

Washburn University
Meeting of the Faculty Senate
April 4th, 2022 at 3pm
Zoom Meeting Hosted by FS Executive Committee

Present: Byrne, Daniels, Ewert, Farkas, Florea, Friesen, Ginzburg, Griggs, Huff K, Juma, Kay, Kimberly, Klales, Kohls, Lockwood, Lolley, Moore, Morse, Noonan, Ricklefs, Rivera, Sainato, Schmidt C, Schmidt S, Smith D, Smith M, Thor, Toerber-Clark J, Wagner, Wang, Wasserstein, Woody, Wynn, Zwikstra

Absent:

Guest(s): DeSota J, Luoma S, Wisneski M, Ball J, Erby K, Lanning S, Burdick M, Liedtke R, Barker R, Williams Z, Sibold R, Carpenter J, White B, Mazachek J, Pratt C, Cook S, Webb E, Frank Z, Stephenson L, Huff S, McNamee B

- I. Call to Order
- II. Approve minutes-
 - March 21, 2022 (pages 2-4).
- III. President's Opening Remarks
- IV. WUBOR/KBOR Update- K Morse and T Ricklefs
- V. VPAA Update - Dr. JuliAnn Mazachek
- VI. Consent Agenda
 - Faculty Senate Committee Reports-
 - Faculty Affairs Committee Minutes 2-28-22 (page 5)
 - Academic Affairs Committee Minutes 2-28-22, 3-28-22 (page 6-8)
 - University Committee Reports-
 - ADIC Meeting Minutes (pages 9-10)
- VII. Old Business (pages 11-90)
 - Action Item 22-6 Program Modifications: Bachelor of Social Work Degree
 - Action Item 22-7 Deletion of Associate of Arts (A.A.) in Early Childhood Education
 - Action Item 22-8 Deletion of Bachelor of Fine Arts, Art, Ceramics, and Sculpture concentration
 - Action Item 22-9 Deletion of Bachelor of Fine Arts, Art, Graphic Design, and Electronic Art concentration
 - Action Item 22-10 Deletion of Bachelor of Fine Art, Painting and Drawing concentration
 - Action Item 22-11 Deletion of Bachelor of Fine Arts, Photography concentration
 - Action Item 22-12 Deletion of Bachelor of Fine Arts, Printmaking Concentration
 - Action Item 22-13 Creation of Bachelor of Fine Arts in Studio Art

- Action Item 22-14 Deletion of the Minor in Fitness program
 - Action Item 22-15 Transfer Policy Proposal
- VIII. New Business-
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- IX. Information Items- (pages 91-97)
- LEAP 3+3 Program
- X. Discussion Items-
- XI. Announcements
- XII. Adjournment

Washburn University
 Meeting of the Faculty Senate
 March 21st, 2022 at 3pm
 Zoom Meeting Hosted by FS Executive Committee

Present: Byrne, Daniels, Ewert, Farkas, Florea, Friesen, Ginzburg, Griggs, Huff K, Juma, Kay, Kimberly, Klaes, Kohls, Lockwood, Lolley, Moore, Morse, Noonan, Ricklefs, Rivera, Sainato, Schmidt C, Schmidt S, Smith D, Smith M, Thor, Toerber-Clark J, Wagner, Wang, Wasserstein, Woody, Wynn, Zwikstra

Absent:

Guest(s): DeSota J, Luoma S, Wisneski M, Ball J, Erby K, Lanning S, Burdick M, Liedtke R, Barker R, Williams Z, Sibold R, Carpenter J, White B, Mazachek J, Pratt C, Cook S, Webb E, Frank Z, Stephenson L, Huff S, McNamee B

- I. Call to Order at 3:01 pm
- II. Approve minutes-Moved by Zwikstra and second by Lockwood. Motion passes
 - March 7, 2022
- III. President's Opening Remarks
 - Little to say, but April 4th will be busy.
 - Leaning towards rest of meetings happening over Zoom based on comments
- IV. WUBOR/KBOR Update- K Morse and T Ricklefs
 - Meets at 4 on Thursdays (WUBOR)
 - KBOR – only 2 Elementary Ed courses on TAAC, rest are on 5 year approval cycle.
 - We are hosting The Tilford Conference here in the fall.
 - KBOR GenEd Package update – Subcommittee has been working on this for past several months (WU does not have a rep on this committee, so we are just guessing now.)
 - J Mazachek – Thinks that the Registrars are working on this, not faculty. Lanning is our rep on this. SL – we are working on the implementation side, so we aren't making choices about what will be accepted, but look to

see how it will be implemented on each campus. It is interesting to see how it will work. We are still talking.

V. VPAA Update - Dr. JuliAnn Mazachek

- Most updates are on the upcoming WUBOR meeting – this is the meeting when we take forward tenure and promotion petitions. A good number are going forward and they have all been notified.
- We take forward Capital Improvement and Electronic projects. This was a good year and are going to be able to take this forward. The biggest project is for the Biology department – labs will be redone that are about 60 years old.
- We received funding (Maintenance of Effort Funding – MOE) which is going to students and to help with enrollment initiatives that are important
 - Virtual Tour (R Liedtke will present)
 - EAB keeps buying up the “Best in Class” companies so we are getting access to them
 - Transfer Portal – already used by Wichita State. This will allow adult learners to see how quickly they can complete their degrees and lets us know who these individuals are
 - Financial Aid utilization program using our own data, our processes and competitors processes
 - Adult Learner Package – Graduate programs have increased 7% (not including Law), so this will help with that.
- Not sure when WUBOR Agenda will come out, but it should be coming out soon.
- We are beginning to work on Budget, so hope the academic budget will be in line by 1st or 2nd week of May.
- Morse – What is paying for the lab and similar projects? – J Mazachek: Capital Budget (what we have used in the past). We have changed how we do this under J Ball so that there will be money each year that can be used to take care of classrooms.
- Leadership Teams with Deans are meeting with HTK to see how we might be able to relocate groups once the new Law School is complete. Will come back with an initial proposed plan (Education will not be staying in Carnegie, alternative plans for Benton, Old Law School). Hoping to present this sometime in April to FS.

VI. Consent Agenda

- Faculty Senate Committee Reports-
- University Committee Reports- Motion to approve by Wynn and seconded by Lockwood. Motion passes
 - Assessment Committee Agenda (pg 6)

VII. Old Business

-

VIII. New Business-

-

IX. Information Items-

- Election Committee Report – Wasserstein
 - I have the faculty census, so we are close to knowing what positions need to be filled. We will be looking for Nominations to fill the seats by April 4th with elections at end of April. If you are at the end of your 1st term, please consider staying on for a second term.
 - Thanks to Izzy for getting the elections pulled together (KM). This is not a small task!

X. Discussion Items-

XI. Announcements

- K Thor –Art Department is going to St. Louis April 8-13th. We will go to many museums, the Arch, etc. It will be marvelous, so keep an eye out for those announcements
- J Noonan – Urinetown Opens at the end of the month and runs 2 weekends. (March 31, April 1, 7, 8, 9, and 10)

XII. Adjournment

Faculty Affairs Committee- Minutes
Washburn University
2-28-22

Attendance:

Daniels, DeSota (admin), Ewert, Klaes, Lolley, Moore, Thor, Wagner

Minutes:

Meeting called to order by Ewert at 3:00 p.m.

Minutes from the 2-14-22 meeting were approved (moved Lolley; seconded Klaes) without changes.

The committee discussed the enrollment presentation presented during the last Faculty Senate meeting. Here are the thoughts from the committee:

- The committee would prefer that Enrollment Management gather further input from the Senate on the topics they would like covered in this type of presentation
- Retention is going well, but this does not fix the larger concerns for new students
- The committee believed they could have been better prepared with data showing the longer-term enrollment decline, Washburn Tech enrollment data, and comparisons to the KBOR institutions
- The committee would prefer to see the plan moving forward

The committee has chosen to send an email to Enrollment Management asking for the following information:

- Current Enrollment Management strategic plan
- Washburn University enrollment data from 2002-2012

- Washburn Tech enrollment data from 2008-present

The committee Chair will circulate this information once received and discuss next steps at that time.

The meeting was adjourned by Ewert at 3:44 p.m.

Academic Affairs Committee
Washburn University
2-28-22
Minutes

Present: Paul Byrne, Norma Juma, Scott Sainato, Delaine Smith, Stephen Woody, Kerry Wynn, Corey Zwikstra, Jody Toerber-Clark, Stephanie Lanning, Kelli Wietharn

Wynn called the meeting to order at 4:07 pm.

Minutes from the AAC meeting on 1-31-2022 approved.

Wynn began the discussion as a follow up to concerns expressed at the February 21, 2022, Faculty Senate meeting regarding enrollment and retention. Dr. Liedtke has been asked to provide more information to support his presentation.

Paul Byrne noted that fall enrollment has been on the decline for several years and was surprised it has taken this long to be addressed.

Delaine Smith would like to see a coordinated meeting with Dr. Liedtke where we could see his strategic plan for Enrollment Management.

Corey Zwikstra noted that Dr. Liedtke did not present data or evidence to support his presentation at Faculty Senate.

Jody Toerber-Clark inquired whether there was a recruitment plan for graduate nursing students, stating problems with current practice.

Kelli Wietharn noted that efforts are being made to move away from CollegeNET and use our current Recruit system for graduate applications as it would be less cumbersome for students and faculty would have better tracking capabilities. Recruit allows for marketing campaigns to be designed and executed but Strategic Marketing and Communications stated they do not

currently have the resources to support the grad departments and marketing would fall to the programs.

Norma Juma stated that she believes that one of the contributing factors of our declining enrollment is the lack of online course offerings.

Questions were raised about the availability of online degree programs at Washburn.

Stephen Woody recalled from the February 21st Faculty Senate that Washburn University paid a consultant to analyze our university. What that group found? Were the findings shared at Faculty Senate?

Paul Byrne stated that Washburn University had received massive amounts of government funding due to the Covid-19 pandemic and would like to see how those funds were spent. He also asked why faculty did not have a voice on how those funds were utilized, stating that a portion should have been used for resources in our classrooms.

Delaine Smith stated that Nursing has been working on their online program and are able to now cast a wider net with how they are reaching students.

Kerry Wynn noted that while we need the availability on online degree completion options, we still have a large portion of students who prefer in-person learning.

Corey Zwikstra stated that Dr. Liedtke had previously mentioned that his Enrollment Management budget had decreased. Corey also noted how a Marketing line was added to the budget at some point and if that is under Enrollment Management, then the EM budget is going up.

Kerry Wynn responded that we could ask for more clarity and transparency regarding enrollment and retention data.

Kerry Wynn asked the committee what the next step should be?

Stephen Woody pointed out that the administration and academic sides are not talking to each other about enrollment or retention.

Corey Zwikstra stated that not only are the enrollment numbers declining he feels that Washburn University has an identity problem. He noted that Washburn University is trying to be everything to everyone and that he believes the message is scattered and unfocused in our marketing efforts.

The committee decided to create a collaborative document for concerns and questions. Zwikstra and Byrne agreed to compile the information in that document for the next meeting and/or Faculty Affairs Committee.

