring 2023

Credits — 1-6

Instruction Types

Study Abroad (A)

Lecture Hours

Lab Hours

Other Hours

Course Catalog Description — Students who plan to study German in a German speaking country in a program led by a faculty member at Washburn should enroll in this class.

Prerequisites — Consent of Faculty Group Leader.

Prerequisite / Corequisite

Corequisites

Corequisites

Banner Prerequisites

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions

Course offered

Primarily attract

Grade Mode (Default) — Standard Letter

Non-Default Grade Modes — Credit/Pass/Fail
Audit
Unavailable - Office Use Only

Course Repeatable — Yes
    Total completions   2
    Maximum credits available

UPDATE ME: must populate one field

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1943

Course Change Request

Course Inactivation Proposal

Viewing: GE 307 : Contemp German Civilization

Changes proposed by: Holly Broxterman (holly.broxterman)

| Justification for this inactivation request | Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course. |

KSBN Date

Change Type

Prefix	GE - German	Course Number	307
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Contemp German Civilization		
Short Title	Contemp German Civilization		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	This course is an introduction to contemporary Germany. We will study Germany through its regions, its cultural diversity, its politics, and its relations with Europe and the United States. We will look at the various factors which have impacted modern German life as represented through literature, art, music, and pop culture. THIS COURSE IS TAUGHT IN ENGLISH. German majors may enroll in this course as an elective if they do not have GE 308.		
Prerequisites			
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions	
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail Audit Unavailable - Office Use Only
Course Repeatable	No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1948

Course Change Request

Course Inactivation Proposal

Viewing: **GE 308 : German Lit in Translation**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	308
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	German Lit in Translation		
Short Title	German Lit in Translation		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			

Course Catalog Description: This course introduces students to some of the most important German speaking thinkers (writers, poets, and film directors). An emphasis on the historical and cultural context will provide students with a better understanding of literary texts and culture. Each course is organized around one theme or question subject to change. Students will enhance their skill of analyzing narrative [literature, films] and gain an understanding of historical and cultural aspects in the modern German-speaking world. Students will work on producing good academic prose, clear and concise essays on novels, plays, poems, films and/or theoretical works studied in class. Selected films in German will be shown with English subtitles. Class will be conducted in English and it is only valid for the major in the language as a correlated course.

Prerequisites: Sophomore Standing or Consent of Instructor.

Prerequisite / Corequisite

Corequisites

Corequisites

Banner Prerequisites

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions	NO Freshman NO Freshman PLAN
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail Audit Unavailable - Office Use Only
Course Repeatable	No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1949

Course Change Request

Course Inactivation Proposal

Viewing: **GE 311 : German Grammar Review**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	311
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	German Grammar Review		
Short Title	German Grammar Review		

Approved General Education Course

Effective Term	Spring 2023
Credits	3

Instruction Types

Lecture (C)
Independent Study (I)

Lecture Hours

Lab Hours

Other Hours

Course Catalog Description: Comprehensive review of German grammar with emphasis on the development of free composition. Stress on grammatical accuracy, clarity, and the appropriate use of idioms and syntax. Readings illustrate grammatical points and form the basis for composition and discussion. Offered fall semester only.

Prerequisites: GE 202 or consent of instructor.

Prerequisite / Corequisite

Corequisites

Corequisites

Banner Prerequisites

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 202	C	UG		

Restrictions

Course offered

Primarily attract

Grade Mode (Default): Standard Letter

Non-Default Grade Modes: Credit/Pass/Fail
Audit
Unavailable - Office Use Only

Course Repeatable: No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1951

Course Change Request

Course Inactivation Proposal

Viewing: GE 312 : Contemporary Written German

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: _Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course._

KSBN Date

Change Type

Prefix	GE - German	Course Number	312
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Contemporary Written German		
Short Title	Contemporary Written German		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Readings from contemporary sources, including magazines, newspapers, and literature form basis for discussion and composition. Development of written style as well as grammatical accuracy and the proper use of idioms. Offered spring semester only.		
Prerequisites	GE 311 or consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 311	C	UG		

Restrictions

Course offered

Primarily attract

Grade Mode (Default)   Standard Letter

Non-Default Grade Modes   Credit/Pass/Fail
Audit
Unavailable - Office Use Only

Course Repeatable   No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1952

Course Change Request

Course Inactivation Proposal

Viewing: **GE 315 : Translation**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date	
Change Type	

Prefix	GE - German	Course Number	315
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Translation		
Short Title	Translation		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	German-English and English-German translation of texts from diverse areas. Focus on techniques of translating German prose texts and improving German grammar, syntax and the use of idioms.		
Prerequisites	GE 311 or consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

Approval Path

1. 03/23/23 3:47 pm Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 03/27/23 9:46 am Miguel Gonzalez-Abellas (miguel.gonzalez-abellas): Approved for MFL Chair
3. 03/27/23 10:32 am Sean Bird (sean.bird): Approved for Library
4. 04/14/23 10:00 am Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 04/14/23 11:06 am Holly Broxterman (holly.broxterman): Approved for Acad Ops Final
6. 04/16/23 5:12 am Approved for Banner

History

1. Apr 16, 2023 by Holly Broxterman (holly.broxterman)

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 311	C	UG		

Restrictions	
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail Audit Unavailable - Office Use Only
Course Repeatable	No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus	
Additional Comments	
Supplemental Files	
Reviewer Comments	

Key: 1953

Course Change Request

Course Inactivation Proposal

Viewing: **GE 321 : Business German**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this
inactivation request

Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for
several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	321
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Business German		
Short Title	Business German		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Introduction to concepts, vocabulary and language practices basic to doing business with German-speaking people. This course will include components to tie abstract concepts to realities of international business in Kansas.		
Prerequisites	GE 312 or consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 312	C	UG		

Restrictions

Course offered

Primarily attract

Grade Mode
(Default)   Standard Letter

Non-Default Grade   Credit/Pass/Fail
Modes   Audit
                  Unavailable - Office Use Only

Course Repeatable   No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for
the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional
Comments

Supplemental Files

Reviewer
Comments

Key: 1954

Course Change Request

Course Inactivation Proposal

Viewing: **GE 324 : German Civilization**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	324
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	German Civilization		
Short Title	German Civilization		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Study of geography, the visual arts, architecture, music, literature, the economy, customs, and politics from a historical perspective in order to understand present conditions in German-speaking countries. This course will examine these aspects of German civilization from its beginning to the middle of the twentieth century.		
Prerequisites	GE 312 or consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 312	C	UG		

Restrictions

Course offered

Primarily attract

Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail Audit Unavailable - Office Use Only
Course Repeatable	No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1955

Course Change Request

Course Inactivation Proposal

Viewing: **GE 326 : Contemp German/Austrian Civil.**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date	
Change Type	

Prefix	GE - German		Course Number	326
Department	Modern Languages			
College	College of Arts and Sciences			
Division	Humanities			
Academic Level	Undergraduate			
Course Title	Contemp German/Austrian Civil.			
Short Title	Contemp German/Austrian Civil.			
Approved General Education Course				
Effective Term	Spring 2023			
Credits	3			
Instruction Types				
	Lecture (C)			
Lecture Hours				
Lab Hours				
Other Hours				
Course Catalog Description	Continuation of GE 324; deals with the politics, the economy, the social structures, the arts and the geography of these countries from the mid-twentieth century to the present.			
Prerequisites	GE 312 or consent of instructor.			
Prerequisite / Corequisite				
Corequisites				
Corequisites				
Banner Prerequisites				

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 312	C	UG		

Restrictions	
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail Audit Unavailable - Office Use Only
Course Repeatable	No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus	
Additional Comments	
Supplemental Files	
Reviewer Comments	

Key: 1956

Course Change Request

Course Inactivation Proposal

Viewing: **GE 331 : Intro to German Literature**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: <u>Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.</u>

KSBN Date

Change Type

Prefix	GE - German	Course Number	331
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Intro to German Literature		
Short Title	Intro to German Literature		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Reading of selected works from various genres, including poetry, theater, and narrative prose fiction, with an emphasis on literary analysis.		
Prerequisites	GE 312 or consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 312	C	UG		

Restrictions

Course offered

Primarily attract

Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail Audit Unavailable - Office Use Only
Course Repeatable	No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1957

Course Change Request

Viewing: GE 350 : Masterpieces of German Lit

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	350

Department — Modern Languages

College — College of Arts and Sciences

Division — Humanities

Academic Level — Undergraduate

Course Title — Masterpieces of German Lit

Short Title — Masterpieces of German Lit

Approved General Education Course

Effective Term — Spring 2023

Credits — 3

Instruction Types

Lecture (C)

Lecture Hours

Lab Hours

Other Hours

Course Catalog Description — Readings of unabridged works from the Middle-Ages through the 19th century. Written and oral discussion of the works as well as their socio-historical background.

Prerequisites — GE 312 or consent of instructor.

Prerequisite / Corequisite

Corequisites

Corequisites

Banner Prerequisites

Completed Workflow

1. Acad Ops
2. MFL Chair
3. Library
4. HUM Chair
5. Acad Ops Final
6. Banner

Approval Path

1. 03/23/23 3:47 pm Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 03/27/23 9:47 am Miguel Gonzalez-Abellas (miguel.gonzalez-abellas): Approved for MFL Chair
3. 03/27/23 10:32 am Sean Bird (sean.bird): Approved for Library
4. 04/14/23 10:01 am Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 04/14/23 11:18 am Holly Broxterman (holly.broxterman): Approved for Acad Ops Final
6. 04/16/23 5:12 am Approved for Banner

History

1. Oct 4, 2022 by Holly Broxterman (holly.broxterman)
2. **Apr 16, 2023 by Holly Broxterman (holly.broxterman)**

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 312	D	UG		

Restrictions

Course offered

Primarily attract

Grade Mode (Default) — Standard Letter

Non-Default Grade Modes — Audit / Credit/Pass/Fail / Unavailable - Office Use Only

Course Repeatable — No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1958

Course Change Request

Course Inactivation Proposal

Viewing: GE 353 : German Lit of the 20th C.

