

Washburn University  
Faculty Senate Agenda  
November 6, 2023  
3:00 PM – Forum Room, BTAC

- I. Call to Order
- II. Approve minutes from the October 23, 2023, meeting of Faculty Senate (pp. 3-6)
- III. President’s Opening Remarks
- IV. WUBOR/KBOR Update
- V. VPAA/Provost Update - Stephenson
- VI. Faculty senate committee reports
  - Approve minutes from the Academic Affairs committee October 2, 2023 (pp. 7-8)
- VII. University committee reports
  - Receive minutes from the following General Education committee meetings.
    - October 5, 2023 (pp. 9-11)
    - October 10, 2023 (pp. 12- 13)
- VIII. Old Business
  - 24-3 Proposal for Bachelor of Criminal Justice / Criminal Justice (pp 14 - 16)
  - 24-4 New Program: BCJ: Forensic Investigation Sciences (pp 17 -22)
  - 24-5 BPA in Public Administration proposed program changes (23 - 29)
  - 24-6 Program Modifications: Certificate/Non-Profit Management (pp 30 - 32)
  - 24-7 Public Administration Minor proposed minor changes (pp 33 - 36)
  - 24-8 Proposal to revise the Quantitative and Scientific Reasoning (QSR) university student learning outcome (USLO) (p 37 - 38)
  - 24-9 BA in Philosophy proposed program changes (pp 39 -43)
  - 24-10 English BA Literature Emphasis new minor/certificate/double major requirement (pp. 44 - 48)
  - 24-11 New Program: Associate of Applied Science/ Human Services (pp 49 - 53)
  - 24-12 New Program: Associate of Applied Science/Legal Studies (pp. 54-57)
  - 24-13 New Program: Associate of Applied Science/Criminal Justice (pp. 58-61)

IX. New Business

X. Information Items

- WU 101 & Upper-Division English - Degree and Program Changes (p. 62)

XI. Discussion Items

XII. Announcements

XIII. Adjournment

Washburn University  
Faculty Senate Minutes  
October 23, 2023  
3:00 PM – Forum Room, BTAC

Present: Barraclough, Camarda, Cook, Cook-Cunningham, Dahl, DeSota, Florea, Friesen, Grant, Von Hansen, Hackenworth, Heusi, Holt, Kay, Kendall-Morwick (K.), Kowalska, Lolley, Mercader, Miller, Moddelmog, Porta, Ricklefs, Rivera, Scofield, Sneed, Steffen, Steinroetter, Toerber-Clark, Wagner

Absent: Altus, Hartman, McGuire

Guests: Asamoah, Ball, Boxterman, Lanning, Martinez, O'Neill, Stephenson, Wade, Holthouse

I. Call to Order 3:04

II. Minutes from the October 9, 2023, meeting of Faculty Senate were approved with minor edits to spelling and time.

III. President's Opening Remarks

IV. WUBOR/KBOR Update

- WUBOR: women's soccer team is number eight; men's doubles team won the ITA NCAA tennis. Overall enrollment, retention and six-year graduation are all up. Homecoming is next week.; will be having bods of honor rather than king and queen. Inauguration is also next week. We had the largest Tilford in history, with 550 people. At the audit committee meeting, it was noted our income should be higher than debt overall. We are at seven plus percent. In terms of recruitment, guidelines have changed. The president can negotiate without permission from WUBOR. Construction will start on Henderson in 2025. Programs are moving into the Plass building. The conference room at WUtech is being updated (Wagner).
- KBOR special meeting: small program review. Music departments are not doing well. Geography is also not doing well. Suggested that they should remain, as there is a need for GIS people. Decision making will take place in March or April; the dates were unclear, and the board was going to double check (Grant).

V. VPAA/Provost Update – Stephenson

- EAB enrollment team: the Thrive and Shawnee County Promise Scholarships had the impact we were looking for. There was an increase in funding for those at various income and education levels. This will be fine-tuned as we go. Cook asked for details, numbers. They do not have them right now.

- WUBOR approved confirmed the Construction Manager at Risk and hired the Henderson architects. Met with the deans last Friday. There will be an open forum on the 30<sup>th</sup>.
- Homecoming and inauguration week: weather affected location of scorch on the porch. On Friday, there is a tea in morgan by the fireplace that starts at one. Will be a group photo in regalia as a gift to the new president. Mazachek is not wearing a tam or mortarboard, so they are optional. There will be bagpipes from Morgan to Lee arena. If it rains, we will have the tea over in lee arena.
- Strategic planning: the consulting group met with WUBOR to present the findings of the townhall forums and received more feedback. November 17<sup>th</sup> will be another community meeting. There has been good participation so far; will continue to be on Zoom in the afternoon.
- We have identified finalists for the WUtech Dean who will be doing campus visits the week of November 6. Provost search is going to be making video interviews soon with the list of candidates. The Law School Dean position is posted.

#### VI. Faculty senate committee reports - none

#### VII. University committee reports

- Minutes from the General Education committee meetings of September 1, 7, 13, and 18 were received. Cook noted that some things came up regarding distributions. Wanted to know where we were with the sciences. The proposal is going to academic affairs on Monday and will be revising the QSR gen ed category (Ball).
- Minutes from the May 1, 2023, Graduate Council meeting were received.

#### VIII. Old Business

#### IX. New Business

#### X. Information Items

- Notable English Course Changes: Ricklefs take time to read the information, take it back to your unit things that are taking place, as rep you should be letting them know. All changes are not considered significant. Anything that is not an action item will have the information placed here. Oneill things that affect a lot of units but are not significant changes, distribute the information.

#### XI. Discussion Items

- Equity committee update.

- History was that it was created by the executive committee via 22-2 in November 2021. They realized there would be a mass transition and were unsure whether it would be meaningful before that took place. It will require a new senate resolution based on the merits of the last resolution.
- Wagner moved to close the old ad hoc subcommittee. It was seconded. Porta suggested that we pursue people on the previous committee to see if they will be members. This will be included in the new committee language. Plans to use the data analysis from the climate survey. Closing was approved.
- Kendall-Morwick moved that we reestablish the equity committee. The irony of making a committee of overburdened persons was noted. The people who are most motivated are those who are already doing all the work. Asked if it would be possible to use an outside firm. Mercader asked if we can determine a normal amount of service Wagner suggested that it include total load; there are different tasks, and this is dependent on department. For example, graduate courses are different levels of work than others. Modellmog asked about how much should be handled at the department level. Ricklefs confirmed that things are not distributed the same across the university. Desota wanted considered that some committees are busier than others during certain years. To determine the involvement in the committee there may be more nuance that needs to go into that for reasons of actual meeting etc. Toeber-Clark noted that we all have different workloads based on multiple factors. Not all is counted as workload; for example, some need to have continued training that should count as time. Steinroetter suggested that the data from the faculty success groups in CAS be used for this effort.
- Brought back to the question at hand - do we make another committee to do this? Cooke suggested that it is often that 20 percent do 80 percent of the work. Unsure what the ad hoc would improve for us. Modellmog suggested that we not compare to one another as people are required to do different tasks. Kendall-Morwick would like to have a consultant; faculty reports will not be received the same as a firm paid to do it and make recommendations. There are two routes that can be taken, formal via a resolution process through committees and informal via discussion with Mazachek.
- Stephenson said that Hanover may be able to do this. Service and teaching load will be complicated metrics and will differ between programs. Scofield noted that the concern is that some activities do not get counted as service. It would be beneficial to have some sort of way that we look at things in terms of standardizing and defining things. Lolley would like to see the multiple platforms cleaned up to ensure

we do not spend so much time on all the service that needs done. Kendall-Morwick noted that there is service creep that goes unmeasured that needs to be recorded.

- Lolley suggested that we need to rethink how we support faculty in meeting student needs. Cook thinks that the firm is a good idea to have the survey be created for us and then go from there. Ricklefs suggested an informal ask.
- Wagner moved that we do an informal ask first. Ricklefs will do the informal Ricklefs, language when we know the support changes things. Lolley seconded. Steffen believes the formal ask is important and makes more sense as we already have a process in place. Ricklefs suggested that the discussions would be regarding money, what is involved, when do we think that we can get this out, and the timeline. Cook let people know FA meeting for next week was cancelled. Three weeks will be the next meeting where this can be brought up. Wagner prefers the informal to encourage community. Steffen suggested that the formal ask does not require that we demand, just asking for support to make it happen. Miller believes that we are not all on the same page in terms of what informal and formal will look like. Kendall-Morwick believes that we should go ahead and make that move to do formal requests. This committee was previously formed, so they will know that this may be something coming through. Ricklefs clarified that the resolution will be to say that we are bringing forward a proposal to request the agency.
- Modellmog would like to see the informal first for sure. Miller believes that both would be good; working on the formal as the informal ask is made. The move to go forward with the informal request passed. Wagner suggested that we need to check in every other week and that we should ensure that meetings are not cancelled until previous meetings in the process have taken place.

## XII. Announcements

- Barraclough: November 8th first generation celebration day.
- Martinez: Washburn created a proclamation to the state of Kansas to have a specific celebration day for first generation students that will be approved by the governor and signed later this week. Kansas will be the first state to have this codified.

## XIII. Adjournment 4:17

# **Academic Affairs Meeting Minutes**

## **Monday, October 2, 2023 at 4:00pm**

### **In-person, Memorial Union – Lincoln Room**

Attendees: Liviu Florea (for Dion Harnowo for fall 2023), Karen Camarda, Jennifer Ball (ex-officio), Beth O'Neill (ex-officio), Michelle Heusi, Lara Rivera, Deborah Altus, Tonya Ricklefs, Sarah Holt, Kara Kendall-Morwick

Guests: Stephanie Lanning, Dion Harnowo

The meeting was called to order by Deborah Altus at 4:00 pm.

- I. Approvals
  - a. Minutes from the meeting held on Monday, September 18 were presented. A motion for approval was made by Lara Rivera and seconded by Karen Camarda. Motion passed.
  
- II. Action Items
  - a. Proposals to replace Global Citizenship, Ethics, and Diversity (GED) university student learning outcome (USLO) with the Non Nobis Solum (NNS) USLO.
    - i. Kara Kendall-Morwick notes that there was a recommendation from the Academic Diversity and Inclusion committee for an editorial change to the second sentence, from "This requires respecting diversity" to "An inclusive community that values diversity". Jennifer Ball noted no concern with the editorial change, on behalf of the General Education committee.
    - ii. Committee discussed feedback regarding the proposal received via email from Dmitri Nizovtsev and via handout from Barbara Scofield.
    - iii. Kara Kendall-Morwick provided feedback from the perspective of the Academic Diversity and Inclusion committee.
    - iv. Committee discussion ensued.
    - v. Based on feedback from his constituents and feedback sent to the committee, Liviu Florea made a motion to table the proposal and send it back to General Education for additional consideration. Second by Michelle Heusi.

- a. The committee discussed the process and timing of General Education meeting. Noted concerns can be voiced also at Faculty Senate meeting on October 9, 2023.
  - b. The committee also discussed the timing of the approval and the urgency of moving this ahead.
  - c. Concerns were voiced that language pertaining to ethics were not in the proposal and use of the motto for one specific requirement would be a disservice to the university.
  - d. Discussion ensued.
  - e. Vote to table and send back to General Education Committee: in favor - 2, opposed - 5, abstain - 2.
  - f. Motion fails.
- vi. Back to discussion on the original motion.
- a. Committee discussed General Education Committee processes and selection of the USLO.
  - b. Motion to replace Global Citizenship, Ethics, and Diversity (GED) university student learning outcome (USLO) with the Non Nobis Solum (NNS) USLO, with the editorial change noted earlier in the meeting, by Kara Kendall-Morwick. Seconded by Tonya Ricklefs. Vote – in favor - 5, opposed - 2, abstain - 2.
  - c. Motion passed.

There being no further business, a motion was made by Kara Kendall-Morwick and seconded by Tonya Ricklefs to conclude the meeting at 4:37 pm.

Minutes taken by Holly Broxterman.



**Gen Ed Committee Minutes**  
**Thursday, October 5, 2023, at 3:00pm**  
**In-Person – Bible Room (BTAC)**

**Members In-attendance:** Jennifer Ball, Beth O’Neill, Kelly McClendon, Joey DeSota, Justin Moss, Gary Hu, Roy Wohl, Linzi Gibson, Amy Memmer, Dmitri Nizovtsev, Belinda Eckert, Stephen Woody

Meeting called to order at 3:02pm by Jennifer Ball

- I. Minutes for September 18, 2023. Motion was made by Roy Wohl and seconded by Amy Memmer to approve as presented. Motion passed.
- II. Scientific reasoning and literacy (SRL) update
  - a. Jennifer Ball informed the committee that the ad hoc committee met, and a draft was prepared.
  - b. Feedback on the proposal is due by Friday, October 6, 2023, and vote via email is forthcoming.
- III. NNS(?) USLO update
  - a. Jennifer Ball advised the committee that the proposal put forth to Academic Affairs passed.
  - b. However, Jennifer Ball was advised yesterday that the President’s office has indicated that Non-Nobis Solum (NNS) should not be used as the name of the proposed USLO for DEI.
  - c. ADIC task force reworked their original proposal. The name was also changed to *Inclusion and Belonging*, and it was presented to the committee.
  - d. The revised proposal by ADIC was then incorporated into this committee’s draft of the proposal.
  - e. The committee had further discussion.
  - f. Dmitri Nizovtsev moved to change language in the first sentence of the proposal putting a period after *all its forms* and deleting the rest of the sentence listing examples. The motion died for lack of a second.
  - g. After additional discussion, Dmitri Nizovtsev made a motion to change sentence two by taking out the words *differences of* and replace with *different systems*. Roy Wohl seconded the motion for discussion. After further discussion, Roy Wohl made a new proposal to include the word *different* before *systems* and delete the words *differences of*. The motion was seconded by Dmitri Nizovtsev. Motion passed.
  - h. Dmitri Nizovtsev then made a motion to return the name of the USLO back to *Diversity, Equity, and Inclusion*. Roy Wohl

- seconded the motion. There was further discussion regarding the terminology of diversity, and a vote. Motion failed.
- i. Jennifer Ball called for a motion on the revised proposal designed by the committee today. Stephen Woody moved to move the revised proposal to Faculty Senate. Joey DeSota seconded the motion. Motion passed. (Proposal language is attached).
- IV. Discussion of replacement/integration of QSLR with SL.
- a. Jennifer Ball explained that the proposal for SL would be presented to this committee at its next meeting. She requested the committee to consider prior to that time whether they would entertain replacement or integration regarding the quantitative portion of the proposal.
- V. Adjournment. There being no further business a motion was made by Dmitri Nizovtsev and seconded by Linzi Gibson to conclude the meeting at 3:50pm.