Stephen Woody – moved to adjourn the meeting, several seconded the motion.

Dr. Wynn adjourned the meeting adjourned at 5:00 pm.



Academic Affairs Committee

Meeting Agenda

Washburn University

Date | time 3/28/2022 4:00 PM | *Location* Zoom

Chair	Kerry Wynn	Attendees
Recording Secretary	[Note taker]	Jennifer Ball, Paul Byrne, Norma Juma, Kirk Kimberly, Scott Sainato, Delaine Smith, Jody Toerber-Clark, Stephen Woody, Corey Zwikstra

Agenda

Approval of Minutes from previous meeting

New Business

1. Program Modifications: Bachelor of Social Work Degree
2. Deletion of Associate of Arts (A.A.) in Early Childhood Education
3. Deletion of Bachelor of Fine Arts, Art, Ceramics, and Sculpture concentration
4. Deletion of Bachelor of Fine Arts, Art, Graphic Design, and Electronic Art concentration
5. Deletion of Bachelor of Fine Art, Painting and Drawing concentration
6. Deletion of Bachelor of Fine Arts, Photography concentration
7. Deletion of Bachelor of Fine Arts, Printmaking Concentration
8. Creation of Bachelor of Fine Arts in Studio Art
9. Deletion of the Minor in Fitness program
10. Leap 3+3 proposal (School of Business)
11. Proposed change in transfer policy regarding technical institutions of higher education

Old Business

1. Enrollment Management document

Other Information

N/A

Academic Diversity & Inclusion Committee Meeting Minutes February 8, 2022, 1:00 PM via Zoom

Present: Kelly Erby, Beth O'Neill, Kim Morse, Barbara Scofield, Shelly Bearman, Danielle Dempsey-Swopes, Dennis Etzel, Izzy Wasserstein, James Barraclough, Jason Miller, Jim Smith, Joey DeSota, Keith Tatum, Kelly McClendon, Leah Brown, Mary Sundal, Megan Dorantes, Melanie Burdick, Muffy Walter, Norma Juma

Guest: Michelle White-Godinet

- I. Michelle White-Godinet introduced herself as the new Equal Opportunity Director/Title IX Coordinator. She shared that she is spending time getting to know Washburn University and is looking forward to meeting faculty and staff. She is hopeful that people will view her role and office positively and as a place of support.
- II. Kelly Erby reported that the committee was in need of a secretary. Erin Grant is no longer able to serve as secretary because she is teaching during the committee meeting times this semester. Beth O'Neill volunteered to serve as secretary for the committee.
- III. A motion to approve the minutes from December 14, 2021 committee meeting was made and seconded, and the minutes were approved.
- IV. Old Business
 - a. Definitions of diversity, inclusion, equity, and belonging were reviewed from the previous meeting and Kim Morse moved to approve the definitions, Izzy Wasserstein seconded, and the definitions were approved. The committee clarified that the purpose of the definitions is to develop a common language for Washburn to facilitate institutional conversations about diversity, inclusion, equity, and belonging. Committee members decided to informally gather feedback from as many entities as possible between now and next ADIC meeting. The committee will then evaluate if any changes to the definitions are needed at the March meeting, before taking the definitions on for additional feedback from deans and shared governance, including faculty senate, staff council, and WSGA.

- V. Updates about Faculty hiring
 - a. Kelly Erby shared a presentation regarding some of the changes to fulltime faculty hiring processes. Changes include:
 - i. Revisions to how positions are requested and considered
 - ii. Creation of faculty hiring guidebook to standardize some processes and incorporate best practices in effective and inclusive recruitment and hiring; guidebook is available for committee member review
 - iii. Commitment to inclusive teaching as required qualification for all faculty positions
 - iv. Updated language on job postings describing Washburn University and our commitment to inclusion
 - v. Recruitment plans must be developed and a record of recruitment submitted for each search
 - vi. Evaluative criteria must be developed before search committee can begin reviewing/screening applications and evaluation tools must include assessment of commitment to inclusive teaching
 - vii. Inclusion advocate position created search committees with additional training opportunities
 - viii. University-required training of all search committee members
- VI. Discussion
 - a. Images used to convey information in emails and BodTalk: The use of images to convey information can be inaccessible because it doesn't work well with text readers. Dempsey-Swopes and Erby will try to gather more information and explore some ways to pursue improvements.
 - b. ADIC members expressed deep concern about a noose displayed and photographed in the LLC. Members indicated they wanted their concern conveyed to the administration.
- VII. Announcements
 - a. Upcoming CTEL Events
 - i. Student Accommodations: Flexibility and Responsibility with Danielle Dempsey-Swopes, Feb. 8 at 2:30 PM. Register with CTEL.
 - ii. Is there Always a Truth for students? with Dr. Eric Grospitch, Feb. 15, 1-2 p.m. Register with CTEL.
 - b. WUmester 2022
 - i. Register for Monthly Challenges [here](#).
 - ii. WUmester Keynote Event March 1, 6 PM, BTAC, by Albert Woodfox, a member of the Black Panther Party wrongfully convicted of murder and held for 43 years in solitary confinement until he was freed by the Innocence project. Mr. Woodfox is also the author of *Solitary: Unbroken by Four Decades in Solitary Confinement. My Story of Transformation and Hope*.
 - iii. Mulvane WUmester Exhibit February 4–July 23, 2022: Curated from the permanent collection, the exhibition will explore the various meanings and definitions of truth.

In particular it will consider how distinct identities shape perspectives and understandings of social and political issues.

- iv. Screening of [Fruits of Labor](#) and discussion with filmmaker, March 29, 5 p.m. in Henderson 112.
- v. [WIFI Film Festival](#) April 29–May 1, 2022: Events include a workshop on making historical documentaries that accurately and professionally shed light on unknown stories.
- c. www.washburn.edu/dicourses

VIII. Meeting was adjourned at 1:58 PM.

FACULTY AGENDA ITEM 22-6

Date: 3/1/2022

Submitted by: *Tonya Ricklefs, Chair Social Work Department, x1618*

SUBJECT: *Program Modifications: BACHELOR OF SOCIAL WORK DEGREE*

Description:

The Social Work department proposes two changes to the Bachelor of Social Work (BSW) degree.

1. *ADDITION OF A CONCENTRATION IN CHILD WELFARE* which will provide Washburn University social work students with an increased advantage to find, and retain employment in Topeka and Kansas in a variety of child welfare job settings. Child welfare is a continuum of services designed to ensure that children are safe and that families have the necessary support to care for their children successfully. A concentration in Child Welfare will include a series of courses already offered by the department and specialized practicum training in the child welfare system. This concentration will provide students with needed skills to enter the workforce in child welfare at the local, state and national level.
2. *REVISIONS TO REQUIRED CORRELATE COURSES* for the Bachelor of Social Work degree to include HS 131 Human Development and EN 208 Professional Writing - Helping Professions

Rationale:

According to the U.S. Bureau of Labor Statistics, overall employment for community and social services occupations is projected to increase by 17.2 % (faster than average,) with 962,900 job openings in Kansas. There is a continuous Increased demand for licensed undergraduate social workers. *(Retrieved from Occupational employment projections to 2022 : Monthly Labor Review: U.S. Bureau of Labor Statistics (bis.gov)*

Quality Improvement Center for Workforce Development (2020) reported that several national studies concluded there is a "huge deficit in the number of social workers (upwards of 200,000) needed to care for children, the elderly and those with addictions, mental health, and other health issues." *(Social Worker Shortages and The Rise in Competition for a Competent Child Welfare Workforce | Quality Improvement Center for Workforce Development (gic-wd.org)*

The BSW degree prepares students for professional practice, and the curriculum is informed by detailed accreditation standards. Included in these standards, is a set of nine competencies (similar to PSLOs) that our curriculum must prepare students to achieve. These proposed changes will support our students in achieving the competencies required by our accreditation, as well as prepare them for professional writing that they will encounter in their workplace, and increase their readiness for passing

their licensing exam after graduation. The department has been in communication with the Family and Human Services department (HS 131) and the English department (EN 208) regarding this change and they are supportive.

The social work department will continue to follow assessment guidelines and plans that are conducted to stay accredited through CSWE, as well as to fulfill Washburn University program assessment requirements.

Financial Implications: None

Proposed Effective Date: *Fall 2022*

Request for Action: *Approval by AAC/FS*

Approved by: *AACon date 3-28-22*

FACon date Faculty

Senate on date

Attachments Yes No

SAS Curriculum & Policy

Course and/or Program

New/Modification/Deletion Request Form

Date of Submission to C & P Committee: 12/6/2021 Contact for Questions: **Dr. Tonya Ricklefs**

Action Required for **COURSE:** New Course Course Modification Course Deletion

Action Required for **PROGRAM:** New Program Program Modification Program Deletion

Course modality: Face to Face Online Hybrid {Mixed Mode}

Proposal must be attached to this form.

Rationale must be attached which includes assessment data to support request. (Note: submissions will not be accepted which do not include assessment information).

Effective Date for Implementation: Fall 2022

Course Information (for New/Modified/Deleted courses):

Course Prefix and Number: _____ Credit Hours: _____

Course Title (as listed in the **catalog**): -----,-----

Prerequisites: _____

Restrictions: (i.e., majors only): _____

Fees or Tuition Rate: (only if different from norm) _____ Effective Semester: (semester change will take place) _____

The following items need to be explained in an attachment justifying the changes and/or additions proposed.

Has the course been offered as a special topics course.

What specific changes are required for modification.

Provide a copy of old and new course descriptions.

Provide a copy of the advising form illustrating how the change fits into the overall program.

Is this course required (explain).

If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

Explain or justify anticipated enrollments for this course. Is this course repeatable.

If an online course, discuss plans for instructor training and online course approval.

Assessment (Required for core courses)

For core or required courses in the major explain how these changes are justified by the department's assessment data.

Deletion of Course:

When was the course last offered.

_ Submit a timeline for the phase out of course.

_ Describe how existing majors will be able to complete their requirements.

_ Describe the impact of changes on faculty/adjunct resources.

