

Washburn University  
Meeting of the Faculty Senate  
September 14<sup>th</sup>, 2020  
Zoom Meeting Hosted by FS Executive Committee

- I. Call to Order
- II. Approve minutes-
  - August 31<sup>st</sup> meeting (pages 2-4)
- III. President's Opening Remarks
- IV. VPAA Update - Dr. JuliAnn Mazachek
- V. Consent Agenda
  - Faculty Senate Committee Reports-none
  - University Committee Reports- None
- VI. Old Business
- VII. New Business
- VIII. Information Items
  - KBOR Meeting Report
- IX. Discussion Items
  - Title IX policy and procedure- Pam Foster
  - Overdue evaluation of CAS dean- Corey Zwikstra
  - Continuation of Spring 2020 Policy Changes (pages 5-7)
- X. Announcements
- XI. Adjournment

Washburn University  
Meeting of the Faculty Senate  
August 31<sup>st</sup>, 2020  
Zoom Meeting Hosted by FS Executive Committee

Present: Attendance not recorded via zoom.

- I. Call to Order- Morse called to order at 3:01pm
- II. Approve minutes of the May 4<sup>th</sup>, 2020 senate meeting
- III. President's Opening Remarks
  - We have learned so much from everyone
  - Teaching in a mask, tiring
  - Encouraged to keep an extra eye on our freshman.
  - Any concerns about freshman, please reach out to student success.
  - Keep an extra eye on students of color and pay attention to signals and help as you can.
  - Thank you for being amazing faculty
- IV. VPAA Update - Dr. JuliAnn Mazachek
  - Thank you for everything you are doing.
  - We have made it through the first two weeks.
  - Overall, we are doing well on campus, because of our students and faculty.
  - Thankful for faculty flexibility and hard work.
  - COVID reporting- Ball update on procedures in place for reporting to faculty
    - I. Notification from student health each evening and a report is run. Faculty, chairs, and deans notified when students in their department/in their classes are on quarantine.
    - II. Will get a clearance on students as well when able to return to class.
    - III. System going pretty well
    - IV. Daily updates
  - Thank you Dr Ball for doing the hard work of COVID reporting
  - Dr Grospitch update on COVID reporting-
    - I. We are working on sharing data on campus.
    - II. Our numbers are out there. Self reporting by students/faculty.
    - III. Number of positive cases and number in quarantine are available on COVID-19 page.
    - IV. Update every Monday morning with new cases for the week.
  - Question regarding mental wellness of students while in isolation. Counseling services reaching out to these students and students given access to 24 hour access line.

- Question regarding criteria for having students tested. Offering saliva test on campus for those with symptoms and those that should be reasonably concerned regarding exposure.
- Secondary exposures not encouraged to test unless symptoms develop.
- Question regarding extracurricular activities. Encourage students and faculty to follow same guidelines as in the classroom.
- No clustering of cases at this time on campus.
- Enrollment update- CEP is running behind schedule due to high school not back in session at this time. Taking CEP out, we are about 8% down in enrollment of student credit hours. CEP appears should be fairly stable.
- About 30% of classes are in person. 38% are hybrid. New modality 3&4 about 12%. Online course the same at 21%.
- Looking at schedules for the spring. Talk to chairs/deans if questions about modalities and classes for the spring.
- Temporary academic policies for the spring 2020. Some conversation coming regarding some of these policies being more permanent in nature.
- Question regarding closing campus. Would only close campus wide if governor or county mandated. Decision making at the deans/chair level based on the departments. Working together and monitoring on a daily basis.
- Division representative make sure COVID website information is shared with faculty in your department.

V. Consent Agenda motion to accept consent agenda, moved and accepted.

- Faculty Senate Committee Reports-none
- University Committee Reports- Received April 14, 2020 minutes of the Academic Diversity & Inclusion Committee
- Summer Faculty Senate Meeting Minutes received from June 8<sup>th</sup>, 29<sup>th</sup>, and July 27<sup>th</sup> meeting.

VI. Old Business- none

VII. New Business- onone

VIII. Information Items

- KBOR Meeting Academic Leader meeting report
  - I. Not much to report at this time

IX. Discussion Items

- Announcement of Faculty senate 20-21 committees and meeting dates
  - I. Committee assignment shared by Morris. Executive committee worked in sorting of committees. Committee members and faculty senate dates are on the faculty senate webpage.
  - II. Thank you to the executive committee for work on this.
  - III. Gen Ed should have a rep also per Dr Ball. Morse will look at this.