Meeting notes taken by Beth Mathews

## **New USLO Language (approved by Gen Ed Committee 10.5.23)**

**Inclusion and Belonging.** Practicing Washburn's core value of inclusion in our personal, professional, and civic lives involves respecting diversity in all its forms, including but not limited to socioeconomic status, race, ethnicity, nationality, place of origin, language, ability, gender identity, gender expression, sexual orientation, religious and non-religious identity, political and social ideology, family background, veteran status, and age, as well as the intersections of these identities. Students will analyze how different systems, cultures, and circumstances produce a variety of personal experiences, values, and worldviews that shape the past and present realities of individuals and groups. Further, students will evaluate their own role in advancing respect, equity, and inclusion for all people and consider possible solutions to problems that affect the world.

**Gen Ed Committee Minutes**  
**Tuesday, October 10, 2023, at 9:00am**  
**In-Person – Crane Room**

**Members In-attendance:** Jennifer Ball, Beth O’Neill, Kelly McClendon, Joey DeSota, Justin Moss, Roy Wohl, Linzi Gibson, Amy Memmer, Dmitri Nizovtsev

Not present: Gary Hu, Belinda Eckert, Stephen Woody

Meeting called to order at 9:04am by Jennifer Ball

- I. Scientific reasoning and literacy (SRL) update
  - a. Jennifer Ball asked for questions and input on how to proceed with the proposed learning outcome from the SRL ad hoc committee.
  - b. Dmitri Nizovtsev presented a document for discussion about streamlining and wording changes.
  - c. After additional discussion and discussion, a revised proposal was drafted. (Proposal language is attached).
- II. Discussion on whether or how to integrate SRL into current QSR USLO
  - a. After discussion the committee indicates they would support a two-part USLO – one for QRL and one for SRL.
- III. Discussions Items
  - a. There was a brief discussion of the Inclusion and Belonging proposal after the Faculty Senate meeting on October 9, 2023.
  - b. There was a brief discussion on when the committee might consider grandparenting of current courses.
- IV. Adjournment. There being no further business a motion was made by Linzi Gibson and seconded by Joey DeSota to conclude the meeting at 9:51am.

Meeting notes taken by Beth Mathews

Revised QSRL (drafted at Gen Ed Committee meeting on 10/10/23)

### **Quantitative and Scientific Reasoning and Literacy.**

- a. Quantitative reasoning involves the ability to work with numerical data and the higher-order thinking skills required to make and understand mathematical arguments. Students will be able to understand and develop arguments supported by quantitative evidence, clearly communicate those arguments using words, tables, graphs, statistical inference, or mathematical equations and functions as appropriate, and apply mathematical methods to solve problems from a wide array of contexts and everyday situations.
- b. Scientific reasoning and literacy involve the acquisition and application of skills and knowledge necessary to understand the scientific method and apply it to observable phenomena. Students will be able to understand, develop, and evaluate arguments supported by scientific evidence, clearly communicate those arguments in a variety of formats, and use scientific methods to solve problems from a wide array of contexts and everyday situations.

## FACULTY AGENDA ITEM

Date: November 6, 2023

Submitted by: Amy Memmer x1478

SUBJECT: New Program: BCJ: Criminal Justice

Description: Proposal for Bachelor of Criminal Justice / Criminal Justice

Rationale: In reviewing our curriculum through the lens of student need, we realized that, for some students, it might be better to take a variety of electives from our various emphases, rather than focusing on just one. The idea is that there is overlap between law enforcement, corrections, security administration, and forensic investigations, and we want to allow students to select courses that will be the best fit for their individual interests and goals.

Program Demand:

A couple of our current emphasis areas have less student interest in recent years. For example, more students are interested in law enforcement and FI than in corrections, right now. This has resulted in some of the corrections electives not filling and, in some instances, not being able to be offered for those students who were interested. Our hope is that by allowing students who select this program to pick courses from the various emphases, we will pull more students into a corrections course. They would not need to take several courses in that area but may have an interest in or benefit from one or two corrections courses. This will allow us to better manage our resources and ensure that students in those smaller programs are able to take the courses they need for their degree requirements and career preparation.

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)* No additional costs are anticipated.

Proposed Effective Date: Fall 2024

Request for Action: *Approval by Faculty Senate*

Approved by: *AAC on 10/30/2023*

*Faculty Senate*

Attachments **Yes X** No

# Program Change Request

## New Program Proposal

Date Submitted: 10/05/23 5:07 pm

Viewing: : **BCJ - Criminal Justice**

Last edit: 10/31/23 8:34 am

Changes proposed by: Amy Memmer (amy.memmer)

### General Information

Effective Catalog Edition	2024-2025
Department	Criminal Justice/Legal Studies
College	School of Applied Studies
Degree Level	Undergraduate
Program Title	BCJ - Criminal Justice
Degree to be Offered	Bachelor of Criminal Justice (BCJ)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Program Code	
Is this program an interdisciplinary program?	No
CIP Code	430103 - Criminal Justice/Law Enforcement Administration.
Modality	

### New Program Header

#### Statement of Justification/Rationale for Offering the Program

In reviewing our curriculum through the lens of student need, we realized that, for some students, it might be better to take a variety of electives from our various emphases, rather than focusing on just one. The idea is that there is overlap between law enforcement, corrections, security administration, and forensic investigations, and we want to allow students to select courses that will be the best fit for their individual interests and goals.

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### Projected Enrollment for the Initial Three Years of the Program

#### Implementation

#### In Workflow

1. Acad Ops
2. CJLS Chair
3. Library
4. SAS Curr Policy Chair
5. SAS Dean
6. SAS Fac Council Chair
7. Governance Check
8. AA Committee
9. Faculty Senate
10. General Faculty
11. WUBOR
12. Final Acad Ops
13. Registrar

#### Approval Path

1. 10/06/23 8:39 am  
Beth O'Neill  
(beth.oneill):  
Approved for Acad Ops
2. 10/06/23 11:56 am  
Amy Memmer  
(amy.memmer):  
Approved for CJLS Chair
3. 10/06/23 11:58 am  
Sean Bird  
(sean.bird):  
Approved for Library
4. 10/12/23 2:51 pm  
Michelle Shipley  
(michelle.shipley):  
Approved for SAS Curr Policy Chair
5. 10/12/23 4:37 pm  
Zach Frank  
(zach.frank):  
Approved for SAS Dean
6. 10/20/23 12:33 pm  
Michelle Shipley  
(michelle.shipley):  
Approved for SAS Fac Council Chair
7. 10/20/23 3:27 pm  
Holly Broxterman  
(holly.broxterman):  
Approved for Governance Check
8. 10/31/23 11:04 am  
Holly Broxterman  
(holly.broxterman):  
Approved for AA Committee

## Year 2

Full-Time Headcount Per Year	20	Part-Time Headcount Per Year	2
Full-Time Sem Credit Hrs Per Year	30	Part-Time Sem Credit Hrs Per Year	15

## Year 3

Full-Time Headcount Per Year	25	Part-Time Headcount Per Year	3
Full-Time Sem Credit Hrs Per Year	30	Part-Time Sem Credit Hrs Per Year	15

## Employment

Employment Opportunity Information

## Admission and Curriculum

Admission Criteria

Total Number of Semester Credit Hours for the Degree Curriculum

## Degree Requirements

In addition to the requirements stated below, students must complete 34-35 hours of General Education and any additional hours needed to reach the minimum 120 credit hours required for graduation. Some of the courses below may also fulfill general education or other degree requirements.

In addition, all Criminal Justice majors must complete a complementary minor, certificate, or additional major; students must declare this with the department that grants this. Please see your advisor for more information.

### Required Courses Inside Department <sup>1</sup>

<a href="#">CJ 100</a>	Crime & Justice in America	3
<a href="#">CJ 220</a>	Criminal Justice Communications	3
<a href="#">CJ 303</a>	Diversity in American Culture	3
<a href="#">CJ 325</a>	Applied Criminology	3
<a href="#">CJ 400</a>	Criminal Justice Research Methods	3
<a href="#">CJ 401</a>	Criminal Justice Ethics	3
<a href="#">CJ 410</a>	Criminal Procedure and Evidence	3
<a href="#">CJ 455</a>	Criminal Justice Administration	3
<a href="#">CJ 484</a>	Internship in Criminal Justice	3
or <a href="#">CJ 486</a>	Seminar in Criminal Justice	
<a href="#">CJ 485</a>	Internship in Criminal Justice	3
<a href="#">LG 240</a>	Constitutional Law	3
<a href="#">LG 345</a>	Criminal Law	3
24 hours of Criminal Justice Electives, selected from:		24
<a href="#">CJ 110</a>	Introduction to Law Enforcement	
<a href="#">CJ 115</a>	Introduction to Forensic Investigations	
<a href="#">CJ 120</a>	Introduction to Corrections	



## FACULTY AGENDA ITEM

Date: November 6, 2023

Submitted by: Amy Memmer x1478

SUBJECT: New Program: BCJ: Forensic Investigation Sciences

Description: Proposal for Bachelor of Criminal Justice / Forensic Investigation Sciences

Rationale: In discussing our curriculum with advisory board members and potential employers in the field, we recognized a need for a pathway for our students to get the forensic investigation experience, but also have a strong skill set in the laboratory setting. In order to make our graduates competitive in the job market, we feel it necessary to add this emphasis that would build a base of knowledge in the natural science lab courses as well as other STEM areas. We built this curriculum to comply with the requirements for accreditation under the American Academy of Forensic Sciences' Forensic Science Education Programs Accreditation Commission (FEPAC), in the hopes of working towards accreditation for this program once it is approved. We also developed this curriculum with National Institute of Standards and Technology's OSAC Standards (the Organization of Scientific Area Committees for Forensic Science). These standards led to the requirement of an additional 24 hours of STEM courses for students in this program.

Program Demand: Our Forensic Investigations program has been growing. We are seeing a continued increase in the number of students expressing interest in careers with the KBI and FBI. To make those students competitive in the job market and prepare them for success in the field, we believe this new program is essential.

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)* No additional costs are anticipated.

Proposed Effective Date: Fall 2024

Request for Action: *Approval by Faculty Senate*

Approved by: *AAC on 10/30/2023*

*Faculty Senate*

Attachments **Yes X** No

# Program Change Request

## New Program Proposal

Date Submitted: 10/05/23 5:07 pm

Viewing: : **BCJ - Forensic Investigation Sciences Emphasis**

Last edit: 10/31/23 8:34 am

Changes proposed by: Amy Memmer (amy.memmer)

### General Information

Effective Catalog Edition	2024-2025
Department	Criminal Justice/Legal Studies
College	School of Applied Studies
Degree Level	Undergraduate
Program Title	BCJ - Forensic Investigation Sciences Emphasis
Degree to be Offered	Bachelor of Criminal Justice (BCJ)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Program Code	
Is this program an interdisciplinary program?	No
CIP Code	430103 - Criminal Justice/Law Enforcement Administration.
Modality	

### New Program Header

#### Statement of Justification/Rationale for Offering the Program

In discussing our curriculum with advisory board members and potential employers in the field, we recognized a need for a pathway for our students to get the forensic investigation experience, but also have a strong skill set in the laboratory setting. In order to make our graduates competitive in the job market, we felt it necessary to add this emphasis that would build their base of knowledge in the natural science lab courses as well as other STEM areas. We built this curriculum in order to comply with the requirements for accreditation under the American Academy of Forensic Sciences' Forensic Science Education Programs Accreditation Commission (FEPAC), in the hopes of working towards accreditation for this program as soon as it is approved. We also developed this curriculum with National Institute of Standards and Technology's OSAC Standards (the Organization of Scientific Area Committees for Forensic Science). These standards led to the requirement of an additional 24 hours of STEM courses for students in this program.

**Program Demand** Our Forensic Investigations program has been growing. We are seeing a continued increase of the number of students expressing interest in careers with the KBI and FBI. In order to make those students competitive in the job market and prepare them for success in the field, we believe this new program in essential.

