

# Proof of Non-Filing Independent Worksheet 2023 – 2024



Financial Aid Office

1700 SW College • Topeka, KS 66621

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\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Washburn ID

\_\_\_\_\_  
Student Phone Number

Each year, FAFSA selects students for the process of verification. Verification requires the college you attend to review and confirm the information reported on your FAFSA. To verify this information, we must compare your FAFSA with the information on this worksheet and other required documents. If there are differences, your FAFSA information may need to be corrected.

Carefully read the instructions and provide responses to all applicable sections. Please note, additional information may be required once your worksheet and documents are submitted.

**The verification process takes at least 2 weeks to complete after all required documentation has been received. Any documentation submitted between July 1, 2023 and August 31, 2023 could take longer to process.**

**This form is only to be completed if:**

- You have attempted to receive your verification of non-filing from the IRS at <https://www.irs.gov/individuals/get-transcript>
- **AND** you have submitted form 4506-T to the IRS <https://washburn.edu/admissions/paying-for-college/financial-aid/Files/20-21/4506t.pdf>

**The section below is to be completed by the student**

\_\_\_\_\_  
Student Initial      It has been at more than 10 business days since I have submitted my 4506-T to the IRS and I have been unable to obtain my verification of non-filing for 2021

\_\_\_\_\_  
Student Initial      I have not filed and am not required to file a 2021 income tax return

\_\_\_\_\_  
Student Initial      My spouse (if you are married) did not file and is not required to file a 2021 income tax return

\_\_\_\_\_  
Student Initial      The amount(s) of income, if any, listed on the verification worksheet for 2023-2024 is correct

## Certification and Signatures

By signing below, I certify all of the information reported is complete and correct.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date