

## FACULTY AGENDA ITEM 22-6

Date: 3/1/2022

Submitted by: *Tonya Ricklefs, Chair Social Work Department, x1618*

SUBJECT: *Program Modifications: BACHELOR OF SOCIAL WORK DEGREE*

### Description:

The Social Work department proposes two changes to the Bachelor of Social Work (BSW) degree.

1. *ADDITION OF A CONCENTRATION IN CHILD WELFARE* which will provide Washburn University social work students with an increased advantage to find, and retain employment in Topeka and Kansas in a variety of child welfare job settings. Child welfare is a continuum of services designed to ensure that children are safe and that families have the necessary support to care for their children successfully. A concentration in Child Welfare will include a series of courses already offered by the department and specialized practicum training in the child welfare system. This concentration will provide students with needed skills to enter the workforce in child welfare at the local, state and national level.
2. *REVISIONS TO REQUIRED CORRELATE COURSES* for the Bachelor of Social Work degree to include HS 131 Human Development and EN 208 Professional Writing - Helping Professions

### Rationale:

According to the U.S. Bureau of Labor Statistics, overall employment for community and social services occupations is projected to increase by 17.2 % (faster than average,) with 962,900 job openings in Kansas. There is a continuous Increased demand for licensed undergraduate social workers. (*Retrieved from Occupational employment projections to 2022 : Monthly Labor Review: U.S. Bureau of Labor Statistics (bis.gov)* Quality Improvement Center for Workforce Development (2020) reported that several national studies concluded there is a "huge deficit in the number of social workers (upwards of 200,000) needed to care for children, the elderly and those with addictions, mental health, and other health issues." (*Social Worker Shortages and The Rise in Competition for a Competent Child Welfare Workforce | Quality Improvement Center for Workforce Development (gic-wd.org)*)

The BSW degree prepares students for professional practice, and the curriculum is informed by detailed accreditation standards. Included in these standards, is a set of nine competencies (similar to PSLOs) that our curriculum must prepare students to achieve. These proposed changes will support our students in achieving the competencies required by our accreditation, as well as prepare them for professional writing that they will encounter in their workplace, and increase their readiness for passing

their licensing exam after graduation. The department has been in communication with the Family and Human Services department (HS 131) and the English department (EN 208) regarding this change and they are supportive.

The social work department will continue to follow assessment guidelines and plans that are conducted to stay accredited through CSWE, as well as to fulfill Washburn University program assessment requirements.

Financial Implications: None

Proposed Effective Date: *Fall 2022*

Request for Action: *Approval by AAC/FS*

Approved by: *AAC on date 3-28-22*

*FAC on date*

*Faculty Senate date*

*4-4-22*

Attachments Yes  No



# SAS Curriculum & Policy

## Course and/or Program

### New/Modification/Deletion Request Form

Date of Submission to C & P Committee: 12/6/2021 Contact for Questions: **Dr. Tonya Ricklefs**

Action Required for **COURSE**:  New Course  Course Modification  Course Deletion

Action Required for **PROGRAM**:  New Program  Program Modification  Program Deletion

Course modality: Face to Face  Online  Hybrid {Mixed Mode}

Proposal must be attached to this form.

Rationale must be attached which includes assessment data to support request. (Note: submissions will not be accepted which do not include assessment information).

Effective Date for Implementation: Fall 2022

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### **Course Information (for New/Modified/Deleted courses):**

Course Prefix and Number: \_\_\_\_\_ Credit Hours: \_\_\_\_\_

Course Title (as listed in the **catalog**): \_\_\_\_\_, \_\_\_\_\_

Prerequisites:

Restrictions: (i.e., majors only): \_\_\_\_\_

Fees or Tuition Rate: (only if different from norm) \_\_\_\_\_

Effective Semester: (semester change will take place) \_\_\_\_\_

**The following items need to be explained in an attachment justifying the changes and/or additions proposed.**

Has the course been offered as a special topics course.

What specific changes are required for modification.

Provide a copy of old and new course descriptions.

Provide a copy of the advising form illustrating how the change fits into the overall program.

Is this course required (explain).

If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

Explain or justify anticipated enrollments for this course. Is this course repeatable.

If an online course, discuss plans for instructor training and online course approval.

