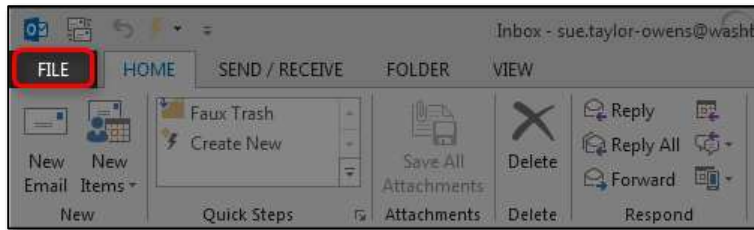
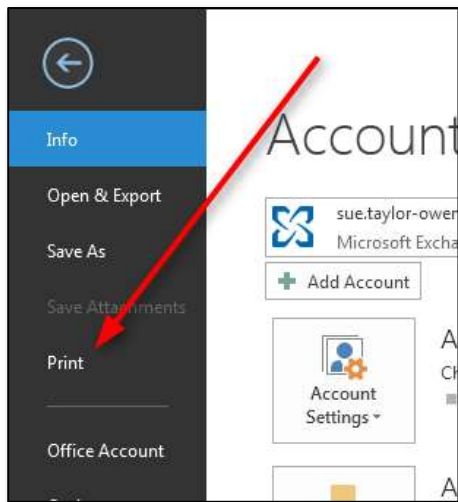


Outlook 2013: Remove Your Name from Top of Email When Printing

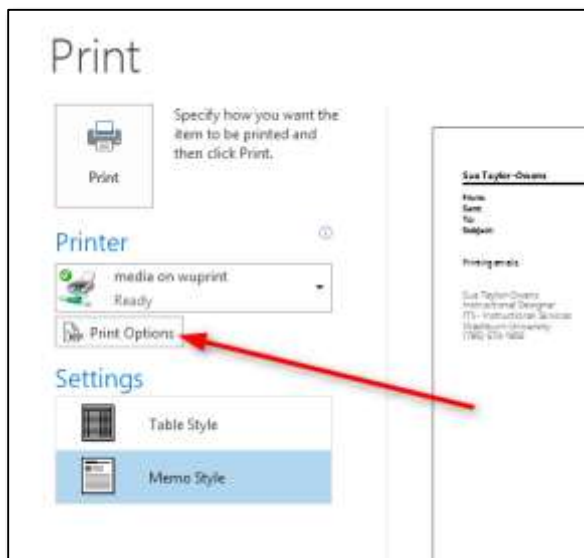
1. **Select the email** you want to print
2. Click the **File** tab



