

Washburn University  
Meeting of the Faculty Senate  
February 17, 2020  
3:00 PM – Forum Room, BTAC

Present: Barker, Beatie, Byrne Cook (M), Cook (S), Dodge, Friesen, González-Abellás, Grimmer, Grant, Huff, Jones, Juma, Krug, Mazachek, Miller, Morse, Pierce, Prasch, Ricklefs, Sainato, Schmidt (P), Schmidt (S), Smith, Wang, Wasserstein, Woody, Zwikstra

Absent:, Childers, Douglass, Menninger-Corder, Romig , Stevens, Watson

Guests: Ball (J), Grospitch, Lee, Liedtke

- I. Call to Order
- II. Approved minutes of the Faculty Senate Meeting of February 3, 2020
- III. President's Opening Remarks
  - Proposal to use consent agendas for committee minutes (not action items) so that they can be bundled together. If we move in this direction, someone can ask for an item to be removed and discussed individually.
  - Washburn Theater is showing Trifle – go see a play and support the WU community.
  - Action item 20-7 was lacking some of the information provided to AA. Materials could not be sent late, as we would have missed the six days of review. The item is pulled from the agenda and will be seen on March 2<sup>nd</sup>.
  - KBOR faculty senate presidents have drafted a freedom of expression resolution to be moved forward. AA will bring forward a policy on academic freedom for WU in the next few weeks.
  - Faculty Affairs is moving forward with children on campus issues in the March 2<sup>nd</sup> meeting (Prasch)
- IV. Report from the Faculty Representative to the Board of Regents
  - The last meeting of WUBoR was Thursday February 6<sup>th</sup>

- The indoor practice facility is on time and budget; plans to open October 2020
- The new law school has a timeline of being finished in fall 2022
- Honorary degree candidates were approved
  - i. Elizabeth Farnsworth, School of Applied Studies, Doctor of Humane Letters
  - ii. Gilbert Galle, School of Business, Doctor of Commerce
  - iii. Pedro Irigonegaray, School of Law, Doctor of Law
  - iv. Robert Meinershagen, College of Arts and Sciences, Doctor of Science
- New School of Nursing dean, Jane Carpenter, introduced
- On the day of giving there were more than 500 individual donors who donated \$290k (including matching funds).
- Crystal Leming, Director of Counseling, presented a report regarding mental health services at Washburn. A national study on the mental health needs of students suggests that 38 percent of college students have a mental health concern or condition (Mazachek)

V. VPAA Update - Dr. JuliAnn Mazachek

- The electronic catalog will be available as soon as June; currently working to convert banner. Taking what has been a PDF and turn into a searchable document. Will be updated automatically to reduce the duplication of work.
  - i. Barker asked about the archiving of the catalogs. There will now be a date when catalogs officially switch over, previous catalogs will be archived.
  - ii. Ball stated that we can make the updates to the catalog as they are sent to the office; the changes will only be incorporated upon the issue date of the next catalog year.
- Annual departmental reports have been discussed with many individuals across campus to find out about what the departments and programs are doing, determine concerns, brainstorm ideas to address problems, and plan for the future. Appreciative of the work done by WU educators.

- Enrollment, as measured in the twenty day count, came in as projected for the academic year. Adjustments to enrollment projections had been completed during fall semester. Details about impact on revenue are being sorted now and can expect the campus community will see the numbers soon (next meeting)
  - i. Byrne asked for and received confirmation that the numbers are on target to the projections after the adjustments were made.
  - ii. Campus enrollment is down approximately five percent this spring; the same last fall. It is anticipated, the deans and chairs did well to provide suitable budget cuts during the fall semester.
- Census
  - i. If students live in residence in Topeka nine months of the year, they will be counted as a Topeka resident. Please encourage students to be counted, as there are federal funds which follow to add to the budget of our community and will result in Topeka better serving them.
  - ii. DeSota, and a campus committee has been working with the census on behalf of WU. He is available to answer more questions via phone / email.
  - iii. Fliers passed out

VI. Faculty Senate Committee Reports

- Approved the Academic Affairs Committee Meeting Minutes from January 27, 2020.