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### **Assessment (Re.quired for core courses)**

For core or required courses in the major explain how these changes are justified by the department's assessment data.

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### **Deletion of Course:**

When was the course last offered.

Submit a timeline for the phase out of course.

Describe how existing majors will be able to complete their requirements.

Describe the impact of changes on faculty/adjunct resources.

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**New Program:**

- Official Program Name and Associated Degree (i.e., Forestry Studies - BA).
- Recommended CIP Code for Program (required by KBOR/HLC/Dept of Ed before the program can be approved -See IPEDS).
- Rationale for Offering the Program (including environmental studies regarding the need for interest in this program).
- Exact Catalog Description (including both program description and curriculum requirements).
- Completed Program Assessment Plan (developed in conjunction with the Assessment Coordinator).
- Financial Implications (Include proforma if new/reallocated funds required -template is available from Associate Dean. By the way, this should hardly ever be None because some faculty will be teaching these courses instead of the courses they were previously teaching).
- List of Faculty Members Teaching in the Program/Required Credentials if new hires.
- N/A Availability of Office Space (if new faculty to be hired).
- Adequacy of Library Holdings.

**Program Modification:**

- Provide a copy of existing curriculum.
- Provide a copy of the proposed curriculum.
- Describe and detail all differences between current and proposed curriculum.
- Describe the impact of changes on faculty/adjunct resources.
- Provide budget information (i.e., requests for or reductions in adjuncts, faculty, books, equipment, etc).

**Deletion of Program:**

- Identify numbers of current majors.
- Submit a timeline for the phase out of program.
- Describe how current program resources (i.e., equipment, etc.) will be reallocated.
- Describe how existing majors will be able to complete their requirements.
- Describe the impact of changes on faculty/adjunct resources.

Recommended by Dept Chair: \_\_\_\_\_ Date: 01/24/22  
 Recommended by C&P Committee: Michelle Shipley S Date: 1/24/22  
 Approved by SAS Faculty: S. Date: 2/1/2022  
 Approved by Dean: 4 Date: < i( ?Jlt-L...  
 Catalog Spreadsheet submitted: \_\_\_\_\_ Date: \_\_\_\_\_  
 Auditors in Registrar's Office Notified: \_\_\_\_\_ Date: \_\_\_\_\_

**Official Program Name:** Child Welfare Social Work Concentration

**Rationale:**

Child welfare is a continuum of services designed to ensure that children are safe and that families have the necessary support to care for their children successfully. The social work profession continues to expand and offer social work graduates career opportunities in the Child Welfare field. A concentration in child welfare will provide Washburn University social work students with an increased advantage to find, and retain, employment in Topeka and Kansas in a variety of child welfare job settings.

1. "According to the U.S. Bureau of Labor Statistics, overall employment for community and social services occupations is projected to increase by 17.2 % (faster than average,) with 962,900 job openings in Kansas. There is a continuous increased demand for licensed undergraduate social workers. Retrieved from <https://www.bls.gov/news.release/ocw22.pdf>: Monthly Labor Review: U.S. Bureau of Labor Statistics
2. U.S. Department of Labor, Bureau of Labor Statistics. (2018). *Emphasize the importance of having BSW students prepare for a career. "social workers must have a bachelor's or master's degree to enter the occupation. They also may need other credentials, such as a state-issued license or certification." We believe a concentration in Child Welfare will better prepare our BSW students to enter a competitive career in the Child Welfare Field in the State of Kansas and Nationwide.* Retrieved from [Careers in social work: Outlook, pay, and more: Career Outlook: U.S. Bureau of Labor Statistics \(bls.gov\)](https://www.bls.gov/news.release/ocw22.pdf)
3. Quality Improvement Center for Workforce Development (2020) reported that several national studies concluded that there is a "huge deficit in the number of social workers (upwards of 200,000) needed to care for children, the elderly and those with addictions, mental health, and other health issues." [Social Worker Shortages and The Rise in Competition for a Competent Child Welfare Workforce | Quality Improvement Center for Workforce Development \(gic-wd.org\)](https://www.gic-wd.org/)
4. The Kansas Department for Children and Families identified one of their vision items as being a "Strong Workforce" as part of the Kansas Annual Progress and Services Report, which includes efforts to recruit more child welfare workers and improve retention. [Kansas Department for Children and Families Title IV-B Child and Family Services Plan Annual Progress and Services Report, 2020.](https://www.kdca.kansas.gov/annual-progress-and-services-report-2020/)
5. Many Washburn social work students in SW 100 have expressed desire to work in the child welfare and have requested this type of specialized preparation. (personal communication)

A concentration in Child Welfare will offer classes we already offer and specialized practicum training in the child welfare system and will provide students with needed skills to enter the workforce in child welfare at the local, state and national level.