New Program:

- Official Program Name and Associated Degree (i.e., Forestry Studies - BA).
 - Recommended CIP Code for Program (required by KBOR/HLC/Dept of Ed before the program can be approved -See IPEDS).
 - Rationale for Offering the Program (including environmental studies regarding the need for interest in this program).
 - Exact Catalog Description (including both program description and curriculum requirements).
 - Completed Program Assessment Plan (developed in conjunction with the Assessment Coordinator).
 - Financial Implications (Include proforma if new/reallocated funds required -template is available from Associate Dean. By the way, this should hardly ever be None because some faculty will be teaching these courses instead of the courses they were previously teaching).
 - List of Faculty Members Teaching in the Program/Required Credentials if new hires.
 - N/A Availability of Office Space (if new faculty to be hired).
 - Adequacy of Library Holdings.
-

Program Modification:

- Provide a copy of existing curriculum.
 - Provide a copy of the proposed curriculum.
 - Describe and detail all differences between current and proposed curriculum.
 - Describe the impact of changes on faculty/adjunct resources.
 - Provide budget information (i.e., requests for or reductions in adjuncts, faculty, books, equipment, etc).
-

Deletion of Program:

- Identify numbers of current majors.
 - Submit a timeline for the phase out of program.
 - Describe how current program resources (i.e., equipment, etc.) will be reallocated.
 - Describe how existing majors will be able to complete their requirements.
 - Describe the impact of changes on faculty/adjunct resources.
-

Recommended by Dept Chair: _____ Date: 01/24/22
Recommended by C&P Committee: Michelle Shipley S Date: 1/24/22 Approved
by SAS Faculty Cm?jj S. Date: 2/1/2022
Approved by Dean: 4 Date: <i ?Jlt-L...
Catalog Spreadsheet submitted: _____ Date: _____
Auditors in Registrar's Office Notified: _____ Date: _____

Official Program Name: Child Welfare Social Work Concentration

Rationale:

Child welfare is a continuum of services designed to ensure that children are safe and that families have the necessary support to care for their children successfully. The social work profession continues to expand and offer social work graduates career opportunities in the Child Welfare field. A concentration in child welfare will provide Washburn University social work students with an increased advantage to find, and retain, employment in Topeka and Kansas in a variety of child welfare job settings.

1. "According to the U.S. Bureau of Labor Statistics, overall employment for community and social services occupations is projected to increase by 17.2% (faster than average,) with 962,900 job openings in Kansas. There is a continuous increased demand for licensed undergraduate social workers. Retrieved from <https://www.bls.gov/news.release/ocw22.htm>
2. U.S. Department of Labor, Bureau of Labor Statistics. (2018). *Emphasize the importance of having BSW students prepare for a career. "social workers must have a bachelor's or master's degree to enter the occupation. They also may need other credentials, such as a state-issued license or certification."* We believe a concentration in Child Welfare will better prepare our BSW students to enter a competitive career in the Child Welfare Field in the State of Kansas and Nationwide. Retrieved from [Careers in social work: Outlook, pay, and more: Career Outlook: U.S. Bureau of Labor Statistics \(bls.gov\)](https://www.bls.gov/news.release/ocw22.htm)
3. Quality Improvement Center for Workforce Development (2020) reported that several national studies concluded that there is a "huge deficit in the number of social workers (upwards of 200,2000) needed to care for children, the elderly and those with addictions, mental health, and other health issues." [Social Worker Shortages and The Rise in Competition for a Competent Child Welfare Workforce | Quality Improvement Center for Workforce Development \(gic-wd.org\)](https://www.gic-wd.org/worker-shortages)
4. The Kansas Department for Children and Families identified one of their vision items as being a "Strong Workforce" as part of the Kansas Annual Progress and Services Report, which includes efforts to recruit more child welfare workers and improve retention. [Kansas Department for Children and Families Title IV-B Child and Family Services Plan Annual Progress and Services Report, 2020.](https://www.kdca.kansas.gov/annual-progress-and-services-report-2020)
5. Many Washburn social work students in SW 100 have expressed desire to work in the child welfare and have requested this type of specialized preparation. (personal communication)

A concentration in Child Welfare will offer classes we already offer and specialized practicum training in the child welfare system and will provide students with needed skills to enter the workforce in child welfare at the local, state and national level.

Completing these courses in the context of a concentration is beneficial for students, Washburn University, and Kansas communities. Students will benefit by having their expertise noted on their transcript when applying for jobs after graduation, and will benefit from following an educational curriculum that is designed to target the knowledge and skills that are essential to working in child welfare settings. Proper preparation for child welfare practice can also help to minimize burnout and promote people staying in child welfare positions for a longer time. This is of great benefit to communities in Kansas, as it means that the social workers providing child welfare services in their communities are armed with the knowledge and skills that they need to provide effective services, and may equate to less employee turnover. Offering this concentration also provides greater visibility for Washburn University and may help recruit students interested in working in child welfare settings to the Washburn University social work program.

Financial Implications: This concentration includes courses that are currently being offered by full-time faculty. There are no additional resources needed to teach these courses. The new program allows students to tailor their choices of special topics courses to have a child welfare concentration reflected on their official transcript. This is mirrored off the school social work

and healthcare concentrations that are already in place. This is information that will be included in our marketing and recruitment efforts for future students.

Faculty Members and Courses included in the child welfare concentration:

Heather Lassmann: Social Work Practice in Child Welfare (3 credits) Case

Heather Lassmann: Management in Social Work Practice (3 credits) Social

Dr. Beth O'Neill: Work Practice with Survivors (3 credits)

Additionally, students will be required to complete their practicum placement in a child welfare agency, which will typically include placement with the Kansas Department of Children and Families or one of their contracting agencies. This placement will be approved and managed by Lydia Diebolt, BSW Field Education Director, in consultation with the BSW Program Director, Dr. Beth O'Neill.

Catalog Description:

Within the Bachelor of Social Work program, students may choose to receive specialty training in social work with an emphasis in child welfare settings. The concentration in Child Welfare Social Work consists of three courses (9 total credit hours). Students enrolled in the concentration must complete SW372 Social Work Practice in Child Welfare, SW373 Case Management in Social Work Practice, and SW374 Social Work Practice with Survivors. In addition, BSW students must elect a child welfare setting for their field education placement.

Child welfare field education placement settings include the Kansas Department for Children and Families, and agencies that have received a contract to provide child placement or family preservation services in Kansas. Other placement settings will be considered on a case-by-case basis, as needed, by the BSW Field Education Director, in consultation with the BSW Program Director.

Assessment Plan: The social work department will continue to follow assessment guidelines and plans that are conducted to stay accredited through CSWE, as well as to fulfill Washburn University assessment requirements. The social work department will track students who are enrolled in the child welfare concentration.

Library Holdings: Given that these courses are current offered, the current library holdings are sufficient.

SAS Curriculum & Policy

Course and/or Program

New/Modification/Deletion Request Form

Date of Submission to C & P Committee: **11/08/2021** Contact for Questions: **Dr. Tonya Ricklefs**

Action Required for COURSE: _____ New Course Course Modification Course Deletion

Action Required for PROGRAM: _New Program _____ Program Modification _Program Deletion

Course modality: _ Face to Face Online Hybrid (Mixed Mode)

Proposal must be attached to this form.

Rationale must be attached which includes assessment data to support request. (Note: submissions will not be accepted which do not include assessment information).

Effective Date for Implementation: **Fall 2022**

Course Information (for New/Modified/Deleted courses):

Course Prefix and Number: **SW 372** Credit Hours: **J**

Course Title (as listed in the catalog): **Social Work Practice in Child Welfare**

Prerequisites: **N/A**

Restrictions: (i.e., majors only) **N/A**

Fees or Tuition Rate: (only if different from norm) **N/A**

Effective Semester: (semester change will take place) **Fall 2022**

The following items need to be explained in an attachment justifying the changes and/or additions proposed.

Has the course been offered as a special topics course.

K_What specific changes are required for modification.

Provide a copy of old and new course descriptions.

Provide a copy of the advising form illustrating how the change fits into the overall program. Is this course required (explain).

X If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc. Explain or justify anticipated enrollments for this course. Is this course repeatable.

If an online course, discuss plans for instructor training and online course approval.

Assessment (Required for core courses)

For core or required courses in the major explain how these changes are justified by the department's assessment data.

N/A. This is not a required or core course for the major.

Deletion of Course:

When was the course last offered.

- _ Submit a timeline for the phase out of course.
 - _ Describe how existing majors will be able to complete their requirements.
 - _ Describe the impact of changes on faculty/adjunct resources.
-

New Program:

- _ Official Program Name and Associated Degree (i.e., Forestry Studies - BA).
 - _ Recommended CIP Code for Program (required by KBOR/HLC/Dept of Ed before the program can be approved -See IPEDS).
 - _ Rationale for Offering the Program (including environmental studies regarding the need for interest in this program).
 - _ Exact Catalog Description (including both program description and curriculum requirements).
 - _ Completed Program Assessment Plan (developed in conjunction with the Assessment Coordinator).
 - _ Financial Implications (Include proforma if new/reallocated funds required -template is available from Associate Dean. By the way, this should hardly ever be None because some faculty will be teaching these courses instead of the courses they were previously teaching).
 - _ List of Faculty Members Teaching in the Program/Required Credentials if new hires.
 - _ Availability of Office Space (if new faculty to be hired).
 - _ Adequacy of Library Holdings.
-

Program Modification:

- _ Provide a copy of existing curriculum.
 - _ Provide a copy of the proposed curriculum.
 - Describe and detail all differences between current and proposed curriculum.
 - _ Describe the impact of changes on faculty/adjunct resources.
 - Provide budget information (i.e., requests for or reductions in adjuncts, faculty, books, equipment, etc).
-

Deletion of Program:

- _ Identify numbers of current majors.
 - _ Submit a timeline for the phase out of program.
 - _ Describe how current program resources (i.e., equipment, etc.) will be reallocated.
 - Describe how existing majors will be able to complete their requirements.
 - Describe the impact of changes on faculty/adjunct resources.
-

Recommended by Dept Chair: <u><i>Tonya K. Rickels</i></u>	Date: <u>01/24/22</u>
Recommended by C&P Committee: <u><i>Michelle Shipley</i></u>	Date: <u>01/24/22</u>
Approved by SAS Faculty Council: <u><i>Michelle Shipley</i></u>	Date: <u>01/24/22</u>
Approved by Dean: <u><i>Joel Frank</i></u>	Date: <u>3/7/2022</u>
Catalog Spreadsheet Submitted: _____	Date: _____
Auditors in Registrar's Office Notified: _____	Date: _____

1. Has the course been offered as a special topics course?

Yes, Social Work Practice in Child Welfare has been offered regularly in the social work department.

2. What specific changes are required for modification?

A permanent course number, with a unique course description, is being sought for this course due to its inclusion in a concentration within the BSW Program.

3. Provide a copy of old and new course descriptions.

Old Course Description

SW 390 Contemporary Issues in Social Work

A series of courses designed to supplement the core curriculum. Each of these four required elective courses will focus on a contemporary issue, and will emphasize the integration of core social work values and ethics, the generalist practice model, and theories of human interactions and change. Specific courses taught under this course number including child welfare & Case Management.

New Course Description

SW372 Social Work Practice in Child Welfare

The purpose of this course is to provide students with an overview of child welfare services from a historical, theoretical, and social work practice perspective. This course will examine specific types of child endangerment through the lens of social and racial justice, including the etiology of the maltreatment, provision of services, how the consumer views the services, as well as the influence of bias, power, and personal values on client outcomes.

4. Provide a copy of the advising form illustrating how the change fits into the overall program.

Please see attached Social Work BSW Advising Form.

5. Is this course required (explain)?

This course is required only for students who declare the child welfare concentration. Students with a declared social work major may select to take this course to fulfill one of the required special topic courses, required for the BSW degree. Students with a declared social work minor may select to take this course to fulfill one of the required courses for their minor. Other students at Washburn University can take this course to fill one of the university elective requirements.

6. If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

It is not a new course, it has been taught as a special topics course. This will be taught by a fulltime social work faculty at least once per academic year as part of their existing teaching load.