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date	
Change Type	

Prefix	GE - German	Course Number	353
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	German Lit of the 20th C.		
Short Title	German Lit of the 20th C.		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Lecture (C)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Readings of modern unabridged novels, plays, short stories and poetry. Written and oral discussion of the literary significance of the works as well as their sociohistorical background.		
Prerequisites	GE 312 or consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 312	D	UG		

Restrictions	
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Audit Credit/Pass/Fail Unavailable - Office Use Only
Course Repeatable	No

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus	
Additional Comments	
Supplemental Files	
Reviewer Comments	

Key: 1959

Course Change Request

Course Inactivation Proposal

Viewing: **GE 374 : Independent Study**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date			
Change Type			

Prefix	GE - German	Course Number	374
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Independent Study		
Short Title	Independent Study		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	1-3		
Instruction Types			
	Independent Study (I)		
	Workshops/Repeatable Topics (W)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Directed study. May be repeated.		
Prerequisites	Consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

Completed Workflow

1. **Acad Ops**
2. **MFL Chair**
3. **Library**
4. **HUM Chair**
5. **Acad Ops Final**
6. **Banner**

Approval Path

1. 03/23/23 3:47 pm Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 03/27/23 9:47 am Miguel Gonzalez-Abellas (miguel.gonzalez-abellas): Approved for MFL Chair
3. 03/27/23 10:33 am Sean Bird (sean.bird): Approved for Library
4. 04/14/23 10:01 am Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 04/14/23 11:23 am Holly Broxterman (holly.broxterman): Approved for Acad Ops Final
6. 04/16/23 5:12 am Approved for Banner

History

1. Oct 4, 2022 by Holly Broxterman (holly.broxterman)
2. **Apr 16, 2023 by Holly Broxterman (holly.broxterman)**

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions		
Course offered		
Primarily attract		
Grade Mode (Default)	Standard Letter	
Non-Default Grade Modes	Audit	
	Credit/Pass/Fail	
	Unavailable - Office Use Only	
Course Repeatable	Yes	
	Total completions	98
	Maximum credits available	

UPDATE ME: must populate one field

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus	
Additional Comments	
Supplemental Files	
Reviewer Comments	

Key: 1960

Course Change Request

Course Inactivation Proposal

Viewing: **GE 375 : German Seminar**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date	
Change Type	

Prefix	GE - German	Course Number	375
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	German Seminar		
Short Title	German Seminar		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	1-3		
Instruction Types			
	Lecture (C)		
	Workshops/Repeatable Topics (W)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Application of the techniques of literary analysis to particular authors or literary movements. May be repeated.		
Prerequisites	Consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions	
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Audit
	Credit/Pass/Fail
	Unavailable - Office Use Only
Course Repeatable	Yes
	Total completions	98
	Maximum credits available

UPDATE ME: must populate one field

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus	
Additional Comments	
Supplemental Files	
Reviewer Comments	

Key: 1961

Course Change Request

Course Inactivation Proposal

Viewing: **GE 390 : Study Abroad German Spkg Cntry**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	390
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Study Abroad German Spkg Cntry		
Short Title	Study Abroad German Spkg Cntry		

Approved General Education Course

Effective Term	Spring 2023
Credits	1-15

Instruction Types

Study Abroad (A)
Study Abroad - Full Semester (SA)

Lecture Hours

Lab Hours

Other Hours

Course Catalog Description: Students who are planning to study in a German speaking country should enroll under this number after consultation with their major advisor.

Prerequisites: 2nd year university-level German (GE 201 - GE 202) or equivalent.

Prerequisite / Corequisite

Corequisites

Corequisites

Banner Prerequisites

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?
		GE 211	D	UG		
And		GE 212	D	UG		

Restrictions

Course offered

Primarily attract

Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Audit
	Credit/Pass/Fail
	Unavailable - Office Use Only
Course Repeatable	Yes
Total completions	
Maximum credits available	40

UPDATE ME: must populate one field

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1962

Course Change Request

Viewing: **GE 395 : Fac Led Prog German Spkg Cntry**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	395
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Fac Led Prog German Spkg Cntry		
Short Title	Fac Led Prog German Spkg Cntry		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	1-6		
Instruction Types			
	Study Abroad (A)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Students who plan to study German in a German speaking country in a program led by a faculty member at Washburn should enroll in this class.		
Prerequisites	Consent of Faculty Group Leader.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions

Course offered

Primarily attract

Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail
	Audit
	Unavailable - Office Use Only
Course Repeatable	Yes
	Total completions 2
	Maximum credits available

UPDATE ME: must populate one field

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Completed Workflow

1. Acad Ops
2. MFL Chair
3. Library
4. HUM Chair
5. Acad Ops Final
6. Banner

Approval Path

1. 03/23/23 3:47 pm Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 03/27/23 9:48 am Miguel Gonzalez-Abellas (miguel.gonzalez-abellas): Approved for MFL Chair
3. 03/27/23 10:33 am Sean Bird (sean.bird): Approved for Library
4. 04/14/23 10:01 am Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 04/14/23 1:13 pm Holly Broxterman (holly.broxterman): Approved for Acad Ops Final
6. 04/16/23 5:12 am Approved for Banner

History

1. **Apr 16, 2023 by Holly Broxterman (holly.broxterman)**

Course Change Request

Viewing: **GE 399 : Special Topics/German**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	<u>Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.</u>

KSBN Date			
Change Type			

Prefix	GE - German	Course Number	399
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Special Topics/German		
Short Title	Special Topics/German		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	1-3		
Instruction Types			
	Lecture (C)		
	Workshops/Repeatable Topics (W)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Study of individual authors or topics. May be repeated. See chairperson and/or schedule for current offerings.		
Prerequisites	Consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions	
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Audit
	Credit/Pass/Fail
	Unavailable - Office Use Only
Course Repeatable	Yes
	Total completions 98
	Maximum credits available

UPDATE ME: must populate one field

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus	
Additional Comments	
Supplemental Files	
Reviewer Comments	

Completed Workflow

1. **Acad Ops**
2. **MFL Chair**
3. **Library**
4. **HUM Chair**
5. **Acad Ops Final**
6. **Banner**

Approval Path

1. 03/23/23 3:48 pm Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 03/27/23 9:48 am Miguel Gonzalez-Abellas (miguel.gonzalez-abellas): Approved for MFL Chair
3. 03/27/23 10:33 am Sean Bird (sean.bird): Approved for Library
4. 04/14/23 10:01 am Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 04/14/23 1:15 pm Holly Broxterman (holly.broxterman): Approved for Acad Ops Final
6. 04/16/23 5:12 am Approved for Banner

History

1. Oct 4, 2022 by Holly Broxterman (holly.broxterman)
2. **Apr 16, 2023 by Holly Broxterman (holly.broxterman)**

Key: 1964

Course Change Request

Course Inactivation Proposal

Viewing: **GE 400 : Senior Thesis**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this
inactivation request

Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for
several years and this course is no longer being offered. Inactivating course.

KSBN Date	
Change Type	

Prefix	GE - German	Course Number	400
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Undergraduate		
Course Title	Senior Thesis		
Short Title	Senior Thesis		
Approved General Education Course			
Effective Term	Spring 2023		
Credits	3-6		

Instruction Types

Independent Study (I)
Scholarly Endeavors/Research (S)

Lecture Hours	
Lab Hours	
Other Hours	

Course Catalog
Description

A major research project culminating in a thesis which deals with a literary topic, or other
topics as approved by the thesis director. May be presented to the departmental faculty for
consideration for departmental honors.

Prerequisites	Senior standing.
Prerequisite / Corequisite	
Corequisites	
Corequisites	
Banner Prerequisites	

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions

NO Sophomore PLAN
NO Junior PLAN
NO Freshman
NO Sophomore
NO Junior
NO Freshman PLAN

Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Audit Credit/Pass/Fail Unavailable - Office Use Only
Course Repeatable	Yes
Total completions	
Maximum credits available	6

UPDATE ME: must populate one field

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for
the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus	
Additional Comments	
Supplemental Files	
Reviewer Comments	

Key: 1965

Course Change Request

Course Inactivation Proposal

Viewing: **GE 674 : Independent Study**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request	Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	674
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Graduate		
Course Title	Independent Study		
Short Title	Independent Study		
Effective Term	Spring 2023		
Credits	3		
Instruction Types			
	Independent Study (I) Workshops/Repeatable Topics (W)		
Lecture Hours			
Lab Hours			
Other Hours			
Course Catalog Description	Directed study. May be repeated.		
Prerequisites	Admission to the MLS program and consent of instructor.		
Prerequisite / Corequisite			
Corequisites			
Corequisites			
Banner Prerequisites			

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions	Graduate ONLY
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail Unavailable - Office Use Only
Course Repeatable	Yes
Total completions	98
Maximum credits available	

UPDATE ME: must populate one field

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1968

Course Change Request

Course Inactivation Proposal

Viewing: **GE 699 : Special Topics/German**

Changes proposed by: Holly Broxterman (holly.broxterman)

Justification for this inactivation request: Per Miguel Gonzalez-Abellas, German major and minor programs have been phased out for several years and this course is no longer being offered. Inactivating course.

KSBN Date

Change Type

Prefix	GE - German	Course Number	699
Department	Modern Languages		
College	College of Arts and Sciences		
Division	Humanities		
Academic Level	Graduate		
Course Title	Special Topics/German		
Short Title	Special Topics/German		
Effective Term	Spring 2023		
Credits	3		

Instruction Types

Lecture (C)
Workshops/Repeatable Topics (W)

Lecture Hours

Lab Hours

Other Hours

Course Catalog Description: Study of individual authors or topics. May be repeated.

