

Washburn University  
Faculty Senate Agenda  
September 25, 2023  
3:00 PM – Forum Room, BTAC

- I. Call to Order
- II. Approve minutes from August 28, 2023, meeting of Faculty Senate (pp. 2-5)
- III. Special Visit from Washburn University President - Mazachek
- IV. President's Opening Remarks
- V. WUBOR/KBOR Update
- VI. VPAA/Provost Update - Stephenson
- VII. Faculty Senate Committee Reports
- VIII. University Committee Reports.
  - Accept minutes from May 9, 2023, meeting of Academic Diversity and Inclusion Committee (ADIC) (pp. 6-7)
  - Accept minutes from August 30, 2023, meeting of the Assessment Committee (pp.8-10)
- IX. Old Business
  - 24-1 Modifications to catalog to accommodate associate of applied science (AAS) degrees (pp. 11-17)
- X. New Business
- XI. Information Items
- XII. Discussion Items
  - Climate Survey Results (Smith)
- XIII. Announcements
- XIV. Adjournment

Washburn University Meeting of the Faculty Senate

August 28, 2023

3:00 PM – Forum Room, BTAC

Present: Altus, Barraclough, Camarda, Cook, Dahl, DeSota, Florea, Friesen, Grant, Hansen, Hartman, Heusi, Holt, Kay, Kendall-Morwick (K.), Kowalska, Lolley, McGuire, Mercader, Modellmog, Porta, Ricklefs, Rivera, Sneed, Steffen, Steinroetter, Toerber-Clark, Wagner

Absent: Cook-Cunningham, Miller, Scofield

Guests: Asamoah, Bailes, Holthaus, Hutchinson, Martinez, O'Neill, Saunders, Stephenson, Wade

I. Call to Order 3:05

II. Approved Faculty Senate meeting minutes of May 1, 2023, with minor corrections.

III. President's Opening Remarks (Ricklefs)

- Introductions
- August 21, 2023, Path to WUBOR: Meeting took place to provide details regarding making curriculum changes, e.g., action items v information items, when materials should be to Academic Affairs for changes to take place Fall 2024. Handouts and slides will be distributed.
- Networking: Executive committee of Faculty Senate have scheduled dates when faculty can meet to lunch. The intention is to provide opportunities to meet and facilitate conversation between schools and units, as well as to ensure transparency regarding the actions and intentions of the executive committee.
- Topics of focus this year will be discussed in the new business.
- Thanks for the feedback regarding the notes sent out after WUBOR meetings this summer. Please continue to send executive committee members feedback to ensure all concerns may be responded to.
- Alumni Association made Stephenson an honorary Ichabod.

IV. WUBOR/KBOR Updates

- KBOR (Wagner)
  - All universities are struggling to adjust to the general education plans. Presidents of Faculty Senate across the system want to work together to ensure things move smoothly and employees are protected.

- Pitt State has begun to ensure students who leave before completing a bachelor's degree will receive an associate degree if requirements are satisfied. They are the first and other Kansas universities will be following suit.
- WUBOR (Ricklefs)
  - June updates: breaking ground on the new president's house; board plans to increase communication with Faculty Senate as suggested by Mazachek.
  - Strategic planning will be taking place this year.
  - The search for a Provost is private. Cook (Sarah) and Ricklefs are senate members on the search committee.

#### V. VPAA/Provost Update (Stephenson)

- Convocation in Lee Arena had a great turnout.
- Contact Assistant Deans or Ball (Jennifer) with questions regarding the general education process moving forward.
- Details of the Provost search are posted on the WU website. A committee has been formed, led by Martin (Jim) from Business. The intention is to have a visit in late November. Other interim positions will be filled after the Provost has been selected.
- Tech and Law School Dean searches will start soon. Stephenson will lead the Tech search; the Law School will coordinate their lead.
- Positive indicators for fall enrollment (e.g., higher dorm population). The official data is embargoed until later in September.
- Strategic planning is being completed with an outside firm. WUBOR and the cabinet (formerly E Staff) have been working with the with the group. The focus will be different than in the past; the process will be quicker with the goal is to be completed during the fall semester. Data collection will include surveys and discussions with employees. The result will be dynamic and action oriented.
- Campus spaces
  - Education is officially in the Plass building. The library and other programs (e.g., Leadership and LINK) will join them next summer.
  - Next WUBOR meeting will include a request for an architect to be hired for the Henderson update. These updates are funded by Advisors Excel.
  - Still working on a design for the integrated health care building.
  - Broader campus planning will take place soon.
- Diversity and climate survey results have been reviewed and will be presented by Smith (Krista) and Stephenson.
- Next WUBOR meeting will include discussion of enlisting EAP for website updates.

