

Washburn University  
Meeting of the Faculty Senate  
June 8, 2020 3:00 PM  
Zoom Meeting Hosted by FS Executive Committee

Present: Brooks, Byrne, Cook, Daniels, Dodge, Douglas, Grant, Griggs, Huff, Kendall-Morwick, Klales, Kohls, Mazachek, Miller, Moore, Morse, Ricklefs, Romig, Sainato, Schmidt, Smith (D), Smith (M), Stevens, Vandesalem, Wagner, Wang, Watson, Woody, Zwikstra

Absent: Friesen, Krug, Thor, Wynn

Guests: Ball, Barker, Carpenter, Erby, Grospitch, Holthaus, Liedtke, Munzer, Stephenson

I. Call to Order

Morse called to order 3pm

II. Approve minutes- none to approve

III. President's Opening Remarks

- Welcome to 1<sup>st</sup> of 3 summer senate meetings.
- Summer meetings necessary at this time
- Introductions of Executive committee, Morse President, Ricklefs VP, Stevens Secretary, Schmidt Parliamentarian
- Thank you to Louella Moore and Marcia Griggs for joining the executive committee.
- Welcome and thank you for giving your time in the summer
- No voting items, just discussion, but discussion important at that time because so much is going on.
- June 29<sup>th</sup> and July 27<sup>th</sup> future meetings to help us through the summer.
- Important to work as senators to help our colleagues through this process.
- Thank you to old and new senators and thank you for all the work in March, April and May to get to this point.
- We have done amazing things and thank you for your future work.
- Amazing shared governance over 2020 and into 2021
- Racism and equality- we as an institution must face this issue head on for all our marginalized students.
- More people talking and hoping more people are listening. Optimistic these conversations will continue. It is the job of the University to face these issues head on.
- Protest on campus gave us much to think about as an university
- WU2020 much better and we can't forget that

- As a senate, we will not act hastily but work as quickly as we can.
- Senate will support groups on campus work Diversity and inclusion, CTEL and others.
- Listen to each other and our students. We must be present and own our students and our own feelings and anger. Moment to sit, breathe and remember.
- Zoom challenges and ask for your patience.
- Ricklefs to manage chat for meeting
- Please mute yourself
- Stevens will take minutes
- Add two discussion items to the agenda in light of conversation last week on campus.
- First, Curriculum in light of conversation last week on campus.
- Executive Committee non-binding agreement added to discussion.

#### IV. Report from the Faculty Representative to the Board of Regents

- No meeting since last senate meeting- no report

#### V. VPAA Update - Dr. JuliAnn Mazachek

- Lot of work on classrooms and planning for 3 scenarios for fall
- In the process of matching classrooms to courses using social distancing
- Have identified classroom capacity if between  $\frac{1}{4}$  to  $\frac{1}{3}$  of capacity of normal.
- Deans working with classes to figure out moving forward, figuring out large classes, labs, voice lessons etc.
- Looking at moving courses to remote or online.
- Very complex process
- Each classroom made possible for remote broadcast, working to get this done in all classrooms. Minimum set up with projector and mic/screen/ to project.
- Larger classes needing amplifications, working with various departments on this.
- Various lab and each lab will need unique set up.
- Not the only university going through this so installation is a huge task.
- Thank you to everyone for quick responses, very appreciated.
- Hope by the end of the week we will have our very first rough draft of the schedule for the fall with a plan for how that course will be delivered.
- Updated some modality of courses in the system-
- Faculty questions about online and tuition rates. Online fully asynchronous- 20% of courses are fully online.