Prerequisites: Admission to the MLS program and consent of instructor.

Prerequisite / Corequisite

Corequisites

Corequisites

Banner Prerequisites

And/Or	(	Course/Test Code	Min Grade/Score	Academic Level	)	Concurrency?

Restrictions	Graduate ONLY
Course offered	
Primarily attract	
Grade Mode (Default)	Standard Letter
Non-Default Grade Modes	Credit/Pass/Fail Unavailable - Office Use Only
Course Repeatable	Yes
Total completions	98
Maximum credits available	

UPDATE ME: must populate one field

Type and amount of any additional fees or tuition other than the norm

Rationale for offering this course

Course required for the major

How will the teaching of this course be staffed?

What, if any, additional equipment or facilities will be needed to teach this class?

Master Syllabus

Additional Comments

Supplemental Files

Reviewer Comments

Key: 1969

Social Science Division
Meeting Minutes 9.1.23

In attendance:
- Lindsey Ibañez, Mary Sundal, Linzi Gibson, Jason Miller, Alex Myers, Ashley Maxwell, Michael McGuire, Bob Beatty, Kim Morse, Kelly Erby (as Dean), Tom Prasch, Linsey Moddelmog, Tucker Jones, Amber Dickenson, Kerry Wynn, Jericho Hockett (via Zoom), Laura Murphy (via Zoom)

Committee assignment updates; (assignments ending June 2024 unless otherwise noted)
- Gen Ed: Linzi Gibson (took over for Jericho Hockett)
- Honors Advisory Board: Mary Sundal (until 6/2025)
- Sweet/Academic Sabbatical: Sangyoub Park (until 6/2025)
- Faculty Senate: Linsey Moddelmog and Michael McGuire
- Technology: dissolved
- Learning Spaces: Tucker Jones and Kim Morse
- Assessment: Michael McGuire
- CCPT: Mary Sundal
- Interdisciplinary Studies: Ashley Maxwell (until 6/2025)
- Undergrad probation & reinstatement: Laura Murphy
- University Program Review: Linzi Gibson
- ADIC: Jason Miller and Mary Sundal

Reminder: Every course change has to be approved by the division—submitted by entering into Courseleaf system. Proposals should be submitted before the agenda goes out, on the Monday before each division meeting.

Discussion of WU 101//EN 300 requirements in ongoing Gen Ed revisions -- and USLO
- Kelly Erby (speaking as Dean) adds some context:
  - ADIC worked through summer to propose definition for "diversity" USLO and to propose that it be referred to as the "non nobis solum requirement."
    Currently in the hands of Gen Ed committee, not being discussed by divisions at this time (the USLO the gen ed committee approves will eventually go to Senate for consideration so there will be time for divisions to discuss it later)
  - Mary Sundal asks: Will all existing global citizenship and diversity be replaced by non nobis?
    - The ADIC subcommittee recommended that their draft USLO replace the existing USLO for global citizenship, ethics, and diversity. That doesn't mean it will be. Also, the gen ed committee could decide to accept all of the classes already approved under the existing GED USLO.

Should WU 101 and EN 300 be a degree requirement for CAS degrees?
  - College strongly recommends that it should
  - Linsey Moddelmog asks: Is there a way to waive or otherwise excuse the foreign language requirements for students who can't seem to pass them after repeated attempts?
    - There are existing ways to excuse this requirement

- If WU 101 and EN 3xx changes aren't adopted at the college/degree level, each program would have to decide, which could lead to problems
- Clarification question: only EN 300, or any of the EN 3xx courses could fulfill requirement?
  - EN 208 is required for some of the BS degrees
- Michael McGuire states for the record: Psychology has unanimously voted to require EN 300
- Linsey Moddelmog question: Is history a social science or humanities?
  - KBOR considers history humanities; at Washburn history is a social science mainly because it distributes better; however, different classes may count for either humanities or social science credit
- Tucker Jones adds: In Psychology's discussions, there was concern that these changes may deter some students from majoring because they may need to take three different English classes
- An informal straw poll indicates generally favorable feelings across the division for requiring EN 300 or some other upper-division English as part of all BA programs across the division.

WU 101 requirement
- Historians generally agree it's a good thing
- Mary Sundal asks: How much variability is there between sections & instructors? Is it overly broad and/or try to cover too much content?
  - Kim Morse responds: it's the hardest class to teach because it incorporates so many different things—how to engage in campus activities, financial literacy, information literacy, etc
  - Kerry Wynn adds: There is some variability across sections, but the basic structure of the course and assignments—as well as visits by people around campus—are the same across sections
- Alex Myers notes: There seems to be a gulf between what students are getting out of the course and the effort by professors designing and teaching the course; this re-evaluation may be a good time to strategize ways to bridge that gap
  - Kerry Wynn says: students will get out what they put in
- Amber Dickenson adds: It would be helpful to have more data and transparency to evaluate the effectiveness of things like WU 101 so we can make more informed decisions.
  - Apparently, Alan Bearman has data on this.
- Tom Prasch points out: It's also a cohort builder and creates connections between students.
  - Alex Myers adds: word up
- Mary Sundal asks: Does the division support making WU 101 a CAS requirement?
  - An informal straw poll indicates substantial but not unanimous agreement among the meeting's attendees that WU 101 should be a degree requirement.
  -

USLO
- Mary Sundal: ADIC created a task force on this over the summer, but members had not seen the product of the committee's work until just a few days ago.

- o Many people also expressed concerns over the process of how these decisions are being made.
    - How are the proposals being vetted? Who is seeing them and when? Etc.
    - How will associated courses be chosen?

Announcements:
- Faculty Senate wants to create working groups on…
    - o Artificial Intelligence
        - Contact Carson Kay (carson.kay@washburn.edu)
    - o Children in the classroom/possibilities for on-campus childcare
        - Contact Erin Grant (erin.grant@washburn.edu) or Tracy Wagner (tracy.wagner@washburn.edu)
    - o Policies regarding extracurricular-related absences
        - Contact Tonya Ricklefs (tonya.ricklefs@washburn.edu)
- Washburn Day of Transformation on November 10th
- Gender Brown Bag—contact Adebanke Adebayo (adebanke.adebayo@washburn.edu)
- Trip to Colombia will occur again in May 2024; applications to open in the coming weeks
- Kansas book festival on campus on September 16th
- Screening of a documentary about Garden City, KS on September 19th from 4:00 to 6:30 pm in Henderson 208
- Panel discussion on freedom of the press September 12th at 7 pm—contact Tom Prasch

Next Social Science Division meeting on September 22nd, 2023

Natural Science Division (NSD)
Meeting Minutes
Friday, September 15, 2023
Stoffer Science Hall 138

I. Meeting was called to order at 2:05 pm by Division Chair Andrew Herbig.

II. Hoang Nguyen was elected secretary of the Natural Science Division for the 2023-2024 year.

III. New Faculty

   A. Physics and Astronomy: Pedro Zeijlmans van Emmichoven
   B. Biology: Joan Klages

IV. Committee Reports – none

V. Old Business – none.

VI. New Business –

   A. Department of Mathematics and Statistics: Program changes are postponed to October Meeting.
   B. Department of Physics and Astronomy: The division approved the description change to the following course
      - PS 126 Physical Science for Elementary Educators
   C. Jason Emry was elected as the Coordinator for NSD Faculty Presentations

VII. Discussions –

   - CAS requirements for EN300 and WU101:
     - NSD are in favor of supporting EN300 or Upper-division English courses and WU101 as CAS requirements.
     - NSD-focus WU101 was brought up as a good idea. Students in previous WU101 Biology thought the biology-focus version was harder but they learned more useful skills (like graphing and computer skills) compared to the normal version; but some students changed majors later. The WU101 Biology put students to work equivalent to a 3-credit course.
     - A concern was raised regarding whether students should pay, especially for 3 credits, for taking WU101. This discussion may need to be brought to the WSGA or the Faculty Senate.
     - Students with F grade in WU101 or GPA less than 1.0 will not be counted among the DFW grade data when the dean office reported the DFW rate.
   - Changes in NSD concentrations requirements:
     - Currently, students are required to have a 30-hour concentration outside of their major but still in NSD and 20 hours in one department within NSD.

- o Any changes decided by NSD will affect other departments outside of NSD (Kinesiology and Anthropology); lowering this concentration requirement too much can affect a BS degree in other departments or divisions.
  - o Most minors only require 15 credit hours and have the upper-division requirements (some NSD minors require 20 credit hours). Should we do the same (15 hours plus upper division requirement)? Should we require students having a minor in NSD instead?
  - o The lower concentration requirements (instead of a minor requirement) will give students the options to take other classes within NSD (such as computer programing).
  - o A motion to change the 20 credit hours requirement in one department to 15 credit hours in one department while maintaining the 30 total credit hour concentration in NSD was initiated and seconded.
  - o Another motion to postpone the previous motion to October meeting was initiated and seconded. This motion was approved.
- Reducing non-major hours for BA? (Currently: 80 for BA and 72 for BS)
  - o Currently, a BA degree requires 54 hours of GenEd but in the future will change to be 34-35, the same as BS and other programs.
  - o A concern was raised from CIS department that BA students do not have opportunities to take lower-division electives in CIS because they only have 6 credit hours for electives and those hours will need to be upper-division classes to meet the 45-hour upper-division requirement (degree requirement). If a student has difficulty with their first major required class (such as CM 111), the student often has no opportunity to learn other topics in the field so as to build confidence and get more prepared. It would be helpful to relax the 80 non-major hours cap to allow BA students to take at least one lower-division elective without going over 120 credits total. More importantly, the BA students are those needed more of the lower-division electives than BS students. Students in NSD often pick BA over BS when they are not comfortable with certain mathematics/natural science requirements.
  - o The major hours for BA are now 40 and for BS is 48 (with 80 hours and 72 hours outside their major, respectively). Can we request exceptions for each program? Can we lower the non-major hours for BA from 80 to at least 77 hours? This might be challenging for other programs and divisions.
  - o What differentiate BA vs. BS? Previously, the GenEd requirements, the foreign language requirement, and the major hours. Now, both BA and BS must follow the same GenEd requirements, leaving only the foreign language requirement and the major hours. The BA is supposed to provide students with a more well-rounded education experience. In CIS programs, the major difference is BS requires a lot more mathematics/natural sciences while BA students take more social sciences and humanities. That holds true with new GenEd framework.
  - o It would be preferable to wait for things to settle after the GenEd change.