- The Presidential Inauguration (the same week as homecoming) will take place October 27<sup>th</sup> at 3 pm. Prior to the event, there will be a faculty tea and a processional to Lee Arena
- Events tomorrow (8/29) include:
  - Campaign kick-off
  - Promotion and tenure workshop

#### VI. Consent Agenda (Ricklefs)

- Broxterman sent out committee invites last week.
- Academic affairs committee invites were emailed as AA calendar invite.
  - Holt noted that some meetings were on the same day as Senate.
- Need to follow up on details of Faculty Affairs.

#### VII. New Business (Ricklefs)

- Goals for the current academic year include discussion and activity around the topics of AI and ChatGPT, childcare policies on campus, and student attendance exemptions. Working groups are being created to aid in this effort; time commitment to be determined by individual working groups.
  - AI and ChatGPT Workgroup will be coordinated by Kay. The charge of the group is to recommend approaches addressing student use of these programs. Work may include suggesting edits to the academic impropriety policy to ensure both faculty and students have guidelines regarding how to address. McGuire would like to see students involved. President of WSGA reported they had examined the Code of Conduct this summer and made few edits or additions.
  - The Childcare / Children on Campus Policy will be coordinated by Wagner, with Grant assisting in the process. Mazachek wants to have a more family and community-based campus.
    - I. Steffen asked whether the efforts are to aid employees and students both; this is something the working groups will determine. Suggested the Education needs to be involved in the discussion and that conversations should include the concept of a lab school.
    - II. Wade suggested meeting with UCD.
    - III. WSGA President explained there are issues with UCD as they receive between 25 – 30 K a year, but only six students are using the center.
  - Student Attendance Exemption discussions will be led by Ricklefs. Only NCAA athletes are protected from losing attendance points if they miss class for sports – there are no other groups on campus who have the same exemption.

- I. Lolley asked about the autonomy faculty would have in such a policy. This is to be determined.
- II. WSGA VP suggested examining the military extenuating circumstances policies; with the language from the NCAA exemptions, it may help to guide the conversation.

VIII. Announcements

- Thursday 3-5 CTCL kick off.

IX. Adjournment (Ricklefs) 4:01

**Academic Diversity & Inclusion Committee Meeting Minutes**  
**May 9, 2023, 1:00 PM in Shawnee Room**

Present: Kelly Erby, Beth O'Neill, Danielle Dempsey-Swopes, Isaiah Collier, Kelly McClendon, Leah Brown, Kara Kendall-Morwick, Jason Miller, Melanie Burdick, Jim Smith, Adebanke Adebayo, Kris Hart, Joey DeSota, Mary Sundahl, Chaz Havens, Dennis Etzel, Erin Grant, Molly Pierson, Izzy Wasserstein, Tina Williams, Allan Ayella.

