

Assessment Committee Meeting  
September 9, 2020, 2:00-3:00 via Zoom

**In attendance:** Jericho Hockett (chair), Christa Smith, Gloria Dye, Melanie Burdick, Emily Grant, Amy Memmer, Benjamin Reed, Linzi Gibson, Bobby Tso, Erin Grant, Jaron Caffrey (WSGA), Cat Jaynes (administrative support)

**Welcome**

Committee members were introduced and new members welcomed.

**USLO Report**

Christa shared findings from AY 2020 USLO Report. COVID impacted data. Communication and ILT (Information Literacy and Technology) USLOs need enhanced.

**Status of Program Assessment**

COVID impacted collection of general education course data and program assessment. 70-75% of programs have submitted their standing requirements so far. The standing requirements are PSLOs, mission statements, and curriculum maps. 42% have submitted Assessment Plans and 32% have submitted Assessment Findings.

**Committee Tasks**

Committee members should continue reviewing program assessment materials. The annual reports are compiled and sent in October. Jericho asks that when committee members are reviewing programs to make note of any programs that are doing well that could be awarded the Assessment Achiever or Rising Star award.

**Extravaganza Alternative Programming**

The committee will host several CTEL workshops over assessment topics instead of holding the afternoon extravaganza. Topic suggestions:

- Reporting in Taskstream
- Involving stakeholders in program assessment

**Training**

Committee members suggested holding a refresher training on using Taskstream and additional training on the process of assessing programs. Committee members suggested offering training on the process of assessing programs.

**WSGA Involvement**

The committee will work with WSGA representation to determine best practices for student involvement on the committee.

**University-wide assessments**

There will not be any student involved testing this semester. The HERI faculty survey will be sent out this semester to faculty. The NSSE Student Engagement is supposed be completed in the spring by students.