VIII. Announcements – none

The meeting was adjourned at 2:53 pm 09/15/2023.

This meeting minutes will be approved via email with correction due before 09/22/2023.

Minutes respectfully submitted by Hoang Nguyen, Secretary.

Natural Science Division (NSD)
Meeting Minutes
Friday, September 22, 2023
Stoffer Science Hall 138

I. Meeting was called to order at 2:04 pm by Division Chair Andrew Herbig.

II. Committee Reports – none

III. Old Business – none.

IV. New Business –

    A. Department of Computer Information Science: The voting for the significant changes to the following programs is postponed due to a lack of quorum and will be conducted via email.
- Bachelor of Science in Computer Information Science
- Bachelor of Arts in Computer Information Science
- Associate of Arts in Computer Information Science
- Bachelor of Arts in Digital Forensics
- Bachelor of Science in Data Science

V. Discussions –

- EN300-level and WU101 as CAS degree requirements:
    - Discipline-specific WU101 is not favored with the CFC, so discipline-specific WU101 is not guaranteed. Honors, First-gen, Veteran, and Adult Learner sections will still happen. NSD may want to keep that in mind when voting to approve WU101 as CAS degree requirements.
    - Waiver condition for WU101: Associate degree (new proposal) versus 30 credit hours (current catalog description). Currently, only Alan Bearman can grant these waivers. School of Business keeps the 30 hours for their waivers.
    - The current catalog's language regarding the waiver policy appears better: "students transferring to Washburn University with 30 or more credit hours completed at an accredited post-secondary institution with a GPA of 2.0 or higher are exempt from the requirement to take WU 101 The Washburn Experience or HN 101 Honors First Year Experience."
    - NSD in general supports switching the decision making regarding waiver to the dean of the college instead of the academic success.
    - The hour requirement for WU101 waiver should be consistent across different schools and the college. Otherwise, students may switch majors back and forth simply to "play the system" and get out of taking WU101. For example, a student started in school of business and was waived WU101 with 30 hours; when that student transferred to the college, would they be waived the WU101 requirements

or will they need to take WU101 again? What if they are above that hour threshold at the later transfer?
- o A question regarding who would request the waiver was raised. Should an advisor or the student request the waiver? Advisors can suggest students or use dynamic forms to request for students.
- o A motion to restore the language to the original catalog using the "30 hours taking after high schools" for the WU101 waiver; and remove the wording "on rare occasions" was proposed. Due to a lack of quorum, the vote for this motion is postponed and will be conducted via email.
- o A second motion to approve EN300-level and WU101 (with the new wording) as CAS degree requirements was proposed and seconded. Due to a lack of quorum, the vote for this motion is postponed and will be conducted via email.

VI. Announcements – none

The meeting was adjourned at 2:39 pm 09/22/2023.

This meeting minutes will be approved via email with corrections due before 09/29/2023.

Minutes respectfully submitted by Hoang Nguyen, Secretary.

MMKN Meeting Agenda
Monday, Sept. 25, 2023, 2:30 p.m.
PC 225 + Zoom option

Kinesiology:
John Burns
Ross Friesen
Karen Garrison
Park Lockwood
Eric Mosier
Yang Song
Roy Wohl

Mass Media:
Regina Cassell
Sam Finch
Kristen Grimmer (sabbatical)
Matthew Nyquist
Maria Stover

I.   Call to order

II.   Election of MMKN Division secretary

III.   Introductions & Review of Committee Assignments/Committee Reports

IV.   KN Course Deletions

V.   WU 101 & EN 300 CAS degree requirements proposal – Vote required.

VI.   Informational Items
        Natural Science Concentration Change – Informational item
        Others?

VII.   Next MMKN Div meeting – Oct. 23, 2:30 pm or Oct. 30 (Henderson location?)

VIII.   Adjourn

Minutes from the MMKN Division meeting
9-25-2023 (in person – Petro, Rm. 225 and via Zoom)

Kinesiology:

		Mass Media:
John Burns (present)	Park Lockwood (present)	Regina Cassell (present)
Ross Friesen (present)	Eric Mosier (present)	Sam Finch (present)
Karen Garrison (absent)	Yang Song (present)	Matthew Nyquist (present)
Roy Wohl (present)		Maria Stover (present)
		Kristen Grimmer (sabbatical)

1. **Call to order** @ 2:35 by Division President, John Burns
2. **Election of MMKN Division Secretary** – Park Lockwood agreed to keep minutes.
3. **Committee Reports**

   Roy Wohl gave an update on DEI & Sci Inquiry gen ed SLO currently being reviewed in Gen Ed. Committee. More information and specific courses still to come.
4. **KN Course Deletions**

   Ross Friesen moved to delete old courses associated with KN coaching courses which have been renumbered and renamed. M. Stover seconded the motion. Motion carried.
5. **WU101 & EN 300 CAS degree requirements proposal**

   Roy Wohl moved to approve the addition of WU 101 and an upper division writing requirement to CAS degree requirements as proposed. P. Lockwood seconded.

   Discussion focused on WU 101 course offerings with consensus from both MM and KN being that WU 101 should not be discipline or profession specific. Should remain a general course with a mix of majors and interests from students in the courses. MMKN does support WU101 for honors, veterans, first generation and adult learners, but otherwise, would like all other WU 101 courses to be a mix of students. This was the original design of WU101 when first introduced.

   Motion carried.
6. **Informational Items**
   a. **Natural Science concentration**

      J. Burns presented the potential change to the natural science concentration associated with Bachelor of Science degrees in CAS. Preliminary discussions are occurring in KN as to how it might affect the BS in KN. The initial review is positive. More information to follow including a potential vote to support this effort.
   b. **Interdisciplinary Minors**

      M. Stover presented information related to the progress of interdisciplinary minors. More information to follow regarding implementation, advising, and requirements, but initial discussion is to offer all proposed interdisciplinary minors.

7. **Next MMKN Meeting Date/Time/Location –** meeting set for Oct. 30 @ 2:30 pm in Henderson 7

   Meeting Adjourn at 3:05 pm

College Faculty Council Subcommittee Assignments 2023-2024		
Curriculum	**Professional Development**	**Resources**
Chair: Bruce Mactavish	**Chair: Lindsey Ibañez**	**Chair: Tucker Jones**
Adebanke Adebayo (HUMDIV)	**Jason Emry** (NSD)	Sam Finch (MMKN)
	Karen Garrison (MMKN)	
John Burns (MMKN)	Andrew Herbig (NSD)	**Tucker Jones** (SOCSCI)
Bill Fiander (SOCSCI)	**Lindsey Ibañez** (SOCSCI)	Karen Camarda; Keith Mazachek (NSD)
Gary Hu (NSD)	**Wonjae Lee** (CPA)	**Joseph Kendall-Morwick** (NSD)
Bruce Mactavish (SOCSCI)	Lucy Tan (CPA)	Louise Krug (HUMDIV)
Kelly Huff (CPA)	Michael O'Brien (HUMDIV)	Alex Myers (SOCSCI)
		Hoang Nguyen (NSD)
		Ian Smith (HUMDIV)

Division Chairs:
John Burns (MMKN div. chair)
Lindsey Ibañez (SocSci div. chair)
Andrew Herbig (NSD div. chair)
Ian Smith (HUMDIV div. chair)
Kelly Huff (CPA div. chair)

Degree Change Form: WU 101 as CAS Degree Requirement

1. Reason for this degree change:

Before Washburn's adoption of the KBOR general education system, WU 101 was a university core requirement for most WU students, including all direct-from-high-school students. Exceptions have been regularly applied for transfer students with associate degrees and in other unique situations, and this practice will continue. WU 101 has been part of a sea change at Washburn in improving student success and retention. Since the inception of WU 101 over ten years ago, student retention has increased from 50% to over 70% and the on-time graduation rate has improved to 54%.

WU 101 is not included in the new general education requirements. The university strategically chose not to include WU 101 as part of the 6 "institutional choice" general education requirements on the basis that trends in higher education indicate that many students will fulfil their general education requirements under the new system (34–35 credit hours) while in high school. If WU 101 were included as a general education requirement, direct-from-high-school students who completed their general education in high school would miss out on the proven benefits of WU101 to student success and retention when they matriculate to Washburn.

Washburn cannot mandate university requirements beyond what is now required for general education. However, Washburn can adopt program- and degree-specific requirements.

This proposal is to adopt WU 101 as a degree requirement for all CAS degrees.

2. Complete Revised Description:

Add paragraph in catalog:

To receive any associate or baccalaureate degree from Washburn's College of Arts and Sciences a student entering Washburn direct from high school must complete WU 101 The Washburn Experience or HN 101 Honors First Year Experience (conditional upon admittance into the Honors Program) with a minimum grade of C.

    Notes:
1. Students not direct from high school entering Washburn University with less than 24 hours completed at an accredited post-secondary institution who have not completed a university success course with a minimum grade of C enroll in WU 101 The Washburn Experience or HN 101 Honors First Year Experience (conditional upon admittance into the Honors Program) as determined by their Academic Advisor.
2. Students transferring to Washburn University with 24 or more credit hours completed at an accredited post-secondary institution (after graduating from High School) with a GPA of 2.0 or higher are exempt from the requirement to

take <u>WU 101</u>The Washburn Experience or <u>HN 101</u> Honors First Year Experience. They are strongly encouraged to complete a series of independent online modules introducing them to the Washburn University Community of Learning. Other exemptions may be made by the dean of the College of Arts and Sciences.