- I. Meeting called to order at 1:02 PM
- II. Approval of Minutes from April 11, 2023. A motion to approve the minutes was made and seconded, and approved by the committee.
- III. Old Business
  - a. Framing Language and Terms of Reference. Erby reviewed the history of this language, including moving from referring to them as “definitions” to “terms of reference.” The document was reviewed and discussed, and a motion was made and seconded to approve. [The document](#) was approved by the full committee.
  - b. WUmester 2024. Committee members discussed proposed topics, in particular the topics of Community & Belonging, and Being Human. The committee voted to use Community & Belonging for WUmester 2024, and Being Human for WUmester 2025. Committee members voiced confidence that both topics will have applications in a wide variety of disciplines, and are timely in terms of new efforts to build community with Shawnee County and ChatGPT and other AI.
- IV. New Business
  - a. Inclusive Pedagogy. Kendall-Morwick introduced an inclusive pedagogy definition/term of reference drafted by an ADIC subcommittee in collaboration with CTEL. The term was reviewed and discussed, and a motion was made and seconded to approve. [The document](#) was approved by the full committee.
- V. Updates
  - a. 2023 Climate Survey. Results have been received from Hanover. The results will be presented for discussion in early fall semester.
  - b. 2023 Tilford Conference, Oct. 5-6, 2023. Caucus meetings, poster presentations, and opening night speaker Cheryl Brown Henderson will take place on October 5. Dr. Sara Deer and Dr. Rodney Palmer will open the day on October 6 and then workshops/presentations will follow. Lunch speaker is Chief Diversity Officer for Barclay’s Bank, Ray Dempsey. The day will conclude with additional concurrent sessions, and then closing speaker, Dr. Nicole Hodges-Persley, Vice Provost of Diversity, Equity, and Inclusion at the University of Kansas. The call for proposals is out, and proposals are due June 30. Committee members are encouraged to submit proposals themselves, and to share the information widely with colleagues.

c. General Education. The general faculty voted to have 3 credit hours of institutional credit hours under the KBOR gen ed plan to be “diversity.” Erby noted that there is time to change the title ascribed to this institutional-choice “bucket.” Some discussion was held regarding this, but no formal proposals were brought forward. Dr. Ball has asked an ADIC taskforce to come up with proposed learning outcomes over the summer that would then be taken to the General Education Committee for consideration. Volunteers for the task force were encouraged to email Erby.

d. ADIC Chairperson. Erby announced that she will be stepping down from chairing ADIC to be interim dean of the College of Arts and Sciences. An interim chairperson for ADIC is needed. Interested persons should contact Dr. Laura Stephenson. A new secretary will also be needed as Dr. Beth O’Neill is stepping down from this role.

VI. Meeting was adjourned at 2:08 PM.

## Terms of Reference

Advancing diversity, equity, inclusion, and belonging is foundational to Washburn's legacy of increasing access to education and living up to our [mission and core values](#).

It is imperative that Washburn develop a shared language to assist our efforts to create an inclusive campus environment in which every faculty member, staff member, and student feels they belong to become their best self. It is further important that this language reflect the specific priorities and expectations of our campus. The discussion following the terms of reference below is not intended to be exhaustive or definitive; moreover, the definitions offered here may differ from how these terms are employed elsewhere and may change with time as Washburn itself continues to evolve. Nevertheless, they serve as a starting point from which to guide our work to create a community of inclusion and belonging at Washburn.

**Diversity:** Diversity refers to the fact of human difference, including the variety of personal experiences, values, and worldviews that arise from differences of culture and circumstance. Such differences include but are not limited to socioeconomic status, race, ethnicity, nationality, place of origin, language, ability, gender identity, gender expression, sexual orientation, religious and non-religious identity, political and social ideology, family background, veteran status, and age, as well as the intersections of these identities.

**Equity:** Equity is the intentional reconsidering and readjusting of curriculum, co-curriculum, policy, culture, and pedagogy so all members of the university community can thrive. Equity is different than equality in that equality implies treating everyone as if their experiences are exactly the same.

**Inclusion:** a core value of Washburn University, inclusion refers to the intentional, ongoing effort to ensure that diverse individuals and groups are welcome to fully participate in all aspects of the community and university, including decision-making processes. It also refers to the ways that diverse individuals and groups are welcomed, valued, supported, respected, and empowered to reach their full potential. Washburn commits itself to cultivating an inclusive learning, living, and working community, facilitating the success of all people, and supporting all individuals.

**Belonging:** Belonging is the sense of being seen, supported, and valued by the community. When people belong, they are able to be their authentic self. Diverse, inclusive, and equitable communities foster a sense of belonging.



