

Academic Affairs Meeting Minutes

Monday, January 29, 2024 at 4:00pm

In-person, Memorial Union – Lincoln Room

Attendees: Deborah Altus (chair), Beth O'Neill (ex-officio), Karen Camarda, Sarah Holt, Dion Harnowo, Kara Kendall-Morwick, Lara Rivera.

Guests: Jennifer Ball, Stephanie Lanning

The meeting was called to order by Deborah Altus at 4:02 pm.

Deb noted that next AAC meeting on February 12 would be meeting in the Vogel Room. She noted that it would be busy with curriculum proposals to review. She informed the committee that the agenda and material would be sent to the committee on February 7. CAS was meeting in the afternoon on the 7th, and we would hold the agenda to include their approved curriculum items. While the AAC agenda and items would arrive later in the afternoon / evening timeframe, it still met the governance rules.

- I. Approvals
 - a. Minutes from the meeting held on Monday, November 27, 2023 were presented.
 - i. A motion for approval was made by Kara Kendall-Morwick and seconded by Karen Camarda.
 - ii. Motion passed unanimously.

- II. Action Items
 - a. Modifications to catalog reflecting new general education requirements (2024-25 forward)
 - i. A motion for discussion was made by Kara Kendall-Morwick and seconded by Dion Harnowo.
 - ii. Jennifer Ball provided a summary of the general education catalog pages submitted to the committee.
 1. She noted the current language in the 2023-2024 catalog stated that a course in a student's major discipline cannot count towards general education requirements.
 2. She stated that with the new general education framework, Washburn cannot enforce this for transfer students.
 3. The updated catalog pages submitted to AAC have removed the prohibition.
 4. Committee discussed.

- iii. Committee discussed CN 151 and CN 351 as part of the General Education Requirements.
 - 1. Committee had questions regarding the new CN 151 course – Introduction to Interpersonal Communication. They noted that CN 351 was formerly known as Interpersonal Communications. CN 351 course name was changed recently to Special Topics in Interpersonal Communications.
 - 2. Jennifer noted that she would reach out to the Communication Chair to confirm the general education category placement of these two courses and communicate back to the committee.

- iv. Committee discussed the wording regarding “C or better” in some of the general education categories. It was clarified that Washburn will not be able to impose this requirement on students who transfer in completed general education requirements from KBOR schools, if the sending institution allowed for a D grade.

- v. Committee discussed formatting errors in the documents.
 - 1. Jennifer noted she would update these before sending to Faculty Senate.

- vi. The motion to accept catalog edits passed unanimously and pages will be forwarded to Faculty Senate.

III. There being no further business to discuss, a motion was made by Kara Kendall-Morwick and seconded by Karen Camarda to conclude the meeting at 4:40 pm.

Minutes taken by Holly Broxterman.