3. Students not falling in designated categories will be reviewed by Academic Advisors for applicable placement recommendations.
4. Students originally determined as being required to complete <u>WU 101</u> The Washburn Experience or <u>HN 101</u> Honors First Year Experience who advance beyond 24 hours of credit without fulfilling the requirement with a minimum grade of C are required to compete a 3-credit hour Directed Readings project (<u>IS 110</u> Special Topics) administered by the FYE Lecturer/Coordinator.

3. Describe the nature of the proposed change:

Students receiving any degree from the College of Arts and Sciences at Washburn will be required to take WU 101 as a requirement for graduation. Exceptions will continue to be granted to transfer students who matriculate to Washburn having already earned an associate degree and in other unique situations. These exceptions will be granted by the dean of the College of Arts and Sciences.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change:

The First-Year Experience program within the Center for Student Success and Retention has the equipment, facilities, and staffing to teach the course just as it has for the last 10 years. CAS faculty who are interested in teaching WU 101 should indicate their interest to their department chair and dean.

5. Does this change affect any other departments?

No. This will help to maintain the status quo for CAS departments and does not affect units outside of CAS.

Degree Change Form: 300-level English Writing Course as CAS Baccalaureate Degree Requirement

1. Reason for this degree change:

Before Washburn's adoption of the KBOR general education system, EN 300 was a university core requirement for all Washburn baccalaureate degrees.

The new system of general education the University adopted does not include a 300-level writing course. The two composition classes (EN 101 and EN 200) required as part of the new general education system do not include advanced academic writing practices students need to complete successful analyses and arguments in their respective academic disciplines and in their careers. Furthermore, trends in higher education indicate that many students will complete EN 101 and EN 200 for dual credit as part of their high school curriculum, and therefore, not take any composition courses while in college.

For these reasons, this proposal seeks to add a 300-level writing course as a degree requirement for all College of Arts and Sciences baccalaureate degrees, including degrees in bachelor of arts, bachelor of fine arts, bachelor of education, bachelor of integrated studies, bachelor of music, bachelor of musical arts, bachelor of public administration, bachelor of science, and bachelor of science in general science.

2. Complete Revised Description:

Add paragraph in catalog:

To receive any baccalaureate degree from Washburn's College of Arts and Sciences a student must complete EN 300: Advanced College Writing; EN 308: Scientific and Technical Writing; or EN 312: Theories of Persuasive Writing.

3. Describe the nature of the proposed change:
Students receiving a BA, BFA, BEd, BIS, BM, BMA, BPA, or BS degree from the College of Arts and Sciences at Washburn will take a 300-level writing course as a requirement for graduation. These courses, which currently include EN 300: Advanced College Writing; EN 308: Scientific and Technical Writing; and EN 312: Theories of Persuasive Writing, teach the processes, habits of mind, and techniques of writing to support students in completing successful analysis and argumentation in their academic disciplines and in their careers. This degree requirement also supports faculty in all disciplines by allowing them to focus on more discipline-specific content in their advanced courses as opposed to writing methods and mechanics.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change:
Yes.

5. Does this change affect any other departments?

No. This will help to maintain the status quo for CAS departments and will not affect units outside of CAS.

Program Change Request

Date Submitted: 09/15/23 9:04 am

Viewing: **BPA : BPA: Public Administration**

Last approved: 09/30/22 11:49 am

Last edit: 10/03/23 3:04 pm

Changes proposed by: Bill Fiander (william.fiander)

Catalog Pages
Using this
Program

[Bachelor's Degree (BPA) in Public Administration](#)

Change Type	[Significant](#)

Summarize
Changes and
Include Rationale

Approval Path

1. 09/15/23 9:19 am
   Holly Broxterman
   (holly.broxterman):
   Approved for Acad
   Ops
2. 09/15/23 10:31
   am
   Bob Beatty
   (bob.beatty):
   Approved for PO
   Chair

3. 09/15/23 10:32 am
   Sean Bird (sean.bird): Approved for Library
4. 09/22/23 2:45 pm
   Lindsey Ibanez (lindsey.ibanez): Approved for SOSC Chair
5. 09/25/23 8:51 pm
   Kelly Erby (kelly.erby): Approved for CA Dean
6. 10/03/23 9:41 am
   Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair

History

1. Apr 21, 2022 by clmig-jwillging
2. Sep 30, 2022 by Holly Broxterman (holly.broxterman)

Submitted by Bill Fiander - "Outdated – Simply put, the BPA program has not been updated in 40 years. The BPA was originally designed in the early/mid-1980s to accommodate State of Kansas employees needing to satisfy minimum degree qualifications for their positions. It was contained, and still is, within the Political Science (PO) Department. Program enrollment swelled over the next decade into the 60-80

student range. Sufficient faculty were subsequently hired to cover this demand. Once this initial burst subsided, enrollment plummeted, PA-dedicated faculty were not replaced, and Political Science faculty were left to admirably continue advising the program without the requisite aptitude or time needed to invest in a more comprehensive review. In 2023 after a small program review validated the value of maintaining the program, a new PA-dedicated faculty position was filled to teach PA classes and undertake a critical examination of the program's 50-year old curriculum.

Streamline – The current curriculum is far too specialized in PA classes, cumbersome, and inflexible to not only be unrealistic for faculty to deliver but to attract and prepare students appropriately for professional life in today's public sector. Course requirements are routinely replaced with other PO and non-department classes due to courses not being offered for lack of PA faculty. The major itself requires 60-66 credits which is daunting for prospective students given the 40-credit PO major. Of those credits, more than 1/3 come outside the department as cognate courses. These are very specific courses and pose a challenge to advising how they remain relevant for our majors. Key changes that would address the above issues include:
• reducing course load to a more competitive 40 credit hours
• affirming the core PA classes that need faculty
• expanding inter-disciplinary features of the PA through more selections and electives instead of specific cognate courses
• requiring selection of one of three inter-disciplinary concentrations which may include another department's major/minor
• streamlining the PA minor
• streamlining the Nonprofit Management Certificate in cooperation with the Department of Human Services

Relevant and Versatile Skill Set – One principle of the original BPA that the new BPA gives a nod to is in its inter-disciplinary approach. A current approach that is highly valued at Washburn. And highly achievable in the BPA. This fits comfortably given the small size of the program and the many academic needs faculty must deliver. Washburn has tremendous resources outside the PO Department that the PO Department does not need to replicate. That includes off-campus "incubators" such as 60+ local non-profits, City/County/School agencies, and the State of Kansas.

Today's PA work force, much like their predecessors, are incredibility more valued the more versatile they can be. PA students must confidently swim in political, economic, legal, data analytical, and social equity waters to be successful today. They must be leaders not just managers. To that end, course changes to the BPA make it more diverse yet more relevant in its inter-disciplinary offerings (Business, Human Services, Communication, English, Leadership, Community Engagement, and other social sciences). But also relevant for today's needs through one of three (3) inter-disciplinary concentrations:

• Management Analyst

• Sustainable Communities

• Non-PO major/minor

These changes will also heavily integrate a practitioner's point of view including career readiness/field requirements and PO adjunct faculty who are experts in their field.

Career and Higher Education Demand – A review of any state/local government agency will show the demand for public sector employment is high and hard to fill. The need for well-trained public service candidates will continue to grow given the aging demographics and ever-increasing demands of the public for more services in the face of fewer resources. This is particularly true for those who can critically think and communicate fiscally viable options for the public good.

The proposed changes were also benchmarked against reviews of other PA programs both at the undergraduate and graduate level in Kansas and nationally. With KU as the highest-rated PA graduate program in the nation and multiple graduate urban planning or PA programs all in our backyard (KSU, UMKC, KU, WSU), Washburn's PA program can position itself not only as a pipeline itself to restock public service shelves in Kansas communities but can be a feeder for master-level advancement in regional public administration careers. This is all provided we can begin to attract and grow higher caliber candidates which these changes are intended to help."

((Holly 9/15/23: Completed revisions according to new standardization approved by Deans and Provost Office, submitted proposal for Bill))

General Information

Effective Catalog Edition	2024-2025
Department	Political Science
College	College of Arts and Sciences
Division	Social Sciences
Degree Level	Undergraduate
Program Title	BPA: Public Administration
Degree to be Offered	Bachelor of Public Administration (BPA)
Is this program offered completely online?	
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No
CIP Code	440401 - Public Administration.

Admission and Curriculum

Admission Criteria

Total Number of Semester Credit Hours for the

Degree

Curriculum

Degree Requirements

In addition to the requirements stated below, students must complete 34-35 hours of **General Education**, all requirements for a **Bachelor of Public Administration** degree, and any additional hours needed to reach the minimum 120 credit hours required for graduation. Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information.

Required Courses Inside Department		
PO 107	Kansas, State, and Local Government	3
PO 245	Introduction to Public Administration	3
PO 305	Public Policy	3
PO 306	American Urban and Metropolitan Planning	3
PO 393	Managing Public Money	3
PO 401	Equity and Hard Choices in Public Administration	3
PO 307	Internship	3
or PO 309	Kansas Legislative Experience	
PO 450	Junior Seminar	1
Subtotal		22

Department Electives (Minimum of 6 credits not in Concentration)		
PO 255	Introduction to the American Legal System	
PO 300	Special Topics/Political Science	
PO 307	Internship	
PO 308	American Elections and Federalism	
PO 343	Administrative Law	

PO 346	Problems in Public Administration	
PO 371	Topics: American Politics and Government	
PO 374	Topics: Public Administration [1]	
PO 386	Independent Study	
PO 390	Applied Political Research	
PO 391	Managing People in Public Organizations	
PO 394	Challenges Managing Public Organizations	
PO 395	Non-Profit Management and Leadership	
Subtotal		6
Non-PO Cognate Courses		
EC 200	Principles of Microeconomics [2]	3
EC 201	Principles of Macroeconomics [2]	3
PY 100	Basic Concepts in Psychology [2]	3
CN 101	Introduction to Communication Studies [2]	3
SO 101	Social Problems [2]	3
CM 101	Computer Concepts and Applications	3
AC 224	Financial Accounting	3
CN 308	Organizational Communication	3
or CN 350	Persuasion	
Subtotal		0
Concentration (Select One of Three Options, 12 credits minimum)		
Select 9 to 12 credit hours from the following:		9-12
Management Analyst (maximum 6 PO credits)		
Sustainable Communities (maximum 6 PO credits)		
Other Department Major / Minor (12-18 credit hours) [2]		

Subtotal	**12**
Total Hours	40

1

Topics may include non-profit, planning, legal, management, etc.

