

Washburn University
Meeting of the Faculty Senate
March 1st, 2021 at 3pm
Zoom Meeting Hosted by FS Executive Committee

- I. Call to Order
- II. Approve minutes-
 - February 15th, 2021 (pages 2-4).
- III. President's Opening Remarks
- IV. KBOR Update
- V. VPAA Update - Dr. JuliAnn Mazachek
- VI. Consent Agenda
 - Faculty Senate Committee Reports
 - Approval of the Academic Affairs committee meeting minutes from February 8th, 2021 (page 5).
 - University Committee Reports-
 - Approval of Board of Student Media Minutes from October 30th 2020, December 21st 2020 and January 28th, 2021 (pages 6-9).
- VII. Old Business
 - 21-6 Honors Catalog revision (page10)
- VIII. New Business- none
- IX. Information Items
- X. Discussion Items
 - Faculty Affairs Committee Promotion and Tenure recommendations - Thor
- XI. Announcements
- XII. Adjournment

Washburn University
Meeting of the Faculty Senate
February 15th, 2021
Zoom Meeting Hosted by FS Executive Committee

Present: Morse, Stevens, Kendall-Morwick, Erby, Huff, Thor, Moore, Krug, Kohls, Smith (M), Friesen, Watson, Daniels, Schmidt, Woody, Dodge, McNamee, Smith (D), Grant, Romig, Ricklefs, Zwikstra, Miller (C), Wynn, Byrne, Cook, Sainato, VanDalsem, Wagner, Griggs

Absent: Klales, Brooks, Douglass, Mazachek, Wang

Guest(s): Ball (J), Stephenson, Hutchison, Sibold, DeSota, Bearman, Holthaus, Saunders, Grospitch, Carpenter, Lee, Munzer, Barker

- I. Call to Order at 3:00pm
- II. Approve minutes- Motions and 2nd to approve minutes. Passed with no discussion
 - February 1st, 2021 (pages 2-5).
- III. President's Opening Remarks
 - More coming forward from FAC on T & P.
- IV. WUBOR Update
 - No budget information yet. This will be upcoming
 - Quicker COVID tests have been approved.
 - Window units for 3rd and 4th floor of Bennet hall approved at last meeting
- V. VPAA Update - Dr. JuliAnn Mazachek
 - Update given by Dr Ball in Dr Mazachek's absence
 - Enrollment are down 9.6%, but below our budgeted decline.
 - Graduation update- no real details yet. We are planning on in person for 125 graduates with 4-6 guests. Several graduations beginning May 7th. Can be held safely in Lee arena. Dates and when each school to graduate will come later, not known at this time
 - Grospitch- vaccine update. We have started getting vaccines for some of our tech faculty that work with high school students. If you currently do a lot of work with high school reach out to Tiffany McManus. Higher education not in phase 2. Talk to your favorite senator to get higher education in phase 2.
 - Question on quicker COVID test- antigen test. Gives results in 15 minutes. This will allow us to start re-engaging with our music programs. Will save money for athletics but was done to get more things available for our students, such as concerts and recitals.

- Criteria for testing currently if symptomatic or exposed. Working on criteria for rapid test. Hoping they will be here by the end of the month.

VI. Consent Agenda

- Faculty Senate Committee Reports- motion to approve consent agenda, moved and passed with no discussion.
 - Approval of the Academic Affairs committee meeting minutes from November 16th, 2020 (page 6).
- University Committee Reports-
 - Approval of the Faculty Constitution Task Force meeting minutes from November 4th, 2020 and December 4th, 2020 (pages 7 and 8).
 - Approval of the Graduate Council meeting minutes from November 16th, 2020 (page 9).

VII. Old Business

- 21-5 Proposed Academic Forgiveness Program (pages 10-12).
 - Motion to approve and second. Wynn requesting a friendly amendment that was requested by athletic advisors. Motion and 2nd. Amendment came because of NCAA requirements. Amendments passed.
 - Question about the rationale for the reason for this proposal. Bearman reports this issue has come up several times over the last 3-4 years, for a way to help student GPAs with extenuating circumstances. A way to help keep students in school and on track to graduate. Do not suspect there will be very many students that need this. Students would go through academic advising and walks through the process. This can be done only one time. Student can do either this option or fresh start, one time only each. Students will collaborate with academic advising to decide on the correct time to do this. Clarify this is decided in the VPAA's office. Only retro not a date in the future?? Motion passed. Does not need to go to general faculty unless motions to take to general faculty.

