

Assessment Committee Meeting
October 14, 2020, 2:00-3:00 via Zoom

In attendance: Jericho Hockett (chair), Christa Smith, Gloria Dye, Melanie Burdick, Emily Grant, Amy Memmer, Danny Wade, Benjamin Reed, Linzi Gibson, Bobby Tso, Erin Grant, Jennifer Ball, Cat Jaynes (administrative support)

Highlights from Program Review sessions (Jericho Hockett)

Jericho shared a short presentation covering highlights from the training on evaluating program assessment materials.

Features of good program assessment are:

- Finish evaluations by end of October
- Reporting and committee evaluations focus on fulfillment of basic process vs. basic practices
- Score generously on rubric, add constructive comments regarding best practices

Program Assessment rubric revision (Jericho Hockett)

Issues with the assessment plan evaluation rubric and the annual assessment report rubric were discussed. The assessment plan evaluation rubric should be updated because some elements of the rubric are not represented in the reports. The annual assessment report rubric needs additional examples added to communication with external constituents.

Additional general proposed changes:

- Add some instructions to committee members (e.g. “look at catalog” on mission statement rubric)
- Simplify double-barreled criteria

Proposed changes to General Education 5-year Review (Jennifer Ball)

The general education review system has been abbreviated for this semester and spring semester. Going forward the current general education USLO review system should be updated so that it is useful to everyone involved.