**Assessment Committee Meeting Minutes**  
**Wednesday, August 30, 2023 at 2:00pm**  
**In-person – Memorial Union – Lincoln Room**

Attendees: Kelly McClendon, Jennifer Ball, Christa Smith, Eric Grospitch, Kara Kendall-Morwick, Eric Mosier, Benjamin Reed, Chris Jones, Michael McGuire, Gloria Dye, Rhonda Boeckman, Bassima Schbley, Debbie Isaacson, Tom Hickman, Steve Hageman, Bobby Tso, Valerie Ortega-Borunda (WSGA Representative)

Also present: Joshua Huston, Beth Mathews

Not present: Tara Lindahl, Sheri Cook-Cunningham, Emily Grant

The meeting was called to order by Kelly McClendon at 2:00pm.

- I. Introductions
- II. Welcome by Jennifer Ball
- III. Overview of Assessment Activities for this year
  - a. Program Assessment
    - i. Program Annual Assessment Reports due by August 31, 2023 – Kelly indicated she would put the reports into the system for access and review by committee members
    - ii. Reviewing Retreat – Thursday, September 28, 2023, from 2-4pm, Lincoln Room – Kelly indicated this was not mandatory but an opportunity for committee members to work together on reviews
    - iii. Training materials, including rubrics – available through D2L course page. Ex-officio members and WSGA/Faculty Senate Reps do not review
    - iv. Kelly explained that program assessment will be in a three-year rotation cycle starting after this current review. And 1/3 of programs will be reviewed each year. Departments are still able to submit assessments each year but will not be officially reviewed every year
- IV. Assessment Grants – are due September 22, 2023, and April 5, 2024. **Members of the subcommittee: Eric Mosier, Gloria Dye, Rhonda Boeckman, Bassima Schbley**
- V. Critical and Creative Thinking USLO Assessment for AY2023-2024. Will be collecting samples from EN300 for critical thinking and from senior capstones for creative thinking from fall 2023 and spring 2024. Raters will be selected and paid a stipend. The rating period will be from the end of May to the first part of June.
- VI. Assessment Extravaganza – will be held February 13, 2024, and the theme is Mardi Gras. It will be done in a round table format. **Members of the subcommittee: Benjamin Reed, Chris Jones, Michael McGuire, Emily Grant, Sheri Cook-Cunningham**
- VII. Assessment Awards – held in the spring 2024. Departments should submit new, different, or extra achievements for rating. Subcommittee members will be using standard rubric previously designed to choose recipients. **Members of the subcommittee: Bobby Tso, Steve Hageman, Tom Hickman, Debbie Isaacson**
- VIII. SARR Report – Christa Smith and Joshua Huston reported on AY2022-23 USLO Assessments in the areas of GCED and ILT. Discussion and questions followed. The full report will be posted to the Assessment website.

Next dates:

Assessment Committee Reviewing Retreat – Thursday, September 28, 2023, from 2-4pm in the Lincoln Room

Regular Assessment Committee meeting – Tuesday, October 24, 2023, at 2pm in the Lincoln Room

There being no further business to discuss Kelly McClendon ended the meeting at 2:53pm.

Minutes taken by Beth Mathews

## FACULTY GOVERNANCE AGENDA ITEM

Date: 9/11/23

Submitted by: Jennifer Ball, Associate Provost, x1840

SUBJECT: Modifications to catalog to accommodate associate of applied science (AAS) degrees

### Description:

Technical and community colleges have long offered associate of applied science (AAS) degrees, and Washburn University, including Washburn University Institute of Technology (Washburn Tech), should be competitive in this market. According to the Kansas Higher Education Data System (KHEDS), excluding Washburn Tech, an average of 44% of all Kansas technical college students earning a certificate also earn an associate degree. At Washburn Tech, this number is 6%. One significant difference between Washburn Tech and other technical colleges in Kansas is that the others offer AAS degrees, while Washburn Tech historically has offered only AA or AS degrees through the School of Applied Studies (SAS) and has only recently begun offering one AAS (in Surgical Technology). This latter degree was approved by the Washburn Board of Regents in 2021, to be conferred by Washburn Tech beginning in 2022. It has recently come to our attention through reporting challenges that the AAS degree must be conferred by the University. Therefore, this change to the catalog is necessary, effective as soon as possible.