7. Explain or justify anticipated enrollments for this course. Is this course repeatable.

Initial anticipated enrollment is 20 students. The anticipated students will have a declared social work major or minor, but additional students with an interest in social welfare and child welfare may enroll in the course.

This course is not repeatable.

8. If an online course, discuss plans for instructor training and online course approval.

N/A; There are no plans to offer this course online at this time.

Course and/or Program

New/Modification/Deletion Request Form

Date of Submission to C & P Committee: **11/02/2021** Contact for Questions: **Dr. Tonya Ricklefs**

Action Required for COURSE: _____ New Course Course Modification Course Deletion

Action Required for PROGRAM: _New Program _____ Program Modification _Program Deletion

Course modality: _ Face to Face Online Hybrid (Mixed Mode)

Proposal must be attached to this form.

Rationale must be attached which includes assessment data to support request. {Note: submissions will not be accepted which do not include assessment information}.

Effective Date for Implementation: **Fall 2022**

Course Information (for New/Modified/Deleted courses):

Course Prefix and Number: **SW 373** Credit Hours: **1**

Course Title (as listed in the catalog): **Case Management in Social Work Practice**

Prerequisites: **N/A**

Restrictions: (i.e., majors only) **N/A**

Fees or Tuition Rate: (only if different from norm) **N/A**

Effective Semester: (semester change will take place) **Fall 2022**

The following items need to be explained in an attachment justifying the changes and/or additions proposed.

Has the course been offered as a special topics course.

K_What specific changes are required for modification.

Provide a copy of old and new course descriptions.

Provide a copy of the advising form illustrating how the change fits into the overall program. Is this course required (explain).

If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc. Explain or justify anticipated enrollments for this course. Is this course repeatable.

If an online course, discuss plans for instructor training and online course approval.

Assessment (Required for core courses)

For core or required courses in the major explain how these changes are justified by the department's assessment data.

N/ A. This is not a required or core course for the major.

Deletion of Course:

When was the course last offered.

- _ Submit a timeline for the phase out of course.
 - _ Describe how existing majors will be able to complete their requirements.
 - _ Describe the impact of changes on faculty/adjunct resources.
-

1. Has the course been offered as a special topics course?

Yes, Case Management has been offered regularly in the social work department.

2. What specific changes are required for modification?

A permanent course number, with a unique course description, is being sought for this course due to its inclusion in a concentration within the BSW Program.

3. Provide a copy of old and new course descriptions.

Old Course Description

SW 390 Contemporary Issues in Social Work

A series of courses designed to supplement the core curriculum. Each of these four required elective courses will focus on a contemporary issue, and will emphasize the integration of core social work values and ethics, the generalist practice model, and theories of human interactions and change. Specific courses taught under this course number including child welfare & Case Management.

New Course Description

SW 373 Case Management in Social Work Practice

This course provides students with an overview of generalist case management, including the contexts in which services are delivered, with clients from diverse backgrounds. An emphasis is placed on social work knowledge and skills regarding assessment, goal setting and monitoring, and coordination of services; knowledge of person-in-environment and other culturally responsive frameworks; and cultural humility and respect for client self-determination.

4. Provide a copy of the advising form illustrating how the change fits into the overall program.

Please see attached Social Work BSW Advising Form.

5. Is this course required {explain}?

This course is required only for students who declare the child welfare concentration. Students with a declared social work major may select to take this course to fulfill one of the required special topic courses, required for the BSW degree. Students with a declared social work minor may select to take this course to fulfill one of the required courses for their minor. Other students at Washburn University can take this course to fill one of the university elective requirements.

6. If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

It is not a new course, it has been taught as a special topics course. This will be taught by a fulltime social work faculty at least once per academic year as part of their existing teaching load.

7. Explain or justify anticipated enrollments for this course. Is this course repeatable.

Initial anticipated enrollment is 20 students. The anticipated students will have a declared social work major or minor, but additional students with an interest in social welfare and child welfare may enroll in the course.

This course is not repeatable.

8. If an online course, discuss plans for instructor training and online course approval.

N/A; There are no plans to offer this course online at this time.

Course and/or Program

New/Modification/Deletion Request Form

Date of Submission to C & P Committee: 11/02/2021 Contact for Questions: **Dr. Tonya Ricklefs**

Action Required for COURSE: _____ New Course Course Modification Course Deletion

Action Required for PROGRAM: _New Program _____ Program Modification _Program Deletion

Course modality: _ Face to Face Online _Hybrid (Mixed Mode)

Proposal must be attached to this form.

Rationale must be attached which includes assessment data to support request. (Note: submissions will not be accepted which do not include assessment information).

Effective Date for Implementation: **Fall 2022**

Course Information (for New/Modified/Deleted courses):

Course Prefix and Number: SW 374 Credit Hours: **3**

Course Title (as listed in the catalog): Social Work Practice with Survivors

Prerequisites: N/A

Restrictions: (i.e., majors only) Students with a declared social work major or minor only

Fees or Tuition Rate: (only if different from norm) N/A

Effective Semester: (semester change will take place) Fall 2022

The following items need to be explained in an attachment justifying the changes and/or additions proposed.

Has the course been offered as a special topics course.

X What specific changes are required for modification.

Provide a copy of old and new course descriptions.

Provide a copy of the advising form illustrating how the change fits into the overall program. Is this course required (explain).

If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc. Explain or justify anticipated enrollments for this course. Is this course repeatable.

If an online course, discuss plans for instructor training and online course approval.

Assessment (Required for core courses)

For core or required courses in the major explain how these changes are justified by the department's assessment data.

N/A. This is not a required or core course for the major.

Deletion of Course:

When was the course last offered.

_ Submit a timeline for the phase out of course.

_ Describe how existing majors will be able to complete their requirements.

Describe the impact of changes on faculty/adjunct resources.

New Program:

- Official Program Name and Associated Degree (i.e., Forestry Studies - BA).
- Recommended CIP Code for Program (required by KBOR/HLC/Dept of Ed before the program can be approved - See IPEDS).
- Rationale for Offering the Program (including environmental studies regarding the need for interest in this program).
- Exact Catalog Description (including both program description and curriculum requirements).
- Completed Program Assessment Plan (developed in conjunction with the Assessment Coordinator).
- Financial Implications (Include proforma if new/reallocated funds required - template is available from Associate Dean. By the way, this should hardly ever be None because some faculty will be teaching these courses instead of the courses they were previously teaching).
- List of Faculty Members Teaching in the Program/Required Credentials if new hires.
- Availability of Office Space (if new faculty to be hired).
- Adequacy of Library Holdings.

Program Modification:

- Provide a copy of existing curriculum.
- Provide a copy of the proposed curriculum.
- Describe and detail all differences between current and proposed curriculum.
- Describe the impact of changes on faculty/adjunct resources.
- Provide budget information (i.e., requests for or reductions in adjuncts, faculty, books, equipment, etc).

Deletion of Program:

- Identify numbers of current majors.
- Submit a timeline for the phase out of program.
- Describe how current program resources (i.e., equipment, etc.) will be reallocated.
- Describe how existing majors will be able to complete their requirements.
- Describe the impact of changes on faculty/adjunct resources.

Recommended by Dept Chair:	<u>Tonya K Rickles</u>	Date:	<u>01/24/22</u>
Recommended by C&P Committee:	<u>Michelle Shipley</u>	Date:	<u>01/24/22</u>
Approved by SAS Faculty Council:	<u>Michelle Shipley</u>	Date:	<u>01/24/22</u>
Approved by Dean:	<u>Jack Frank</u>	Date:	<u>3/7/2022</u>
Catalog Spreadsheet Submitted:	_____	Date:	_____
Auditors in Registrar's Office Notified:	_____	Date:	_____

1. Has the course been offered as a special topics course?

Yes, Social Work Practice with Survivors was offered in Fall 2021.

2. What specific changes are required for modification?

A permanent course number, with a unique course description, is being sought for this course due to its inclusion in a concentration within the BSW Program.

3. Provide a copy of old and new course descriptions. Old

Course Description

SW 390 Contemporary Issues in Social Work

A series of courses designed to supplement the core curriculum. Each of these four required elective courses will focus on a contemporary issue, and will emphasize the integration of core social work values and ethics, the generalist practice model, and theories of human interactions and change.

New Course Description

SW374 *Social Work Practice with Survivors*

This course introduces social work practice with children and adults who have experienced sexual assault/abuse, interpersonal/family violence, human trafficking, or violent crime. An emphasis is placed on: person-in-environment and empowerment theories; social work assessment, intervention, and advocacy practices; related policies and laws and their connection with social work practice; intersections with the National Association of Social Workers Code of Ethics; managing affective reactions, vicarious traumatization, and self-care; and intersections with anti-racism, diversity, equity, and inclusion.

4. Provide a copy of the advising form illustrating how the change fits into the overall program.

Please see attached Social Work BSW Advising Form.

5. Is this course required (explain)?

This course is required only for students who declare the child welfare concentration. Students with a declared social work major may select to take this course to fulfill one of the required special topic courses, required for the BSW degree. Students with a declared social work minor may select to take this course to fulfill one of the required courses for their minor.

6. If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.

It is not a new course, it has been taught as a special topics course. This will be taught by a fulltime social work faculty at least once per academic year as part of their existing teaching load.

7. Explain or justify anticipated enrollments for this course. Is this course repeatable.

Initial anticipated enrollment is 20 students. The anticipated students will have a declared social work major or minor. This course is not repeatable.

8. If an online course, discuss plans for instructor training and online course approval.

This course has been designed for online delivery, and has been reviewed by C-TEL. The department will ensure that the instructor of this course has received sufficient training to deliver it in an online format.

SAS Curriculum & Policy

Course and/or Program

New/Modification/Deletion Request Form

• Date of Submission to C & P Committee: 1/20/2022 Contact for Questions: Dr. Tonya Ricklefs

Action Required for COURSE: New Course Course Modification Course Deletion
Action Required for PROGRAM: New Program Program Modification Program Deletion
Course modality: Face to Face Online Hybrid (Mixed Mode)

Proposal must be attached to this form.

Rationale must be attached which includes assessment data to support request. (Note: submissions will not be accepted which do not include assessment information).

Effective Date for Implementation: ftlQ d.0d- 3,

Course Information (for New/Modified/Deleted courses):

Course Prefix and Number: _____ Credit Hours: _____

Course Title (as listed in the catalog): _____

Prerequisites: _____

Restrictions: (i.e., majors only) _____

Fees or Tuition Rate: (only if different from norm) _____

Effective Semester: (semester change will take place) _____

The following items need to be explained in an attachment justifying the changes and/or additions proposed.

- Has the course been offered as a special topics course.
- What specific changes are required for modification.
- Provide a copy of old and new course descriptions.
- Provide a copy of the advising form illustrating how the change fits into the overall program.
- Is this course required (explain).
- If this is a new course how will it fit into existing teaching load or does this require new adjunct monies, etc.
- Explain or justify anticipated enrollments for this course. Is this course repeatable.
- If an online course, discuss plans for instructor training and online course approval.

