

Graduate Council Minutes

Monday, April 1, 2024

Via Zoom

Attendees: Jennifer Ball (ex-officio), Emily Grant (ex-officio), Leah Brown, (ex-officio), Tracy Routsong, Jim Schnoebelen, Zenova Williams, Tracy Davies, Becky Dodge, Sarah Holt, Dave Provorse, Michele Reisinger, Barbara Scofield, Michael Rettig, Lydia Diebolt

Not present: Danny Funk, Pat Dahl

Notes taken by: Beth Mathews

Guest: Dr. John Fritch, Provost

- I. Call to Order - The meeting was called to order by Jim Schnoebelen at 12:00pm.
- II. Approval of Minutes
 - a. A motion was made by Lydia Diebolt and seconded by Tracy Routsong to approve the February 5, 2024. Jim Schnoebelen noted that Melanie Burdick's name was misspelled.
 - b. Motion passed with correction of spelling for Melanie Burdick's name in IV.b.1.
- III. Guest – Dr. John Fritch, Provost
 - a. Dr. Fritch introduced himself and said a little about his education and experience.
 - b. Committee members introduced themselves.
 - c. He elaborated on why he likes Washburn which included the mission and that it is a municipal university which values working within and with the community.
 - d. He discussed what Washburn might do to attract students to the graduate programs.
- IV. Old Business - none
- V. New Business
 - a. Family & Human Services – Trauma and Recovery Certificate change
 - i. Motion was made by Sarah Holt and seconded by Barbara Scofield to approve.
 - ii. Zenova Williams spoke explaining this certificate is offered to undergraduate and graduate students in Family and Human Services. It has now been redesigned to be offered to other disciplines.

- iii. She shared that because the classes were usually full and quite large that students would need to declare the certificate program.
 - iv. She also explained that it would be offered to anyone with a master's degree and that a certain number of credit hours could possibly be transferred.
 - v. After further discussion, a vote was taken, and the motion was approved.
 - b. Certificate in Communication and Leadership
 - i. Jim Schnoebelen shared that the certificate has been fully approved.
 - ii. Anyone with an interest in the certificate should contact him.
- VI. Discussion
 - a. Slate implementation update – Leah Brown
 - i. She informed the committee that Kassy Swain is now in a position to start meeting individually with departments on their application forms.
 - ii. Anyone interested should contact Leah and/or Kassy with availability.
- VII. Announcements
 - a. The next meeting is scheduled for Monday, May 6, 2024. This is the last regularly scheduled meeting for the academic year.
- VIII. Adjournment – there being no further business to discuss, Jim Schnoebelen concluded the meeting at 12:26pm.