Completing these courses in the context of a concentration is beneficial for students, Washburn University, and Kansas communities. Students will benefit by having their expertise noted on their transcript when applying for jobs after graduation, and will benefit from following an educational curriculum that is designed to target the knowledge and skills that are essential to working in child welfare settings. Proper preparation for child welfare practice can also help to minimize burnout and promote people staying in child welfare positions for a longer time. This is of great benefit to communities in Kansas, as it means that the social workers providing child welfare services in their communities are armed with the knowledge and skills that they need to provide effective services, and may equate to less employee turnover. Offering this concentration also provides greater visibility for Washburn University and may help recruit students interested in working in child welfare settings to the Washburn University social work program.

**Financial Implications:** This concentration includes courses that are currently being offered by full-time faculty. There are no additional resources needed to teach these courses. The new program allows students to tailor their choices of special topics courses to have a child welfare concentration reflected on their official transcript. This is mirrored off the school social work

and healthcare concentrations that are already in place. This is information that will be included in our marketing and recruitment efforts for future students.

**Faculty Members and Courses included in the child welfare concentration:**

Heather Lassmann: Social Work Practice in Child Welfare (3 credits)

Heather Lassmann: Case Management in Social Work Practice (3 credits)

Dr. Beth O'Neill: Social Work Practice with Survivors (3 credits)

Additionally, students will be required to complete their practicum placement in a child welfare agency, which will typically include placement with the Kansas Department of Children and Families or one of their contracting agencies. This placement will be approved and managed by Lydia Diebolt, BSW Field Education Director, in consultation with the BSW Program Director, Dr. Beth O'Neill.

**Catalog Description:**

Within the Bachelor of Social Work program, students may choose to receive specialty training in social work with an emphasis in child welfare settings. The concentration in Child Welfare Social Work consists of three courses (9 total credit hours). Students enrolled in the concentration must complete SW372 Social Work Practice in Child Welfare, SW373 Case Management in Social Work Practice, and SW374 Social Work Practice with Survivors. In addition, BSW students must elect a child welfare setting for their field education placement.

Child welfare field education placement settings include the Kansas Department for Children and Families, and agencies that have received a contract to provide child placement or family preservation services in Kansas. Other placement settings will be considered on a case-by-case basis, as needed, by the BSW Field Education Director, in consultation with the BSW Program Director.

**Assessment Plan:** The social work department will continue to follow assessment guidelines and plans that are conducted to stay accredited through CSWE, as well as to fulfill Washburn University assessment requirements. The social work department will track students who are enrolled in the child welfare concentration.

**Library Holdings:** Given that these courses are current offered, the current library holdings are sufficient.

# SAS Curriculum & Policy

## Course and/or Program

### New/Modification/Deletion Request Form

Date of Submission to C & P Committee: 11/08/2021 Contact for Questions: **Dr. Tonya Ricklefs**

Action Required for COURSE:  New Course  Course Modification  Course Deletion  
Action Required for PROGRAM:  New Program  Program Modification  Program Deletion  
Course modality:  Face to Face  Online  Hybrid (Mixed Mode)

Proposal must be attached to this form.

Rationale must be attached which includes assessment data to support request. (Note: submissions will not be accepted which do not include assessment information).

Effective Date for Implementation: **Fall 2022**

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### **Course Information (for New/Modified/Deleted courses):**

Course Prefix and Number: SW 372 Credit Hours: **J**

Course Title (as listed in the catalog): Social Work Practice in Child Welfare

Prerequisites: **N/A**

Restrictions: (i.e., majors only) **N/A**

Fees or Tuition Rate: (only if different from norm) **N/A**

Effective Semester: (semester change will take place) **Fall 2022**

**The following items need to be explained in an attachment justifying the changes and/or additions proposed.**

Has the course been offered as a special topics course.