2

With advisor approval.

Management Analyst

Required Courses		
PO 391	Managing People in Public Organizations	3
BU 258	Foundations of Data Analysis	3
Elective Courses		
BU 346	Organizational Behavior	3
CN 150	Public Speaking	3
CN 3XX	Communication Upper Division	3
EC 200	Principles of Microeconomics	3
EC 201	Principles of Macroeconomics	3
EC 211	Statistics for Business and Economics	3
EC 480	Public Finance	3
EN 208	Professional Writing	3
HS 495	Research and Evaluation	3
LE 200	Ethical Responsibilities of Leadership	3
PO 390	Applied Political Research	3
PO 394	Challenges Managing Public Organizations	3
PO 395	Non-Profit Management and Leadership	3

Sustainable Communities

Required Courses		
PO 374	Topics: Public Administration [1]	3
CE 250	Introduction to Community Studies	3
Elective Courses		
AN 112	Cultural Anthropology	3
BI 203	Human Impact on the Environment	3
CJ 303	Diversity in American Culture	3
CN 150	Public Speaking	3
CN 3XX	Communication Upper Division	3
EN 208	Professional Writing	3
HI 3XX	History Upper Division	3
LE 200	Ethical Responsibilities of Leadership	3
PY 311	Multicultural Psychology	3
SO 3XX	Sociology Upper Division	3
SW 250	Diversity and Social Justice in Social Work	3

[1]
Topics include practices in equitable and sustainable city planning, etc.

Degree Requirements Required Courses for the BPA Major (27 to 30 credit hours):
[1] Taken sometime within the first 12 credit hours of the major. [2]
These courses also count towards fulfilling the General Education and elective requirements of the University

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

Supplemental

Files

Reviewer
Comments

Key: 21

Program Change Request

Date Submitted: 09/05/23 9:59 am

Viewing: **EN-CW : Creative Writing**

Last approved: 10/07/22 10:30 am

Last edit: 09/08/23 10:15 am

Changes proposed by: Melanie Burdick (melanie.burdick)

Catalog Pages
Using this
Program

[Creative Writing, BA](#)

Change Type   [Significant](#)

Summarize
Changes and
Include Rationale

In Workflow

1. **Acad Ops**
2. **EN Chair**
3. **Library**
4. **HUM Chair**
5. **CA Dean**
6. **CFCCC Chair**
7. **Assoc Dean CFC**
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

Approval Path

1. 09/05/23 10:49 am
   Holly Broxterman
   (holly.broxterman):
   Approved for Acad
   Ops
2. 09/05/23 11:06 am
   Melanie Burdick
   (melanie.burdick):
   Approved for EN
   Chair

3. 09/05/23 11:26 am Sean Bird (sean.bird): Approved for Library
4. 09/21/23 4:47 pm Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 09/25/23 9:00 pm Kelly Erby (kelly.erby): Approved for CA Dean
6. 10/03/23 9:41 am Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair

History

1. Oct 7, 2022 by Holly Broxterman (holly.broxterman)
2. Oct 7, 2022 by Holly Broxterman (holly.broxterman)

Due to the new general education requirements, students will now be required to complete a minor, certificate, or additional major. This will replace the general education credit hours that are no longer required, and it will allow students to choose a complementary area of study.
((Holly 9/8/23: Completed revisions according to new standardization approved by

Deans and Provost Office))

General Information

Effective Catalog Edition	2024-2025
Department	English
College	College of Arts and Sciences
Division	Humanities
Degree Level	Undergraduate
Program Title	Creative Writing
Degree to be Offered	Bachelor of Arts (BA)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No
CIP Code	231302 - Creative Writing.

Admission and Curriculum

Admission Criteria

Total Number of
Semester Credit
Hours for the
Degree

Curriculum

Degree Requirements

In addition to the requirements stated below, students must complete 34-35 hours of General Education, all requirements for a Bachelor of Arts degree, and any additional hours needed to reach the 120 credit hours required for graduation.
In addition, all English (BA) majors must complete a complementary minor, certificate, or additional major; students must declare this with the department that grants it.

Required Courses Inside Department

EN 105	Introduction to English Studies	3
EN 206	Beginning Poetry Writing	3
EN 207	Beginning Nonfiction Writing	3
EN 209	Beginning Fiction Writing	3
EN 301	Literary Criticism &Theory	3
EN 310	English Grammar/Linguistics	3
EN 315	Reading as Writers	3
EN 384	Publishing Lab (the capstone for writing majors)	3
~~Subtotal~~		~~24~~
~~Additional Courses~~		
Select two of the following:		6
EN 305	Advanced Fiction Writing	
EN 306	Advanced Poetry Writing	

EN 307	Advanced Nonfiction Writing	
Select three of the following (at least one from each area):		9
British Literature		
EN 325	British Lit through 1785	
EN 326	British Literature since 1785	
American Literature		
EN 330	American Literature through 1865	
EN 331	American Literature since 1865	
World Literature		
EN 360	World Literature through 1650	
EN 361	World Literature since 1650	
One writing or literature correlate course from outside the major [1]		3
~~Subtotal~~		~~18~~
Total Hours		**42**

[1]

Chose in consultation with advisor and department chair

~~Degree Requirements Thirty-nine total English hours required, including core requirements, but excluding EN 101 First-Year Writing and EN 300 Advanced College Writing.The Creative Writing emphasis major's field program should look asfollows:~~

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

They do not. The requirement is for additional coursework mainly outside the department.

Supplemental
Files

Reviewer
Comments

Key: 345

Program Change Request

Date Submitted: 09/05/23 9:54 am

Viewing: **LI : English: Literature**

Last approved: 09/30/22 12:03 pm

Last edit: 09/08/23 10:28 am

Changes proposed by: Melanie Burdick (melanie.burdick)

> Catalog Pages
> Using this
> Program
>
> English Literature and Film Criticism, BA

Change Type	Significant

Summarize
Changes and
Include Rationale

In Workflow

1. **Acad Ops**
2. **EN Chair**
3. **Library**
4. **HUM Chair**
5. **CA Dean**
6. **CFCCC Chair**
7. **Assoc Dean CFC**
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

Approval Path

1. 09/05/23 10:50 am
   Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 09/05/23 11:06 am
   Melanie Burdick (melanie.burdick): Approved for EN Chair

3. 09/05/23 11:26 am Sean Bird (sean.bird): Approved for Library
4. 09/21/23 4:47 pm Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 09/25/23 9:00 pm Kelly Erby (kelly.erby): Approved for CA Dean
6. 10/03/23 9:42 am Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair

History

1. Apr 21, 2022 by clmig-jwillging
2. Sep 30, 2022 by Holly Broxterman (holly.broxterman)

Due to the new general education requirements, students will now be required to complete a minor, certificate, or additional major. This will replace the general education credit hours that are no longer required and allow students to choose a complementary area of study.
((Holly 9/8/23: Completed revisions according to new standardization approved by Deans and Provost Office))

General Information

Effective Catalog Edition	2024-2025
Department	English
College	College of Arts and Sciences
Division	Humanities
Degree Level	Undergraduate
Program Title	English: Literature
Degree to be Offered	Bachelor of Arts (BA)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No
CIP Code	230101 - English Language and Literature, General.

Admission and Curriculum

Admission Criteria

Total Number of
Semester Credit
Hours for the
Degree

Curriculum

Degree Requirements

In addition to the requirements stated below, students must complete 34-35 hours of General Education, all requirements for a Bachelor of Arts degree, and any additional hours needed to reach the 120 credit hours required for graduation.
In addition, all English (BA) majors must complete a complementary minor, certificate, or additional major; students must declare this with the department that grants it.

Required Courses Inside Department		
EN 105	Introduction to English Studies	3
EN 301	Literary Criticism &Theory	3
EN 310	English Grammar/Linguistics	3
EN 400	Senior Thesis (the capstone for literature majors)	3
~~Subtotal~~		~~12~~
~~**Literature Surveys**~~		
Literature Surveys - Select five of the following:		15
British Literature		
EN 325	British Lit through 1785	
EN 326	British Literature since 1785	
American Literature		
EN 330	American Literature through 1865	
EN 331	American Literature since 1865	

World Literature		
EN 360	World Literature through 1650	
EN 361	World Literature since 1650	
~~Subtotal~~		~~15~~
~~Option A- Literature Track~~		
Tracks - Select One Option		12
Option A - Literature Track		
Choose three upper-division EN literature or film classes (9 credit hours) [1]		
EN 380	Modern Poetry	
or EN 382	Modern Novel	
~~Choose three upper-division EN literature or film classes [1]~~		~~9~~
~~Subtotal~~		~~12~~
~~Option B- Film Criticism Track~~		
Option B - Film Criticism Track		
Choose three upper-division EN film classes (9 credit hours)		
EN 240	Introduction to Film Studies	
~~Choose three upper-division EN film classes~~		~~9~~
~~Subtotal~~		~~0~~
Total Hours		39

[1]
at least two must be literature

~~Degree Requirements Thirty-nine total English hours required, including core requirements, but excluding EN 101 Introductory College Writing andEN 300 Advanced College Writing.The Literature and Film Criticism emphasis major's field program should look asfollows:~~

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

They do not. The requirement is for additional coursework mainly outside the department.