Assessment (Required for core courses)

For core or required courses in the major explain how these changes are justified by the department's

assessment data.

Deletion of Course:

When was the course last offered.

- _ Submit a timeline for the phase out of course.
 - _ Describe how existing majors will be able to complete their requirements.
 - _ Describe the impact of changes on faculty/adjunct resources.
-

New Program:

- Official Program Name and Associated Degree (i.e., Forestry Studies - BA).
 - Recommended CIP Code for Program (required by KBOR/HLC/Dept of Ed before the program can be approved - See IPEOS).
 - Rationale for Offering the Program (including environmental studies regarding the need for interest in this program).
 - Exact Catalog Description (including both program description and curriculum requirements).
 - Completed Program Assessment Plan (developed in conjunction with the Assessment Coordinator).
 - Financial Implications (Include proforma if new/reallocated funds required -template is available from Associate Dean. By the way, this should hardly ever be None because some faculty will be teaching these courses instead of the courses they were previously teaching).
 - List of Faculty Members Teaching in the Program/Required Credentials if new hires.
 - Availability of Office Space (if new faculty to be hired).
 - Adequacy of Library Holdings.
-

Program Modification:

- Provide a copy of existing curriculum.
 - Provide a copy of the proposed curriculum.
 - Describe and detail all differences between current and proposed curriculum.
 - Describe the impact of changes on faculty/adjunct resources.
 - Provide budget information (i.e., requests for or reductions in adjuncts, faculty, books, equipment, etc).
-

Deletion of Program:

- Identify numbers of current majors.
 - Submit a timeline for the phase out of program.
 - Describe how current program resources (i.e., equipment, etc.) will be reallocated.
 - Describe how existing majors will be able to complete their requirements.
 - Describe the impact of changes on faculty/adjunct resources.
-

Recommended by Dept Chair: _____ ff -+/.i.....:tcfU:.....:-=.....v-..... Date: 0_1_12_3_12_2 _

Recommended by C&P Committee: i::fJU> Date: d-</!/? /;);?.,

Approved by SAS Facul _____ Date: 212s!io22 _

Approved by Dean: _____ Date: T"?7"ZP.z: 2-

Catalog Spreadsheet _____ Date: _____

Auditors in Registrar's Office Notified: _____ Date: _____

Program Modification Narrative

This program modification request is focused on revisions to the required correlate courses, taken outside of the social work department, for the BSW (Bachelor of Social Work) Program.

Current Required Correlate Courses

Course in human biology AN112

Cultural Anthropology Psychology
course

SO101 Social Problems

Proposed Required Correlate Courses AN112

Cultural Anthropology Psychology course

EN208 Professional Writing-Helping Professions HS131

Human Development

Differences between current and proposed curriculum and Rationale for Proposed Changes

After very careful consideration, we are seeking to eliminate a course in human biology and SO101 as required correlate courses, and instead add EN208 and HS131. Importantly, this will not change the fact that students will still need natural sciences and social sciences general education credits.

The BSW degree prepares students for professional practice, and the curriculum is informed by detailed accreditation standards. Included in these standards, is a set of nine competencies (similar to PSLOs) that our curriculum must prepare students to achieve. These proposed changes will support our students in achieving the competencies required by our accreditation, as well as prepare them for professional writing that they will encounter in their workplace, and increase their readiness for passing their licensing exam after graduation.

Our department completed an in-depth curriculum mapping and review process, and as part of this, we reviewed our required correlate courses. This included reviewing the syllabi of the correlate courses that we currently require, and making comparisons to our accreditation standards, assessment data, and required social work courses in our program. We then also identified gaps in our curriculum based on this same data, and identified and assessed WU courses that would support our students in those areas.

Our course content has undergone significant changes over the last several years, and as a result SO101 is now duplicative of content that students already receive in our program. We also identified that HS131 better prepares our students to achieve the core competencies of our program, and to pass their licensing examination, compared to a course in human biology. Finally, as part of our curriculum mapping and review process, we identified that our students needed more content related to professional writing. We have been suggesting that students take EN208 to fulfill a humanities gen ed for the last couple of years, and have spoken with another department regarding their experiencing requiring EN208 as a correlate. After this review, and given that SO101 is being eliminated, we would like to add EN208 as a required correlate to ensure that all students are receiving this necessary content.

Impact of changes on faculty/adjunct resources

These changes will impact departments outside of social work. Importantly, we recognize that that the biology and sociology departments will be affected by removing courses from their departments as required correlates.

Students will still be required to take natural sciences and social sciences courses to fulfill their general education requirements, and social work advisors will continue to suggest biology and sociology courses to fill these requirements.

We also recognize that these changes have implications for the English and family and human services departments. Both departments have provided support for these proposed changes, and have stated that they will be able to accommodate the additional students. Email communications regarding their support are attached.

Budget Implications

This request has no budget implications for the social work department. The effects on other departments are discussed above.

FACULTY AGENDA

ITEM 22-7

Date: March 28, 2022

Submitted by: Kelly Erby, on behalf of CAS

SUBJECT: Deletion of Associate of Arts (A.A.) in Early Childhood Education

Description:

Delete AA degree in early childhood education

Rationale: This program has not had a sufficient number of students for several semesters. In addition, recent changes in the licensure for elementary teachers as well as requirements for teacher certification at the preschool level make this program one that is not sufficient for those planning to teach at the preschool level.

Financial Implications: None Proposed

Effective Date: Fall 2022

Request for Action: Approval by AAC /FS/ Gen Fac

Approved by: AAC on date 3-28-22

FAC on date

Faculty Senate on date

COLLEGE OF ARTS AND SCIENCES PROGRAM DELETION FORM

	Chair's Signature	Recommendation	Review Date
Department	<u>Cherry Steffen</u>	<u>Approve</u>	<u>2021-02-04</u>
Division	<u>Roy Wohl</u>	<u>Approve</u>	<u>2021-02-05</u>
Dept. of Educ.	<u>Cherry Steffen</u>	<u>Approve</u>	<u>2021-04-13</u>
(If relates to teacher certification program.)			
Dean	<u>Laura Stephenson</u>	<u>Approve</u>	<u>2021-04-13</u>
Curriculum Committee	<u>Rebecca Meador</u>	<u>Approve</u>	<u>2021-04-26</u>
Accepted by CFC	_____	_____	_____
CAS Faculty	_____	_____	_____
Approved By:	Faculty Senate _____	University Faculty _____	WU Board of Regents _____

Program: Associate of Arts (A.A.) - Early Childhood Education (CIP:)

1. Reason for this program deletion?

This program has not had a sufficient number of students for several semesters. In addition, recent changes in the licensure for elementary teachers as well as requirements for teacher certification at the preschool level make this program one that is not sufficient for those planning to teach at the preschool level.

2. Complete description.

3. Is the program being deleted from the catalog being replaced with another program? No

If so, please explain.

4. Is the content of this program being distributed to another program? No

Form Revised: 10/18/19

5. Does this change affect any other departments? Yes

Other departments are affected only in the fact that the courses offered in other departments are

required for the program. However, no courses required are offered for students in this program

only.

FACULTY AGENDA ITEM 22-8

Date: March 28, 2022

Submitted by: Kelly Erby, on behalf of CAS

SUBJECT: Deletion of Bachelor of Fine Arts, Art, Ceramics, and Sculpture concentration

Description:
Delete concentration in art, ceramics, and sculpture

Rationale: By deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD).

Financial Implications: None

Proposed Effective Date: Fall 2022

Request for Action: Approval by AAC /FS/ Gen Fac

Approved by: AAC on date 3-28-22

FAC on date

Faculty Senate on date

CAS Program Approval

Select Request Type

- New Program
- Program Change
- Program Deletion

Program Deletion Form

Please provide the requested program change information in the areas below What is the program title?

* Bachelor of Fine Arts in Art, Ceramics and Sculpture

Reason for this program deletion:

* By deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD)



Complete description:

Is the program being deleted from the catalog being replaced with another program? * Yes v

If yes, explain:

* Yes, it will be replaced by the BFA in Studio Art.

Is the content of this program being distributed to another program? * Yes v

If yes, explain:

* Yes, it will be covered by the BFA in Studio Art curriculum.

Does this deletion affect any other departments? * No v

Initiator First Name
Kelly

Initiator Last Name
Thor

Initiator Email
kelly.thor@washburn.edu

...3339373438

Initiator Signature

01/27/2022

Date

Route to Division Chair Route to Affected Dept/School Route to Dean Route to CFCCC

Route to CFC Route to CAS General Faculty

Division Chair Approver First Name Division Chair Approver Last Name Division
Chair Approver Email

[Text input field]

Kelly Thor

To be completed by the library:

Email address of librarian completing evaluation: [Text input field]

Are current library holdings [Text input field]

...3330343637

Alan Bearman 02/01/2022
Library Signature Date

To be completed by Chair of the Department of Education:

[Text input field]

...3231383331

Cherry Steffen 01/27/2022
Dept of Education Signature Date

Dean Approver First Name
* Laura

Dean Approver Last Name
* Stephenson

Dean Approver Email
* laura.stephenson@washburn.edu

CFCCC Approver First Name
* Bruce

CFCCC Approver Last Name
* Mactavish

CFCCC Approver Email
* bruce.mactavish@washburn.edu

CAS Comments (optional)

V

Division Chair Approval
Division Chair Comments (optional)

V

Signature

Date

Dean Approval
Dean Comments (optional)

V

Signature

Date

CFCCC Approval
CFCCC Comments (optional)

V

Signature

Date

CFC Approval
CFC Comments (optional)

V

Signature

Date

CAS General Faculty Approval
CAS General Faculty Comments (optional)

V

Signature

Date

CAS Signature

Electronically signed by Kelly Erby on 02/01/2022 11:50:08 AM

Form Revised: 10/18/19

FACULTY AGENDA ITEM 22-9

Date: March 28, 2022

Submitted by: Kelly Erby, on behalf of CAS

SUBJECT: Deletion of Bachelor of Fine Arts, Art, Graphic Design, and Electronic Art concentration

Description:

Delete concentration in art, graphic design, and electronic art

Rationale: By deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD).

Financial Implications: None

Proposed Effective Date: Fall 2022

Request for Action: Approval by AAC /FS/ Gen Fac

Approved by: AAC on date 3-28-22

FAC on date

Faculty Senate on date

CAS Program Approval

Select Request Type

New Program

Program Change

Program Deletion

Program Deletion Form

Please provide the requested program change information in the areas below What is the program title?

* Bachelor of Fine Arts in Art, Graphic Design and Electronic Art

Reason for this program deletion:

* by deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD)



Complete description:

Is the program being deleted from the catalog being replaced with another program? * Yes v

If yes, explain:

* It will be replaced by the BFA in Studio Art.

Is the content of this program being distributed to another program? * Yes v

If yes, explain:

* Yes, it will be covered by the BFA in Studio Art curriculum.