VIII. New Business- none

IX. Information Items- none

X. Discussion Items

- Academic Pages on Website-
 - Riley Sibold presenting. VPAA's office and all of the deans and several associates deans and marketing folks. About a year ago this group attended a conference and realized program pages
 - Current format does not tell the story that students want to see to make decision to attend Washburn. Important to have a landing pages for programs. Working on 2018 updates and going across departments.
 - Hutchison presents road show. The main focus is marketing and marketing individual programs. Focus is on prospective students

and the decision they have to make. Focusing on the academic decisions and will be program by program as each program is ready. Hoping to be done by June. Will work with each program to identify highlights for the program and what makes it stand out. Will be a learning pathway for each program. Adds more information on what the 4 years will look like.

- Completely mobile phone friendly.
- Showcase courses available currently and will be able to click on an get information on the course. Would update as the schedule updates.
- Will be testimonials either as a video or printed text.
- Will be section on program cost and section to set up appointment with advisor or go ahead and apply.
- Deans being asked to prioritize programs, with hope that all will be done by June.
- Also have a plan for continued updates to pages.
- Worksheets for departments so all programs are using the same sources for information.
- Question on who will check data. Hutchison will take this to the committee to ask this question.
- Working on timelines to keep things annually updated.
- Really helping us embrace the power of the internet and ways to showcase more things in closer to real time.
- Faculty Affairs Committee update on listening sessions- Thor
 - Thank you for those that attended the listening sessions, those that informed colleagues and those that sent in question.
 - Able to see what is causing anxiety.
 - FAC will meet next week and will pull together ideas already discussed along with notes from listening sessions to draft a resolution to bring forward to senate in March.
 - If you have questions or thoughts to bring forward, email Thor to bring to FAC on February 22nd.
 - As you hear comments and concerns, encourage people to send these to Thor.

XI. Announcements

- None

XII. Adjournment- motion to adjourn at 3:55pm.

Academic Affairs Committee

Washburn University

2/8/2021

Minutes

Present: Kerry Wynn, Delaine Smith, Shane Vandalsem, Becky Dodge, Sarah Cook, Scott Sainato, Paul Byrne, Stephen Woody, Crystal Stevens, Jennifer Ball (ex-officio), Alan Bearman (guest), Hannah Prohaska-Branham (guest)
Staff: Aileen Ball

1. Kerry Wynn called to order at 2:59 pm
2. Meeting minutes: approval of 2-8-2020 meeting minutes moved and seconded. Motion carried.
3. New business: Alan Bearman and Jennifer Ball proposed a Academic Forgiveness policy to provide relief for students who can demonstrate extenuating circumstances in a specific semester. Sarah Cook moved to approve, Paul Byrne seconded. The committee recommended that language be added that makes clear the ultimate petition approval is by the VPAA's office, that academic forgiveness GPA will not include the grades from the semesters in question, and to make the term "licensure" not specific to teaching. With those modifications, motion to approve carried.
4. Adjourn: Meeting adjourned at 3:39 pm.

BOSM October 30, 2020 Meeting Minutes

By Regina Cassell

Members present: Maria Stover, Louise Krug, Katherine Cook, Madison Dean, Emma Palasak

Non-members present: Regina Cassell, Matt Self, Leah Jamison, Madison Dean, Journie Davis

Maria Stover opened the meeting and introductions were made.

Regina Cassell gave a Student Media overview and presented the budget, which will be voted on via email.

Leah Jamison, Madison Dean and Matt Self shared about what they are doing within Student Media.

We need applicants for our open positions.

Once the BOSM approves FY21 budget, I will update these minutes to reflect that action.

Follow-up Actions and Additional Information:

- 1). Please approve the BOSM FY21 budget. I have shared our BOSM folders with everyone's Gmail addresses. I have added expense, payroll and revenue reports going all the way back to 2003, which was my first year.
- 2). If There is something you want to know about how Student Media works or have ideas to share with us, please send them my way. BOSM members can absolutely add things to any agenda.
- 3). I will be looking for some interview committee members. I will probably send emails asking for folks who might be available.
- 4). Remember, you can access information in Google Drive or the D2L space (except Derek, sorry).
- 5). The link to the Handbook and Training Manual is there for you. It's a draft right now. I suspect it will end up being closer to 50 pages. You do not have to read all of it, but I would appreciate a quick skim and/or suggestions about what you think is missing.
- 6). Please engage with Student Media content and encourage others to do so as well. Students within this organization work very hard, and it's extremely encouraging for them to see comments on their stories or hear from someone who is impressed with their work.