#### In Workflow

1. Acad Ops
2. CJLS Chair
3. Library
4. SAS Curr Policy Chair
5. SAS Dean
6. SAS Fac Council Chair
7. Governance Check
8. AA Committee
9. Faculty Senate
10. General Faculty
11. WUBOR
12. Final Acad Ops
13. Registrar

#### Approval Path

1. 10/06/23 8:39 am  
Beth O'Neill  
(beth.oneill):  
Approved for Acad Ops
2. 10/06/23 12:44 pm  
Amy Memmer  
(amy.memmer):  
Approved for CJLS Chair
3. 10/06/23 12:44 pm  
Sean Bird  
(sean.bird):  
Approved for Library
4. 10/12/23 2:51 pm  
Michelle Shipley  
(michelle.shipley):  
Approved for SAS Curr Policy Chair
5. 10/12/23 4:58 pm  
Zach Frank  
(zach.frank):  
Approved for SAS Dean
6. 10/20/23 12:33 pm  
Michelle Shipley  
(michelle.shipley):  
Approved for SAS Fac Council Chair
7. 10/20/23 3:27 pm  
Holly Broxterman  
(holly.broxterman):  
Approved for Governance Check
8. 10/31/23 11:04 am  
Holly Broxterman  
(holly.broxterman):  
Approved for AA Committee

## Projected Enrollment for the Initial Three Years of the Program

### Implementation

#### Year 2

Full-Time Headcount Per Year	60	Part-Time Headcount Per Year	2
Full-Time Sem Credit Hrs Per Year	800	Part-Time Sem Credit Hrs Per Year	45

#### Year 3

Full-Time Headcount Per Year	100	Part-Time Headcount Per Year	3
Full-Time Sem Credit Hrs Per Year	1200	Part-Time Sem Credit Hrs Per Year	60

### Employment

Employment Opportunity Information

## Admission and Curriculum

### Admission Criteria

Total Number of Semester Credit Hours for the Degree

### Curriculum

## Degree Requirements

In addition to the requirements stated below, students must complete 34-35 hours of General Education and any additional hours needed to reach the minimum 120 credit hours required for graduation. Some of the courses below may also fulfill general education or other degree requirements.

### Required Courses Inside Department <sup>1</sup>

<a href="#">CJ 100</a>	Crime & Justice in America	3
<a href="#">CJ 220</a>	Criminal Justice Communications	3
<a href="#">CJ 303</a>	Diversity in American Culture	3
<a href="#">CJ 325</a>	Applied Criminology	3
<a href="#">CJ 400</a>	Criminal Justice Research Methods	3
<a href="#">CJ 401</a>	Criminal Justice Ethics	3
<a href="#">CJ 410</a>	Criminal Procedure and Evidence	3
<a href="#">CJ 455</a>	Criminal Justice Administration	3
<a href="#">CJ 484</a>	Internship in Criminal Justice	3
or <a href="#">CJ 486</a>	Seminar in Criminal Justice	
<a href="#">CJ 485</a>	Internship in Criminal Justice	3
<a href="#">LG 345</a>	Criminal Law	3
15 Hours of Forensic Investigation Electives, selected from:		15
<a href="#">CJ 367</a>	Firearms and Tool Mark Examination	
<a href="#">CJ 368</a>	Introduction to Bloodstain Pattern Analysis	

<a href="#">CJ 369</a>	Advanced Bloodstain Pattern Analysis	
<a href="#">CJ 370</a>	Fire Investigation and Prevention	
<a href="#">CJ 371</a>	Intro to Forensic Photography	
<a href="#">CJ 372</a>	Intro to Fingerprint	
<a href="#">CJ 373</a>	Fingerprint Development Lab	
<a href="#">CJ 374</a>	Intro to 3-D Scanner	
<a href="#">CJ 386</a>	Footwear and Tire Tracks	
<a href="#">CJ 387</a>	Digital Enhancement	
<a href="#">CJ 388</a>	Shooting Incident Reconstruction	
<a href="#">CJ 390</a>	Special Topics	

Required Courses for Forensic Investigation Sciences Emphasis <sup>1</sup>

<a href="#">CJ 115</a>	Introduction to Forensic Investigations	3
<a href="#">CJ 116</a>	Applied Intro to Forensic Investigations - Lab	3
<a href="#">CJ 435</a>	Death Investigations	3
<a href="#">CJ 415</a>	Advanced Forensic Investigations	3
<a href="#">CJ 416</a>	Forensic Applied Science Laboratory	3

AND 3 hours from the following courses:

<a href="#">CJ 371</a>	Intro to Forensic Photography	
<a href="#">CJ 372</a>	Intro to Fingerprint	
<a href="#">CJ 374</a>	Intro to 3-D Scanner	

Subtotal 66

**Required Courses Outside Department**

<a href="#">BI 100</a>	Introduction to Biology	3
<a href="#">BI 101</a>	Introductory Biology Laboratory	2
<a href="#">BI 140</a>	Introduction to Forensic Biology	3
<a href="#">BI 275</a>	Human Anatomy	4
<a href="#">CH 101</a>	Chemistry in Everyday Life	3
<a href="#">CH 103</a>	Introduction to Forensic Chemistry	3
<a href="#">PS 108</a>	Physical Science	3
<a href="#">MA 140</a>	Statistics	3

Subtotal 24

Total Hours 90

1

Students majoring in Criminal Justice must earn a grade of "C" or better in all required criminal justice courses for credit.

Pathway

## Core Faculty

### Faculty Workload Analysis

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

#### Supplemental Files

Reviewer **Holly Broxterman (holly.broxterman) (10/31/23 8:34 am)**: Approved by Academic Affairs Committee at their 10/30/23 meeting. Approving to move to Faculty Senate for their 11/6/23 meeting.

<a href="#">CJ 130</a>	Public & Private Security	
<a href="#">CJ 230</a>	Principles of Investigation	
<a href="#">CJ 310</a>	Police Problems & Practices	
<a href="#">CJ 318</a>	Juvenile Justice	
<a href="#">CJ 320</a>	Correctional Treatment Strategies	
<a href="#">CJ 323</a>	Serial Killers	
<a href="#">CJ 324</a>	Evidenced Based Corrections	
<a href="#">CJ 332</a>	Law of Corrections	
<a href="#">CJ 337</a>	Sex Offenders	
<a href="#">CJ 340</a>	Crime Prevention	
<a href="#">CJ 342</a>	Capital Punishment in America: The Death Penalty	
<a href="#">CJ 345</a>	Homicide	
<a href="#">CJ 352</a>	Firearms Decision Making	
<a href="#">CJ 360</a>	Independent Study	
<a href="#">CJ 362</a>	Human Trafficking	
<a href="#">CJ 364</a>	Homeland Security	
<a href="#">CJ 365</a>	Police & the Community	
<a href="#">CJ 367</a>	Firearms and Tool Mark Examination	
<a href="#">CJ 368</a>	Introduction to Bloodstain Pattern Analysis	
<a href="#">CJ 369</a>	Advanced Bloodstain Pattern Analysis	
<a href="#">CJ 370</a>	Fire Investigation and Prevention	
<a href="#">CJ 380</a>	Terrorism	
<a href="#">CJ 382</a>	Security Technologies	
<a href="#">CJ 390</a>	Special Topics	
<a href="#">CJ 420</a>	Probation, Parole and Community Based Corrections	
<a href="#">CJ 425</a>	White Collar Crime	
<a href="#">CJ 465</a>	Criminal Justice Planning	
<a href="#">CJ 499</a>	International Travel Experience in Criminal Justice	
Subtotal		60
<b>Required Courses Outside Department</b>		
<a href="#">WU 101</a>	The Washburn Experience	3
<a href="#">EN 300</a>	Advanced College Writing	3
or <a href="#">EN 308</a>	Scientific and Technical Writing	
AND 3 hours from the following courses:		3
<a href="#">LE 100</a>	Exploring the Concept of Leadership	
<a href="#">CN 308</a>	Organizational Communication	
<a href="#">CN 330</a>	Communication in Conflict and Negotiation	
<a href="#">HN 202</a>	Seminar in the Social Sciences	
<a href="#">HS 312</a>	Mental Health and Addiction	
<a href="#">PH 102</a>	Ethics: Introduction to Moral Problems	
<a href="#">PH 104</a>	Introduction to Logic and Critical Thinking	
<a href="#">SO 101</a>	Social Problems	
Subtotal		9
Total Hours		69

Students majoring in Criminal Justice must earn a grade of "C" or better in all required criminal justice courses for credit.

Pathway

## Core Faculty

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## Faculty Workload Analysis

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Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

### Supplemental Files

Reviewer	<b>Holly Broxterman (holly.broxterman) (10/31/23 8:34 am):</b> Approved by Academic Affairs
Comments	Committee at their 10/30/23 meeting. Approving to move to Faculty Senate for their 11/6/23 meeting.

## FACULTY AGENDA ITEM

Date: 11.6.2023

Submitted by: Bill Fiander x. 1952

SUBJECT: BPA in Public Administration proposed program changes

Description: Proposed program changes

Rationale:

Outdated – Simply put, the BPA program has not been updated in 40 years. The BPA was originally designed in the early/mid-1980s to accommodate State of Kansas employees needing to satisfy minimum degree qualifications for their positions. It was contained, and still is, within the Political Science (PO) Department. Program enrollment swelled over the next decade into the 60-80 student range. Sufficient faculty were subsequently hired to cover this demand. Once this initial burst subsided, enrollment plummeted, PA-dedicated faculty were not replaced, and Political Science faculty were left to admirably continue advising the program without the requisite aptitude or time needed to invest in a more comprehensive review. In 2023 after a small program review validated the value of maintaining the program, a new PA-dedicated faculty position was filled to teach PA classes and undertake a critical examination of the program's 50-year old curriculum.

Streamline – The current curriculum is far too specialized in PA classes, cumbersome, and inflexible to not only be unrealistic for faculty to deliver but to attract and prepare students appropriately for professional life in today's public sector. Course requirements are routinely replaced with other PO and non-department classes due to courses not being offered for lack of PA faculty. The major itself requires 60-66 credits which is daunting for prospective students given the 40-credit PO major. Of those credits, more than 1/3 come outside the department as cognate courses. These are very specific courses and pose a challenge to advising how they remain relevant for our majors.

Key changes that would address the above issues include:

- reducing course load to a more competitive 40 credit hours
- affirming the core PA classes that need faculty
- expanding inter-disciplinary features of the PA through more selections and electives instead of specific cognate courses
- requiring selection of one of three inter-disciplinary concentrations which may include another department's major/minor
- streamlining the PA minor
- streamlining the Nonprofit Management Certificate in cooperation with the Department of Human Services

Relevant and Versatile Skill Set – One principle of the original BPA that the new BPA gives a nod to is in its inter-disciplinary approach. A current approach that is highly valued at Washburn. And highly achievable in the BPA. This fits comfortably given the small size of the program and the many academic

needs faculty must deliver. Washburn has tremendous resources outside the PO Department that the PO Department does not need to replicate. That includes off-campus “incubators” such as 60+ local non-profits, City/County/School agencies, and the State of Kansas.

Today’s PA work force, much like their predecessors, are incredibly more valued the more versatile they can be. PA students must confidently swim in political, economic, legal, data analytical, and social equity waters to be successful today. They must be leaders not just managers. To that end, course changes to the BPA make it more diverse yet more relevant in its inter-disciplinary offerings (Business, Human Services, Communication, English, Leadership, Community Engagement, and other social sciences). But also relevant for today’s needs through one of three (3) inter-disciplinary concentrations:

- Management Analyst
- Sustainable Communities
- Non-PO major/minor

These changes will also heavily integrate a practitioner’s point of view including career readiness/field requirements and PO adjunct faculty who are experts in their field.

Career and Higher Education Demand – A review of any state/local government agency will show the demand for public sector employment is high and hard to fill. The need for well-trained public service candidates will continue to grow given the aging demographics and ever-increasing demands of the public for more services in the face of fewer resources. This is particularly true for those who can critically think and communicate fiscally viable options for the public good.

The proposed changes were also benchmarked against reviews of other PA programs both at the undergraduate and graduate level in Kansas and nationally. With KU as the highest-rated PA graduate program in the nation and multiple graduate urban planning or PA programs all in our backyard (KSU, UMKC, KU, WSU), Washburn’s PA program can position itself not only as a pipeline itself to restock public service shelves in Kansas communities but can be a feeder for master-level advancement in regional public administration careers. This is all provided we can begin to attract and grow higher caliber candidates which these changes are intended to help.

Financial Implications: None

Proposed Effective Date: Fall semester 2024

Request for Action: Approval by Faculty Senate

Approved by: AAC on 10/30/2023

*Faculty Senate*

Attachments **Yes X** No



# Program Change Request

Date Submitted: 09/15/23 9:04 am

Viewing: **BPA : BPA: Public Administration**

Last approved: 09/30/22 11:49 am

Last edit: 10/31/23 8:35 am

Changes proposed by: Bill Fiander (william.fiander)

Catalog Pages Using this Program [Bachelor's Degree \(BPA\) in Public Administration](#)

## Change Type

Significant

## Summarize Changes and Include Rationale

Submitted by Bill Fiander - "Outdated – Simply put, the BPA program has not been updated in 40 years. The BPA was originally designed in the early/mid-1980s to accommodate State of Kansas employees needing to satisfy minimum degree qualifications for their positions. It was contained, and still is, within the Political Science (PO) Department. Program enrollment swelled over the next decade into the 60-80 student range. Sufficient faculty were subsequently hired to cover this demand. Once this initial burst subsided, enrollment plummeted, PA-dedicated faculty were not replaced, and Political Science faculty were left to admirably continue advising the program without the requisite aptitude or time needed to invest in a more comprehensive review. In 2023 after a small program review validated the value of maintaining the program, a new PA-dedicated faculty position was filled to teach PA classes and undertake a critical examination of the program's 50-year old curriculum.

