



Study Abroad – Student Initiated Program Proposal

Washburn University Study Abroad Office
 Plass Learning Resources Center 217
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Complete this form to request approval for a program that is not listed in the approved study abroad program options. Proposals must be submitted at least 30 days prior to the application deadline, AND approved by the SAO to be eligible for credit transfer, financial aid and/or scholarship.

Student Information	
Student WIN	
Student Name	
Mentor/Advisor Information	
WTE Faculty Mentor/Advisor Name	
WTE Faculty Mentor/Advisor Email	
Program Information	
Name of Host University/Organization/Provider	
Name of Contact Person	
Website	
Email	
Phone	
Emergency Contact (if different)	
Program Details	
Program Title	
Location of Program (City & Country) If multiple destinations are included in the program, list all cities and countries.	
Semester [Fall, Spring, Summer]	
Start Date [mm/dd/yyyy]	
End Date [mm/dd/yyyy]	
Would you like to complete this program as an International Education - Washburn Transformational Experience?	<input type="checkbox"/> YES <input type="checkbox"/> NO For more details, visit International Education WTE Requirements

Program Description and Course Content

Programs must have a supervised academic focus and a strong cultural connection. Provide a course description. If you will not enroll in an approved university level course, propose a topic of study related to your major area of studies at WU. Describe the academic portion (participation in a course of study at a host institution or a topic of study directed by WTE Mentor/Advisor).

Program Goals (Personal & Academic)

Describe the intended goals/objectives

Program Objectives

Include a timeline or itinerary with specific activities that you will accomplish to meet the program goals.

Program Cultural Connection

Describe a significant cultural component of your program (through interacting with the local people and/or institutions).

Program Budget (Estimated)

Tuition (Specify WU or Host Institution)

Airfare

Passport & Visa (Passport = \$130, Visa = Cost varies depending on country and length of stay. Visit [Travel.State.Gov>International Travel>Country Information](https://travel.state.gov/international-travel/country-information))

WU Application & Processing fee, includes up to 30 days of Study Abroad Insurance

75.00

Local Transportation

Lodging

Meals

Books

Sight Seeing Trips

Personal Expenses

Other Expenses (Insurance @ \$1.00/day over 30 days)

Total Cost of Program: \$_____

Signatures

Academic Advisor/Faculty Mentor Endorsement Signature

Office Use Only: SAO Director Signature

Office Use Only: International Education Committee