Does this deletion affect any other departments? * No v

Initiator First Name

Kelly

Initiator Last Name

Thor

Initiator Email

kelly.thor@washburn.edu

...3335343630

01/27/2022

Initiator Signature

Date

Route to Division Chair Route to Affected Dept/School Route to Dean Route to CFCCC

Route to CFC Route to CAS General Faculty

Division Chair Approver First Name Division Chair Approver Last Name Division Chair Approver Email

[Empty text box]

Kelly Ihor

To be completed by the library:

Email address of librarian completing evaluation: [Empty text box]

Are current library holdings

...3135313739

Alan Bearman 02/01/2022

Library Signature Date

To be completed by Chair of the Department of Education:

[Empty text box]

...3938303636

Cherry Steffen 01/27/2022

Dept of Education Signature Date

Dean Approver First Name
* Laura

Dean Approver Last Name
* Stephenson

Dean Approver Email
* laura.stephenson@washburn.edu

CFCCC Approver First Name
* Bruce

CFCCC Approver Last Name
* Mactavish

CFCCC Approver Email
* bruce.mactavish@washburn.edu

CAS Comments (optional)

V

Division Chair Approval
Division Chair Comments (optional)

V

Signature

Date

Dean Approval
Dean Comments (optional)

V

Signature

Date

CFCCC Approval
CFCCC Comments (optional)

V

Signature

Date

CFC Approval
CFC Comments (optional)

V

Signature

Date

CAS General Faculty Approval
CAS General Faculty Comments (optional)

V

Signature

Date

CAS Signature

Electronically signed by Kelly Erby on 02/01/2022 11:47:54 AM

Form Revised: 10/18/19

FACULTY AGENDA ITEM 22-10

Date: March 28, 2022

Submitted by: Kelly Erby, on behalf of CAS

SUBJECT: Deletion of Bachelor of Fine Art, Painting and Drawing concentration

Description:

Delete concentration in painting and drawing

Rationale: By deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD).

Financial Implications: None

Proposed Effective Date: Fall 2022

Request for Action: Approval by AAC /FS/ Gen Fac

Approved by: AAC on date 3-28-22

FAC on date

Faculty Senate on date

CAS Program Approval

Select Request Type

- New Program
- Program Change
- Program Deletion

Program Deletion Form

Please provide the requested program change information in the areas below What is the program title?

* Bachelor of Fine Arts in Art, Painting and Drawing

Reason for this program deletion:

* By deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD)



Complete description:

Is the program being deleted from the catalog being replaced with another program? * Yes

If yes, explain:

* It will be replaced by the BFA in Studio Art.

Is the content of this program being distributed to another program? * Yes

If yes, explain:

* Yes, the content will be covered by the curriculum of the BFA in Studio Art. Does

this deletion affect any other departments? * No

Initiator First Name

Kelly

Initiator Last Name

Thor

Initiator Email

kelly.thor@washburn.edu

...3236323530

01/27/2022

Initiator Signature

Date

Route to Division Chair Route to Affected Dept/School Route to Dean Route to CFCCC

Route to CFC Route to CAS General Faculty

Division Chair Approver First Name Division Chair Approver Last Name Division
Chair Approver Email

[Empty text box]

Kelly Ihor

To be completed by the library:

Email address of librarian completing evaluation: [Empty text box]

Are current library holdings

...3335323037

Alan Bearman 02/01/2022

Library Signature Date

To be completed by Chair of the Department of Education:

[Empty text box]

...3236313531

Cherry Steffen 01/27/2022

Dept of Education Signature Date

Dean Approver First Name
* Laura

Dean Approver Last Name
* Stephenson

Dean Approver Email
* laura.stephenson@washburn.edu

CFCCC Approver First Name
* Bruce

CFCCC Approver Last Name
* Mactavish

CFCCC Approver Email
* bruce.mactavish@washburn.edu

CAS Comments (optional)



Division Chair Approval
Division Chair Comments (optional)



Signature

Date

Dean Approval
Dean Comments (optional)



Signature

Date

CFCCC Approval
CFCCC Comments (optional)



Signature

Date

CFC Approval
CFC Comments (optional)



Signature

Date

CAS General Faculty Approval
CAS General Faculty Comments (optional)



Signature

Date

CAS Signature

Electronically signed by Kelly Erby on 02/01/2022 11:44:33 AM

Form Revised: 10/18/19

FACULTY AGENDA ITEM 22-11

Date: March 28, 2022

Submitted by: Kelly Erby, on behalf of CAS

SUBJECT: Deletion of Bachelor of Fine Arts, Photography concentration

Description:
Delete concentration in photography

Rationale: By deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD).

Financial Implications: None

Proposed Effective Date: Fall 2022

Request for Action: Approval by AAC /FS/ Gen Fac

Approved by: AAC on date 3-28-22

FAC on date

Faculty Senate on date

CAS Program Approval

Select Request Type

New Program

Program Change

Program Deletion

Program Deletion Form

Please provide the requested program change information in the areas below What is the program title?

* Bachelor of Fine Arts in Art, Photography

Reason for this program deletion:

* By deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD)



Complete description:

Is the program being deleted from the catalog being replaced with another program? * Yes

If yes, explain:

* It will be replaced by the BFA in Studio Art.

Is the content of this program being distributed to another program? * Yes

If yes, explain:

* Yes, the content will be covered by the BFA in Studio Art.

Does this deletion affect any other departments? * No

Initiator First Name

Kelly

Initiator Last Name

Thor

Initiator Email

kelly.thor@washburn.edu

...3337383033

01/27/2022

Initiator Signature

Date

Route to Division Chair Route to Affected Dept/School Route to Dean Route to CFCCC

Route to CFC Route to CAS General Faculty

Division Chair Approver First Name Division Chair Approver Last Name Division Chair Approver Email

[Empty text box]

Kelly Thor

To be completed by the library:

Email address of librarian completing evaluation: [Empty text box]

Are current library holdings

...3731393138

Alan Bearman 02/01/2022

Library Signature Date

To be completed by Chair of the Department of Education:

[Empty text box]

...3931363037

Cherry Steffen 01/27/2022

Dept of Education Signature Date

Dean Approver First Name
* Laura

Dean Approver Last Name
* Stephenson

Dean Approver Email
* laura.stephenson@washburn.edu

CFCCC Approver First Name
* Bruce

CFCCC Approver Last Name
* Mactavish

CFCCC Approver Email
* bruce.mactavish@washburn.edu

CAS Comments (optional)

✓

Division Chair Approval
Division Chair Comments (optional)

✓

Signature

Date

Dean Approval
Dean Comments (optional)

✓

Signature

Date

CFCCC Approval
CFCCC Comments (optional)

✓

Signature

Date

CFC Approval
CFC Comments (optional)

✓

Signature

Date

CAS General Faculty Approval
CAS General Faculty Comments (optional)

✓

Signature

Date

CAS Signature

Electronically signed by Kelly Erby on 02/01/2022 11:42:56 AM

Form Revised: 10/18/19

FACULTY AGENDA ITEM 22-12

Date: March 28, 2022

Submitted by: Kelly Erby, on behalf of CAS

SUBJECT: Deletion of Bachelor of Fine Arts, Printmaking Concentration

Description:

Delete concentration in printmaking

Rationale: By deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD).

Financial Implications: None

Proposed Effective Date: Fall 2022

Request for Action: Approval by AAC /FS/ Gen Fac

Approved by: AAC on date 3-28-22

FAC on date

Faculty Senate on date

CAS Program Approval

Select Request Type

* New

Program

Program

Change

Program

Deletion

Program Deletion Form

Please provide the requested program change information in the areas below What is the program title?

* Bachelor of Fine Arts in Art, Printmaking

Reason for this program deletion:

* By deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD)



Complete description:

Is the program being deleted from the catalog being replaced with another program? * Yes

If yes, explain:

* It is replaced by the BFA in Studio Art.

Is the content of this program being distributed to another program? * Yes

If yes, explain:

* The content will be covered by the curriculum of the BFA in Studio Art.

Does this deletion affect any other departments? * No

Initiator First Name

Kelly

Initiator Last Name

Thor

Initiator Email

kelly.thor@washburn.edu

...3734333130

01/27/2022

Form Revised: 10/18/19
Initiator Signature

Date

<input type="text"/>			
Route to Division Chair	Route to Affected Dept/School	Route to Dean	Route to CFCCC
Route to CFC	Route to CAS General Faculty		<input type="checkbox"/>
Division Chair Approver First Name	Division Chair Approver Last Name		Division
Chair Approver Email	<input type="text"/>		<input type="checkbox"/>
<input type="text"/>			
<input type="checkbox"/>			
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Kelly Ihor

To be completed by the library:

Email address of librarian completing evaluation:

Are current library holdings

...3237393431

Alan Bearman _____ 02/01/2022
Library Signature Date

To be completed by Chair of the Department of Education:

...3038383534

Cherry Steffen _____ 01/27/2022
Dept of Education Signature Date

Dean Approver First Name
* Laura

Dean Approver Last Name
* Stephenson

Dean Approver Email
* laura.stephenson@washburn.edu

CFCCC Approver First Name
* Bruce

CFCCC Approver Last Name
* Mactavish

CFCCC Approver Email
* bruce.mactavish@washburn.edu

CAS Comments (optional)

V

Division Chair Approval

Division Chair Comments (optional)

V

Signature

Date

Dean Approval

Dean Comments (optional)

V

Signature

Date

CFCCC Approval

CFCCC Comments (optional)

V

Signature

Date

CFC Approval

CFC Comments (optional)

V

Signature

Date

CAS General Faculty Approval

CAS General Faculty Comments (optional)

V

Signature

Date

CAS Signature

Electronically signed by Kelly Erby on 02/01/2022 11:41:08 AM

Form Revised: 10/18/19

FACULTY AGENDA ITEM 22-13

Date: March 28, 2022

Submitted by: Kelly Erby, on behalf of CAS

SUBJECT: Creation of Bachelor of Fine Arts in Studio Art

Description:

Create single BFA in Studio Art degree

Rationale:

Essentially, by deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and aligning with the best practices in our discipline and as proposed by our accrediting body: the National Association of Schools of Art and Design (NASAD)

Financial Implications: None

Proposed Effective Date: Fall 2022

Request for Action: Approval by AAC /FS/ Gen Fac

Approved by: AAC on date 3-28-22

FAC on date

Faculty Senate on date

Attachments Yes No

Select Request Type

- New Program
- Program Change
- Program Deletion

New Program Form

Please enter new program information

Title of program & CIP: _____

* Bachelor of Fine Arts in Studio Art

Please state the rationale for offering this program:

* Essentially, by deleting our multiple concentrations in Studio Art and creating a single BFA degree in Studio Art, we are making the program much more flexible for students and

Exact proposed catalog description:

* Bachelor of Fine Arts in Studio Art (Total 121 hours)

Catalog Description: The Bachelor of Fine Arts Degree in Studio Art is designed for the student who intends to follow a career in the visual arts, including but not limited to: graphic design, animation, photography, ceramics, painting, multimedia art, sculpture, printmaking, higher education, and arts administration. BFA graduates are expected to exhibit a high level of technical knowledge and conceptual development and therefore must apply and be admitted to the BFA program, in accordance with Art Department standards. All Studio BFA students prepare a senior exhibition of their artwork as the capstone experience of their degrees.