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Today's PA work force, much like their predecessors, are incredibly more valued the more versatile they can be. PA students must confidently swim in political, economic, legal, data analytical, and social equity waters to be successful today. They must be leaders not just managers. To that end, course changes to the BPA make it more diverse yet more relevant in its inter-disciplinary offerings (Business, Human Services, Communication, English, Leadership, Community Engagement, and other social sciences). But also relevant for today's needs through one of three (3) inter-disciplinary concentrations:

- Management Analyst
- Sustainable Communities

## In Workflow

1. Acad Ops
2. PO Chair
3. Library
4. SOSC Chair
5. CA Dean
6. CFCCC Chair
7. Assoc Dean CFC
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

## Approval Path

1. 09/15/23 9:19 am  
Holly Broxterman (holly.broxterman):  
Approved for Acad Ops
2. 09/15/23 10:31 am  
Bob Beatty (bob.beatty):  
Approved for PO Chair
3. 09/15/23 10:32 am  
Sean Bird (sean.bird):  
Approved for Library
4. 09/22/23 2:45 pm  
Lindsey Ibanez (lindsey.ibanez):  
Approved for SOSC Chair
5. 09/25/23 8:51 pm  
Kelly Erby (kelly.erby):  
Approved for CA Dean
6. 10/03/23 9:41 am  
Bruce Mactavish (bruce.mactavish):  
Approved for CFCCC Chair
7. 10/04/23 9:44 pm  
Maria Stover (maria.stover):  
Approved for Assoc Dean CFC
8. 10/05/23 7:37 am  
Maria Stover (maria.stover):  
Approved for CA Assoc Dean
9. 10/05/23 12:18 pm

- Non-PO major/minor

These changes will also heavily integrate a practitioner’s point of view including career readiness/field requirements and PO adjunct faculty who are experts in their field.

Career and Higher Education Demand – A review of any state/local government agency will show the demand for public sector employment is high and hard to fill. The need for well-trained public service candidates will continue to grow given the aging demographics and ever-increasing demands of the public for more services in the face of fewer resources. This is particularly true for those who can critically think and communicate fiscally viable options for the public good.

The proposed changes were also benchmarked against reviews of other PA programs both at the undergraduate and graduate level in Kansas and nationally. With KU as the highest-rated PA graduate program in the nation and multiple graduate urban planning or PA programs all in our backyard (KSU, UMKC, KU, WSU), Washburn’s PA program can position itself not only as a pipeline itself to restock public service shelves in Kansas communities but can be a feeder for master-level advancement in regional public administration careers. This is all provided we can begin to attract and grow higher caliber candidates which these changes are intended to help."

((Holly 9/15/23: Completed revisions according to new standardization approved by Deans and Provost Office, submitted proposal for Bill))

- Beth O'Neill  
(beth.oneill):  
Rollback to Assoc  
Dean CFC for  
Governance Check
- 10. 10/10/23 10:46 am  
Kelly Erby  
(kelly.erby):  
Approved for Assoc  
Dean CFC
- 11. 10/19/23 10:28 am  
Kelly Erby  
(kelly.erby):  
Approved for CA  
Assoc Dean
- 12. 10/19/23 12:37 pm  
Holly Broxterman  
(holly.broxterman):  
Approved for  
Governance Check
- 13. 10/31/23 11:04 am  
Holly Broxterman  
(holly.broxterman):  
Approved for AA  
Committee

## General Information

Effective Catalog Edition	2024-2025
Department	Political Science
College	College of Arts and Sciences
Division	Social Sciences
Degree Level	Undergraduate
Program Title	BPA: Public Administration
Degree to be Offered	Bachelor of Public Administration (BPA)

Is this program offered completely online?

Does this program lead to a teaching certification? No

Program Code BPA

Is this program an interdisciplinary program? No

CIP Code [440401 - Public Administration.](#)

Modality [Hybrid](#)

## History

1. Apr 21, 2022 by clmig-jwillging
2. Sep 30, 2022 by Holly Broxterman (holly.broxterman)

## Admission and Curriculum

Admission Criteria

Total Number of Semester Credit Hours for the Degree

Curriculum

# Degree Requirements

In addition to the requirements stated below, students must complete 34-35 hours of **General Education**, all requirements for a **Bachelor of Public Administration** degree, and any additional hours needed to reach the minimum 120 credit hours required for graduation. Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information.

<b>Required Courses Inside Department</b>		
<a href="#">PO 107</a>	Kansas, State, and Local Government	3
<a href="#">PO 245</a>	Introduction to Public Administration	3
<a href="#">PO 305</a>	Public Policy	3
<a href="#">PO 306</a>	American Urban and Metropolitan Planning	3
<a href="#">PO 393</a>	Managing Public Money	3
<a href="#">PO 401</a>	Equity and Hard Choices in Public Administration	3
<a href="#">PO 307</a>	Internship	3
or <a href="#">PO 309</a>	Kansas Legislative Experience	
<a href="#">PO 450</a>	<u>Seminar in Political Science and Public Administration</u>	<u>1</u>
Subtotal		22

## Department Electives (Minimum of 6 credits not in Concentration)

<a href="#">PO 255</a>	<u>Introduction to the American Legal System</u>	
<a href="#">PO 300</a>	<u>Special Topics/Political Science</u>	
<a href="#">PO 307</a>	<u>Internship</u>	
<a href="#">PO 308</a>	American Elections and Federalism	
<a href="#">PO 343</a>	Administrative Law	
<a href="#">PO 346</a>	Problems in Public Administration	
<a href="#">PO 371</a>	<u>Topics: American Politics and Government</u>	
<a href="#">PO 374</a>	<u>Topics: Public Administration</u> <sup>1</sup>	
<a href="#">PO 386</a>	<u>Independent Study</u>	
<a href="#">PO 390</a>	Applied Political Research	
<a href="#">PO 391</a>	Managing People in Public Organizations	
<a href="#">PO 394</a>	Challenges Managing Public Organizations	
<a href="#">PO 395</a>	Non-Profit Management and Leadership	
Subtotal		6

## **Non-PO Cognate Courses**

<del>EC 200</del>	<del>Principles of Microeconomics<sup>2</sup></del>	<del>3</del>
<del>EC 201</del>	<del>Principles of Macroeconomics<sup>2</sup></del>	<del>3</del>
<del>PV 100</del>	<del>Basic Concepts in Psychology<sup>2</sup></del>	<del>3</del>
<del>CN 101</del>	<del>Introduction to Communication Studies<sup>2</sup></del>	<del>3</del>
<del>SO 101</del>	<del>Social Problems<sup>2</sup></del>	<del>3</del>
<del>CM 101</del>	<del>Computer Concepts and Applications</del>	<del>3</del>
<del>AC 224</del>	<del>Financial Accounting</del>	<del>3</del>
<del>CN 308</del>	<del>Organizational Communication</del>	<del>3</del>
<del>or CN 350</del>	<del>Persuasion</del>	<del>3</del>
Subtotal		0

## **Concentration (Select One of Three Options, 12 credits minimum)**

Select 9 to 12 credit hours from the following: 9-12

Management Analyst (maximum 6 PO credits)

Sustainable Communities (maximum 6 PO credits)

Other Department Major / Minor (12-18 credit hours) <sup>2</sup>

Subtotal 12

Total Hours 40

<sup>1</sup>  
= Topics may include non-profit, planning, legal, management, etc.

<sup>2</sup>  
= With advisor approval.

## Management Analyst

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### Required Courses

PO 391 Managing People in Public Organizations 3

BU 258 Foundations of Data Analysis 3

### Elective Courses

BU 346 Organizational Behavior 3

CN 150 Public Speaking 3

CN 3XX Communication Upper Division 3

EC 200 Principles of Microeconomics 3

EC 201 Principles of Macroeconomics 3

EC 211 Statistics for Business and Economics 3

EC 480 Public Finance 3

EN 208 Professional Writing 3

HS 495 Research and Evaluation 3

LE 200 Ethical Responsibilities of Leadership 3

PO 390 Applied Political Research 3

PO 394 Challenges Managing Public Organizations 3

PO 395 Non-Profit Management and Leadership 3

## Sustainable Communities

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### Required Courses

PO 374 Topics: Public Administration <sup>1</sup> 3

CE 250 Introduction to Community Studies 3

### Elective Courses

AN 112 Cultural Anthropology 3

BI 203 Human Impact on the Environment 3

CJ 303 Diversity in American Culture 3

CN 150 Public Speaking 3

CN 3XX Communication Upper Division 3

EN 208 Professional Writing 3

HI 3XX History Upper Division 3

LE 200 Ethical Responsibilities of Leadership 3

PY 311 Multicultural Psychology 3

SO 3XX Sociology Upper Division 3

SW 250 Diversity and Social Justice in Social Work 3

<sup>1</sup>  
= Topics include practices in equitable and sustainable city planning, etc.

**Degree Requirements Required Courses for the BPA Major (27 to 30 credit hours):**

<sup>1</sup>Taken sometime within the first 12 credit hours of the major. <sup>2</sup>These courses also count towards fulfilling the General Education and elective requirements of the University

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

Supplemental Files

Reviewer **Beth O'Neill (beth.oneill) (10/05/23 12:18 pm):** Rollback: Approval completed in error.  
Comments **Holly Broxterman (holly.broxterman) (10/31/23 8:35 am):** Approved by Academic Affairs Committee at their 10/30/23 meeting. Approving to move to Faculty Senate for their 11/6/23 meeting.

## FACULTY AGENDA ITEM

Date: November 6, 2023

Submitted by: Stacy Conner X1774

SUBJECT: Program Modifications: Certificate/Non-Profit Management

Description: Proposal for modifications to the Certificate in Non-Profit Management

Rationale: Changes in the Non-Profit Management Certificate are proposed to accommodate updates in Public Administration course titles and options and to improve Certificate coordination. The certificate has been jointly coordinated by the Family & Human Services Department and the Political Science Department, but the two Departments have agreed that it would work better for the Family & Human Services Department to be the sole coordinator for two main reasons. First, most of the students declaring the Certificate are majoring in Family & Human Services. Second, having one Department provide coordination will help with accountability and ease of organization. Nonetheless, the two Departments will continue to collaborate on the curriculum, with required courses offered in both areas.

Program Demand: The Certificate in Non-Profit Management is awarded upon completion of a Bachelor degree, and completion of 27 credit hours as specified.

The Bureau of Labor Statistics projects that jobs for "Social and Community Service Managers" will grow by 9% ("much faster than average") across the next ten years. The typical required education is a Bachelor's degree, which fits our Certificate (a previous or concurrent Bachelor's degree is required). Median entry level annual salary is \$74,240.

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)* No additional costs are anticipated.

Proposed Effective Date: Fall 2024

Request for Action: *Approval by Faculty Senate*

Approved by: *AAC on 10/30/2023*

*Faculty Senate*

Attachments **Yes X** No

# Program Change Request

Date Submitted: 09/28/23 2:25 pm

Viewing: **NP-CT : CT: Non-Profit Management/Cert**

Last approved: 05/15/23 1:27 pm

Last edit: 10/31/23 8:36 am

Changes proposed by: Deborah Altus (deborah.altus)

Catalog Pages Using this Program [Non-Profit Management, Certificate](#)

Change Type [Significant](#)

Summarize Changes and Include Rationale Changes are being made to accommodate updates in Public Administration course names and options. The certificate will be coordinated by the Family & Human Services Department to help with accountability and ease of organization. ((Holly 9/14/23: Completed revisions according to new standardization approved by Deans and Provost Office))

## General Information

Effective Catalog Edition 2024-2025  
Department Family and Human Services  
College School of Applied Studies  
Degree Level Undergraduate  
Program Title CT: Non-Profit Management/Cert  
Degree to be Offered Certificate (CERT)

Is this program offered completely online?