K\_What specific changes are required for modification.

Provide a copy of old and new course descriptions.

Provide a copy of the advising form illustrating how the change fits into the overall program.

Is this course required (explain).

**X** If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

Explain or justify anticipated enrollments for this course. Is this course repeatable.

If an online course, discuss plans for instructor training and online course approval.

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### **Assessment (Required for core courses)**

For core or required courses in the major explain how these changes are justified by the department's assessment data.

**N/A. This is not a required or core course for the major.**

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### **Deletion of Course:**

When was the course last offered.

Submit a timeline for the phase out of course.

Describe how existing majors will be able to complete their requirements.

Describe the impact of changes on faculty/adjunct resources.



## New Program:

- \_ Official Program Name and Associated Degree (i.e., Forestry Studies - BA).
- \_ Recommended CIP Code for Program (required by KBOR/HLC/Dept of Ed before the program can be approved -See IPEDS).
- \_ Rationale for Offering the Program (including environmental studies regarding the need for interest in this program).
- \_ Exact Catalog Description (including both program description and curriculum requirements).
- \_ Completed Program Assessment Plan (developed in conjunction with the Assessment Coordinator).
- \_ Financial Implications (Include proforma if new/reallocated funds required -template is available from Associate Dean. By the way, this should hardly ever be None because some faculty will be teaching these courses instead of the courses they were previously teaching).
- \_ List of Faculty Members Teaching in the Program/Required Credentials if new hires.
- \_ Availability of Office Space (if new faculty to be hired).
- \_ Adequacy of Library Holdings.

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## Program Modification:

- \_ Provide a copy of existing curriculum.
- \_ Provide a copy of the proposed curriculum.  
Describe and detail all differences between current and proposed curriculum.
- \_ Describe the impact of changes on faculty/adjunct resources.  
Provide budget information (i.e., requests for or reductions in adjuncts, faculty, books, equipment, etc).

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## Deletion of Program:

- \_ Identify numbers of current majors.
- \_ Submit a timeline for the phase out of program.
- \_ Describe how current program resources (i.e., equipment, etc.) will be reallocated.  
Describe how existing majors will be able to complete their requirements.  
Describe the impact of changes on faculty/adjunct resources.

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Recommended by Dept Chair:	<u>Tonya K. Richards</u>	Date:	<u>01/24/22</u>
Recommended by C&P Committee:	<u>Michelle Shipley</u>	Date:	<u>01/24/22</u>
Approved by SAS Faculty Council:	<u>Michelle Shipley</u>	Date:	<u>01/24/22</u>
Approved by Dean:	<u>Joel Frank</u>	Date:	<u>3/7/2022</u>
Catalog Spreadsheet Submitted:	_____	Date:	_____
Auditors in Registrar's Office Notified:	_____	Date:	_____

1. Has the course been offered as a special topics course?

Yes, Social Work Practice in Child Welfare has been offered regularly in the social work department.

2. What specific changes are required for modification?

A permanent course number, with a unique course description, is being sought for this course due to its inclusion in a concentration within the BSW Program.

3. Provide a copy of old and new course descriptions.

#### Old Course Description

##### SW 390 Contemporary Issues in Social Work

A series of courses designed to supplement the core curriculum. Each of these four required elective courses will focus on a contemporary issue, and will emphasize the integration of core social work values and ethics, the generalist practice model, and theories of human interactions and change. Specific courses taught under this course number including child welfare & Case Management.

#### New Course Description

##### SW372 Social Work Practice in Child Welfare

The purpose of this course is to provide students with an overview of child welfare services from a historical, theoretical, and social work practice perspective. This course will examine specific types of child endangerment through the lens of social and racial justice, including the etiology of the maltreatment, provision of services, how the consumer views the services, as well as the influence of bias, power, and personal values on client outcomes.

4. Provide a copy of the advising form illustrating how the change fits into the overall program.

Please see attached Social Work BSW Advising Form.

5. Is this course required (explain)?

This course is required only for students who declare the child welfare concentration. Students with a declared social work major may select to take this course to fulfill one of the required special topic courses, required for the BSW degree. Students with a declared social work minor may select to take this course to fulfill one of the required courses for their minor. Other students at Washburn University can take this course to fill one of the university elective requirements.