VII. University Committee Reports: None

VIII. Old Business

- ~~20-7 School of Business – Concentration in Data Analytics (Hickman)~~

Moved to the next meeting

- 20-8 Revision to Admission Standards (Liedtke)

- i. Edits were made in the document regarding a typo which suggested a GPA of 3.5 for the ignite program, which should have read 2.5.

- ii. The document is meant to better codify the admission requirements. KBoR has recently updated their admission requirements, and we followed suit in codification without changes. GPA requirements at many other regional schools are now similar to ours. (Mazachek)
- iii. Standards may have been changed when the projected number of students attending university in Kansas was adjusted last year. (Barker)
- iv. Prasch suggested our admission requirements are a 2.25 GPA, then these students will no longer be in the ignite program. Liedtke confirmed that these students will now have regular admission, and will be provided with access to programs to ensure their success, including the ignite program.
- v. Morse noted that ignite now only takes 40 students, and asked if there is more funding to grow that number. She would also like to have an approximation of how many people on campus could be part of ignite. Mazachek stated that there is not money for additional students, but there are grants, such as the Title III Grant we have for five years provided for additional people and resources, that we are always applying for. Currently working on a TRIO grant.
- vi. Byrne mentioned that now that most other schools are effectively open admission, 87 percent of high school graduates can now choose other places rather than ours. Mazachek believes this might not be true, as there are already exception students admitted elsewhere that do not meet admission GPA requirements. This accounts for up to ten percent of their student body.
- vii. Approved unanimously and moves to general faculty as an information item.

IX. New Business: none

X. Information Items

- Changes to Faculty Handbook (Jackson)
  - i. Changes have been made. Only seeing this again, as the senate approved and sent it to the handbook committee. The constitution was removed from the handbook and replaced with a link to ensure there is only one constitution document.

#### XI. Discussion Items

- Human Resources follow up (Lee)
  - i. Handout from Barker emailed this afternoon
  - ii. There are 20-25 employment classes, each has own rules and regulations to follow due to a number of variables. Found that the part time temporary staff classifications needed improved due to administrative inefficiencies and campus leaders were notified that there would be changes to this line.
  - iii. Schmidt (S) confirmed that this is not student employees.
  - iv. Morse asked how the issues identified and whether they came through academic departments. Lee stated that it was the *incidental* category that was appearing too much and the 999 category in budget was being encumbered. Budget management did not want the money encumbered, and these items were moved to one temporary category. Mazackek noted that they were seeing 999 at Tech.
  - v. Wang explained that the art department has to use models all the time and there are special situations the model may not be able to show up. Asked if there might be a retroactive process to pay, as per HR, they have to hire someone before they can work. Barker suggested that the retroactive hiring practices would need to take place at the department level. Lee provided that advertisements and temporary hiring is best practice; we can also hire people we have in mind, and new employees can do most forms online except the I9.

- vi. Miller having issues similar to Wang. The change seemed to increase the requirements of paper work, adverts, and references for student workers. Lee stated that this is handled by the financial aid office, which requires a brief employment application, signature, and positions they are seeking. The new student employment coordinator may be someone who can speak to this.
- vii. Lee announced that there are workshops to train the in house coordinators. The senate had not been made aware of this; there should be better advertisement for these trainings. Prasch asked about when background checks are required. This is listed in the WUPrm. Usually necessary if the position involves students and money.
- viii. Zwikstra asked about honorariums; it is not necessary for these to go through HR.

XII. Announcements

- Barker announced that documents from the School of Business Action Item 20-7 would be included in the next agenda. Please email Hickman for questions and concerns prior to the next meeting if you can. If not, come with questions – it is your responsibility to be active in faculty governance. Schmidt (P) is also willing to field questions.
- Jones announced that Aperion registration opens tomorrow for April 17<sup>th</sup>.
- Jones announced the Thomas L. King Lecture in Religious Studies at 7:30 pm on February 25<sup>th</sup>. Dr. Cyrus Zargar will present "Muslim Encounters with the Christian Other in Persian Sufi Poetry"

XIII. Adjournment 3:47