Does this program lead to a teaching certification? No

Program Code NP-CT

Is this program an interdisciplinary program? No

CIP Code [520206 - Non-Profit/Public/Organizational Management.](#)

Modality

## Admission and Curriculum

Admission Criteria

Total Number of Semester Credit Hours for the Degree

Curriculum

## In Workflow

1. Acad Ops
2. HS Chair
3. Library
4. SAS Curr Policy Chair
5. SAS Dean
6. SAS Fac Council Chair
7. Governance Check
8. AA Committee
9. Faculty Senate
10. General Faculty
11. WUBOR
12. Final Acad Ops
13. Registrar

## Approval Path

1. 09/28/23 2:26 pm  
Holly Broxterman (holly.broxterman):  
Approved for Acad Ops
2. 09/29/23 1:13 pm  
Stacy Conner (stacy.conner):  
Approved for HS Chair
3. 09/29/23 1:57 pm  
Sean Bird (sean.bird):  
Approved for Library
4. 10/12/23 3:15 pm  
Michelle Shipley (michelle.shipley):  
Approved for SAS Curr Policy Chair
5. 10/12/23 4:52 pm  
Zach Frank (zach.frank):  
Approved for SAS Dean
6. 10/20/23 12:34 pm  
Michelle Shipley (michelle.shipley):  
Approved for SAS Fac Council Chair
7. 10/20/23 3:28 pm  
Holly Broxterman (holly.broxterman):  
Approved for Governance Check
8. 10/31/23 11:04 am  
Holly Broxterman (holly.broxterman):  
Approved for AA Committee

## History

1. Apr 21, 2022 by  
clmig-jwilling
2. Oct 12, 2022 by  
Holly Broxterman  
(holly.broxterman)
3. May 15, 2023 by  
Holly Broxterman  
(holly.broxterman)

Awarded upon completion of a Bachelor degree, and completion of 27 credit hours as follows:

### Required Courses Inside Family & Human Services Department

<a href="#">HS 300</a>	Prevention and Social Change	3
<a href="#">HS 323</a>	Service Coordination	3
<a href="#">HS 446</a>	<a href="#">Legal, Ethical, &amp; Professional Issues</a>	<u>3</u>

### Required Courses Inside Political Science Department

<a href="#">PO 245</a>	Introduction to Public Administration	3
<a href="#">PO 395</a>	Non-Profit Management and Leadership	3
<a href="#">PO 346</a>	<del>Problems in Public Administration (Legal Issues)</del>	<del>3</del>
or <a href="#">HS 446</a>	<del>Legal, Ethical, &amp; Professional Issues</del>	
<a href="#">PO 393</a>	<a href="#">Managing Public Money</a> <sup>1</sup>	<u>3</u>
or <a href="#">PO 346</a>	<a href="#">Problems in Public Administration</a>	
or <a href="#">PO 374</a>	<a href="#">Topics: Public Administration</a>	

PO Elective (Select One Course):		3
<a href="#">PO 391</a>	<a href="#">Managing People in Public Organizations</a>	
<a href="#">PO 394</a>	<a href="#">Challenges Managing Public Organizations</a>	
<a href="#">PO 346</a>	Problems in Public Administration <sup>1</sup>	
or <a href="#">PO 374</a>	Topics: Public Administration	

### Other Required Courses

<a href="#">HS 495</a>	Research and Evaluation	3
or <a href="#">PO 401</a>	Equity and Hard Choices in Public Administration	

Approved Internship in Family and Human Services or Political Science ( <a href="#">HS 381</a> , <a href="#">HS 480</a> , <a href="#">HS 481</a> or <a href="#">PO 307</a> )		3
--	--	---

Total Hours		27
-------------	--	----

<sup>1</sup>

=

[PO 346 & PO 374 require advisor approval.](#)

\*

=

[This certificate is offered in collaboration with the Political Science Department.](#)

[Courses required a C or better.](#)

~~[This certificate is offered in collaboration with the Political Science Department.](#)~~

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

### Supplemental Files

Reviewer	<b>Holly Broxterman (holly.broxterman) (10/31/23 8:36 am):</b> Approved by Academic Affairs
Comments	Committee at their 10/30/23 meeting. Approving to move to Faculty Senate for their 11/6/23 meeting.



**FACULTY AGENDA ITEM**

Date: 11.6.2023

Submitted by: Bill Fiander x. 1952

SUBJECT: Public Administration Minor proposed minor changes

Description: Proposed minor changes to align with BPA changes (see attached CourseLeaf proposal)

Rationale:

Outdated – Simply put, the BPA program has not been updated in 40 years. Streamline – The current curriculum is far too specialized in PA classes, cumbersome, and inflexible to not only be unrealistic for faculty to deliver but to attract and prepare students appropriately for professional life in today’s public sector. Updating minor to align with BPA changes. Refer to BPA program proposal rationale for additional information.

Financial Implications: None

Proposed Effective Date: Fall semester 2024

Request for Action: Approval by Faculty Senate

Approved by: AAC on 10/30/2023

*Faculty Senate*

Attachments **Yes X** No

# Program Change Request

Date Submitted: 09/15/23 9:05 am

Viewing: **PB-MNR : Public Administration Minor**

Last approved: 04/04/23 1:19 pm

Last edit: 10/31/23 8:36 am

Changes proposed by: Bill Fiander (william.fiander)

Catalog Pages Using this Program [Public Administration, Minor](#)

Change Type **Not Significant**

Summarize Changes and Include Rationale Submitted by Bill Fiander, "Outdated – Simply put, the BPA program has not been updated in 40 years. Streamline – The current curriculum is far too specialized in PA classes, cumbersome, and inflexible to not only be unrealistic for faculty to deliver but to attract and prepare students appropriately for professional life in today's public sector. Updating minor to align with BPA changes. Refer to BPA CourseLeaf program proposal rationale for additional information. "

((Holly 9/15/23: Completed revisions according to new standardization approved by Deans and Provost Office, submitted proposal for Bill))

## General Information

Effective Catalog Edition	2024-2025
Department	Political Science
College	College of Arts and Sciences
Division	Social Sciences
Degree Level	Undergraduate
Program Title	Public Administration Minor
Degree to be Offered	Minor (MINOR)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Program Code	PB-MNR
Is this program an interdisciplinary program?	No
CIP Code	<a href="#">440401</a> <del>0401</del> - <a href="#">Public Administration</a> . <del>0401</del>
Modality	Face-to-Face

## Admission and Curriculum

Admission Criteria	
Total Number of Semester Credit Hours for the Degree	15
Curriculum	

### In Workflow

1. Acad Ops
2. PO Chair
3. Library
4. SOSC Chair
5. CA Dean
6. CFCC Chair
7. Assoc Dean CFC
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

### Approval Path

1. 09/15/23 9:19 am  
Holly Broxterman (holly.broxterman):  
Approved for Acad Ops
2. 09/15/23 10:21 am  
Bob Beatty (bob.beatty):  
Approved for PO Chair
3. 09/15/23 10:24 am  
Sean Bird (sean.bird):  
Approved for Library
4. 09/22/23 2:45 pm  
Lindsey Ibanez (lindsey.ibanez):  
Approved for SOSC Chair
5. 09/25/23 8:54 pm  
Kelly Erby (kelly.erby):  
Approved for CA Dean
6. 10/03/23 2:18 pm  
Bruce Mactavish (bruce.mactavish):  
Approved for CFCC Chair
7. 10/04/23 9:45 pm  
Maria Stover (maria.stover):  
Approved for Assoc Dean CFC
8. 10/05/23 7:39 am  
Maria Stover (maria.stover):  
Approved for CA Assoc Dean
9. 10/05/23 12:18 pm

- Beth O'Neill  
(beth.oneill):  
Rollback to Assoc  
Dean CFC for  
Governance Check
10. 10/10/23 10:46 am  
Kelly Erby  
(kelly.erby):  
Approved for Assoc  
Dean CFC
11. 10/19/23 10:28 am  
Kelly Erby  
(kelly.erby):  
Approved for CA  
Assoc Dean
12. 10/19/23 12:37 pm  
Holly Broxterman  
(holly.broxterman):  
Approved for  
Governance Check
13. 10/31/23 11:05 am  
Holly Broxterman  
(holly.broxterman):  
Approved for AA  
Committee

#### History

1. Jun 14, 2022 by Joseph Desota (joseph.desota)
2. Sep 30, 2022 by Holly Broxterman (holly.broxterman)
3. Apr 4, 2023 by Bob Beatty (bob.beatty)

## Minor Requirements

### Required Courses Inside Department

<a href="#">PO 106</a>	<del>The Government of the United States</del>	3
<a href="#">PO 245</a>	Introduction to Public Administration	3
<u>Select 3 courses from the following:</u>		<u>9</u>
<a href="#">PO 107</a>	Kansas, State, and Local Government	
<a href="#">PO 305</a>	Public Policy	
<del>PO 307</del>	<del>Internship</del>	
<a href="#">PO 306</a>	American Urban and Metropolitan Planning	
<a href="#">PO 374</a>	Topics: Public Administration <sup>1</sup>	
<del>PO 346</del>	<del>Problems in Public Administration (PO 346 and PO 374 can be repeated if special topic is different)</del>	
<a href="#">PO 391</a>	<u>Managing People in Public Organizations</u>	
<a href="#">PO 393</a>	Managing Public Money	
<a href="#">PO 395</a>	Non-Profit Management and Leadership	
<del>PO 390</del>	<del>Applied Political Research</del>	
<a href="#">PO 401</a>	<u>Equity and Hard Choices in Public Administration</u>	

Subtotal

12

## Other Required Courses

Select six credits from the following:

6

Select one course outside PO department within one of the Bachelor of Public Administration's two concentrations <sup>2</sup>

3

Total Hours

15

1

=

Topics include practices in equitable and sustainable city planning, non-profit issues, etc.

2

=

See Bachelor of Public Administration Concentrations:

<https://catalog.washburn.edu/undergraduate/college-arts-sciences/political-science-public-administration/bachelors-degree-bpa-public-administration/index.html>

~~Minor Requirements The minor in Public Administration consists of 15 credits distributed as follows:~~

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

~~Lowered the total number of hours from 18 to 15 and added classes that are consistently being taught in public administration rotation in order to reflect current curriculum and anticipated student needs. Current faculty (PA Lecturer and adjuncts) can teach all classes in the minor with this change.~~

Supplemental Files

Reviewer

**Beth O'Neill (beth.oneill) (10/05/23 12:18 pm):** Rollback: Approval completed in error.

Comments

**Holly Broxterman (holly.broxterman) (10/31/23 8:36 am):** Approved by Academic Affairs Committee at their 10/30/23 meeting. Approving to move to Faculty Senate for their 11/6/23 meeting.

## FACULTY GOVERNANCE AGENDA ITEM

Date: 10/19/23

Submitted by: Jennifer Ball, Associate Provost and Chair of the General Education Committee, for the General Education Committee

SUBJECT: Proposal to revise the Quantitative and Scientific Reasoning (QSR) university student learning outcome (USLO)

Description: The General Education Committee proposes to revise the QSR USLO

QSR USLO (current):

**Quantitative and Scientific Reasoning and Literacy.** Quantitative reasoning involves the ability to work with numerical data and the higher-order thinking skills required to make and understand mathematical arguments. Scientific literacy involves the acquisition and application of skills and knowledge necessary to understand the nature and content of science, and to evaluate scientific arguments using evidence-based reasoning. Students will be able to understand and develop arguments supported by quantitative evidence, clearly communicate those arguments in a variety of formats (using words, tables, graphs, statistical inference, mathematical equations and functions, etc., as appropriate), and apply mathematical and scientific methods to solve problems from a wide array of contexts and everyday situations.

QSR USLO (proposed):

**Quantitative and Scientific Reasoning and Literacy.**

- a. Quantitative reasoning involves the ability to work with numerical data and the higher-order thinking skills required to make and understand mathematical arguments. Students will be able to understand and develop arguments supported by quantitative evidence, clearly communicate those arguments using words, tables, graphs, statistical inference, or mathematical equations and functions, as appropriate, and apply mathematical methods to solve problems from a wide array of contexts and everyday situations.
- b. Scientific reasoning and literacy involve the acquisition and application of skills and knowledge necessary to understand scientific methods and apply them to observable phenomena. Students will be able to understand, develop, and evaluate arguments supported by scientific evidence, clearly communicate those arguments in a variety of formats, and use scientific methods to solve problems from a wide array of contexts and disciplines.

Rationale:

Last academic year, Washburn University faculty approved a proposal to adopt the general education framework for all public colleges and universities in Kansas beginning in Fall 2024. As part of this framework, six credit hours are determined by the individual college or university (28-29 hours are determined by the common framework). Washburn chose two categories of courses, at three credit hours each, one category of which would address scientific literacy. The General Education Committee asked representatives from every unit who could be considered subject matter experts in this area to come together and draft a proposal for scientific literacy learning outcomes. The General Education

Committee slightly revised the statement, combined it with existing language regarding quantitative reasoning in the current USLO, and is now submitting a revised QSR USLO to the Faculty Senate for consideration.

If approved, part b of this USLO will be used by the General Education Committee to consider and approve courses that will fulfill the scientific literacy general education requirement. The committee expects most courses currently meeting the QSR USLO will be approved for the new USLO. Regardless, they have agreed to accept all courses approved for the current USLO for the new USLO, and review courses over the next few years to determine whether they align with part a or part b of the USLO.

Financial Implications: None

Proposed Effective Date: Fall 2024

Request for Action: Approval by AAC, Faculty Senate

Approved by:

Attachments Yes No

## FACULTY AGENDA ITEM

Date: 11.6.2023

Submitted by: Ian Smith x. 1544

SUBJECT: BA in Philosophy proposed program changes

Description: Proposed program changes - change in division of credit hours with a honors track and non-honors track, new minor/certificate/double major requirement, and including a change in logic requirement.

Rationale:

Rationale for change in division of credit hours: We will now have a philosophy honors track and a non-honors track, the rationale for which can be found in the new course creation for PH 397: Senior Capstone for Non-Honors Majors. In order for the non-honors students to have the same credit hour footprint as the honors students, the non-honors students need to take 3 more hours than they would be taking without our (other) program changes, and taking 3 more hours of elective credit seems to be the most sensible change to their revised curriculum.

Due to the new general education requirements, students will now be required to complete a minor, certificate, or additional major. This will replace the general education credit hours that are no longer required and allow students to choose a complementary area of study.

Rationale for change in logic requirement: Passing PH 220 can be a barrier to graduation. The D/F/W rate for PH 220 is typically higher than it is for other PH courses. And we realize that although taking a logic course is essential for our PH majors, we have come to realize that the specific content in PH 220 versus PH 104 is clearly only relevant for PH majors who plan to go on to do graduate work in philosophy. Those students need PH 220, but other philosophy majors do not necessarily need PH 220. Hence the disjunctive requirement: students will need to take either PH 220 or PH 104, and those students who have any plans to continue graduate work in philosophy will be advised to take PH 220.