- Remote- taught in virtual classroom in zoom at set time on schedule \$300 tuition rate
  - Remote hybrid being introduced- portion in virtual classroom and a portion asynchronous tuition same as face to face. \$300 tuition rate
  - Question about tuition and making sure students are not charged more than they have to be.
  - In the system students will know where the classes will be and what type of course will be offered.
  - Introduce classroom policies and policies regarding masks
  - Fall break update- proposal to be announced to move to M/T of Thanksgiving. Students and faculty not aware of this yet. To be announced later this week.
  - Face to face COVID tough over Thanksgiving- finish face to face prior to November 20<sup>th</sup>. Lots of discussion about this related to residence halls.
  - Wednesday meet and then communication to faculty about this information.
  - Webpage about the classroom environment and will be continually updated.
  - Email sent out to students and to all faculty and staff as well, hopefully will be sent the end of this week or next week.
  - CTEL working on training to deal with new teaching environment. Anticipating needs
  - Navigating something that we have never imagined.
  - Humbled by the people that came forward following George Floyd's murder- courageous conversation to get to a better place than we were in the past but still so much more to do.
  - Thank you for what we have done to come forward and to support our students, faculty and staff.
  - Student survey- national survey. Ball shared highlights of survey, done by Hanover research. Not survey written by us. Offered to us to use.
- Students surveyed returning Washburn university students- not new or grads of May 2020.
  - Overall did well according to our students
  - Areas challenged- competing demands on our students' time.
  - Good communication on financial aide.
  - **Most common worries regarding COVID-19**
    - Quality of online/distance course instruction 61% benchmark 52%
    - Missing out-of-classroom and off-campus experience 53%
    - Mental and emotional health 54%
  - Uncertainty about returning to campus: 52% benchmark 39%
    - Falling behind is classwork/coursework: 49%
    - Ability to pay for education: 40% benchmark 30%
  - **What did your institution do in response to COVID-19?**
    - Allowed students to take classes pass/fail: 75% benchmark 51%

- Communicated how financial assistance/aid would be affected 43% benchmark 24%
- Provided additional financial aid to address transition 47% benchmark 20%
- Provided new, online/distance learning resources 62%
- Sent out communication updates regarding COVID-19 74%
- **How was the execution of the actions at your institution? (% good or excellent)**
  - Moving most or all of my in-person classes to online/distance 81%
  - (Overall good or excellent but not different from the benchmark).
- **Where do you get your institution's updates regarding COVID-19?**
  - Email 95% benchmark 85%
  - Open web page dedicated to COVID-19 22% benchmark 34%
  - Text message 40% benchmark 20%
- **How effective has your institution been in moving classes to an online/distant format?**
  - Washburn 46% effective
  - Prior to COVID-19 only 19% of our student had taken online classes.
- **Goodish news:**
  - Student reported having the tools and technologies needed to be successful 75%, benchmark 69%
  - Students had access to support systems needed to be successful online 62% 53% benchmark
  - Teachers provided effective instruction online 57% benchmark 53%
- **Not so good news:**
  - Students reports feeling less motivated to study for online courses 79% benchmark 77%
  - Students asked if they planned to complete their current school year 95% yes, benchmark 87%.
  - Student that said no reported not being able to concentrate on my studies at this time 85% benchmark of 38%
  - 93% reported they plan to stay enrolled at their current institution next year benchmark 77%
  - 22% response rate Survey distributed 2 or 3 week of May 580 responded.
  - Asked if results will be distributed. Ball asked if we want PDF of everything or of highlights. Morse requests highlights be sent and individuals can contact Dr Ball if wanting full report.
  - Didn't ask about synchronous or remote in survey because we did not have that idea at that time. We don't know the students' preferences for fall. We are the first to see and will get distributed to get that out quickly.
- Budget-

- Budget meeting tomorrow with WUBOR, basically planning for 10% tuition, 10% sale tax and 10% state aide reduction. Funding these reductions through temporary source- hiring freezes and freeze on travel. 3% tuition increase. KU and K-State no tuition increase. Other regional institutions between 2.3-3.3% increase. We are right in the ball park with other schools. Final budget approved/finalized at theWUBOR meeting end of month approved then.
- Nothing to add on state aid, likely no additional aid
- All faculty and staff email question raised by faculty currently only sent out by certain administration due to the emergency. When will president, VP and secretary for senate be able to send emails to all faculty and staff? Dr Mazachek reports it has not been discussed yet because do not feel we are out of the planning for COVID-19. Will take forward but no answer at this time. Mazachek says messages are sent forward, no editing, not slowing it down. Dr Mazachek reports she does not approve communications just forwards request.
- Distribution email list for all faculty and staff needing updated.

#### VI. Consent Agenda

- Faculty Senate Committee Reports
  - none
- University Committee Reports
  - none

#### VII. Old Business

None

#### VIII. New Business

None

#### IX. Information Items

- WUBOR Audit Meeting Report-
  - discussed the fall audit. Most interesting discussion
  - CARES act funding.
  - Preparing for fall audit, more information at next meeting.