3. Select **Print**

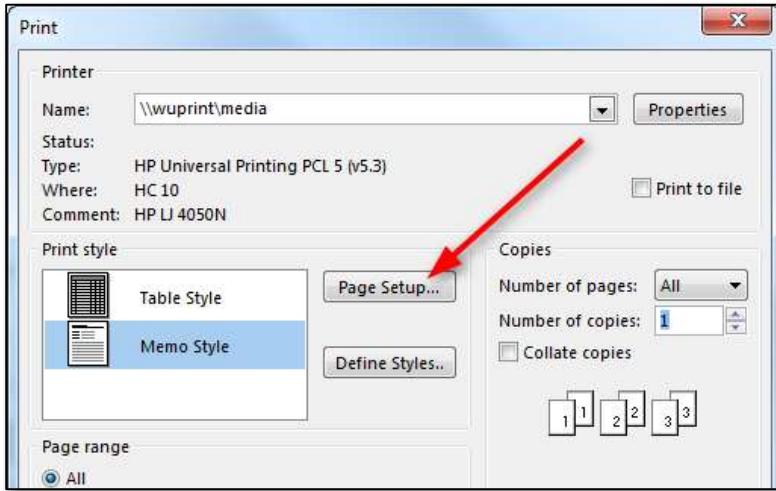


4. Click **Print Options**

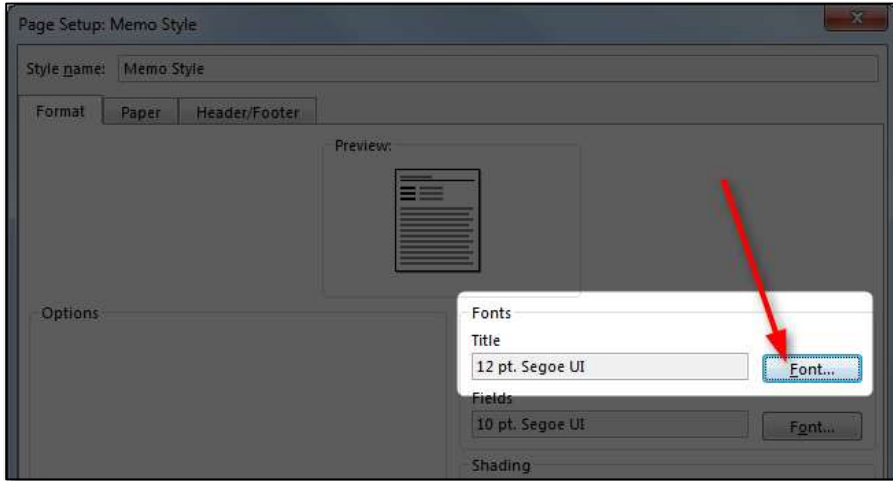


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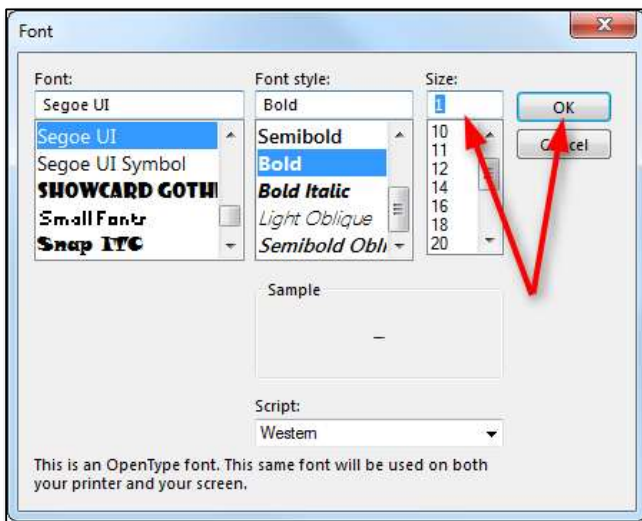
5. Click **Page Setup**



6. On the **Format** tab, in the **Fonts** section, under **Title**, click the **Font...** button

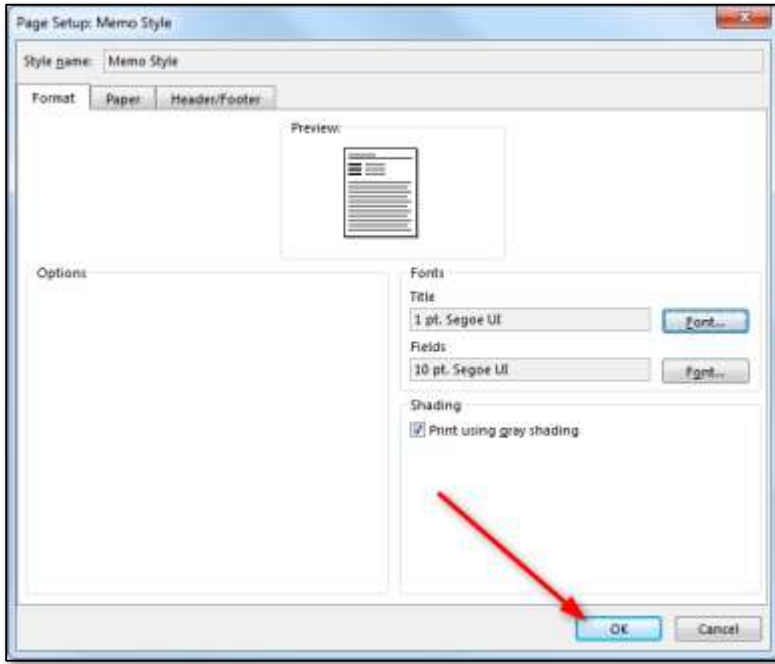


7. Type **1** in the **Size** box
8. Click the **OK** button



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9. Click the **OK** button



10. Click the **Print** button