Note: The content of PH 220 is still arguably essential for other majors that require the course. For example, all CIS majors are required to take the course. We teach to the following SLOs from the Computer Science Curricula 2023: Joint Task Force on Computing Curricula in PH 220:

1. Convert logical statements from informal language to propositional and predicate logic expressions.
2. Apply formal methods of symbolic propositional and predicate logic, such as calculating validity of formulae and computing normal forms.
3. Use the rules of inference to construct proofs in propositional and predicate logic.
6. Describe the strengths and limitations of propositional and predicate logic.

Circling back to what is necessary for our PH majors, we have come to realize that 3 and 6 are not necessary for PH majors who do not plan to pursue graduate study in philosophy. 1 and 2 (with respect to propositional logic) surely are necessary for any PH major, but those are addressed in PH 104 as well.

(But note that PH 104 does not address 3 and 6, so PH 104 should not substitute for PH 220 for majors such as CIS majors.)

Financial Implications: None

Proposed Effective Date: Fall semester 2024

Request for Action: Approval by Faculty Senate

Approved by: AAC on 10/30/2023

*Faculty Senate*

Attachments **Yes**  **No**



# Program Change Request

Date Submitted: 09/12/23 1:17 pm

Viewing: **PH : Philosophy**

Last approved: 09/08/23 9:29 am

Last edit: 10/31/23 8:36 am

Changes proposed by: Ian Smith1 (ian.smith1)

Catalog Pages Using [Philosophy, BA](#)  
this Program

**Change Type** [Significant](#)

**Summarize Changes and Include Rationale**

Rationale for change in division of credit hours: We will now have a philosophy honors track and a non-honors track, the rationale for which can be found in the new course creation for PH 397: Senior Capstone for Non-Honors Majors. In order for the non-honors students to have the same credit hour footprint as the honors students, the non-honors students need to take 3 more hours than they would be taking without our (other) program changes, and taking 3 more hours of elective credit seems to be the most sensible change to their revised curriculum.

Due to the new general education requirements, students will now be required to complete a minor, certificate, or additional major. This will replace the general education credit hours that are no longer required and allow students to choose a complementary area of study.

Rationale for change in logic requirement: Passing PH 220 can be a barrier to graduation. The D/F/W rate for PH 220 is typically higher than it is for other PH courses. And we realize that although taking a logic course is essential for our PH majors, we have come to realize that the specific content in PH 220 versus PH 104 is clearly only relevant for PH majors who plan to go on to do graduate work in philosophy. Those students need PH 220, but other philosophy majors do not necessarily need PH 220. Hence the disjunctive requirement: students will need to take either PH 220 or PH 104, and those students who have any plans to continue graduate work in philosophy will be advised to take PH 220.

Note: The content of PH 220 is still arguably essential for other majors that require the course. For example, all CIS majors are required to take the course. We teach to the following SLOs from the Computer Science Curricula 2023: Joint Task Force on Computing Curricula in PH 220:

1. Convert logical statements from informal language to propositional and predicate logic expressions.
2. Apply formal methods of symbolic propositional and predicate logic, such as calculating validity of formulae and computing normal forms.
3. Use the rules of inference to construct proofs in propositional and predicate logic.
6. Describe the strengths and limitations of propositional and predicate logic.

Circling back to what is necessary for our PH majors, we have come to realize that 3 and 6 are not necessary for PH majors who do not plan to pursue graduate study in philosophy. 1 and 2 (with respect to propositional logic) surely are necessary for any PH major, but those are addressed in PH 104 as well. (But note that PH 104 does not address 3 and 6, so PH 104 should not substitute for PH 220 for majors such as CIS majors.)

((Holly 9/8/23: Completed revisions according to new standardization approved by Deans and Provost Office))

## In Workflow

1. Acad Ops
2. PH Chair
3. Library
4. HUM Chair
5. CA Dean
6. CFCCC Chair
7. Assoc Dean CFC
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

## Approval Path

1. 09/12/23 1:41 pm  
Holly Broxterman  
(holly.broxterman):  
Approved for Acad Ops
2. 09/12/23 4:04 pm  
Ian Smith1  
(ian.smith1):  
Approved for PH Chair
3. 09/12/23 4:07 pm  
Sean Bird  
(sean.bird):  
Approved for Library
4. 09/21/23 4:48 pm  
Ian Smith1  
(ian.smith1):  
Approved for HUM Chair
5. 09/26/23 11:37 am  
Kelly Erby  
(kelly.erby):  
Approved for CA Dean
6. 10/03/23 2:44 pm  
Bruce Mactavish  
(bruce.mactavish):  
Approved for CFCCC Chair
7. 10/04/23 9:46 pm  
Maria Stover  
(maria.stover):  
Approved for Assoc Dean CFC
8. 10/05/23 7:41 am  
Maria Stover  
(maria.stover):  
Approved for CA Assoc Dean
9. 10/05/23 12:19 pm

## General Information

Effective Catalog Edition: 2024-2025

Department: Philosophy

College: College of Arts and Sciences

Division: Humanities

Degree Level: Undergraduate

Program Title	Philosophy
Degree to be Offered	Bachelor of Arts (BA)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Program Code	PH
Is this program an interdisciplinary program?	No
CIP Code	38.0101 - 38.0101
Modality	Hybrid

- Beth O'Neill  
(beth.oneill):  
Rollback to Assoc  
Dean CFC for  
Governance Check  
10. 10/10/23 10:56 am  
Kelly Erby  
(kelly.erby):  
Approved for Assoc  
Dean CFC  
11. 10/19/23 10:28 am  
Kelly Erby  
(kelly.erby):  
Approved for CA  
Assoc Dean  
12. 10/19/23 12:37 pm  
Holly Broxterman  
(holly.broxterman):  
Approved for  
Governance Check  
13. 10/31/23 11:05 am  
Holly Broxterman  
(holly.broxterman):  
Approved for AA  
Committee

## Admission and Curriculum

### Admission Criteria

Total Number of Semester Credit Hours for the Degree

Curriculum

### History

1. Apr 21, 2022 by clmig-jwilling
2. Sep 30, 2022 by Holly Broxterman (holly.broxterman)
3. Mar 31, 2023 by Ian Smith1 (ian.smith1)
4. Sep 8, 2023 by Holly Broxterman (holly.broxterman)

## ~~Degree Requirements~~ The Philosophy major consists of 33 hours of Philosophy distributed as follows: Degree Requirements

In addition to the requirements stated below, students must complete 34-35 ~~At least 15~~ hours of General Education, all requirements for a Bachelor of Arts degree, and any additional hours needed to reach the 33 (in addition to PH 398 Senior Philosophy Honors Thesis Preparation/ PH 399 Senior Philosophy Honors Thesis) must be at the minimum 120 credit hours required for graduation. 300 level. Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information. In addition, all Philosophy majors must declare and then meet the requirements for a minor, a second major, or a certificate in order to graduate.

### Required Courses Inside Department

<u>PH 201</u>	Corrupting the Youth: Ancient Greek Philosophy	3
<u>PH 220</u>	Symbolic Logic	3
or <u>PH 104</u>	Introduction to Logic and Critical Thinking	
<u>PH 301</u>	I think therefore I am? Modern Philosophy 1600-1800	3
<u>PH 303</u>	Topics-History of Philosophy	3

Select either Philosophy Track or Philosophy Honors Track **9**

### Philosophy Track

PH 397 Senior Capstone for Majors (3 hrs)

AND Philosophy Elective credit (6 hrs) <sup>1</sup>

### Philosophy Honors Track

PH 398 Senior Philosophy Honors Thesis Preparation  
& PH 399 and Senior Philosophy Honors Thesis (6 hrs total for both classes)

~~PH 399 Senior Philosophy Honors Thesis 3~~

~~Value Theory~~

AND Philosophy Elective credit (3 hrs) <sup>1</sup>

Value Theory - Select at least two of the following: 6

PH 200 General Topics in Philosophy <sup>2</sup>

PH 211 Introduction to Ethical Theory

PH 214 Medical Ethics

PH 300 General Topics in Philosophy <sup>2</sup>

PH 311 Issues in Ethical Theory

PH 312 Social-Political Philosophy

PH 313 Professional Ethics

PH 315 Philosophy of Law

PH 317 Ethics of Genetic Technologies

PH 319 Midwestern Environmental Ethics

PH 340 Aesthetics

PH 386 Special Studies <sup>2</sup>

~~Metaphysics and Epistemology~~

Metaphysics and Epistemology - Select at least two of the following: 6

PH 200 General Topics in Philosophy <sup>2</sup>

PH 203 Introduction to Buddhist Philosophy

PH 205 Existentialism

PH 207 Existence of God

PH 300 General Topics in Philosophy <sup>2</sup>

PH 302 Philosophy of Religion

PH 320 Advanced Logic

PH 323 Philosophy of Race

PH 325 Philosophy of Mathematics

PH 327 Philosophy of Science

PH 330 Philosophy of Mind

PH 335 Metaphysics

PH 386 Special Studies <sup>2</sup>

~~Subtotal 33~~

~~Electives~~

~~Philosophy Elective credit <sup>2</sup> 3~~

~~Subtotal 0~~

Total Hours 33

<sup>1</sup>

- Philosophy Program Honors Track students will complete 3 hours of electives; Philosophy Track students will complete 6 hours of electives.
- A 100-level course may count toward this elective credit, but only with the permission of the Chair.
- PH 104 cannot count toward this elective credit for any students, whether they are honors students or non-honors students.
- At least 21 hours of the 33 must be at the 300 level.

<sup>2</sup>

*If course material is appropriate (Chair's discretion).*

**FACULTY AGENDA ITEM**

Date: 11.6.2023

Submitted by: Melanie Burdick ext. 1409

SUBJECT: English BA Literature Emphasis new minor/certificate/double major requirement

Description: The BA in English with an emphasis in Literature and Film will require a minor, certificate, or second major.

Rationale: Due to the new general education requirements, students will now be required to complete a minor, certificate, or additional major. This will replace the general education credit hours that are no longer required and allow students to choose a complementary area of study. This complimentary area of study will allow our English graduates to be more marketable while not adding any credit hours to their degree program.

Financial Implications: None

Proposed Effective Date: Fall semester 2024

Request for Action: Approval by Faculty Senate

Approved by: AAC on 10/30/2023

*Faculty Senate*

Attachments **Yes X** No

# Program Change Request

Date Submitted: 09/05/23 9:54 am

Viewing: **LI : English: Literature**

Last approved: 09/30/22 12:03 pm

Last edit: 10/31/23 8:36 am

Changes proposed by: Melanie Burdick (melanie.burdick)

Catalog Pages Using this Program [English Literature and Film Criticism, BA](#)

Change Type [Significant](#)

Summarize Changes and Include Rationale Due to the new general education requirements, students will now be required to complete a minor, certificate, or additional major. This will replace the general education credit hours that are no longer required and allow students to choose a complementary area of study. ((Holly 9/8/23: Completed revisions according to new standardization approved by Deans and Provost Office))

## General Information

Effective Catalog Edition 2024-2025

Department English

College College of Arts and Sciences

Division Humanities

Degree Level Undergraduate

Program Title English: Literature

Degree to be Offered Bachelor of Arts (BA)

Is this program offered completely online? [No](#)

Does this program lead to a teaching certification? No

Program Code LI

Is this program an interdisciplinary program? No

CIP Code [230101 - English Language and Literature, General.](#)

Modality [Hybrid](#)

## Admission and Curriculum

Admission Criteria

Total Number of Semester Credit Hours for the Degree

Curriculum

## In Workflow

1. Acad Ops
2. EN Chair
3. Library
4. HUM Chair
5. CA Dean
6. CFCCC Chair
7. Assoc Dean CFC
8. CA Assoc Dean
9. Governance Check
10. AA Committee
11. Faculty Senate
12. General Faculty
13. WUBOR
14. Final Acad Ops
15. Registrar

## Approval Path

1. 09/05/23 10:50 am  
Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 09/05/23 11:06 am  
Melanie Burdick (melanie.burdick): Approved for EN Chair
3. 09/05/23 11:26 am  
Sean Bird (sean.bird): Approved for Library
4. 09/21/23 4:47 pm  
Ian Smith1 (ian.smith1): Approved for HUM Chair
5. 09/25/23 9:00 pm  
Kelly Erby (kelly.erby): Approved for CA Dean
6. 10/03/23 9:42 am  
Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair
7. 10/04/23 9:44 pm  
Maria Stover (maria.stover): Approved for Assoc Dean CFC
8. 10/05/23 7:38 am  
Maria Stover (maria.stover): Approved for CA Assoc Dean
9. 10/05/23 12:18 pm

- Beth O'Neill  
(beth.oneill):  
Rollback to Assoc  
Dean CFC for  
Governance Check
10. 10/10/23 10:46 am  
Kelly Erby  
(kelly.erby):  
Approved for Assoc  
Dean CFC
11. 10/19/23 10:27 am  
Kelly Erby  
(kelly.erby):  
Approved for CA  
Assoc Dean
12. 10/19/23 12:37 pm  
Holly Broxterman  
(holly.broxterman):  
Approved for  
Governance Check
13. 10/31/23 11:04 am  
Holly Broxterman  
(holly.broxterman):  
Approved for AA  
Committee

#### History

1. Apr 21, 2022 by  
clmig-jwillging
2. Sep 30, 2022 by  
Holly Broxterman  
(holly.broxterman)

## Degree Requirements

In addition to the requirements stated below, students must complete 34-35 hours of General Education, all requirements for a Bachelor of Arts degree, and any additional hours needed to reach the 120 credit hours required for graduation.

