

Assessment Meeting Minutes
Wednesday, October 23, 2024
2:00pm - 3:00pm
In-Person (Cottonwood Room)

Members Present: Kelly McClendon, Melanie Worsley, Kara Kendall-Morwick, Christa Smith, Joshua Huston, Paul Mallory, James Barraclough, Eric Mosier, Chris Jones, Kwok-Pong Tso, Rhonda Boeckman, Bassima Schbley, Emily Grant, Tom Hickman, Zenova Williams

Members Not Present: Ben Reed, Jericho Hockett, Steve Hageman, Emma Anderson

Others Present: Marie Hall, WSGA-VP (Bella)

Notes taken by: Beth Mathews

- I. Call to Order - The meeting was called to order by Kelly McClendon at 2:00pm
- II. Approval of Minutes – Minutes from August 28, 2024, were presented. Bassima Schbley moved to approve the Minutes as presented. Chris Jones seconded the motion. Motion carried.
- III. Chair report – Kelly McClendon
 - a. Program Assessment
 - i. Norming retreat was held on Wednesday, September 18 from 2-4pm
 - ii. Taskstream – This is the last time to use Taskstream as it will be replaced by Watermark. Reviews are 92% completed.
 - iii. Call for early adopters for Planning & Self Study (P&SS is the upgraded Taskstream)
 1. Kelly McClendon asks that this message be taken back to the members’ departments to recruit early adopters which will begin in January/February 2025. Send all names to Kelly McClendon through Assessment tile on My Washburn.
 - b. USLO Assessment
 - i. Status of Student Learning & Licensure (SL&L) fall 2024 rollout for USLO score collection from General Education courses
 - ii. This rolls out to everyone, but the new system can report on every semester

- iii. There was discussion regarding how often faculty should report Gen Ed scores. The university assessment plan only requires reporting every three years. Kelly McClendon discussed the benefits of reporting every semester, and Christa Smith offered that it is good practice for Gen Ed to report every semester vs. every three years because it improves data integrity.
 - iv. New system allows you to see your own data individually rather than trying to retrieve for group data
 - v. New system does not take scores from D2L the way we have USLO Gen Ed scoring set up, but it can exchange information with D2L.
 - vi. New system provides more data immediately to the faculty, member, department chair, and dean.
- IV. Subcommittee reports
 - a. Choosing Quantitative and Scientific Reasoning & Literacy (QSR) test (committee report is attached)
 - i. Madison Combination test (links provided in agenda)
 - ii. HEIghten Test for QSR (materials on Assessment Committee D2L course under 2024-2025 meeting materials)
 - iii. Kelly McClendon shared that Madison has not been responsive and she proposed approval of HEIghten. We have to pay up front per test, and they expire after 1 year.
 - iv. Discussion by the committee regarding incentives and decided to go with \$10 Bod Bucks for a completed test.
 - v. Bassima Schbley made a motion to approve the HEIghten Test for QSR. Caren Dick seconded the motion. With there being no further discussion, the motion carried.
 - vi. Assessment intends to roll out the test within the next 3-4 weeks.
 - b. SARR Report – Critical Thinking University wide assessment AY2023-2024
 - i. Joshua Huston shared and explained the report (attached)
 - ii. There was no third rater
 - iii. Artifacts were from EN300; four criteria were used on a 5-point scale
- V. Information –
 - a. Next meeting will be held on Wednesday, November 20 at 2pm in the Cottonwood room.

There being no further business to discuss, the meeting was concluded at 2:44pm.