



November 29, 2005

Bill Roach  
Secretary, Faculty Senate  
Academic Affairs Committee  
Washburn University

Re: Phase out of the Purchasing Program

Dear Bill:

Attached is a proposal from the School of Applied Studies to phase out the associate degree program in Purchasing. As noted, this has been approved by the SAS Faculty Council and I am forwarding it on to your committee to take action prior to its presentation to the Faculty Senate. If you have any questions, give me a call at ext. 2111.

Respectfully,

A handwritten signature in black ink, appearing to read 'Willie'.

William S. Dunlap, Ph.D.  
Dean and Professor, School of Applied Studies

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DATE OF SUBMISSION: 11/18/05

SUBMITTED BY: Dan L. PETERSEN

NEW PROGRAM  MODIFICATION OF PROGRAM  DELETION

Attach program proposal, list of modifications, or plan for deletion.

Rationale: Included as part of proposal or attached separately.

Effective date of change: \_\_\_\_\_

**NEW PROGRAMS**

- \*New programs should have approved detailed budgets attached.
- \*Attach complete proposal.
- \*Have existing courses on campus been utilized where possible? Identify courses.
- \*Have cooperative efforts with existing academic programs been incorporated? Explain.

**PROGRAM MODIFICATION**

- \*Provide a copy of existing curriculum.
- \*Provide copy of proposed curriculum changes.
- \*Detail significant differences between current and proposed modifications.
- \*Describe how changes in curriculum will affect faculty/adjunct resources.

**I. DELETION OF PROGRAM**

- \*Number of current majors 4 estimate
- \*Timeline of phase out program. Attach. see attached
- \*Equipment/supplies itemized for reallocation. Attach. "
- \*Description of how existing majors will be able to complete the program. Attach. "
- \*Faculty/staff impact statement. Attach. "

DEPARTMENT APPROVAL: \_\_\_\_\_

RECOMMENDED BY CURRICULUM COMMITTEE: [Signature]

APPROVED BY FACULTY COUNCIL: [Signature] 11/18/05

APPROVED BY DEAN: [Signature] DATE: 11/28/05

## **Action: Deletion of the Purchasing Major, Associate of Applied Science**

**Rationale:** During the last twelve years the number of majors in the Purchasing program has declined significantly. It is estimated that no more than four (4) majors currently exist in the program. Enrollments in the Purchasing courses have declined to no more than two to four students per course per semester of which only 1 or 2 students are majors. Efforts to increase enrollments have not produced in changes in enrollments numbers.

When the Purchasing program began there was considerable interest in the program. Much of this came from Hills Corporation and Sante Fe Railroad's centralized purchasing department in Topeka, Kansas. While purchasing still plays a major role in many businesses, the need for the program has not been strong. In many businesses the purchasing staff positions often require bachelor degrees in business or purchasing. Purchasing as a stand alone associate degree appears insufficient. However, it is not considered prudent at this time to attempt to build a bachelor degree in Purchasing at Washburn given the weak interest and past student enrollment.

**Timeline for Phase Out of Program:** The Purchasing program will be phased out over the next two years. All students who have taken courses in purchasing and any student who has identified their major in purchasing will be sent a time line for completing the Purchasing courses over the next two years. There are currently only six courses of which two, the Purchasing Internship and the Purchasing Independent Study, require the student to choose one but not both. These two courses will be offered each semester over the next two years. The other four main or core courses will be offered one per semester starting in the Fall of 2006. All six courses will be offered completing the sequence by the end of Spring semester 2008.

The remaining courses required in the major are offered by other departments with the majority of the coursework coming from the School of Business. There is no expectation that these courses will be discontinued or that enrollments will be affected in these courses.

**Personnel/Materials:** There are no full time faculty assigned to the Purchasing program. The advising has been the responsibility of the associate dean of the School of Applied Studies. Instructors of the curriculum have been adjuncts. No office space or equipment has been allocated to this program. This program has required few, if any, support services or materials from the Office, Legal and Technology department.

Tuesday, November 08, 2005