BOSM Minutes from Email Report
By Journie Davis

December 21st, 2021

Votes for the budget was done via group email

Member included: Danielle Head, Maria Stover, Louise Krug, Madison Dean, Katherine Cook, Emma Palasak, and Regina Cassell.

Regina Cassell sent an email on 10/30/2020 to BOSM members for votes on the FY21 budget. The budget was approved with 4 votes in total. Those who voted yes include Maria Stover, Louise Krug, Emma Palasak, and Madison Dean. There were no objections or comments made about the budget.

On 11/16/2020, Maria Stover officially approved the budget for Student Media.

Jan. 28, 2021

Board of Student Media Minutes from ZOOM meeting

By Regina Cassell

Present: Regina Cassell, Maria Stover, Louis Krug, Katherine Cook, Madison Dean, Emma Palasak

Guests: WSGA President Victoria Smith, WSGA Vice President Dylan Babcock, Isaiah Collier

WSGA Funding Structure:

- Questions were asked about the budget structure of student activity fee.
- It was noted that there is no formal document that describes how the current fee is distributed.
- WSGA indicated changes would be made to the percentage of fee funding that Student Media receives.
- There was a discussion about the future of the printed newspaper. Now that printing was suspended due to COVID, it important to survey the student body about their preferences for a printed edition.
- There was a discussion about the pros and cons of adding a few questions relevant to Student Media when students vote for the next WSGA leaders. It was suggested by Mr. Collier that we promote a survey through BodsConnect and BodTalk, which is also a possibility. Dr. Stover suggested that we could also ask the chairs of the College of Arts and Sciences and the deans of the schools to help us get the word out about the survey. He also provided Ms. Cassell with these numbers about the use of BodsConnect:

- 3,340 members in organizations.
 - Note: There are a number of duplicates as each user is counted for each org they are in.
 - 2,665 active users
 - 1,499 events since 08/01/2020
 - 1,596 recipients of the last OSID Update
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- Ms. Cassell shared the ledger of the BOSM budget with all those in attendance.
 - Dr. Stover and Ms. Cassell explained the costs of printing of the newspaper and the yearbook and how advertising revenues work.
 - WSGA president and vice president were in favor of Student Media's proposal to merge the Kaw Yearbook and the Washburn Review funds. The proposed change will make

Student Media fall under one organization, which gives it more freedom to keep the content "vehicles" up-to-date with current media trends and technologies as the current structure does not include the Bod Magazine or the website and fails to take into the account the interconnectedness of all aspects of Student Media.

- There was also a discussion about the value of having a yearbook at WU.

The BOSM committee conducted an email vote to approve the following:

Item 2: Approval of Minutes from October, 2020 meeting

BOSM voted to approve.

Item 3: Budget Update – presented at the Jan. meeting

Presented by Director of Student Media

Item 4: Presentation of two executive-level leaders for hiring approval - presented as a narrative

BOSM approved via vote by Google Form

Item 5: Presentation of Employee Appreciation Proposal - presented as a narrative

BOSM approved via vote by Google Form

Item 6: Reports & Future Meeting Proposals - presented as a narrative

Regina Cassell proposed Feb. 26 and March 26, but overlooked previously scheduled Washburn wellness days. Friday, May 14: final budget update and summary reports will go out via email for approval

FACULTY AGENDA ITEM

Date: *February 3, 2021*

Submitted by: *Kerry Wynn, x2062*

SUBJECT: *Honors Program changes to PSLO and Distinction Designation*

Description: *The proposed changes update the PSLOs and co-curricular aspects of the University Honors Program. Changes to PSLO are intended to more accurately reflect the mission of the Honors Program and improve ability to assess. Achieving Distinction and High Distinction used to be determined on the basis of number of hours of service to the Honors Program and community, but will now be determined by student participation in a wider range of intellectual activities and the submission of portfolios reflecting on that participation.*

Rationale: *Changes to PSLOs are intended to more accurately reflect the mission of the Honors Program and improve ability to assess. Changes to the requirements for distinction are intended to better align with the revised Honors Program PSLOs, provide a more holistic designation based on intellectual engagement, and encourage students to articulate the importance of their university experiences. Washburn University Honors Program students have the option to graduate from the program with “distinction” or “high distinction.”*

Financial Implications: *Minimal. Small stipends to faculty who review student portfolios, using current funds.*

Proposed Effective Date: *July 1, 2021*

Request for Action: *Approval by Honors Advisory Board/ Interdisciplinary Studies Committee/ AAC /FS/ Gen Fac*

Approved by:

Honors Advisory Board on February 2, 2021

Interdisciplinary Studies Committee on date

AAC on date

Faculty Senate on date

General Faculty on date

Attachments Yes No