6. If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

It is not a new course, it has been taught as a special topics course. This will be taught by a fulltime social work faculty at least once per academic year as part of their existing teaching load.

7. Explain or justify anticipated enrollments for this course. Is this course repeatable.

Initial anticipated enrollment is 20 students. The anticipated students will have a declared social work major or minor, but additional students with an interest in social welfare and child welfare may enroll in the course.

This course is not repeatable.

8. If an online course, discuss plans for instructor training and online course approval.

N/A; There are no plans to offer this course online at this time.

# SAS Curriculum & Policy

## Course and/or Program

### New/Modification/Deletion Request Form

Date of Submission to C & P Committee: 11/02/2021 Contact for Questions: **Dr. Tonya Ricklefs**

Action Required for COURSE:  New Course  Course Modification  Course Deletion

Action Required for PROGRAM:  New Program  Program Modification  Program Deletion

Course modality:  Face to Face  Online  Hybrid (Mixed Mode)

Proposal must be attached to this form.

Rationale must be attached which includes assessment data to support request. {Note: submissions will not be accepted which do not include assessment information}.

Effective Date for Implementation: **Fall 2022**

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### **Course Information (for New/Modified/Deleted courses):**

Course Prefix and Number: SW 373 Credit Hours: 1

Course Title (as listed in the catalog): Case Management in Social Work Practice

Prerequisites: N/A

Restrictions: (i.e., majors only) N/A

Fees or Tuition Rate: (only if different from norm) N/A

Effective Semester: (semester change will take place) Fall 2022

**The following items need to be explained in an attachment justifying the changes and/or additions proposed.**

Has the course been offered as a special topics course.

K\_What specific changes are required for modification.

Provide a copy of old and new course descriptions.

Provide a copy of the advising form illustrating how the change fits into the overall program.

Is this course required (explain).

If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

Explain or justify anticipated enrollments for this course. Is this course repeatable.

If an online course, discuss plans for instructor training and online course approval.

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### **Assessment (Required for core courses)**

For core or required courses in the major explain how these changes are justified by the department's assessment data.

**N/A. This is not a required or core course for the major.**

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### **Deletion of Course:**

When was the course last offered.

Submit a timeline for the phase out of course.

Describe how existing majors will be able to complete their requirements.

Describe the impact of changes on faculty/adjunct resources.

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## New Program:

- \_ Official Program Name and Associated Degree (i.e., Forestry Studies - BA).
- \_ Recommended CIP Code for Program (required by KBOR/HLC/Dept of Ed before the program can be approved -See IPEDS).
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- \_ Exact Catalog Description (including both program description and curriculum requirements).
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- \_ List of Faculty Members Teaching in the Program/Required Credentials if new hires.
- \_ Availability of Office Space (if new faculty to be hired).
- \_ Adequacy of Library Holdings.

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## Program Modification:

- \_ Provide a copy of existing curriculum.
- \_ Provide a copy of the proposed curriculum.
  - Describe and detail all differences between current and proposed curriculum.
  - Describe the impact of changes on faculty/adjunct resources.
  - Provide budget information (i.e., requests for or reductions in adjuncts, faculty, books, equipment, etc).

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## Deletion of Program:

- \_ Identify numbers of current majors.
- \_ Submit a timeline for the phase out of program.
  - Describe how current program resources (i.e., equipment, etc.) will be reallocated.
- \_ Describe how existing majors will be able to complete their requirements.
  - Describe the impact of changes on faculty/adjunct resources.

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Recommended by Dept Chair: <i>A. J. ...</i>	Date: 01/24/22
Recommended by C&P Committee:	Date: 0_1_/2,...4 / 22--
Approved by SAS Faculty Council:	Date: <u>Oj/i23.@:i..</u>
Approved by Dean:	Date: <u>-1t7pu ..</u>
Catalog Spreadsheet	Date: _____
Auditors in Registrar's Office Notified:	Date: _____

1. Has the course been offered as a special topics course?

Yes, Case Management has been offered regularly in the social work department.

2. What specific changes are required for modification?

A permanent course number, with a unique course description, is being sought for this course due to its inclusion in a concentration within the BSW Program.

