



🏠 **Location:** Kansas Room, Memorial Union
 📅 **Date:** 9/11/2019
 🕒 **Time:** 6:30-8:00pm

Washburn Student Government Association Full Senate Meeting Minutes

- I. Call to Order – Vice President Christman
- II. Moment of Silence – 9/11 Commemoration
- III. Roll Call – Director Henry

Senators

#	Position	First Name	Last Name	Present (Beginning)	Present (Final) – What should next week’s roll call question be?
9	Campus & Comm. Affairs Vice Chair	Dylan	Babcock	Y	Y
10	Parliamentarian	Jaron	Caffrey	Y	Y
11	Communications Vice Chair	Mayela	Campa	Y	Y
12		Maggie	Durkin	Y	Y
13		Jason	Haberkorn	Y	Y
14	Diversity & Inclusion Chair	Tonyce	Jackson	Y	Y
15	Communications Chair	Melissa	King	Y	Y
16		Devin	Lampen	Y	Y
17		Brandon	Moreno	Y	Y
18		Ayawna	Singleton	Y	Y
19	Speaker Pro Tempore	Zac	Surritt	Y	Y
20	Allocations Chair	Adam	Thew	Y	Y
21		CJ	Thompson	N	N
22	Campus & Comm. Affairs Chair	Abby	Trautman	Y	Y




Cabinet

#	Position	First Name	Last Name	Present (Beginning)	Present (Final)
8	Campus & Comm. Affairs Director	Kayli	Goodheart	Y	Y
7	PR & Marketing Director	Paul	Mismaque	Y	Y
6	Admin Assistant & Tech Director	Jim	Henry	Y	Y
5	Budget Director	Victoria	Smith	Y	Y
4	Chief of Staff	Caleb	Soliday	Y	Y
3	Vice President	Matt	Christman	Y	Y
2	President	Michael	Guerrero	Y	Y
1	Advisor	Jessica	Barraclough	Y	Y




IV. Review of Proceeding Meeting Minutes (Waived)

V. Cabinet Reports

- a) **Campus & Community Affairs Director Goodheart**
 - i) Can Emporia
 - (1) Marketing items are ready to go
 - (2) We need help making buttons
 - (3) Signup Sheet for tabling at athletics events is going around tonight
 - ii) Homecoming Parade
 - (1) Reaching out to community organizations

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- b) **Public Relations & Marketing Director Mismaque**
 - i) Making sure 9/11 Commemoration info went out
 - ii) Created/compiled graphics and quotes for Can Emporia
 - iii) Worked with Chief Enos
 - (1) Student Safety Awareness Week
 - iv) Taking pictures of Cabinet Members tonight
- c) **Administrative Assistant & Technology Director Henry**
 - i) Website is updated with the correct contact information
 - ii) Nametag & nameplate designs have been finalized and will be ordered next week
- d) **Budget Director Smith**
 - i) Reminder
 - (1) Email wsga.budget@washburn.edu for any WSGA related needs
 - ii) There are forms in my inbox to be filled out for committee requests
 - iii) Please be sure to inform me of any WSGA spending
- e) **Chief of Staff Soliday**
 - i) Homecoming
 - (1) I will need help with homecoming ball decorating
 - (a) Contact me if interested
 - ii) Office Hours
 - (1) Please make sure you are completing them correctly
 - (a) Absences are starting to accumulate
 - (b) Notebooks
 - (i) Writing encouraging/helpful notes for new Senators
 - iii) Retreat is Sep 27-28
 - (1) All chairs and cabinet members will present
 - (2) Location TBA
- f) **Vice President Christman**
 - i) Athletic
 - (1) WSGA Promotional
 - ii) Excel Spreadsheet for Homecoming
 - (1) Collecting Data and moving it all into one document
 - iii) Top Bod Nominations tonight
 - iv) Vote for homecoming shirt color on social media
 - v) If you have ideas on giveaways, please contact me

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g) **President Guerrero**

- i) Brainstorming marketing & social media Ideas
- ii) SGA Retreat this weekend with other Presidents and VP's
- iii) 9/11 Memorial on the Union Lawn
- iv) Filling out university committees

h) **Advisor Barraclough**

- i) Homecoming
 - (1) Top Bod Nominations are live (Due Sept. 19th)
 - (2) All forms will be online tomorrow
 - (a) Located at www.washburn.edu/homecoming
- ii) Family Day (Sept. 21st)
 - (1) Emails have gone out to students and organizations to help volunteer
- iii) Fraternity & Sorority Life
 - (1) Panhellenic just completed recruitment
 - (2) Sigma Lambda Beta is coming to campus in Spring 2020
 - (a) Multicultural Greek Council – Historically Latino Fraternity