In addition, all English (BA) majors must complete a complementary minor, certificate, or additional major; students must declare this with the department that grants it.

#### Required Courses Inside Department

<a href="#">EN 105</a>	Introduction to English Studies	3
<a href="#">EN 301</a>	Literary Criticism & Theory	3
<a href="#">EN 310</a>	English Grammar/Linguistics	3
<a href="#">EN 400</a>	Senior Thesis (the capstone for literature majors)	3
<b>Subtotal</b>		<b>12</b>

#### Literature Surveys

Literature Surveys - Select five of the following:		15
British Literature		
<a href="#">EN 325</a>	British Lit through 1785	
<a href="#">EN 326</a>	British Literature since 1785	
American Literature		
<a href="#">EN 330</a>	American Literature through 1865	
<a href="#">EN 331</a>	American Literature since 1865	
World Literature		
<a href="#">EN 360</a>	World Literature through 1650	

<b>Subtotal</b>		<b>15</b>
<b>Option A - Literature Track</b>		
<u>Tracks - Select One Option</u>		<u>12</u>
<u>Option A - Literature Track</u>		
<u>Choose three upper-division EN literature or film classes (9 credit hours) <sup>1</sup></u>		
EN 380	Modern Poetry	
or EN 382	Modern Novel	
<del>Choose three upper-division EN literature or film classes <sup>1</sup></del>		<del>9</del>
<b>Subtotal</b>		<b>12</b>
<b>Option B - Film Criticism Track</b>		
<u>Option B - Film Criticism Track</u>		
<u>Choose three upper-division EN film classes (9 credit hours)</u>		
EN 240	Introduction to Film Studies	
<del>Choose three upper-division EN film classes</del>		<del>9</del>
<b>Subtotal</b>		<b>9</b>
Total Hours		39

1

at least two must be literature

~~Degree Requirements Thirty-nine total English hours required, including core requirements, but excluding EN 101 Introductory College Writing and EN 300 Advanced College Writing. The Literature and Film Criticism emphasis major's field program should look as follows:~~

Pathway

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

They do not. The requirement is for additional coursework mainly outside the department.

Supplemental Files

Reviewer **Beth ONeill (beth.oneill) (10/05/23 12:18 pm)**: Rollback: Approval completed in error.  
 Comments **Holly Broxterman (holly.broxterman) (10/31/23 8:36 am)**: Approved by Academic Affairs Committee at their 10/30/23 meeting. Approving to move to Faculty Senate for their 11/6/23 meeting.

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

Supplemental Files

Reviewer **Beth ONeill (beth.oneill) (10/05/23 12:19 pm)**: Rollback: Approval completed in error.  
Comments **Holly Broxterman (holly.broxterman) (10/31/23 8:36 am)**: Approved by Academic Affairs Committee at their 10/30/23 meeting. Approving to move to Faculty Senate for their 11/6/23 meeting.



## FACULTY AGENDA ITEM

Date: November 6, 2023

Submitted by: Stacy Conner X1774

SUBJECT: New Program: Associate of Applied Science/ Human Services

Description: Proposal for Associate of Applied Science (AAS) Human Services

Rationale: This AAS degree is well suited for students who seek employment as behavioral health/mental health technicians and addiction technicians. Offering an applied associate degree that focuses on development of professional skills will situate students well for this level of employment and also would prepare students well to complete our BAS (Bachelor of Applied Science) degree should they wish to further their education. The inclusion of WU 101 and EN 200 as program requirements is fitting, as WU 101 teaches important career readiness skills with its focus on information literacy, global citizenship, technology, and wellness, while EN 200 teaches writing skills that are critical for succeeding in the workplace.

Program Demand: The Bureau of Labor Statistics projects that employment for the applicable fields of "psychiatric technicians" and "social and human service assistants" is projected to grow by 9 percent from 2022 to 2032, a rate that is "much faster than average for all occupations." As Community Mental Health Centers in Kansas transition to become Certified Community Behavioral Health Clinics, we anticipate increased need for students trained as behavioral health and addiction technicians -- positions for which the AAS degree is well suited. Additionally, we have had a number of students over the years in our BAS program who have dropped out of college without obtaining a degree. For many of them, the option of an AAS degree would provide a way for them to complete a degree and obtain gainful employment in the field.

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)* No additional costs are anticipated.

Proposed Effective Date: Fall 2024

Request for Action: *Approval by Faculty Senate*

Approved by: *AAC on 10/30/2023.*

*Faculty Senate*

Attachments **Yes X** No

# Program Change Request

## New Program Proposal

Date Submitted: 09/29/23 5:16 pm

Viewing: : **HS: Human Services/AAS**

Last edit: 10/31/23 8:35 am

Changes proposed by: Deborah Altus (deborah.altus)

Rationale for

Summarize

### General Information

Effective Catalog Edition	2024-2025
Department	Family and Human Services
College	School of Applied Studies
Degree Level	Undergraduate
Program Title	HS: Human Services/AAS
Degree to be Offered	Associate of Applied Science (AAS)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Program Code	
Is this program an interdisciplinary program?	No
Interdisciplinary	
CIP Code	440000 - Human Services, General.
Modality	Hybrid

### New Program Header

Statement of Justification/Rationale for Offering the Program

Pending WUBOR approval of the AAS Proposal 24-1:

This AAS degree is well suited for students who seek employment as behavioral health/mental health technicians and addiction technicians. Offering an applied associate degree that focuses on development of professional skills will situate students well for this level of employment and also would prepare students well to complete our BAS (Bachelor of Applied Science) degree should they wish to further their education. The inclusion of WU 101 and EN 200 as program requirements is fitting, as WU 101 teaches important career readiness skills with its focus on information literacy, global citizenship, technology, and wellness, while EN 200 teaches writing skills that are critical for succeeding in the workplace.

Program Demand The Bureau of Labor Statistics projects that employment for the applicable fields of "psychiatric technicians" and "social and human service assistants" is projected to grow by 9 percent from 2022 to 2032, a rate that is "much faster than average for all occupations." As Community

### In Workflow

1. Acad Ops
2. HS Chair
3. Library
4. SAS Curr Policy Chair
5. SAS Dean
6. SAS Fac Council Chair
7. Governance Check
8. AA Committee
9. Faculty Senate
10. General Faculty
11. WUBOR
12. Final Acad Ops
13. Registrar

### Approval Path

1. 09/29/23 5:21 pm  
Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. 10/02/23 12:31 pm  
Stacy Conner (stacy.conner): Approved for HS Chair
3. 10/02/23 12:46 pm  
Sean Bird (sean.bird): Approved for Library
4. 10/12/23 2:52 pm  
Michelle Shipley (michelle.shipley): Approved for SAS Curr Policy Chair
5. 10/12/23 4:50 pm  
Zach Frank (zach.frank): Approved for SAS Dean
6. 10/20/23 12:33 pm  
Michelle Shipley (michelle.shipley): Approved for SAS Fac Council Chair
7. 10/20/23 3:27 pm  
Holly Broxterman (holly.broxterman): Approved for Governance Check
8. 10/31/23 11:04 am  
Holly Broxterman (holly.broxterman): Approved for AA Committee

Mental Health Centers in Kansas transition to become Certified Community Behavioral Health Clinics, we anticipate increased need for students trained as behavioral health and addiction technicians -- positions for which the AAS degree is well suited. Additionally, we have had a number of students over the years in our BAS program who have dropped out of college without obtaining a degree. For many of them, the option of an AAS degree would provide a way for them to complete a degree and obtain gainful employment in the field.

## Projected Enrollment for the Initial Three Years of the Program

### Implementation

Full-                      Part-Time  
 Full-Time                Part-Time

#### Year 2

Full-Time Headcount Per Year	-	Part-Time Headcount Per Year	-
Full-Time Sem Credit Hrs Per Year	-	Part-Time Sem Credit Hrs Per Year	-

#### Year 3

Full-Time Headcount Per Year	-	Part-Time Headcount Per Year	-
Full-Time Sem Credit Hrs Per Year	-	Part-Time Sem Credit Hrs Per Year	-

## Employment

Employment  
 Opportunity  
 Information

## Admission and Curriculum

Admission Criteria

Total Number of                      30

Semester Credit

Hours for the

Degree

Curriculum

## Degree Requirements

In addition to the requirements stated below, students must complete 15 hours of General Education, all requirements for a Associate of Applied Science degree, and any additional hours needed to reach the minimum 60 credit hours required for graduation. Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information.

### Required Courses Inside Department <sup>1</sup>

<a href="#">HS 100</a>	Family and Human Services	3
<a href="#">HS 131</a>	Human Development	3
<a href="#">HS 250</a>	Skills for Helping Professionals	3
<a href="#">HS 323</a>	Service Coordination	3
<a href="#">HS 381</a>	Internship I	3
HS Electives (selected with advisor)		9
Subtotal		24

### Required Courses Outside Department <sup>1</sup>

<u>EN 200</u>	Intermediate College Writing	3
<u>WU 101</u>	The Washburn Experience	3
Subtotal		6
Total Hours		30

1

A grade of "C" or better is required

Pathway

## Core Faculty

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Faculty Name \*Stacy Conner  
 Rank Associate Professor  
 Highest Degree PhD  
 Tenure Track Yes  
 Academic Area of Specialization Couple and Family Therapy  
 FTE to Proposed Program

Faculty Name Deborah Altus  
 Rank Professor  
 Highest Degree PhD  
 Tenure Track Yes  
 Academic Area of Specialization Psychology  
 FTE to Proposed Program

Faculty Name Zenova Williams  
 Rank Assistant Professor  
 Highest Degree PhD  
 Tenure Track Yes  
 Academic Area of Specialization Couple and Family Therapy  
 FTE to Proposed Program

Faculty Name Kara Langin  
 Rank Assistant Professor  
 Highest Degree PhD  
 Tenure Track Yes  
 Academic Area of Specialization Couple and Family Therapy  
 FTE to Proposed Program

Faculty Name	Dena Dean
Rank	Clinical Coordinator/Lecturer
Highest Degree	MSW
Tenure Track	No
Academic Area of Specialization	Social Work
FTE to Proposed Program	

## Faculty Workload Analysis

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Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

### Supplemental Files

Reviewer	<b>Beth O'Neill (beth.oneill) (10/12/23 9:20 am):</b> Made adjustments to format
Comments	<b>Holly Broxterman (holly.broxterman) (10/31/23 8:35 am):</b> Approved by Academic Affairs Committee at their 10/30/23 meeting. Approving to move to Faculty Senate for their 11/6/23 meeting.

## FACULTY AGENDA ITEM

Date: November 6, 2023

Submitted by: Amy Memmer x1478

SUBJECT: New Program: Associate of Applied Science/Legal Studies

Description: Proposal for Associate of Applied Science (AAS) Legal Studies

Rationale: In order to be competitive in the market, Washburn University recently approved the offering of AAS degrees. We currently offer an AA degree in Legal Studies. The recent KBOR changes to the general education framework have caused a significant increase in general education hours required for the AA degree and have forced us to cut the number of field-specific and technical courses we are able to require for the AA degree. For this reason, we would like to add the ability for students to choose to seek an AAS degree allowing them to meet the degree requirements while also receiving the field-specific knowledge and skills they need to be successful.

Program Demand

This program would allow us to be competitive with other institutions who are already offering AAS degrees for their students.

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)*

No additional costs are anticipated.

Proposed Effective Date: Fall 2024

Request for Action: *Approval by Faculty Senate*

Approved by: *AAC on 10/30/2023*

*Faculty Senate -*

Attachments **Yes X** No

# Program Change Request

## New Program Proposal

Date Submitted: 10/06/23 11:03 am

Viewing: : **Legal Studies AAS**

Last edit: 10/31/23 8:35 am

Changes proposed by: Amy Memmer (amy.memmer)

### General Information

Effective Catalog Edition	2024-2025
Department	Criminal Justice/Legal Studies
College	School of Applied Studies
Degree Level	Undergraduate
Program Title	Legal Studies AAS
Degree to be Offered	Associate of Applied Science (AAS)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Program Code	
Is this program an interdisciplinary program?	No
CIP Code	220203 - American/U.S. Law/Legal Studies/Jurisprudence.
Modality	Hybrid

### New Program Header

#### Statement of Justification/Rationale for Offering the Program

In order to be competitive in the market, Washburn University recently approved the offering of AAS degrees. We currently offer a AA degree in Legal Studies. The recent KBOR changes to the general education framework have caused a significant increase in general education courses required for the AA degree, and have forced us to cut the number of field-specific and technical courses we are able to require for this degree, in order to remain competitive in the overall number of hours required for the AA degree. For that reason, we would like to add an option for students to be able to choose to seek an AAS degree that allows them to meet the degree requirements while also receiving the field-specific knowledge and skills they would need to be successful in the field.

Program Demand This program would allow us to be competitive with other institutions who are already offering AAS degrees for their students.