3. Provide a copy of old and new course descriptions.

#### Old Course Description

##### SW 390 Contemporary Issues in Social Work

A series of courses designed to supplement the core curriculum. Each of these four required elective courses will focus on a contemporary issue, and will emphasize the integration of core social work values and ethics, the generalist practice model, and theories of human interactions and change. Specific courses taught under this course number including child welfare & Case Management.

#### New Course Description

##### SW 373 Case Management in Social Work Practice

This course provides students with an overview of generalist case management, including the contexts in which services are delivered, with clients from diverse backgrounds. An emphasis is placed on social work knowledge and skills regarding assessment, goal setting and monitoring, and coordination of services; knowledge of person-in-environment and other culturally responsive frameworks; and cultural humility and respect for client self-determination.

4. Provide a copy of the advising form illustrating how the change fits into the overall program.

Please see attached Social Work BSW Advising Form.

5. Is this course required {explain)?

This course is required only for students who declare the child welfare concentration. Students with a declared social work major may select to take this course to fulfill one of the required special topic courses, required for the BSW degree. Students with a declared social work minor may select to take this course to fulfill one of the required courses for their minor. Other students at Washburn University can take this course to fill one of the university elective requirements.

6. If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

It is not a new course, it has been taught as a special topics course. This will be taught by a fulltime social work faculty at least once per academic year as part of their existing teaching load.

7. Explain or justify anticipated enrollments for this course. Is this course repeatable.

Initial anticipated enrollment is 20 students. The anticipated students will have a declared social work major or minor, but additional students with an interest in social welfare and child welfare may enroll in the course.

This course is not repeatable.

8. If an online course, discuss plans for instructor training and online course approval.

N/A; There are no plans to offer this course online at this time.

# SAS Curriculum & Policy

## Course and/or Program

### New/Modification/Deletion Request Form

Date of Submission to C & P Committee: **11/02/2021** Contact for Questions: **Dr. Tonya Ricklefs**

Action Required for COURSE:  New Course  Course Modification  Course Deletion

Action Required for PROGRAM:  New Program  Program Modification  Program Deletion

Course modality:  Face to Face  Online  Hybrid (Mixed Mode)

Proposal must be attached to this form.

Rationale must be attached which includes assessment data to support request. (Note: submissions will not be accepted which do not include assessment information).

Effective Date for Implementation: **Fall 2022**

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### **Course Information (for New/Modified/Deleted courses):**

Course Prefix and Number: **SW 374** Credit Hours: **3**

Course Title (as listed in the catalog): **Social Work Practice with Survivors**

Prerequisites: **N/A**

Restrictions: (i.e., majors only) **Students with a declared social work major or minor only**

Fees or Tuition Rate: (only if different from norm) **N/A**

Effective Semester: (semester change will take place) **Fall 2022**

**The following items need to be explained in an attachment justifying the changes and/or additions proposed.**

Has the course been offered as a special topics course.

**X** What specific changes are required for modification.

Provide a copy of old and new course descriptions.

Provide a copy of the advising form illustrating how the change fits into the overall program.

Is this course required (explain).

If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

Explain or justify anticipated enrollments for this course. Is this course repeatable.

If an online course, discuss plans for instructor training and online course approval.

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### **Assessment (Required for core courses)**

For core or required courses in the major explain how these changes are justified by the department's assessment data.

**N/A. This is not a required or core course for the major.**

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### **Deletion of Course:**

When was the course last offered.

Submit a timeline for the phase out of course.

Describe how existing majors will be able to complete their requirements.

Describe the impact of changes on faculty/adjunct resources.



## New Program:

- \_ Official Program Name and Associated Degree (i.e., Forestry Studies - BA).
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## Program Modification:

- \_ Provide a copy of existing curriculum.
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## Deletion of Program:

- \_ Identify numbers of current majors.
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- \_ Describe the impact of changes on faculty/adjunct resources.

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Recommended by Dept Chair:	<u>Tonya K. Rickel</u>	Date:	<u>01/24/22</u>
Recommended by C&P Committee:	<u>Michelle Shipley</u>	Date:	<u>01/24/22</u>
Approved by SAS Faculty Council:	<u>Michelle Shipley</u>	Date:	<u>01/24/22</u>
Approved by Dean:	<u>Zach Frank</u>	Date:	<u>3/7/2022</u>
Catalog Spreadsheet Submitted:	_____	Date:	_____
Auditors in Registrar's Office Notified:	_____	Date:	_____

1. Has the course been offered as a special topics course?

Yes, Social Work Practice with Survivors was offered in Fall 2021.