#### X. Discussion Items

- Update on CARES Act- Richard Liedtke
  - Liedtke 1.9 million to give to students. Goes direct to students not towards balance. For disrupted education due to COVID- 19 title 4 eligible students. A few groups of our students left out of this, so institutional money used to help those students Institution
  - To date have dispersed money to 839 students- \$608,000.
  - 71 of those applicants were not eligible under the cares act.
  - Currently 200 applications out there

- 1 year to spend 1.9 million
  - Process is to help the neediest students first- this can be for housing, food, childcare, technology and then there is an others.
  - Students moving to online this summer that are title 4 eligible will be given the differential if not enrolled in an online program. Plan for an announcement to go out later this week.
  - March April and May was one chunk.
  - Summer students can apply.
  - Will do this again in the fall new students eligible.
  - Try one more time at very beginning of spring, trying to help the neediest student first which is determined through their EFC.
  - Mid-spring block grant over the student body to use all money. For all students.
  - DOCA and international students couldn't get these because they are not eligible to complete the FAFSA. Institutional funds used to help those students.
  - Help encourage fall enrollment, 5 scholarships \$4500 scholarship those enrolled as of May 29<sup>th</sup>.
  - Question on registration so far- NSO- hard to compare to last year- harder to get connections made and get pre-enrollment done. Reaching out to students and parent to get enrolled.
  - Positive direction on enrollment overall. 1<sup>st</sup> enrollment down 19% (current student) and has improved from there. Down 12.9% compared to last year. Tweaking enrollment process.
  - Closing gap on our current students- kudos to the faculty.
  - Link to CARES act application to Kim and will distribute in another email.
- Update on Housing Preparation for fall- Eric Grospitch
    - Moving forward as other KBOR schools are.
    - More private rooms- less students per room.
    - Work through that in the fall
    - Plan for after Thanksgiving and waiting to see where the virus is and recommend, they go home. If keep contract for the fall term as is, then we can reimburse students through CARES act for the time away. Working on that as it goes.
    - Privates in the LLC. Gap in LLC over the last few years.
    - Year two of our live on requirement- Shawnee county students can touchbase and let them live at home. Not jumping through hoops.
    - Frats and sorority asked to work with their national organization is providing then working with us on hygiene and cleaning.
    - Morse question on housing and additional training for RAs. Will look different, more focus on encouraging and what is social distancing and what it isn't. Ramp up diversity and inclusion conversations and training.

- Dining pieces working with Chartwells. Grab and go out of Lincoln. Social distancing seating in the market. Working through this.
- Student Success and Advising- no one able to attend today- no report
- Early tenure suspension- Kara Kendall-Morwick
  - A colleague of Kendall-Morwick heard at the last P&T workshop was told early tenure is suspended. Concerns that people are working through this and what led to this and what circumstance brought us to this.
  - No tenure suspension on tenure per Dr Mazachek.
  - Early tenure decision is a VPAA decision about going up early- reason for suspension is due to budge. If contractual agreement then that is different.
  - Tenure most important decision of academic and not in a hurry to make these decisions, longest lasting decision we make at the institution. Work through deans/department chairs if wanting to go up early. Would need to be truly exceptional to go up early for tenure in the next few years.
- Inclusiveness of Curriculum –
  - Two hour forum with students has a lot of thinking on curriculum and inclusiveness.
  - Students not aware of courses being offered, need better communication of current courses.
  - Harder part is inclusiveness across disciplines.
  - All students should have inclusiveness in their major. Work with other areas of cross-discipline inclusivity.
  - What do we do now?
  - What can we do better?
  - Is this a conversation senate sees important? Senators agree this is an important conversation to have to push forward more proactively.
- Non-binding resolution on George Floyd murder.
  - Resolutions being issued by administration. Our faculty voice is different then others. Faculty are guardians and creators of curriculum. In the next couple of days executive committee resolution and have a format for faculty to sign on as individual if people want to sign. Faculty not required to sign. In fall can vote on this as a whole as the full senate. Thoughts are appreciated. Mazachek says it is important work.
- Be ready for more information and be ready to communicate with our faculty and senates. Summer is not off season. Be on our game.

XI. Announcements- None

XII. Adjournment- 1612 moved to adjourn and second.