- IV. Some faculty reports not having a committee assignment. Some faculty don't have a sub-committee and others do double duty based on department and rules of each committee.
  - Announcement of formation of Intellectual Property Policy Task Force-Still no policy. Committee formed with faculty and reps from faculty senate, committee largely faculty. Policy would go through faculty affairs and to full senate. This is a WUBOR policy. Plan for lots of opportunity for input across campus. Likely take a full academic year. Executive committee to send list to Dr Mazachek for appointment.
  - Continuation of some A/Pass/Fail and withdraw policies from Spring 2020 semester. End of March, senate made some significant changes to policies. Which of these policies should be continued?
    - I. Concerns about multiple incompletes.
    - II. Concerns about letting students change to pass/fail after grades are posted.
    - III. Faculty should be flexible but still provide structure.
    - IV. Delay in grades cause delay in licensing for professions that require licensing.
    - V. Recommendation to relook at the policy language at next meeting so policies can go to academic affair. Best if done by the end of September for the students so they can make the best decisions with all in.
    - VI. Senate to discuss and academic affairs to bring back to full senate.
- X. Announcements
- Powerful exhibit at Mulvane on hostile terrain.
  - Pay attention on online virtual events at Mulvane Art
  - Awaiting list on movies for the semester
  - WUMaster- reach out with ideas for WUMaster.
- XI. Adjournment – 4:03pm Senators sent to breakout rooms to decide on chairs of the committees. Newly appointed committee chairs to email president Morse.

## 2 FACULTY AGENDA ITEM 2

Date: 3/30/2020

Submitted by: Shaun Schmidt (based on Faculty Handbook Committee recommendations),  
2265

SUBJECT: Temporary Academic Policy changes due to Extraordinary Circumstances of COVID19  
in Spring 2020 Semester

Description: The following temporary Academic policies will be in force during the times stated  
in each point below and should apply to full-term courses and part-of-term courses starting  
2/15/2020 or later.

Alternate temporary practices to adopt for students enrolled in Spring 2020, in light of COVID-  
19 pandemic operational changes. Law students should check the law school website and  
consult the Associate Dean for Academic Affairs for the academic rules governing the law  
school.

Relating to Awarding “Incomplete” Grades section of Undergraduate and Graduate Catalogs  
and Section

### 6.V.B.1 of the Faculty Handbook

- For Spring 2020, allow Incompletes for students who were current with course requirements up until the change in normal operations
- Unless an earlier deadline is stipulated by the instructor of the course, the incompletes assigned in Spring 2020 must be completed by the last day of classes in Spring 2021, and grades submitted by the deadline of grade submission; otherwise a W (withdrawal) will be recorded, unless a longer-term incomplete is allowed by a graduate program
- For programs where sequential completion of coursework is required, Deans may grant extension of timelines for completion of Incompletes for subsequent course(s) in future semesters.
- Unless an earlier deadline is stipulated by the instructor of the course, the Incomplete grades assigned in Fall 2019 must be completed by the last day of classes in Fall 2020, unless a longer-term incomplete is allowed by a graduate program. (This extends the deadline for completion of Incomplete grades from Fall 2019 an additional semester, unless disallowed by the instructor.)

Relating to Withdrawals section of Undergraduate and Graduate Catalogs

- For Spring 2020 courses, students may withdraw from a class (or classes) from the third week of classes until the Friday after grades are posted. (This allows students to retroactively withdraw from a course (or courses) for this semester only.)

Relating to the A/Pass/Fail Option section of the Undergraduate Catalog and Section 6.V.D.4 (A/Pass/Fail Options) of the Faculty Handbook

- For Spring 2020, a student may elect A/Pass/Fail status for more than one course.
- For Spring 2020, there are no restrictions on completed semester credit hours or GPA for electing A/Pass/Fail status
- For Spring 2020, a student may elect A/Pass/Fail status after grades have been assigned, until the Friday after grades are posted
- For Spring 2020, courses in a student's major (including minor and correlate courses) cannot be taken for A/Pass/Fail without written permission from the appropriate department chair or dean on file in the Student One Stop (SOS).
- For Spring 2020, a faculty member is allowed with approval from chair (if applicable) and dean to offer their course for credit/no credit
- For university core courses (e.g., EN101, MA 112, MA116, WU 101, EN 300) taken in Spring 2020, a grade of 'D,' 'Pass,' Credit, or better will meet university requirements. (This would not supersede unit or departmental requirements regarding core courses.)

Relating to Repetition of Courses section of Undergraduate Catalog and Section 6.XII (Repetition of Courses) of the Faculty Handbook

- Courses taken in Spring 2020 will not be subject to excessive repeat holds that require dean's permission for removal

Relating to the Undergraduate Academic Probation and Reinstatement Policy section of Undergraduate Catalog

- Students enrolled in Spring 2020 will not be placed on academic probation status or suspended based on their performance during that semester

Relating to Section 6.XXV (Success Week Policy) of the Faculty Handbook

- For Spring 2020, the Success Week guidelines may be put aside by the faculty member.

Relating to Section 6.V.E. (Examinations) of the Faculty Handbook

- For Spring 2020, Final Examinations may be scheduled asynchronously at the discretion of the instructor so long as students have the opportunity to complete the final exam during the time on the posted Final Exam Schedule for Spring 2020.

Rationale: These academic policies are in place due to the extraordinary circumstances caused by the COVID-19 pandemic.

Financial Implications: none directly

Proposed Effective Date: Immediate upon passage of the Faculty Senate

Request for Action: Approval by FS

Approved by: Faculty Senate on date 3/31/2020

Attachments Yes No X