2. What specific changes are required for modification?

A permanent course number, with a unique course description, is being sought for this course due to its inclusion in a concentration within the BSW Program.

3. Provide a copy of old and new course descriptions.

#### Old Course Description

SW 390 Contemporary Issues in Social Work

A series of courses designed to supplement the core curriculum. Each of these four required elective courses will focus on a contemporary issue, and will emphasize the integration of core social work values and ethics, the generalist practice model, and theories of human interactions and change.

#### New Course Description

SW374 *Social Work Practice with Survivors*

This course introduces social work practice with children and adults who have experienced sexual assault/abuse, interpersonal/family violence, human trafficking, or violent crime. An emphasis is placed on: person-in-environment and empowerment theories; social work assessment, intervention, and advocacy practices; related policies and laws and their connection with social work practice; intersections with the National Association of Social Workers Code of Ethics; managing affective reactions, vicarious traumatization, and self-care; and intersections with anti-racism, diversity, equity, and inclusion.

4. Provide a copy of the advising form illustrating how the change fits into the overall program.

Please see attached Social Work BSW Advising Form.

5. Is this course required (explain)?

This course is required only for students who declare the child welfare concentration. Students with a declared social work major may select to take this course to fulfill one of the required special topic courses, required for the BSW degree. Students with a declared social work minor may select to take this course to fulfill one of the required courses for their minor.

6. If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

It is not a new course, it has been taught as a special topics course. This will be taught by a fulltime social work faculty at least once per academic year as part of their existing teaching load.

7. Explain or justify anticipated enrollments for this course. Is this course repeatable.

Initial anticipated enrollment is 20 students. The anticipated students will have a declared social work major or minor. This course is not repeatable.

8. If an online course, discuss plans for instructor training and online course approval.

This course has been designed for online delivery, and has been reviewed by C-TEL. The department will ensure that the instructor of this course has received sufficient training to deliver it in an online format.

## SAS Curriculum & Policy

### Course and/or Program

#### New/Modification/Deletion Request Form

Date of Submission to C & P Committee: 1/20/2022 Contact for Questions: Dr. Tonya Ricklefs

Action Required for **COURSE**:  New Course  Course Modification  Course Deletion

Action Required for **PROGRAM**:  New Program  Program Modification  Program Deletion

Course modality:  Face to Face  Online  Hybrid (Mixed Mode)

Proposal must be attached to this form.

Rationale must be attached which includes assessment data to support request. (Note: submissions will not be accepted which do not include assessment information).

Effective Date for Implementation: ftlQ d.0d- 3,

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#### **Course Information (for New/Modified/Deleted courses):**

Course Prefix and Number: \_\_\_\_\_ Credit Hours: \_\_\_\_\_

Course Title (as listed in the catalog): \_\_\_\_\_

Prerequisites: \_\_\_\_\_

Restrictions: (i.e., majors only) \_\_\_\_\_

Fees or Tuition Rate: (only if different from norm) \_\_\_\_\_

Effective Semester: (semester change will take place) \_\_\_\_\_

**The following items need to be explained in an attachment justifying the changes and/or additions proposed.**

- Has the course been offered as a special topics course.
- What specific changes are required for modification.
- Provide a copy of old and new course descriptions.
- Provide a copy of the advising form illustrating how the change fits into the overall program.
- Is this course required (explain).
- If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.
- Explain or justify anticipated enrollments for this course. Is this course repeatable.
- If an online course, discuss plans for instructor training and online course approval.

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#### **Assessment (Required for core courses)**

For core or required courses in the major explain how these changes are justified by the department's assessment data.