### Projected Enrollment for the Initial Three Years of the Program

#### Implementation

#### Year 2

#### In Workflow

1. Acad Ops
2. CJLS Chair
3. Library
4. SAS Curr Policy Chair
5. SAS Dean
6. SAS Fac Council Chair
7. Governance Check
8. AA Committee
9. Faculty Senate
10. General Faculty
11. WUBOR
12. Final Acad Ops
13. Registrar

#### Approval Path

1. 10/06/23 11:52 am  
Beth O'Neill  
(beth.oneill):  
Approved for Acad Ops
2. 10/06/23 1:07 pm  
Amy Memmer  
(amy.memmer):  
Approved for CJLS Chair
3. 10/06/23 7:58 pm  
Sean Bird  
(sean.bird):  
Approved for Library
4. 10/12/23 2:52 pm  
Michelle Shipley  
(michelle.shipley):  
Approved for SAS Curr Policy Chair
5. 10/12/23 4:51 pm  
Zach Frank  
(zach.frank):  
Approved for SAS Dean
6. 10/20/23 12:33 pm  
Michelle Shipley  
(michelle.shipley):  
Approved for SAS Fac Council Chair
7. 10/20/23 3:27 pm  
Holly Broxterman  
(holly.broxterman):  
Approved for Governance Check
8. 10/31/23 11:04 am  
Holly Broxterman  
(holly.broxterman):  
Approved for AA Committee

Full-Time Headcount Per Year	14	Part-Time Headcount Per Year	2
Full-Time Sem Credit Hrs Per Year	420	Part-Time Sem Credit Hrs Per Year	60

### Year 3

Full-Time Headcount Per Year	20	Part-Time Headcount Per Year	3
Full-Time Sem Credit Hrs Per Year	600	Part-Time Sem Credit Hrs Per Year	90

## Employment

Employment Opportunity Information

## Admission and Curriculum

Admission Criteria

Total Number of Semester Credit Hours for the Degree Curriculum 60

## Degree Requirements

In addition to the requirements stated below, students must complete 15 hours of General Education, all requirements for a Associate of Applied Science degree, and any additional hours needed to reach the minimum 60 credit hours required for graduation. Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information.

### Required Courses Inside Department <sup>1</sup>

<a href="#">LG 101</a>	Introduction to Legal Practice	3
<a href="#">LG 200</a>	Introduction to Law	3
<a href="#">LG 240</a>	Constitutional Law	3
<a href="#">LG 250</a>	Legal Research I	3
<a href="#">LG 300</a>	Legal Writing	3
<a href="#">LG 305</a>	Litigation I	3
<a href="#">LG 310</a>	Interviewing & Investigation	3
Select 6 courses (18 hours) from the following:		18
<a href="#">LG 205</a>	Corporate Law	
<a href="#">LG 210</a>	Family Law	
<a href="#">LG 215</a>	Property Law	
<a href="#">LG 220</a>	Wills & Estate Administration	
<a href="#">LG 315</a>	Legal Research II	
<a href="#">LG 320</a>	Elder Law	
<a href="#">LG 325</a>	Personal Injury Law	
<a href="#">LG 330</a>	Administrative Law for Paralegals	
<a href="#">LG 340</a>	Law and the Cinema	
<a href="#">LG 342</a>	Capital Punishment in America	
<a href="#">LG 345</a>	Criminal Law	



<a href="#">LG 350</a>	Professional Ethics	
<a href="#">LG 355</a>	Introduction to Contracts	
<a href="#">LG 390</a>	Special Topics/Legal Asst	
<a href="#">LG 405</a>	Litigation II	
<a href="#">LG 410</a>	Bankruptcy & Collections	
<a href="#">LG 450</a>	Internship	
Select 2 courses (6 hours) from the following:		6
<a href="#">CJ 303</a>	Diversity in American Culture	
<a href="#">CJ 318</a>	Juvenile Justice	
<a href="#">CJ 352</a>	Firearms Decision Making	
<a href="#">CJ 410</a>	Criminal Procedure and Evidence	
Subtotal		45
<b>Required Courses Outside Department</b>		
<a href="#">WU 101</a>	The Washburn Experience	3
Subtotal		3
Total Hours		48

1

Students majoring in Legal Studies must earn a grade of "C" or better in all required legal studies/criminal justice courses for credit.

Pathway

## Core Faculty

### Faculty Workload Analysis

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

#### Supplemental Files

Reviewer **Beth O'Neill (beth.oneill) (10/12/23 9:27 am)**: Made changes to the way general education courses are displayed

Comments **Holly Broxterman (holly.broxterman) (10/31/23 8:35 am)**: Approved by Academic Affairs Committee at their 10/30/23 meeting. Approving to move to Faculty Senate for their 11/6/23 meeting.

## FACULTY AGENDA ITEM

Date: November 6, 2023

Submitted by: Amy Memmer x1478

SUBJECT: New Program: Associate of Applied Science/Criminal Justice

Description: Proposal for Associate of Applied Science (AAS) Criminal Justice

Rationale: In order to be competitive in the market, Washburn University recently approved the offering of AAS degrees. We currently offer an AA degree in Criminal Justice. The recent KBOR changes to the general education framework have caused a significant increase in general education hours required for the AA degree and have forced us to cut the number of field-specific and technical courses we are able to require for the AA degree. For this reason, we would like to add the ability for students to choose to seek an AAS degree allowing them to meet the degree requirements while also receiving the field-specific knowledge and skills they need to be successful.

Program Demand

This program would allow us to be competitive with other institutions who are already offering AAS degrees for their students.

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)*

No additional costs are anticipated.

Proposed Effective Date: Fall 2024

Request for Action: *Approval by Faculty Senate*

Approved by: *AAC on 10/30/2023*

*Faculty Senate on date*

Attachments **Yes X** No

# Program Change Request

## New Program Proposal

Date Submitted: 10/06/23 11:02 am

Viewing: : **CJ: Criminal Justice/AAS**

Last edit: 10/31/23 8:35 am

Changes proposed by: Amy Memmer (amy.memmer)

### General Information

Effective Catalog Edition	2024-2025
Department	Criminal Justice/Legal Studies
College	School of Applied Studies
Degree Level	Undergraduate
Program Title	CJ: Criminal Justice/AAS
Degree to be Offered	Associate of Applied Science (AAS)
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No
Program Code	
Is this program an interdisciplinary program?	No
CIP Code	430103 - Criminal Justice/Law Enforcement Administration.
Modality	Hybrid

### New Program Header

#### Statement of Justification/Rationale for Offering the Program

In order to be competitive in the market, Washburn University recently approved the offering of AAS degrees. We currently offer a AA degree in Criminal Justice. The recent KBOR changes to the general education framework have caused a significant increase in general education courses required for the AA degree, and have forced us to cut the number of field-specific and technical courses we are able to require for this degree, while still remaining competitive in the overall number of hours required for the AA degree. For that reason, we would like to add an option for students to be able to choose to seek an AAS degree that allows them to meet the degree requirements while also receiving the field-specific knowledge and skills they would need to be successful in the field.

Program Demand This program would allow us to be competitive with other institutions who are already offering AAS degrees for their students.

### Projected Enrollment for the Initial Three Years of the Program

#### Implementation

#### Year 2

#### In Workflow

1. Acad Ops
2. CJLS Chair
3. Library
4. SAS Curr Policy Chair
5. SAS Dean
6. SAS Fac Council Chair
7. Governance Check
8. AA Committee
9. Faculty Senate
10. General Faculty
11. WUBOR
12. Final Acad Ops
13. Registrar

#### Approval Path

1. 10/06/23 11:52 am  
Beth O'Neill  
(beth.oneill):  
Approved for Acad Ops
2. 10/06/23 1:03 pm  
Amy Memmer  
(amy.memmer):  
Approved for CJLS Chair
3. 10/06/23 7:58 pm  
Sean Bird  
(sean.bird):  
Approved for Library
4. 10/12/23 2:51 pm  
Michelle Shipley  
(michelle.shipley):  
Approved for SAS Curr Policy Chair
5. 10/12/23 4:40 pm  
Zach Frank  
(zach.frank):  
Approved for SAS Dean
6. 10/20/23 12:33 pm  
Michelle Shipley  
(michelle.shipley):  
Approved for SAS Fac Council Chair
7. 10/20/23 3:27 pm  
Holly Broxterman  
(holly.broxterman):  
Approved for Governance Check
8. 10/31/23 11:04 am  
Holly Broxterman  
(holly.broxterman):  
Approved for AA Committee

Full-Time Headcount Per Year	8	Part-Time Headcount Per Year	2
Full-Time Sem Credit Hrs Per Year	240	Part-Time Sem Credit Hrs Per Year	60

### Year 3

Full-Time Headcount Per Year	16	Part-Time Headcount Per Year	4
Full-Time Sem Credit Hrs Per Year	480	Part-Time Sem Credit Hrs Per Year	120

## Employment

Employment Opportunity Information

## Admission and Curriculum

Admission Criteria

Total Number of Semester Credit Hours for the Degree

Curriculum

## Degree Requirements

In addition to the requirements stated below, students must complete 15 hours of General Education, all requirements for a Associate of Applied Science degree, and any additional hours needed to reach the minimum 60 credit hours required for graduation. Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information.

### Required Courses Inside Department <sup>1</sup>

<a href="#">CJ 100</a>	Crime & Justice in America	3
Select 2 courses (6 hours) from the following:		6
<a href="#">CJ 110</a>	Introduction to Law Enforcement	
<a href="#">CJ 115</a>	Introduction to Forensic Investigations	
<a href="#">CJ 120</a>	Introduction to Corrections	
<a href="#">CJ 130</a>	Public & Private Security	
<a href="#">CJ 220</a>	Criminal Justice Communications	3
<a href="#">CJ 230</a>	Principles of Investigation	3
<a href="#">CJ 303</a>	Diversity in American Culture	3
<a href="#">CJ 325</a>	Applied Criminology	3
<a href="#">LG 240</a>	Constitutional Law	3
<a href="#">LG 345</a>	Criminal Law	3
Select 6 courses (18 hours) from the following:		18
<a href="#">CJ 310</a>	Police Problems & Practices	
<a href="#">CJ 318</a>	Juvenile Justice	
<a href="#">CJ 320</a>	Correctional Treatment Strategies	
<a href="#">CJ 323</a>	Serial Killers	
<a href="#">CJ 324</a>	Evidenced Based Corrections	
<a href="#">CJ 340</a>	Crime Prevention	

<a href="#">CJ 342</a>	Capital Punishment in America: The Death Penalty	
<a href="#">CJ 345</a>	Homicide	
<a href="#">CJ 352</a>	Firearms Decision Making	
<a href="#">CJ 360</a>	Independent Study	
<a href="#">CJ 364</a>	Homeland Security	
<a href="#">CJ 367</a>	Firearms and Tool Mark Examination	
<a href="#">CJ 368</a>	Introduction to Bloodstain Pattern Analysis	
<a href="#">CJ 369</a>	Advanced Bloodstain Pattern Analysis	
<a href="#">CJ 370</a>	Fire Investigation and Prevention	
<a href="#">CJ 380</a>	Terrorism	
<a href="#">CJ 382</a>	Security Technologies	
<a href="#">CJ 390</a>	Special Topics	
Subtotal		45
<b>Required Courses Outside Department</b>		
<a href="#">WU 101</a>	The Washburn Experience	3
Subtotal		3
Total Hours		48

1

Students majoring in Criminal Justice must earn a grade of "C" or better in all required criminal justice courses for credit.

Pathway

## Core Faculty

### Faculty Workload Analysis

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

#### Supplemental Files

Reviewer  
Comments

**Beth O'Neill (beth.oneill) (10/12/23 9:13 am):** Made adjustment to how general education information is displayed.

**Holly Broxterman (holly.broxterman) (10/31/23 8:35 am):** Approved by Academic Affairs Committee at their 10/30/23 meeting. Approving to move to Faculty Senate for their 11/6/23 meeting.

## **Informational Item: WU 101 & Upper-Division English - Degree and Program Changes**

While the following proposals have been deemed not significant per university governance, Faculty Senate has requested notification of any changes that include WU 101 & Upper-Division English courses. These program and degree changes have been recently approved by the schools and colleges in response to the new KBOR system-wide general education framework. Changes are effective Fall 2024:

### **School of Applied Studies**

- 1) Addiction Counseling / BAS
  - a. Addition of WU 101 and EN 300 or EN 308
- 2) Family Services / BAS
  - a. Addition of WU 101 and EN 300 or EN 308
- 3) Human Services / AA
  - a. Addition of WU 101
- 4) Corrections Emphasis / BCJ
  - a. Addition of WU 101 and EN 300 or EN 308
- 5) Forensic Investigations / BCJ
  - a. Addition of WU 101 and EN 300 or EN 308
- 6) Law Enforcement Emphasis / BCJ
  - a. Addition of WU 101 and EN 300 or EN 308
- 7) Security Administration Emphasis / BCJ
  - a. Addition of WU 101 and EN 300 or EN 308
- 8) Criminal Justice / AA
  - a. Addition of WU 101
- 9) Legal Studies / BLS
  - a. Addition of WU 101 and EN 300 or EN 308
- 10) Legal Studies / AA
  - a. Addition of WU 101
- 11) Social Work / BSW
  - a. Addition of WU 101 and EN 308

### **School of Business**

- 1) Business / BBA
  - a. Addition of WU 101

### **College of Arts and Sciences**

Effective Fall 2024, all baccalaureate degrees awarded by the College of Arts and Sciences will require completion of WU 101 and an upper-level English writing course.

Effective Fall 2024, all associate degrees awarded by the College of Arts and Sciences will require completion of WU 101.