

Academic Affairs Meeting Minutes Monday, February 17, 2025 at 3:00pm In-person, BTAC – Forum Room

Attendees: Beth O'Neill (ex-officio), Tracy Davies (chair), Sarah Cook, Michelle Heusi, Sarah Holt, Jim Schnoebelen, Barbara Scofield, Hillary Lolley

Guest: Mark Kohls

The meeting was called to order by the committee at 3:05 pm.

- I. Approvals
 - a. Minutes from the Academic Affairs meeting held on November 11, 2024, were presented.
 - i. A motion for approval was made by Sarah Cook and seconded by Hillary Lolley.
 - ii. The motion was passed unanimously.
- II. Action Items
 - a. Curriculum Proposal – New
 - i. Diagnostic Medical Sonography, AAS
 1. A motion for approval was made Sarah Holt and seconded by Jim Schnoebelen.
 2. Mark Kohls provided an overview of proposal.
 3. Discussion occurred.
 4. The motion was passed unanimously.
- III. The committee discussed the AAC upcoming meeting schedule.
- IV. There being no further business to discuss, a motion was made by Sarah Holt and seconded by Jim Schnoebelen to conclude the meeting. The motion passed unanimously.
- V. The meeting ended at 3:15 pm. Minutes taken by Holly Broxterman.