The current Washburn university catalog refers to “all associate degrees,” but the policies only apply to our existing associate degrees (associate of arts (AA), associate of science (AS), and associate of liberal studies (ALS)). This proposal suggests we (re)introduce the AAS degree at Washburn University. As well as accommodating Washburn Tech students, the SAS also has several AA and AS degrees in their more technical programs (such as Radiology and Respiratory Therapy) they would like to convert to AAS degrees (or at least add an AAS option), as the AAS degree is not covered by the new general education policy, per the Kansas Board of Regents. (These additions or changes from SAS and Washburn Tech will come forward as separate information items or proposals, as appropriate.) Proposed requirements are based on Kansas Board of Regents guidelines, in order to be competitive.

Requirements for an AAS degree are the following:

1. At least 15 hours of general education courses including EN 101 First Year Writing, MA 112 Contemporary College Mathematics or higher, and nine hours from three different disciplines, one course from each of the following general education distribution areas: Natural Sciences/Mathematics, Social Sciences, and Arts and Humanities.
2. At least 30 credit hours in the area of specialized preparation are required, with at least 15 hours in each area of focus.\*
3. Normally, AAS degrees will not require more than 68 credit hours. External accreditation, licensing, or industry standards may make it necessary to exceed this limit.

\*This will allow a student to earn two certificates (e.g., welding and business) and pursue this degree.

Rationale: The attached changes in the university catalog are necessary to accommodate the reporting of AAS degrees from Washburn Tech/Washburn University, and also to allow the School of Applied Studies to offer these degrees and be competitive in this market.

Financial Implications: While AAS degrees require fewer general education hours than our other associate degrees, it is clear from the data from other technical colleges that many more Washburn Tech students will likely pursue AAS degrees than currently pursue AA or AS degrees, and therefore, the financial implications are likely positive.

Proposed Effective Date: Immediate upon approval

Request for Action: Approval by Faculty Senate

Approved by: AAC 9/18/23

Attachments Yes  No

Proposed catalog language

Relevant KBOR policy

## Current catalog language

### Washburn University Undergraduate Academic Catalog: Program, Degree, and Graduation Requirements

#### University Requirements Common to All Associate Degrees

A minimum of 60 hours. Some associate degrees may require additional hours. See specific degree/major.

1. Six hours of course-specific core coursework including EN 101 First Year Writing (communication), and MA 112 Contemporary College Mathematics or higher (quantitative and scientific reasoning and literacy) further described under Core Requirements. With the exception of the Associate of Liberal Studies degree, any mathematics course taken to satisfy this requirement may also be used to meet the distribution requirements for Mathematics and Natural Sciences.
2. Complete WU 101 The Washburn Experience or HN 101 Honors First Year Experience (conditional upon admittance into the Honors Program) with a minimum grade of C. Students transferring to Washburn University with 24 or more credit hours completed at an accredited post-secondary institution with a GPA of 2.0 or higher are exempt from the requirement to take WU 101 The Washburn Experience or HN 101 Honors First Year Experience.

#### Notes:

- a. Students entering Washburn University direct from high school enroll in WU 101 The Washburn Experience or HN 101 Honors First Year Experience (conditional upon admittance into the Honors Program).
  - b. Students not direct from high school entering Washburn University with less than 24 hours completed at an accredited post-secondary institution who have not completed a university success course with a minimum grade of C enroll in WU 101 The Washburn Experience or HN 101 Honors First Year Experience (conditional upon admittance into the Honors Program) as determined by their Academic Advisor.
  - c. Students transferring to Washburn University with 24 or more credit hours completed at an accredited post-secondary institution (after graduating from High School) with a GPA of 2.0 or higher are exempt from the requirement to take WU 101 The Washburn Experience or HN 101 Honors First Year Experience. They are strongly encouraged to complete a series of independent online modules introducing them to the Washburn University Community of Learning.
  - d. Students not falling in designated categories will be reviewed by Academic Advisors for applicable placement recommendations.
  - e. Students originally determined as being required to complete WU 101 The Washburn Experience or HN 101 Honors First Year Experience who advance beyond 24 hours of credit without fulfilling the requirement with a minimum grade of C are required to complete a 3-credit hour Directed Readings project (IS 110 Special Topics) administered by the FYE Lecturer/Coordinator.
3. The number of hours in each distribution grouping may vary by degree. In all associate degrees a minimum of 18 credit hours is required in distribution groupings (See General Education Groups and Subject Areas). The individual student should check with the major department. With the