VI. Committee Reports

a) **Allocations – Chairperson Thew**

- i) Discussed a request for an upcoming event

b) **Campus & Community Affairs – Chairperson Trautman**

- i) Talked with Kayli about Can Emporia

c) **Communications – Chairperson King**

- i) Went over committee by-laws
 - (1) Need to be updated/added to

d) **Internal Affairs – Speaker Surrutt**

- i) Reviewed Office Policy
 - (1) Added new section: WSGA Storage Rules
- ii) Speaker Surrutt moved to accept the findings (Passed – U)



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VII. New Business I




Action Items	Name	Status	Passed	Amendments
SB 19-20 #030	Haberkorn Appointment	F-IA	Y (U)	Moved to Vote – Speaker Surritt
SB 19-20 #031	Office Policy	F-IA	Y (U)	WSGA Storage Rules Section Added Moved to Previous Question – Chairman Thew

1) SB #030

- i) Senator Haberkorn
 - (a) I want this to be a transformational role in this position
 - (b) Represent Washburn at KBOR and SAB meetings
 - (c) Talk about higher education funding
 - (d) Advocate for policy solutions with the WSGA and other Kansas Universities
 - (e) Assist in writing legislation
 - (f) Create a transparency & culture of openness
- ii) Senator Durkin
 - (a) Want to make sure we do not overwhelm students with information
 - 1. Senator Haberkorn – I totally understand, and I have no intentions on overwhelming anyone. I just want to provide the basics.
- iii) Chairman Thew
 - (a) Can you explain what you mean by “communicating on a regular-basis”?
 - 1. Senator Haberkorn – This includes Cabinet Reports as well as more communication with students through social media.

VIII. Old Business

Action Items	Name	Status	Passed	Amendments
SB 19-20 #028	WSGA By-Law Amendment	F	Y (U)	Moved after Old Business - Speaker Surritt

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IX. Public Forum I




- a) Moved before Old Business (Speaker Surritt)
- b) Chief Enos
 - i) Thank you for having me tonight
 - ii) If you have any questions or concerns with/about officers, I would be happy to meet with you
 - iii) Need student representation on Parking Ticket Appeals Committee
 - iv) Safety Committee
 - (1) Safety Director – New addition to the department within the last year
 - (a) Heather Dunlop
 - v) We would love to come to your meetings to meet you
 - vi) Campus Safety Messaging
 - (1) Awareness Week Next Week
 - (a) Monday – Fire Safety
 - (b) Tuesday – Alcohol & Drug Awareness
 - (c) Wednesday - Situational Safety on Campus
 - (d) Thursday - Emergency Preparedness
 - (i) iAlert drill at 1:00pm
 - (ii) Active Shooter Presentation at 1:30pm

X. Public Forum II

- a) Swearing in of Director Haberkorn

XI. Public Forum III

- a) Top Bod Nominations
 - i) Anneleise McAvoy – Senator Durkin – (Nominated)
 - ii) Administrative Assistant Henry – Speaker Surritt
 - iii) Goodheart – Senator Durkin
 - iv) Mismaque – Chief of Soliday
 - v) Haberkorn – Chairwoman Trautman – (Nominated)

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XII. Announcements

- a) Chief of Staff Soliday – Pride Weekend
 - i) Friday
 - (1) “Boy Erased” with discussion panel at the Topeka Public Library
 - ii) Saturday
 - (1) 12-4pm Pride Picnic at shelter 4 at Lake Shawnee
 - (2) Topeka Pride Drag Show at Serendipity – Doors open at 8, show starts at 9
- b) Senator Durkin – DG Philanthropy
 - i) September 23-27
 - ii) Volunteer events, fondue night, anchor splash, percentage night
- c) Director Goodheart – ZTA Percentage Night at Panda Express from 4-8pm tonight
- d) Chief of Staff Soliday – Sigma Lambda Beta is coming to campus
 - i) Contact Brian Clavijo if interested

XIII. Adjournment

- a) Moved to Adjourn – Chairwoman Trautman
 - i) 2 Nays – Speaker Surritt, Chairman Thew