The Studio BFA degree consists of 82 hours in Art, the University Core requirements (12 hours), 27 hours General Education (9 hours from each of the divisions), and 45 hours of Upper Division work. All BFA students must enter the Mulvane Art Museum's Juried Student Exhibition at least twice during their academic careers.

Note: BFA students in Art Education with Teacher Licensure must meet all competencies and requirements to teach P-12 art in the state of Kansas. Their degree requirements are listed separate from the BFA in Studio Art.

Studio BFA Major Requirements (82)

Studio BFA Foundation Requirements (15)

AR 101 Survey of Art History, Prehistoric to Medieval (3)

AR 102 Survey of Art History, Renaissance to

Contemporary (3) AR 120 2D Design (3)

AR 121 3-D Design (3)

AR 140 Drawing I (3)

Studio BFA Intermediate Required

Courses (21) AR 219 Introduction

to Printmaking (3)

AR 220 Photography I (3)

AR 223 Graphic Design I (3)

AR 240 Painting I (3)

AR 260 Ceramics I (3)

AR 262 Sculpture I (3)

AR 407 Themes in Contemporary Art Practice (3)

Studio BFA Media Requirements: (12 hours, 6 of which must be at the 300-level or higher)

One AR XXX 3-D Elective (3) (AR 265, 360, 361, 364, 365, 381, OR 460)

One AR XXX Drawing OR Painting OR Printmaking Elective (3) (AR 141, 319, 323, 324, 340, 341, 342, 345, 419, 443, 441)

One AR XXX Photography OR Graphics OR Electronic Arts Elective (AR 222, 226, 231, 318, 320, 321, 327, 322, 325, 326, 352, 353, 354, 355)

Studio BFA Upper Division Requirements (16) AR

3XX Art History Elective (3) (AR 300-316)

AR 300 Art Theory Past and Present (3) OR AR 307 20th Century Art (3) AR 400

Senior Exhibition (1)

AR 401 Internship (3)

AR 403 Workshop in Art Media (3) AR

404 Professional Practices (3)

Studio BFA Electives: Upper Division (18) Any studio or special topics courses including up to 3 hours study abroad and/or 3 hours Art History and/or 3 hours Museum and Curatorial Studies

TOTAL =82 hours

NOTE: All studio classes meet twice the amount of time as a lecture class. 3 hours of credit = 6 hours per week of classroom instruction and 3 hours minimum of work outside of class.

List any financial implications:

* None

Are any other departments affected by this new program? * No V

Initiator First Name Kelly Initiator Last Name Thor Initiator Email kelly.thor@washburn.edu

...3331373730

Initiator Signature _____ Date 01/27/2022

To be completed by the library:

Email address of librarian completing evaluation: alan.bearman@washburn.edu Are

current library holdings adequate? * Yes V

...3939383435

Library Signature _____ Date 02/01/2022

To be completed by Chair of the Department of Education:

Will addition of/changes to this course in any way alter the program leading to a teacher certification? * No V

...3630313033

Dept of Education Signature _____ Date 01/31/2022

Route to Division Chair _____ Route to Affected Dept/School _____ Route to Dean _____ Route to CFCC _____
Route to CFC _____ Route to CAS General Faculty _____

Division Chair Approver First Name * Kristen Division Chair Approver Last Name * Grimmer Division Chair Approver Email * kristen.grimmer@washburn.edu

Kelly Thor

Alan Bearman

Cherry Steffen

Dean Approver First Name

Dean Approver Last Name

Dean Approver Email

CFCCC Approver First Name

CFCCC Approver Last Name

CFCCC Approver Email

CAS Comments (optional)

Division Chair Approval

Division Chair Comments (optional)

Signature

Date

Dean Approval

Dean Comments (optional)

Signature

Date

CFCCC Approval

CFCCC Comments (optional)

Signature

Date

CFC Approval

CFC Comments (optional)

Signature

Date

CAS General Faculty Approval

CAS General Faculty Comments (optional)

Signature

Date

CAS Signature

Electronically signed by Kelly Erby on 02/01/2022 11:46:15 AM

FACULTY AGENDA ITEM 22-14

Date: March 28, 2022

Submitted by: Kelly Erby, on behalf of CAS SUBJECT:

Deletion of the Minor in Fitness program

Description:

Delete the minor in fitness program

Rationale:

The minor was originally designed for non-majors, but has had little interest over the years and is no longer a desirable option to offer in our department.

Financial Implications: None

Proposed Effective Date: *Identify the implementation date of the proposed agenda item.*

Request for Action: Approval by AAC /FS/ Gen Fac

Approved by: AAC on date 3-28-22

FAC on date

Faculty Senate on date

CAS Program Approval

Select Request Type

* New

Program

Program

Change

Program Deletion

Program Deletion Form

Please provide the requested program change information in the areas below What is the program title?

* Minor in Fitness

Reason for this program deletion:

* It is designed for non-majors, but has had little interest over the years and is no longer a desirable option to offer in our department.

Complete description:

The Minor in Fitness provides content knowledge and competencies expected for entry-level fitness certification through the American Council on Exercise, American College of Sports Medicine, and the National Strength and Conditioning Association. Courses comprising this minor are: KN257, KN300 or KN318, KN308, KN321, KN326, KN400, KN410, plus CPR/First AID/AED certifications at time of graduation.

Is the program being deleted from the catalog being replaced with another program? * No

Is the content of this program being distributed to another program? * Yes

If yes, explain:

* We now offer a KN class in partnership with the National Academy of Sports Medicine and the Athletics and Fitness Association of America that leads to a national certification in Personal Fitness Training and it has been well received by our majors and several non- majors.

Does this deletion affect any other departments? * No

Initiator First Name

Roy

Initiator Last Name

Wohl

Initiator Email

roy.wohl@washburn.edu

...3533383534

01/27/2022

Initiator Signature

Form Revised 5/10/19

Date

[Empty text box]

[Empty text box]

Route to Division Chair Route to Affected Dept/School Route to Dean Route to CFCCC

[Empty text box]

Route to CFC Route to CAS General Faculty [Empty text box]

Division Chair Approver First Name [Empty text box] Division Chair Approver Last Name Division Chair Approver Email

[Empty text box]

Roy Wohl

To be completed by the library:

Email address of librarian completing evaluation: [Empty text box]

Are current library holdings [Empty text box]

...383353430

Alan Bearman 02/01/2022
Library Signature Date

To be completed by Chair of the Department of Education:

[Empty text box]

...3637373631

Cherry Steffen 01/27/2022
Dept of Education Signature Date

* Carolyn

* Carson

carolyn.carson@washburn.edu

Dean Approver First Name

* Laura

Dean Approver Last Name

* Stephenson

Dean Approver Email

laura.stephenson@washburn.edu

CFCCC Approver First Name

* Bruce

CFCCC Approver Last Name

* Mactavish

CFCCC Approver Email

bruce.mactavish@washburn.edu



CAS Comments (optional)

Division Chair Approval



Division Chair Comments (optional)

Signature

Date

Dean Approval



Dean Comments (optional)

Signature

Date

CFCCC Approval



CFCCC Comments (optional)

Signature

Date

CFC Approval



Form Revised: 10/18/19
CFC Comments (optional)

Signature

Date

CAS General Faculty Approval



CAS General Faculty Comments (optional)

Signature

Date

CAS Signature

FACULTY AGENDA ITEM 22-15

Date: 3/22/22

Submitted by: Jennifer Ball, x1840

SUBJECT: Proposed change in transfer policy regarding technical institutions of higher education

Description: From the section "Transfer Students" in the *Washburn University Undergraduate Academic Catalog, 2021-22*

For transfer students who have not completed a baccalaureate degree, courses completed at a college, university, or technical institution accredited by one of the seven regional accrediting organizations which have been designated by the sending institution as general education courses will transfer to Washburn University as courses within the appropriate general education distribution area without further review. In addition, courses listed by the Kansas Board of Regents as a Kansas System-Wide Transfer (KSWT) course at www.kansasregents.org/transfer_articulation will transfer as their listed Washburn University equivalent course without further review. **Note:** The policy is not intended to circumvent specific general education requirements for particular majors. This is a most important distinction and should be noted by students and their advisors.

Exceptions to this transfer policy include the following.

1. The core requirements in English, Mathematics, and College Experience not addressed by KSWT must be approved as equivalent courses by the relevant departments unless the student has completed a baccalaureate degree from a regionally accredited institution.
2. KSWT courses that are lower-division at the sending institution and upper-division at Washburn University will be considered equivalent to the course at Washburn University for the purposes of program requirements, but will not count toward the minimum upper-division hours required for graduation.
3. Courses not included in the sending institution's general education program which a transfer student believes may meet the spirit and intent of Washburn University's general education program must be reviewed by the General Education Committee.
4. Courses that may satisfy a major requirement or a prerequisite to a major requirement must be reviewed by the major department chairperson.

Rationale: The current policy is outdated. Community colleges are offering technical courses/programs and technical schools/colleges/institutes are offering traditional general education courses/programs. The distinction between them, if accredited by one of the seven regional organizations, is now in their names, and the name currently dictates whether we

accept their general education courses without further review or subject the student to the petitioning process. It is unclear why the policy ever required the student to complete their technical certificate to transfer their technical credit hours.

Financial Implications: None directly—hopefully this will attract transfer students from technical schools/colleges/institutions

Proposed Effective Date: Immediate upon passage by the Faculty Senate

Request for Action: Approval by Faculty Senate

Approved by: AAC on date 3-28-22

Faculty Senate on date

Attachments Yes No X

FACULTY INFORMATION ITEM

Date: *(March 22, 2022)*

Submitted by: *Tom Hickman x1308*

SUBJECT: *Leap 3+3 proposal*

Introductory Statement:

The School of Business and School of Law have worked together to create a new version of the LEAP 3+3 agreement between the two schools. Previously, the arrangement was a 3.5 + 3 program where business students were required to complete approximately 105 undergraduate hours and then begin WU Law. The first semester of law credits (approximately 14-15 hours) counted as dual credit for the undergraduate and JD programs. This agreement moves the program to LEAP 3+3. Now, business students will be required to complete 91 undergraduate hours and then complete the first year of WU Law (29 credit hours).

Description:

The LEAP program (designed in cooperation with the Washburn School of Law) is proposed to help attract well-qualified and highly motivated students to Washburn's undergraduate business program and, ultimately, to Washburn Law. LEAP is designed to enable academically talented and focused students to complete their undergraduate degree while simultaneously completing their first year of law school. This program is a modification of a baccalaureate degree from Washburn's School of Business (SOBU). As there is no prelaw major, students are required to complete an existing major and to complete all other University core and general education requirements. The program is designed so that students in the program would complete at least 91 credits toward their undergraduate degree. Students who anticipate completing at least 91 credits by the end of their junior year are eligible to apply for entry to Washburn Law in their junior year. In law school they would earn the remaining 29 credits of undergraduate study and receive their bachelor's degree after earning a passing grade in at least 29 law credit hours of coursework. LEAP is also designed to lessen financial barriers to students desiring to pursue law degrees.¹

Washburn Law's First Year Courses – Total 29 Credit Hours:

Fall Semester: The Law of Torts (4), Criminal Law (3), The Law of Property (4), Legal Analysis, Research, and Writing I (3) – Total of 14 Credit Hours.