Supplemental
Files

Reviewer
Comments

Key: 129

Program Change Request

Date Submitted: 08/22/23 11:25 am

Viewing: **CN : CN: Communication Major**

Last approved: 08/22/23 11:24 am

Last edit: 09/26/23 3:08 pm

Changes proposed by: Holly Broxterman (holly.broxterman)

Catalog Pages
Using this
Program
  Communication Studies, BA

Change Type   Not Significant

Summarize
Changes and
Include Rationale

In Workflow

1. **Acad Ops**
2. **CN Chair**
3. **Library**
4. **HUM Chair**
5. **CA Dean**
6. **CFCCC Chair**
7. **Assoc Dean CFC**
8. CA Assoc Dean
9. Governance Check
10. Final Acad Ops
11. Registrar

Approval Path

1. 08/30/23 1:42 pm Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 08/30/23 2:20 pm Jim Schnoebelen (jim.schnoebelen): Approved for CN Chair
3. 08/30/23 2:21 pm Sean Bird (sean.bird): Approved for Library

4. 09/21/23 4:47 pm Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 09/25/23 7:35 pm Kelly Erby (kelly.erby): Approved for CA Dean
6. 10/03/23 9:44 am Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair

History

1. Apr 21, 2022 by clmig-jwillging
2. Jul 19, 2022 by Steve Luoma (steven.luoma)
3. Mar 29, 2023 by Jim Schnoebelen (jim.schnoebelen)
4. Aug 22, 2023 by Holly Broxterman (holly.broxterman)

CN 303 was added as a core required course last academic year, but it was not removed from the electives section. CN 303, like all of our Methods classes, should not count as an elective; it should only be presented as a core required course (or Core option in this case) in the catalog - Jim Schnoebelen ((Holly 9/7/23: Completed revisions according to new standardization approved by Deans and Provost Office))

General Information

Effective Catalog Edition	2024-2025
Department	Communication Studies
College	College of Arts and Sciences
Division	Humanities
Degree Level	Undergraduate
Program Title	CN: Communication Major
Degree to be Offered	Bachelor of Arts (BA)
Is this program offered completely online?	
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No
CIP Code	090100 - Communication, General.

Admission and Curriculum

Admission Criteria

Total Number of Semester Credit Hours for the Degree	120

Curriculum

Degree Requirements

In addition to the requirements stated below, students must complete 34-35 hours of General Education, all requirements for a Bachelor of Arts degree, and any additional hours needed to reach the minimum 120 credit hours required for graduation. Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information.

Required Courses Inside Department		
CN 101	Introduction to Communication Studies	3
CN 150	Public Speaking	3
CN 302	Communication Theory	3
CN 303	Research Methods	3
or CN 304	Qualitative Communication Research Methods	
or CN 305	Quantitative Communication Research Methods	
CN 498	Senior Capstone	3
or CN 491	Senior Capstone Internship	
Subtotal		15
Elective Courses		
Elective Courses - Select 21 hours from the following:		21
CN 154	Debate [1]	
or CN 343	Debate	
CN 303	Research Methods	
CN 306	Health Communication	

[CN 307](CN 307)	Communication in Legal Process
[CN 308](CN 308)	Organizational Communication
[CN 309](CN 309)	Political Communication
[CN 330](CN 330)	Communication in Conflict and Negotiation
[CN 340](CN 340)	Interviewing
[CN 341](CN 341)	Persuasive Speaking
[CN 342](CN 342)	Communication-Teams and Groups
[CN 350](CN 350)	Persuasion
[CN 351](CN 351)	Special Topics in Interpersonal Communication
[CN 352](CN 352)	Truth and Deception
[CN 353](CN 353)	Environmental Communication
[CN 354](CN 354)	Reputation Management
[CN 361](CN 361)	Communication in Social Movements
[CN 362](CN 362)	Sexual Communication
[CN 363](CN 363)	Intercultural Communication
[CN 364](CN 364)	Gender Communication
[CN 365](CN 365)	Business/Professional Presentation
[CN 366](CN 366)	Nonverbal Communication
[CN 367](CN 367)	Crisis Communication
[CN 368](CN 368)	The Rhetoric of Hip Hop and Rock n Roll
[CN 369](CN 369)	Critical Studies
[CN 370](CN 370)	Communication Training & Development
[CN 395](CN 395)	Special Topics/Communication
[CN 490](CN 490)	Directed Research

Total Hours	36

Total Hours	36

1

Limit of 3 hours can count toward the major.

Note:

Majors are not limited to 36 hours. Also, students are encouraged to consider a minor, but a minor is not required.

Degree Requirements The major consists of 15 required hours and 21 hours of courses chosen in conjunction with the student's assignedadviser.Majors are not limited to 36hours.Also, students are encouraged to consider a minor, but a minor is notrequired.

Pathway

=

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

Supplemental Files

Reviewer Comments

Key: 37

Program Change Request

Date Submitted: 09/12/23 1:17 pm

Viewing: **PH : Philosophy**

Last approved: 09/08/23 9:29 am

Last edit: 10/03/23 2:43 pm

Changes proposed by: Ian Smith1 (ian.smith1)

Catalog Pages
Using this
Program

   Philosophy, BA

Change Type   Significant

Summarize
Changes and
Include Rationale

In Workflow

1. **Acad Ops**
2. **PH Chair**
3. **Library**
4. **HUM Chair**
5. **CA Dean**
6. **CFCCC Chair**
7. **Assoc Dean CFC**
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

Approval Path

1. 09/12/23 1:41 pm
   Holly Broxterman
   (holly.broxterman):
   Approved for Acad
   Ops
2. 09/12/23 4:04 pm
   Ian Smith1
   (ian.smith1):
   Approved for PH
   Chair
3. 09/12/23 4:07 pm

Sean Bird
(sean.bird):
Approved for
Library
4. 09/21/23 4:48 pm
Ian Smith1
(ian.smith1):
Approved for HUM
Chair
5. 09/26/23 11:37 am
Kelly Erby
(kelly.erby):
Approved for CA
Dean
6. 10/03/23 2:44 pm
Bruce Mactavish
(bruce.mactavish):
Approved for
CFCCC Chair

History

1. Apr 21, 2022 by
clmig-jwillging
2. Sep 30, 2022 by
Holly Broxterman
(holly.broxterman)
3. Mar 31, 2023 by
Ian Smith1
(ian.smith1)
4. Sep 8, 2023 by
Holly Broxterman
(holly.broxterman)

Rationale for change in division of credit hours: We will now have a philosophy honors

track and a non-honors track, the rationale for which can be found in the new course creation for PH 397: Senior Capstone for Non-Honors Majors. In order for the non-honors students to have the same credit hour footprint as the honors students, the non-honors students need to take 3 more hours than they would be taking without our (other) program changes, and taking 3 more hours of elective credit seems to be the most sensible change to their revised curriculum.

Due to the new general education requirements, students will now be required to complete a minor, certificate, or additional major. This will replace the general education credit hours that are no longer required and allow students to choose a complementary area of study.

Rationale for change in logic requirement: Passing PH 220 can be a barrier to graduation. The D/F/W rate for PH 220 is typically higher than it is for other PH courses. And we realize that although taking a logic course is essential for our PH majors, we have come to realize that the specific content in PH 220 versus PH 104 is clearly only relevant for PH majors who plan to go on to do graduate work in philosophy. Those students need PH 220, but other philosophy majors do not necessarily need PH 220. Hence the disjunctive requirement: students will need to take either PH 220 or PH 104, and those students who have any plans to continue graduate work in philosophy will be advised to take PH 220.
Note: The content of PH 220 is still arguably essential for other majors that require the course. For example, all CIS majors are required to take the course. We teach to the following SLOs from the Computer Science Curricula 2023: Joint Task Force on Computing Curricula in PH 220:
1. Convert logical statements from informal language to propositional and predicate logic
expressions.
2. Apply formal methods of symbolic propositional and predicate logic, such as calculating
validity of formulae and computing normal forms.
3. Use the rules of inference to construct proofs in propositional and predicate logic.
6. Describe the strengths and limitations of propositional and predicate logic.
Circling back to what is necessary for our PH majors, we have come to realize that 3 and 6 are not necessary for PH majors who do not plan to pursue graduate study in

philosophy. 1 and 2 (with respect to propositional logic) surely are necessary for any PH major, but those are addressed in PH 104 as well. (But note that PH 104 does not address 3 and 6, so PH 104 should not substitute for PH 220 for majors such as CIS majors.)