exception of the Associate of Liberal Studies degree, courses in the student's major discipline cannot fulfill general education distribution requirements; however, in many cases, courses required by the major department in correlated areas will fulfill some of the requirements. Any mathematics course taken to satisfy the quantitative and scientific reasoning and literacy core coursework may also be used to meet the distribution requirements for Natural Science and Mathematics.

4. A cumulative grade average of at least 2.0.
5. To count toward a major, minor, or required correlated area, work must be of C grade or better. A correlated area is defined as any course or courses outside the major discipline required for the completion of that major.
6. A/pass/fail option cannot be taken in the major department or correlated area unless written permission is obtained from the head of the major department for that course and filed with the Registrar's Office.
7. At least 15 of the last 30 hours required to complete the degree must be earned from Washburn University. Programs with professional accreditation standards may have more stringent requirements. The academic residency requirement will be waived in the case of formal articulation agreements.
8. Forty-two hours must be graded. (Cooperative programs with Washburn Institute of Technology are exempt). For international students presenting transfer credit from an international tertiary institution accredited by the Ministry of Education (or its equivalent) in that country, a minimum of 30 hours presented for graduation must be on a graded basis since Washburn converts grades earned in these transfer courses to CR, P and NC.
9. A student may be awarded a degree after completing the requirements for that degree in effect when he/she first enrolled or, if he/she chooses, in effect in any subsequent year except that no degree shall be awarded based upon requirements not in effect within six years of the date of graduation.

### **Proposed language**

#### University Requirements Common to All Associate Degrees

A minimum of 60 hours. Some associate degrees may require additional hours. See specific degree/major.

1. A cumulative grade average of at least 2.0.
2. Course grades of C or better are necessary to fulfill specific courses required by the university (further explained in Core Requirements) or programs. General education distribution requirements may be fulfilled by earning a D or better.
3. A/pass/credit/fail option cannot be taken in courses required by the university (further explained in Core Requirements) or specific courses required by a program unless written permission is obtained from the head of the major department for that course and filed with the Registrar's Office.
4. At least 15 of the last 30 hours required to complete the degree must be earned from Washburn University (which includes Washburn University Institute of Technology). Programs with professional accreditation standards may have more stringent requirements. The academic residency requirement will be waived in the case of formal articulation agreements.

5. Forty-two hours must be graded (credit hours from Washburn University Institute of Technology count as graded). For international students presenting transfer credit from an international tertiary institution accredited by the Ministry of Education (or its equivalent) in that country, a minimum of 30 hours presented for graduation must be on a graded basis since Washburn converts grades earned in these transfer courses to CR, P and NC.
6. A student may be awarded a degree after completing the requirements for that degree in effect when the student first enrolled or, if the student chooses, in effect in any subsequent year except that no degree shall be awarded based upon requirements not in effect within six years of the date of graduation.
7. General education requirements vary by type of degree (associate of science, associate of arts, associate of liberal studies, and associate of applied science); please see additional requirements for specific associate degrees.

#### Additional Requirements for Associate of Science (AS), Associate of Arts (AA), and Associate of Liberal Studies (ALS) Degrees

1. Six hours of course-specific core coursework including EN 101 First Year Writing and MA 112 Contemporary College Mathematics or higher further described under Core Requirements. With the exception of the Associate of Liberal Studies degree, any mathematics course taken to satisfy this requirement may also be used to meet the distribution requirements for Mathematics and Natural Sciences.
2. Complete WU 101 The Washburn Experience or HN 101 Honors First Year Experience (conditional upon admittance into the Honors Program) with a minimum grade of C. Students transferring to Washburn University with 24 or more credit hours completed at an accredited post-secondary institution with a GPA of 2.0 or higher are exempt from the requirement to take WU 101 The Washburn Experience or HN 101 Honors First Year Experience.