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#### **Deletion of Course:**

- When was the course last offered.
  - Submit a timeline for the phase out of course.
  - Describe how existing majors will be able to complete their requirements.
  - Describe the impact of changes on faculty/adjunct resources.
-

**New Program:**

- Official Program Name and Associated Degree (i.e., Forestry Studies - BA).
  - Recommended CIP Code for Program (required by KBOR/HLC/Dept of Ed before the program can be approved - See IPEOS).
  - Rationale for Offering the Program (including environmental studies regarding the need for interest in this program).
  - Exact Catalog Description (including both program description and curriculum requirements).
  - Completed Program Assessment Plan (developed in conjunction with the Assessment Coordinator).
  - Financial Implications (Include proforma if new/reallocated funds required -template is available from Associate Dean. By the way, this should hardly ever be None because some faculty will be teaching these courses instead of the courses they were previously teaching).
  - List of Faculty Members Teaching in the Program/Required Credentials if new hires.
  - Availability of Office Space (if new faculty to be hired).
  - Adequacy of Library Holdings.
- 

**Program Modification:**

- Provide a copy of existing curriculum.
  - Provide a copy of the proposed curriculum.
  - Describe and detail all differences between current and proposed curriculum.
  - Describe the impact of changes on faculty/adjunct resources.
  - Provide budget information (i.e., requests for or reductions in adjuncts, faculty, books, equipment, etc).
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**Deletion of Program:**

- Identify numbers of current majors.
  - Submit a timeline for the phase out of program.
  - Describe how current program resources (i.e., equipment, etc.) will be reallocated.
  - Describe how existing majors will be able to complete their requirements.
  - Describe the impact of changes on faculty/adjunct resources.
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Recommended by Dept Chair: ff -+/.j.....:tcfU:::;-=-:.....v-.....-.....-..... Date: 0 1 /2 3 12 2  
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 Approved by SAS Facul Date: 212slio22  
 Approved by Dean: Date: T"??"ZP.z: 2-  
 Catalog Spreadsheet Date: \_\_\_\_\_  
 Auditors in Registrar's Office Notified: Date: \_\_\_\_\_

## **Program Modification Narrative**

This program modification request is focused on revisions to the required correlate courses, taken outside of the social work department, for the BSW (Bachelor of Social Work) Program.

### **Current Required Correlate Courses**

Course in human biology  
AN112 Cultural Anthropology  
Psychology course  
SO101 Social Problems

### **Proposed Required Correlate Courses**

AN112 Cultural Anthropology  
Psychology course  
EN208 Professional Writing-Helping Professions  
HS131 Human Development

### **Differences between current and proposed curriculum and Rationale for Proposed Changes**

After very careful consideration, we are seeking to eliminate a course in human biology and SO101 as required correlate courses, and instead add EN208 and HS131. Importantly, this will not change the fact that students will still need natural sciences and social sciences general education credits.

The BSW degree prepares students for professional practice, and the curriculum is informed by detailed accreditation standards. Included in these standards, is a set of nine competencies (similar to PSLOs) that our curriculum must prepare students to achieve. These proposed changes will support our students in achieving the competencies required by our accreditation, as well as prepare them for professional writing that they will encounter in their workplace, and increase their readiness for passing their licensing exam after graduation.

Our department completed an in-depth curriculum mapping and review process, and as part of this, we reviewed our required correlate courses. This included reviewing the syllabi of the correlate courses that we currently require, and making comparisons to our accreditation standards, assessment data, and required social work courses in our program. We then also identified gaps in our curriculum based on this same data, and identified and assessed WU courses that would support our students in those areas.

Our course content has undergone significant changes over the last several years, and as a result SO101 is now duplicative of content that students already receive in our program. We also identified that HS131 better prepares our students to achieve the core competencies of our program, and to pass their licensing examination, compared to a course in human biology. Finally, as part of our curriculum mapping and review process, we identified that our students needed more content related to professional writing. We have been suggesting that students take EN208 to fulfill a humanities gen ed for the last couple of years, and have spoken with another department regarding their experiencing requiring EN208 as a correlate. After this review, and given that SO101 is being eliminated, we would like to add EN208 as a required correlate to ensure that all students are receiving this necessary content.

**Impact of changes on faculty/adjunct resources**

These changes will impact departments outside of social work. Importantly, we recognize that that the biology and sociology departments will be affected by removing courses from their departments as required correlates. Students will still be required to take natural sciences and social sciences courses to fulfill their general education requirements, and social work advisors will continue to suggest biology and sociology courses to fill these requirements.

We also recognize that these changes have implications for the English and family and human services departments. Both departments have provided support for these proposed changes, and have stated that they will be able to accommodate the additional students. Email communications regarding their support are attached.

**Budget Implications**

This request has no budget implications for the social work department. The effects on other departments are discussed above.