Spring Semester: Constitutional Law I (4), Contract Law (4), Civil Procedure (4), Legal Analysis, Research, and Writing II (3) – Total of 15 Credit Hours.

¹ Upon enrollment at Washburn Law, LEAP students will receive a full tuition scholarship for the first year of law school and a minimum tuition scholarship of \$5000 per year for years two and three of law study, contingent on successful academic progress.

Students enrolled in the LEAP 3+3 program would be expected to complete (91 credits):

- 12 hours of Core University Requirements – EN101, EN300, WU101/HN101, MA116
- 27 hours of General Education Requirements – CN150, MA140, MA141, 6 hours in AN112/PY100/SO100, 6 hours in Humanities, 3 hours in Natural Sciences, and 3 hours in Social Sciences
- 39 hours Core Business Requirements except for BU 315 (Legal Environment of Business) - AC224, AC225, BU248, BU250, EC200, EC201, EC211, BU 342, BU347, BU 360, BU381, BU449, and Global Dynamics
- 12 hours of Upper Division Major area of concentration courses in one of the following areas – can be accounting (must take 6 extra hours), Data Analytics, Economics, Entrepreneurship, Finance, General Business, International Business, Management, or Marketing
- 1 hour of general elective for the following major areas of concentration: Data Analytics, Economics, Entrepreneurship, Finance, General Business, International Business, Management, or Marketing.
- 0 hours of general elective for the accounting major area of concentration.
- *To offer the LEAP 3+3 program, the SOBU will need to free up 29 credit hours from the undergraduate program for the first year of Washburn Law’s curriculum. Under the proposal, the 29 Law School credits will count for 14 hours of Electives, 3 hours of BU 315 (Legal Environment of Business), and 12 hours of upper division major specific business elective AC/BU/EC credits.*

ADDITIONAL INFORMATION:

The requirements to be admitted to the program:

- Freshmen: High school GPA of 3.0 or higher (on 4.0 scale); or an ACT score of 28 or higher (or a comparable SAT score).
- Current Washburn or transfer students with 15 or more credits: college GPA of 3.0 or higher.
- Complete SOBU program and have 91 undergraduate credits.
- Maintain a 3.0 GPA in undergraduate courses.
- Take the LSAT or GRE.
- Complete Washburn Law application and earn admission, as determined by Washburn Law admission requirements and process.

Rationale:

The LEAP program is proposed to help attract well-qualified and highly motivated students to Washburn’s undergraduate program and, ultimately, to Washburn Law. LEAP is designed to enable academically talented and focused students to complete their undergraduate degree while

simultaneously completing their first year of law school. This program is a modification of a baccalaureate degree from Washburn's School of Business (SOBU). As there is no prelaw major, students are required to complete an existing major and to complete all other University core and general education requirements. The program is designed so that students in the program would complete at least 91 credits toward their undergraduate degree. Students who anticipate completing at least 91 credits by the end of their junior year are eligible to apply for entry to Washburn Law in their junior year. In law school they would earn the remaining 29 credits of undergraduate study and receive their bachelor's degree after earning a passing grade in at least 29 law credit hours of coursework. LEAP is also designed to lessen financial barriers to students desiring to pursue law degrees.²

Financial Implications:

As part of this program, SOBU will lose tuition and enrollment from LEAP students during their final year of undergraduate study. However, if the SOBU student is receiving an undergraduate tuition scholarship, the SOBU will save the expense of that scholarship in the fourth year of study because the student will be enrolled at the Law School. Moreover, it is likely the LEAP will help to attract undergraduates to Washburn. To break even on the program, we need to attract 2 new students for every 7 business students that participate in the program.³

Students in their transition year (Year #4) will not be eligible for SOBU scholarships.

Proposed Effective Date: Fall 2022.

Law Early Admission Program (LEAP) Partnership with Washburn University School of Business (SOBU) for Early Law School Entry for Undergraduates

Statement of Program Mission:

Washburn University School of Law [hereinafter "Washburn Law"] and WU School of Business [hereinafter "SOBU"] agree to offer the Washburn University Law Early Admission Program (LEAP) to academically talented and highly motivated undergraduate students at SOBU. This program will allow SOBU's outstanding undergraduates early entry into law school by matriculating into Washburn Law after completing at least 91 credit hours of undergraduate study. The affiliation is structured to assist these students with their preparation for law school by exposing them to the skills necessary for the study of law, the qualities necessary for the successful practice of law, and the programming and curriculum available at Washburn Law. By exposing students early to law-faculty and alumni attorneys, students will be prepared to serve

² Upon enrollment at Washburn Law, LEAP students will receive a full tuition scholarship for the first year of law school and a minimum tuition scholarship of \$5000 per year for years two and three of law study, contingent on successful academic progress.

³ SOBU loses 15 hours of AC/BU/EC credits per student that applies for the LEAP program, if they already are Business majors. For each new student we attract, the SOBU will pick up 39 hours of Core + 15 hours of major.

their communities in a variety of roles in law firms, prosecutors' offices, corporations, not-for-profit enterprises, and other professional legal environments.

Program Objectives:

Through participation in the LEAP partnership, students will be able to:

1. Reduce the number of years spent on their combined undergraduate and law education;
2. Lower the total cost of their undergraduate and law school education;
3. Enter the job market earlier;
4. Develop relationships with Washburn Law faculty, staff and alumni while still undergraduates at the SOBU;
5. Participate in curricular and extracurricular activities jointly sponsored by Washburn Law and SOBU that are designed to demonstrate the critical thinking, legal analysis, technical writing, and oral communication skills and competencies essential to success in law school;
6. Appreciate the benefits of a career in the law and develop a better understanding of the range of career options through special events and activities offered to participants by Washburn Law; and
7. Comprehend the importance of honesty, integrity, and ethical behavior to the legal profession and become committed to the exercise of such values in their personal and professional endeavors.

Program Requirements & Processes:

The SOBU pre-law coordinator will identify candidates for LEAP when students matriculate as incoming freshmen, transfers, or as soon thereafter as possible and recommend a course of study that will satisfy the LEAP requirements in a timely fashion.

Students may participate in the program even if they do not decide on a pre-law course of study until a later date in their undergraduate education. However, as a practical matter, the program will be most feasible for undergraduate pre-law students who are identified early. Advance planning will be necessary to complete required coursework for undergraduate majors. Early and focused consultation with both the pre-law coordinator and the student's undergraduate academic advisor will facilitate timely fulfillment of the LEAP requirements and preparation for early enrollment at Washburn Law.

Student Scholarships:

Following successful completion of the student's first year of study at Washburn Law, the student will apply to transfer up to 29 credits from Washburn Law to SOBU to complete the Bachelor's degree. A student who earns fewer than 29 credits in their first two semesters of study at Washburn Law will be permitted to earn the remaining credits needed to complete the Bachelor's degree through summer coursework at Washburn Law. Any LEAP student who fails to achieve a 2.0 GPA or higher in the first semester at Washburn Law will be disenrolled and referred back to SOBU to complete the undergraduate degree.

Admission Requirements

LEAP is designed for highly qualified and exceptionally motivated students. The criteria are:

1. A high school grade-point average of 3.0 or higher on a 4.0 scale, OR an ACT score in the top quartile (28–36 ACT) or comparable SAT score. For current Washburn or transfer students with at least 15 or more undergraduate credit hours the requirement is an undergraduate GPA of 3.0; and
2. Application to and acceptance by the LEAP admission committee, chaired by the SOBU LEAP coordinator.

Once the SOBU pre-law coordinator accepts a candidate into LEAP, the candidate will be identified to the Washburn University School of Law Assistant Dean for Admissions. Washburn Law will then include the student in relevant law school programming and will assist the SOBU student in their preparation for law school and a legal career. The SOBU student will also have the support of an academic advisor and the pre-law coordinator at SOBU.

SOBU students accepted into LEAP must:

1. maintain a 3.0 undergraduate GPA,
2. take the LSAT as administered by the Law School Admission Council (LSAC); or take the GRE; or have an ACT or SAT score in the 85th percentile of scores nationwide and a 3.5 UGPA or above through six semesters of academic work;⁴
3. complete a free application to Washburn Law by the deadlines for the semester of intended enrollment, and
4. earn admission to Washburn Law as determined by its admission requirements and process, including the mandated character and fitness review that is necessary for admission to both law school and the bar.

Additionally, LEAP students must have completed:

1. Any SOBU specific course requirements for their area of concentration;

⁴ The requirements stated in this paragraph shall become null and void if the ABA Council eliminates the test requirement for law school admissions.

2. 39 hours of the Business Core except for BU315;
3. All the SOBU requirements for their general education program;
4. University core requirements; and
5. Enough total undergraduate credit hours so that the credits earned at Washburn Law will be sufficient to complete the SOBU Bachelor's degree. For example, a LEAP SOBU student who needs 120 credit hours to earn the Bachelor's degree would need to have accumulated at least 91 credit hours by the end of the third undergraduate year so that the 29 credit hours completed during the first year at Washburn Law would total the hours necessary to earn the SOBU Bachelor's degree.

SOBU agrees to accept Washburn Law grades and credit hours as coursework toward both the total credit hour requirement for the Bachelor's degree, as credit for BU315, and the required credit hours of upper-division coursework.

Washburn Law will provide the LEAP student with an official transcript (at no cost) for the purpose of transferring law school credits back to SOBU. Upon SOBU's receipt of those official transcripts, the Office of the Registrar for SOBU will conduct the remaining steps necessary for the student to be awarded the Bachelor's degree and diploma and will forward an official transcript to Washburn Law's registrar for inclusion in the law student's academic record.

If there are insufficient credit hours completed at Washburn Law after the first year of enrollment, students have the option of completing the undergraduate degree program at SOBU or using subsequently earned Washburn Law credits to complete the undergraduate degree. Students who fail to earn the undergraduate degree after completing the first year of Washburn Law will not be permitted to continue in the JD degree program until the undergraduate degree is earned.

In coordination with SOBU's pre-law coordinator, Washburn Law faculty and staff will develop, and sponsor events and activities designed to achieve the objectives set forth in this Memorandum.

Program Assessment:

Washburn Law and SOBU agree to share information so that each unit can assess the effectiveness of this program. Data related to the program such as program enrollment, law school enrollment through the program, law school completion, and employment outcomes will be provided annually with a formal assessment report on a five-year cycle.

Law School First Year Courses – Total 29 Credit Hours:

Fall Semester: The Law of Torts (4), Criminal Law (3), The Law of Property (4), Legal Analysis, Research, and Writing I (3) – Total of 14 Credit Hours.

Spring Semester: Constitutional Law I (4), Contract Law (4), Civil Procedure (4), Legal Analysis, Research, and Writing II (3) – Total of 15 Credit Hours.

Proposed Effective Date: *Fall 2022*

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by: *AAC on date – Determined in this committee that this is an information item, NOT an Agenda Item*

FAC on date

Faculty Senate on date

Attachments Yes No