#### Notes:

- a. Students entering Washburn University direct from high school enroll in WU 101 The Washburn Experience or HN 101 Honors First Year Experience (conditional upon admittance into the Honors Program).
- b. Students not direct from high school entering Washburn University with less than 24 hours completed at an accredited post-secondary institution who have not completed a university success course with a minimum grade of C enroll in WU 101 The Washburn Experience or HN 101 Honors First Year Experience (conditional upon admittance into the Honors Program) as determined by their Academic Advisor.
- c. Students transferring to Washburn University with 24 or more credit hours completed at an accredited post-secondary institution (after graduating from High School) with a GPA of 2.0 or higher are exempt from the requirement to take WU 101 The Washburn Experience or HN 101 Honors First Year Experience. They are strongly encouraged to complete a series of independent online modules introducing them to the Washburn University Community of Learning.
- d. Students not falling in designated categories will be reviewed by Academic Advisors for applicable placement recommendations.
- e. Students originally determined as being required to complete WU 101 The Washburn

Experience or HN 101 Honors First Year Experience who advance beyond 24 hours of credit without fulfilling the requirement with a minimum grade of C are required to complete a 3-credit hour Directed Readings project (IS 110 Special Topics) administered by the FYE Lecturer/Coordinator.

- f. The number of hours in each distribution grouping may vary by degree. In all associate degrees a minimum of 18 credit hours is required in distribution groupings (See General Education Groups and Subject Areas). The individual student should check with the major department. With the exception of the Associate of Liberal Studies degree, courses in the student's major discipline cannot fulfill general education distribution requirements; however, in many cases, courses required by the major department in correlated areas will fulfill some of the requirements. Any mathematics course taken to satisfy the quantitative and scientific reasoning and literacy core coursework may also be used to meet the distribution requirements for Natural Science and Mathematics.

#### Additional Requirements for all Associate of Applied Science (AAS) Degrees

1. At least 15 hours of general education courses including EN 101 First Year Writing, MA 112 Contemporary College Mathematics or higher, and nine hours from three different disciplines, one course from each of the following general education distribution areas: Natural Sciences/Mathematics, Social Sciences, and Arts and Humanities.
2. At least 30 credit hours in the area of specialized preparation are required, with at least 15 hours in each area of focus.
3. Normally, AAS degrees will not require more than 68 credit hours. External accreditation, licensing, or industry standards may make it necessary to exceed this limit.

Current language for "General Education Core Requirements" will be changed to "General Education Core Requirements for Bachelor, Associate of Arts, Associate of Science, and Associate of Liberal Studies Degrees"

Current language for "General Education Distribution Requirements" will be changed to "General Education Distribution Requirements for Bachelor, Associate of Arts, Associate of Science, and Associate of Liberal Studies Degrees"



## **KBOR POLICY**

### **COORDINATED INSTITUTIONS RULES & REGULATIONS - 88-26-5 GRADUATION OR COMPLETION REQUIREMENTS**

**88-26-5. Graduation or completion requirements.** (a) Any community college may award the associate in arts degree, the associate in science degree, or the associate in general studies degree to each student who has satisfactorily completed 60 or more credit hours in a curriculum that parallels that of a Kansas public university for freshmen and sophomores.

(b) Any community college or technical college may award the associate in applied science degree to each student who has satisfactorily completed a program in a career technical curriculum consisting of at least 60 credit hours but not more than 68 credit hours, in which at least 15 credit hours in general education and at least 30 credit hours in the area of specialized preparation are required. The 68-credit-hour maximum shall not apply to any programs having external accreditation or industry requirements that exceed the 68-credit-hour limit.

(c) Any institution may grant a career technical certificate to each student who has satisfactorily completed any technical program that is less than 60 credit hours in length but is more than 15 credit hours.

(d) Any institution may award a certificate of completion to each student who has satisfactorily completed a course of study not exceeding 15 credit hours. (Authorized by K.S.A. 72-7514, 74-32,140, and K.S.A. 2014 Supp. 74-32,141; implementing K.S.A. 71-801, 74-32,140, and K.S.A. 2014 Supp. 74-32,141; effective Oct. 29, 2004; amended April 10, 2015.)