((Holly 9/8/23: Completed revisions according to new standardization approved by Deans and Provost Office))

General Information

Effective Catalog Edition	2024-2025
Department	Philosophy
College	College of Arts and Sciences
Division	Humanities
Degree Level	Undergraduate
Program Title	Philosophy
Degree to be Offered	Bachelor of Arts (BA)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No

CIP Code   38.0101 - 38.0101

Admission and Curriculum

Admission Criteria

Total Number of
Semester Credit
Hours for the
Degree

Curriculum

~~Degree Requirements The Philosophy major consists of 33 hours of Philosophy distributed asfollows:~~<u>Degree Requirements</u>

<u>In addition to the requirements stated below, students must complete 34-35</u> ~~At least 15~~ hours of <u>General Education, all requirements for a</u> <u>Bachelor of Arts</u> <u>degree, and any additional hours needed to reach</u> ~~the 33 (in addition to PH 398 Senior Philosophy Honors Thesis Preparation/ PH 399 Senior Philosophy Honors Thesis) must be at~~ the <u>minimum 120 credit hours required for graduation.</u> ~~300 level.~~ <u>Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information.</u>
<u>In addition, all Philosophy majors must declare and then meet the requirements for a minor, a second major, or a certificate in order to graduate.</u>

Required Courses Inside Department		
PH 201	Corrupting the Youth: Ancient Greek Philosophy	3
PH 220	Symbolic Logic	3
or PH 104	Introduction to Logic and Critical Thinking	
PH 301	I think therefore I am? Modern Philosophy 1600-1800	3

PH 303	Topics-History of Philosophy	3
Select either Philosophy Track or Philosopy Honors Track		9
Program Non-Honors Track		
PH 397	Senior Capstone for Majors (3 hrs)	
AND Philosophy Elective credit (6 hrs) [1]		
Program Honors Track		
PH 398 & PH 399	Senior Philosophy Honors Thesis Preparation and Senior Philosophy Honors Thesis (6 hrs total for both classes)	
PH 399	Senior Philosophy Honors Thesis	3
Value Theory		
AND Philosophy Elective credit (3 hrs) [1]		
Value Theory - Select at least two of the following:		6
PH 200	General Topics in Philosophy [2]	
PH 211	Introduction to Ethical Theory	
PH 214	Medical Ethics	
PH 300	General Topics in Philosophy [2]	
PH 311	Issues in Ethical Theory	
PH 312	Social-Political Philosophy	
PH 313	Professional Ethics	
PH 315	Philosophy of Law	
PH 317	Ethics of Genetic Technologies	
PH 319	Midwestern Environmental Ethics	
PH 340	Aesthetics	
PH 386	Special Studies [2]	
Metaphysics and Epistemology		

Metaphysics and Epistemology - Select at least two of the following:		6
PH 200	General Topics in Philosophy [2]	
PH 203	Introduction to Buddhist Philosophy	
PH 205	Existentialism	
PH 207	Existence of God	
PH 300	General Topics in Philosophy [2]	
PH 302	Philosophy of Religion	
PH 320	Advanced Logic	
PH 323	Philosophy of Race	
PH 325	Philosophy of Mathematics	
PH 327	Philosophy of Science	
PH 330	Philosophy of Mind	
PH 335	Metaphysics	
PH 386	Special Studies [2]	
~~Subtotal~~		~~33~~
~~Electives~~		
~~Philosophy Elective credit [2]~~		~~3~~
~~Subtotal~~		~~0~~
Total Hours		33

[1]
- Philosophy Program Honors students will complete 3 hours of electives; non-honors students will complete 6 hours of electives.
- A 100-level course may count toward this elective credit, but only with the permission of the Chair.
- PH 104 cannot count toward this elective credit for any students, whether they are honors students or non-honors students.
- At least 21 hours of the 33 must be at the 300 level.

[2]
If course material is appropriate (Chair's discretion).

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Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

Supplemental Files

Reviewer Comments

Key: 163

Program Change Request

Date Submitted: 09/12/23 1:30 pm

Viewing: **PH-MNR : Philosophy Minor**

Last approved: 09/30/22 10:22 am

Last edit: 09/12/23 1:41 pm

Changes proposed by: Ian Smith1 (ian.smith1)

Catalog Pages
Using this
Program
  Philosophy, Minor

Change Type	Not Significant

Summarize
Changes and
Include Rationale

In Workflow

1. **Acad Ops**
2. **PHRG Chair**
3. **Library**
4. **HUM Chair**
5. **CA Dean**
6. **CFCCC Chair**
7. **Assoc Dean CFC**
8. CA Assoc Dean
9. Governance Check
10. Final Acad Ops
11. Registrar

Approval Path

1. 09/12/23 1:40 pm
   Holly Broxterman
   (holly.broxterman):
   Approved for Acad
   Ops
2. 09/13/23 2:33 pm
   Ian Smith1
   (ian.smith1):
   Approved for
   PHRG Chair
3. 09/13/23 4:35 pm
   Sean Bird
   (sean.bird):
   Approved for
   Library

4. 09/21/23 4:48 pm Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 09/25/23 8:38 pm Kelly Erby (kelly.erby): Approved for CA Dean
6. 10/03/23 2:45 pm Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair

History

1. Jun 13, 2022 by joseph.desota
2. Jul 13, 2022 by Steve Luoma (steven.luoma)
3. Sep 30, 2022 by Holly Broxterman (holly.broxterman)

There has been no specific set of courses required for our minor curriculum, but realizing how essential logic is to the discipline of philosophy, we are proposing the disjunctive requirement for PH minors: PH 220 or PH 104. Most minors will be advised to take PH 104, but they will have the option of taking PH 220 should they wish to do so.

((Holly 9/12/23: Completed revisions according to new standardization approved by Deans and Provost Office))

General Information

Effective Catalog Edition	2024-2025
Department	Philosophy & Religious Studies
College	College of Arts and Sciences
Division	Humanities
Degree Level	Undergraduate
Program Title	Philosophy Minor
Degree to be Offered	Minor (MINOR)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No
CIP Code	38.0101 - 38.0101

Admission and Curriculum

Admission Criteria

Total Number of
Semester Credit
Hours for the
Degree

Curriculum

Minor Requirements

PH 220	Symbolic Logic	3
or PH 104	Introduction to Logic and Critical Thinking	
Philosophy Electives [1]		12
Total Hours		15

[1]
- Selection of courses should be made with departmental advisor and subject to departmental approval.
- 6 hours must be upper division Philosophy courses.
- Courses may be broadly selected or may be concentrated in an area of particular interest.
Minor Requirements Minor programs in Philosophy are individually designed by the student in consultation with a departmental advisor and subject to departmental approval.A minor will consist of at least 15 hours in Philosophy, including six upper-division hours.Courses may be broadly selected or may be concentrated in an area of particular interest.

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

Supplemental
Files

Reviewer
Comments

Program Change Request

Date Submitted: 09/15/23 9:05 am

Viewing: **PB-MNR : Public Administration Minor**

Last approved: 04/04/23 1:19 pm

Last edit: 09/15/23 9:11 am

Changes proposed by: Bill Fiander (william.fiander)

Catalog Pages
Using this
Program

Public Administration, Minor

Change Type   ~~Not~~ Significant

Summarize
Changes and
Include Rationale

In Workflow

1. **Acad Ops**
2. **PO Chair**
3. **Library**
4. **SOSC Chair**
5. **CA Dean**
6. **CFCCC Chair**
7. **Assoc Dean CFC**
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

Approval Path

1. 09/15/23 9:19 am
   Holly Broxterman
   (holly.broxterman):
   Approved for Acad
   Ops
2. 09/15/23 10:21
   am
   Bob Beatty
   (bob.beatty):
   Approved for PO
   Chair

3. 09/15/23 10:24
   am
   Sean Bird
   (sean.bird):
   Approved for
   Library
4. 09/22/23 2:45 pm
   Lindsey Ibanez
   (lindsey.ibanez):
   Approved for
   SOSC Chair
5. 09/25/23 8:54 pm
   Kelly Erby
   (kelly.erby):
   Approved for CA
   Dean
6. 10/03/23 2:18 pm
   Bruce Mactavish
   (bruce.mactavish):
   Approved for
   CFCCC Chair

History

1. Jun 14, 2022 by
   joseph.desota
2. Sep 30, 2022 by
   Holly Broxterman
   (holly.broxterman)
3. Apr 4, 2023 by
   Bob Beatty
   (bob.beatty)

Submitted by Bill Fiander, "Outdated – Simply put, the BPA program has not been
updated in 40 years. Streamline – The current curriculum is far too specialized in PA

classes, cumbersome, and inflexible to not only be unrealistic for faculty to deliver but to attract and prepare students appropriately for professional life in today's public sector. Updating minor to align with BPA changes. Refer to BPA CourseLeaf program proposal rationale for additional information. "

((Holly 9/15/23: Completed revisions according to new standardization approved by Deans and Provost Office, submitted proposal for Bill))

General Information

Effective Catalog Edition	2024-2025
Department	Political Science
College	College of Arts and Sciences
Division	Social Sciences
Degree Level	Undergraduate
Program Title	Public Administration Minor
Degree to be Offered	Minor (MINOR)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Is this program an interdisciplinary program?	No

CIP Code   440401 ~~0401~~ - Public Administration.
~~0401~~

Admission and Curriculum

Admission Criteria

Total Number of   15
Semester Credit
Hours for the
Degree

Curriculum

Minor Requirements

Required Courses Inside Department		
~~PO 106~~	~~The Government of the United States~~	~~3~~
PO 245	Introduction to Public Administration	3
Select 3 courses from the following:		9
PO 107	Kansas, State, and Local Government	
PO 305	Public Policy	
~~PO 307~~	~~Internship~~	
PO 306	American Urban and Metropolitan Planning	
PO 374	Topics: Public Administration [1]	
~~PO 346~~	~~Problems in Public Administration (PO 346 and PO 374 can be repeated if special topic is different)~~	
PO 391	Managing People in Public Organizations	
PO 393	Managing Public Money	

PO 395	Non-Profit Management and Leadership
PO 390	~~Applied Political Research~~
PO 401	Equity and Hard Choices in Public Administration

| Subtotal | 12 |

Other Required Courses

| ~~Select six credits from the following:~~ | ~~6~~ |
| Select one course outside PO department within one of the Bachelor of Public Administration's two concentrations [2] | 3 |

| Total Hours | 15 |

[1]
Topics include practices in equitable and sustainable city planning, non-profit issues, etc.

[2]
See Bachelor of Public Administration Concentrations: https://catalog.washburn.edu/undergraduate/college-arts-sciences/political-science-public-administration/bachelors-degree-bpa-public-administration/index.html

~~Minor Requirements The minor in Public Administration consists of 15 credits distributed as follows:~~

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

~~Lowered the total number of hours from 18 to 15 and added classes that are consistently being taught in public administration rotation in order to reflect current curriculum and anticipated student needs.Current faculty (PA Lecturer and adjuncts) can teach all classes in the minorwith this change.~~

Supplemental
Files

Reviewer
Comments